

Board Meeting Agenda

October 8, 2019
2:00 P.M.

Call Meeting to Order:

Reading and approval of the minutes:

Approval of the meeting agenda:

Review and Initial disbursements:

Questions / comments from the public:

Old Business:

- **Status of Projects:**
 - Freeport Area Water line Extension: Receive Report
 - Newark Sewer; Spring Valley:
 - ✓ Review and consider approval of the Mid-Ohio Valley Regional Council loan agreement.
 - ✓ Review and consider approval of first draw of the WDA design note.
 - ✓ Review and consider approval of request of reimbursement to the US Army Corps.

New Business:

Miscellaneous:

- Lowe & Associates Audit Management Rep Letter.
- September 2019, System Operational Report

Next Meeting: November 12, 2019 @ 2:00pm

Adjourn Meeting:

CLAYWOOD PARK PUBLIC SERVICE DISTRICT
P.O.BOX 127
PARKERSBURG, WV 26102

BOARD OF COMMISSIONERS MEETING

DATE: October 8, 2019

TIME: 2:00 p.m.

PLACE: Claywood Park PSD Business Office, 594 Davisville Road, Davisville, WV 26142

BOARD MEMBERS ATTENDING: Michael Miller, Chairman, Edna Summers, Secretary/Treasurer.

OTHERS IN ATTENDANCE: Todd Grinstead, General Manager, Shayne Brabham, Asst. Manager, A.J. Allen, Office Manager. Ms. Carol Jackson, Fred Rader, Luke Peters all from the Mid-Ohio Valley Regional Council.

Michael Miller, Chairman, presided. The Chairman called the meeting to order.

Chairman Miller asked if there were no objections, the Board would dispense with the reading of the minutes from the previous meeting, there were no objections. A motion to accept the minutes as presented was made by Commissioner Summers and seconded by Commissioner Miller passed unanimously.

Chairman Miller asked for a motion to approve and accept the meeting agenda. A motion made by Commissioner Summers and seconded by Commissioner Miller passed unanimously.

Disbursements: The September 2019 disbursements were reviewed and initialed by all commissioners present.

Questions and Comments from the Public There were none.

Old Business:

Freeport Area Waterline Extension Project: Mr. Luke Peters presented the board a resolution to pay WV WDA invoices totaling \$25,783.88 from MOVRC funds. A motion to approve made by Commissioner Summers and seconded by Commissioner Miller passed unanimously.

Newark Sewer Phase II / Spring Valley Sewer Project: Mr. Luke Peters presented the board a Mid-Ohio Valley Regional Council loan agreement. A motion to approve made by Commissioner Summers and seconded by Commissioner Miller passed unanimously.

Mr. Luke Peters presented the board for review and consideration of approval of first draw of the WDA design note. A motion to approve made by Commissioner Summers and seconded by Commissioner Miller passed unanimously.

Mr. Luke Peters presented the board for review and consider approval of request of reimbursement to the US Army Corps. A motion to approve made by Commissioner Summers and seconded by Commissioner Miller passed unanimously.

New Business: Nothing at this time

Miscellaneous: Mr. Grinstead presented the board the Lowe & Associates Audit Management Rep Letter. A motion to approve made by Commissioner Summers and seconded by Commissioner Miller passed unanimously

Mr. Brabham reported the District had installed 3 water taps, repaired 3 main waterline breaks, and repaired 4 service line leaks in September 2019.

Chairman Miller asked if there were any further business to come before the Board. A motion made by Commissioner Summers and seconded by Commissioner Miller to adjourn the meeting, passed unanimously, and the meeting was adjourned at 2:35 p.m.



Michael A. Miller, Chairman



Edna Summers, Member

(Board seat vacant)