

## Board Meeting Agenda

August 11, 2020  
2:00 P.M.

**Call Meeting to Order:**

**Reading and approval of the minutes:**

**Approval of the meeting agenda:**

**Review and Initial disbursements:**

**Questions / comments from the public:**

**Old Business:**

- **Status of Projects:**
  - Freeport Area Water line Extension:
    - Receive Report
    - Resolution to approve project
    - Authorization for time extension interim WDA loan
    - Authorization to transfer funds
    - Authorization to publish legal ad soliciting bids
    - Authorization to institute eminent domain proceedings
  - Newark Sewer; Spring Valley:
    - Receive Report

**New Business:** None at this time

**Miscellaneous:**

Series 2008 water bond refinance

July 2020, System Operational Report

**Next Meeting:** September 8, 2020 @ 2:00pm

**Adjourn Meeting:**

CLAYWOOD PARK PUBLIC SERVICE DISTRICT  
P.O.BOX 127  
PARKERSBURG, WV 26102

BOARD OF COMMISSIONERS MEETING

DATE: August 11, 2020

TIME: 2:00 p.m.

PLACE: Claywood Park PSD Business Office, 594 Davisville Road, Davisville, WV 26142

BOARD MEMBERS ATTENDING: Michael Miller, Chairman, Edna Summers, Secretary/Treasurer, Jim Cox, member

OTHERS IN ATTENDANCE: Shayne Brabham General Manager, A.J. Allen, Assistant Manager.

Michael Miller, Chairman, presided. The Chairman called the meeting to order.

Chairman Miller asked if there were no objections, the Board would dispense with the reading of the minutes from the previous meeting, there were no objections. A motion to accept the minutes as presented was made by Commissioner Summers and seconded by Commissioner Cox passed unanimously.

Chairman Miller asked for a motion to approve and accept the meeting agenda. A motion made by Commissioner Summers and seconded by Commissioner Cox passed unanimously.

**Disbursements:** The July 2020 disbursements were reviewed and initialed by all commissioner's present.

**Questions and Comments from the Public:** There were none

**Old Business:**

**Freeport Area Waterline Extension Project:** Mr. Brabham presented to the board for consideration a resolution approving the Freeport waterline extension project. A motion to accept was made by Commissioner Summers and seconded by Commissioner Cox, passed unanimously. A second reading of this resolution will take place on September 8, 2020 at the next board meeting.

Mr. Brabham presented to the board for consideration a resolution authorizing publication of legal advertisements soliciting construction bids for the Freeport waterline extension project. A motion to accept was made by commissioner Summers and seconded by Chairman Miller, passed unanimously.

Mr. Brabham presented to the board for consideration a resolution authorizing an extension of the maturity date and modification of the budget on the WDA construction anticipation note. A motion to accept was made by commissioner Summer and seconded by commissioner Cox, passed unanimously.

Mr. Brabham presented the board for consideration a resolution authorizing the institution of eminent domain proceedings associated with the Freeport waterline extension project. A motion to accept was made by commissioner Summers and seconded by commissioner Cox, passed unanimously.

Mr. Brabham reported that we received the authorization to bid and the bid opening is scheduled for September 15, 2020.

**Newark Sewer Phase II / Spring Valley Sewer Project:** Nothing to report at this time

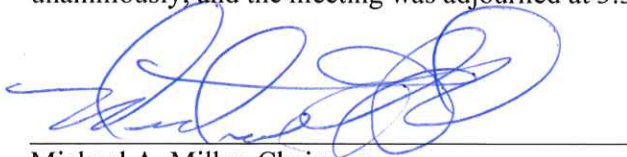
**New Business:** Nothing at this time

**Miscellaneous:**

Mr. Brabham presented to the board a proposal from Cews & Associates, refinance options for our Series 2008 water bonds. After a brief discussion, Chairman Miller suggested we ask for more details and a breakdown of the costs involved associated with the bond refinance.

Operations Report: Mr. Brabham reported that the district installed one water tap, repaired 5 water service line leaks and three main line leaks.

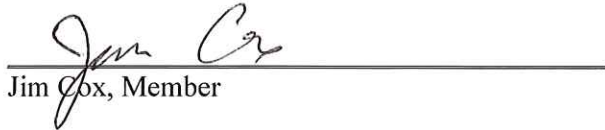
Chairman Miller asked if there were any further business to come before the Board. A motion made by Commissioner Summers and seconded by Commissioner Cox to adjourn the meeting, passed unanimously, and the meeting was adjourned at 3:30 p.m.



Michael A. Miller, Chairman



Edna Summers, Member



Jim Cox, Member