



Board Meeting Agenda

November 10, 2020
2:00 P.M.

Call Meeting to Order:

Reading and approval of the minutes:

Approval of the meeting agenda:

Review and Initial disbursements:

Questions / comments from the public:

Old Business:

- **Status of Projects:**
 - Freeport Area Water line Extension:
 - Receive Report
 - See additional notice

 - Newark Sewer; Spring Valley:
 - Receive Report

New Business: Fire Hydrant maintenance

Miscellaneous:

WWRWA Board of Directors nomination authorization

October 2020, System Operational Report

Next Meeting: December 8, 2020 @ 2:00pm

Adjourn Meeting:

NOTICE OF REGULAR MEETING
CLAYWOOD PARK SERVICE DISTRICT

Tuesday, November 10, 2020
2:00 P.M.

Meeting Room
Claywood Park Public Service District Offices
594 Davisville Road
Davisville, West Virginia

Notice is hereby given that on Tuesday, November 10, 2020, at 2:00 p.m. prevailing time, a regular meeting of the Claywood Park Public Service District (the "District") will be held in the Meeting Room in the offices of the Claywood Park Public Service District, 594 Davisville Road, Davisville, West Virginia. The purposes for which this meeting is being held and the agenda for the meeting include the following items:

1. Consideration of and final action on a Resolution authorizing the issuance of not to exceed Six Hundred Thirty-Seven Thousand Dollars (\$637,000.00) in aggregate principal amount of water revenue bonds in two series, the first series to be designated "Water Revenue Bonds, Series 2020 A (West Virginia DWTRF Program)" in the aggregate principal amount of not to exceed Four Hundred Forty-One Thousand Dollars (\$441,000.00), and the second series to be designated "Water Revenue Bonds, Series 2020 B (West Virginia DWTRF Program-Principal Forgiveness)" in the aggregate principal amount of not to exceed One Hundred Ninety-Six Thousand Dollars (\$196,000.00) (collectively, the "Bonds"), to finance costs of the acquisition, construction and equipping of certain extensions, additions, betterments and improvements to the waterworks system of the Claywood Park Public Service District, including without limitation the extension of water service to customers in the Freeport area of Wirt County, West Virginia (the "Project") and to pay costs of issuing the Bonds and related costs.
2. Consideration of and action on Supplemental Resolution supplementing and amending the Resolution described above relating to the Bonds.
3. Consideration of and action on Resolution authorizing and approving the first requisition of the proceeds of the Bonds.
4. Consideration of and action on Sweep Resolution authorizing the electronic transfer of funds from the bank account(s) of the District to the West Virginia Municipal Bond Commission to pay debt service on the Bonds.
5. Possible other actions relating to the Bonds and/or the Project.

CLAYWOOD PARK PUBLIC SERVICE DISTRICT
P.O.BOX 127
PARKERSBURG, WV 26102

BOARD OF COMMISSIONERS MEETING

DATE: November 10, 2020

TIME: 2:00 p.m.

PLACE: Claywood Park PSD Business Office, 594 Davisville Road, Davisville, WV 26142

BOARD MEMBERS ATTENDING: Michael Miller, Chairman, Edna Summers, Secretary/Treasurer, Jim Cox, member

OTHERS IN ATTENDANCE: Shayne Brabham General Manager, A.J. Allen, Assistant Manager, Luke Peters, MOVRC and Cam Siegrist, Bowles Rice LLP.

Michael Miller, Chairman, presided. The Chairman called the meeting to order.

Chairman Miller asked if there were no objections, the Board would dispense with the reading of the minutes from the previous meeting, there were no objections. A motion to accept the minutes as presented was made by Commissioner Summers and seconded by Commissioner Cox passed unanimously.

Chairman Miller asked for a motion to approve and accept the meeting agenda. A motion made by Commissioner Summers and seconded by Commissioner Cox passed unanimously.

Disbursements: The October 2020 disbursements were reviewed and initialed by all commissioner's present.

Questions and Comments from the Public: There were none

Old Business:

Freeport Area Waterline Extension Project: Mr. Siegrist with Bowles Rice LLC, presented to the board for consideration a resolution for water revenue Series 2020 A, bond funded through the WV DWTRF, not exceed \$441,000.00 and a water revenue debt forgiveness Series 2020 B bond not to exceed \$196,000.00. A motion to accept was made by Commissioner Summers and seconded by Commissioner Cox, passed unanimously.

Mr. Siegrist presented to the board for consideration, a supplemental resolution and amending the resolution described above. A motion to accept was made by Commissioner Summers and seconded by Commissioner Cox, passed unanimously.

Mr. Siegrist presented to the board for consideration a sweep resolution to authorize the electric transfer of funds from the district bank account by the WV Municipal Bond Commission to pay debt service on the bonds. A motion to accept was made by Commissioner Summers and seconded by Commissioner Cox, passed unanimously.

Mr. Peters, MOVRC, presented to the board for consideration, Closing Draw No. 1 from IJDC and BPH funds in the amount of \$195,380.00 for project related services. A motion to accept was made by Commissioner Summers and seconded by Commissioner Cox, passed unanimously.

Newark Sewer Phase II / Spring Valley Sewer Project:

Mr. Brabham reported that rights-of-way efforts were still ongoing with Cerrone Associates. Approximately 30 have been obtained.

New Business: Fire Hydrant Maintenance.

Mr. Brabham discussed with the board, a potential plan to contact the local volunteer fire departments to assist with determining which hydrants are in need of repair/replacement. The district currently has 295 hydrants and over 900 isolation gate valves in the water system.

Miscellaneous:

Operations Report: Mr. Brabham reported that the district installed one water taps and repaired 4 water service line leaks and 2 mainline leaks.

Chairman Miller asked if there were any further business to come before the Board. A motion made by Commissioner Summers and seconded by Commissioner Cox to adjourn the meeting, passed unanimously, and the meeting was adjourned at 3:24 p.m.



Michael A. Miller, Chairman



Edna Summers, Member



Jim Cox, Member