



Board Meeting Agenda

March 9, 2021
2:00 P.M.

Call Meeting to Order:

Reading and approval of the minutes:

Approval of the meeting agenda:

Review and Initial disbursements:

Questions / comments from the public:

Old Business:

- ***Water Revenue Bond Refinance-Series 2008-2011A***
- Resolution authorizing/approving bond insurance policy

- ***Status of Projects:***
 - *Freeport Area Water line Extension:*
Receive Report

 - *Newark Sewer; Spring Valley:*
Receive Report

New Business:

Miscellaneous:

February 2021, System Operational Report

Next Meeting: April 13, 2021 @ 2:00pm

Adjourn Meeting:

Claywood Park

Public Service District

BOARD MEETING SIGN IN SHEET

March, 9 AT 2:00 PM

NAME

ADDRESS

NAME	ADDRESS
Rob Steptoe	447 Park St 204-276-873

594 Davisville Rd. ♦ Davisville, WV 26142

P.O. Box 127 ♦ Parkersburg, WV 26102

Phone: 304-422-6042 ♦ Fax 304-422-4014

Email: claywood@woodpsd.org ♦ www.woodpsd.org

CLAYWOOD PARK PUBLIC SERVICE DISTRICT
P.O.BOX 127
PARKERSBURG, WV 26102

BOARD OF COMMISSIONERS MEETING

DATE: March 9, 2021

TIME: 2:00 p.m.

PLACE: Claywood Park PSD Business Office, 594 Davisville Road, Davisville, WV 26142

BOARD MEMBERS ATTENDING: Michael Miller, Chairman, Edna Summers, Secretary/Treasurer, Jim Cox, member

OTHERS IN ATTENDANCE: Shayne Brabham General Manager, A.J. Allen, Assistant Manager, Cam Siegrist, Bowles Rice (via telephone) Rob Steptoe, Cruze & Associates.

Michael Miller, Chairman, presided. The Chairman called the meeting to order.

Chairman Miller asked if there were no objections, the Board would dispense with the reading of the minutes from the previous meeting, there were no objections. A motion to accept the minutes as presented was made by Commissioner Cox and seconded by Commissioner Summers passed unanimously.

Chairman Miller asked for a motion to approve and accept the meeting agenda. A motion made by Commissioner Cox and seconded by Commissioner Summers passed unanimously.

Disbursements: The February 2021 disbursements were reviewed and initialed by all commissioner's present.

Questions and Comments from the Public: There were none

Old Business:

Water Revenue Bond Refinance-Series 2008-2011A

Mr. Siegrist, bond council with Bowles Rice, presented to the board for consideration a resolution accepting the proposal of Build America Mutual Assurance Company (BAM) to provide bond insurance to assure payment of principal and interest of the newly issued bonds. As a part of the resolution, also authorizing Chairman Miller to sign the bond purchase agreement and the certificate of determinations documents. After a brief discussion, a motion to except was made by commissioner Summers and seconded by commissioner Cox, passed unanimously.

Mr. Steptoe, Cruze and Associates presented to the board an update on the status of the water revenue bond, series 2021. The anticipated closing date is March 31, 2021. Mr. Steptoe will continue working with the district staff through closing.

Freeport Area Waterline Extension Project:

Mr. Brabham reported that Stonegate Construction was onsite mobilizing equipment and will start construction starting March 15, 2021.

Newark Sewer Phase II / Spring Valley Sewer Project:

Nothing at this time

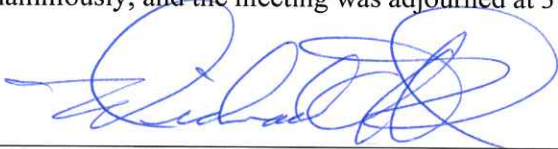
New Business:

Mr. Brabham discussed with the board the need to replace a 2004 vehicle in the water department. A motion was made by commissioner Summers to authorize Mr. Brabham to utilize the WV state purchasing contract to purchase a replacement vehicle, the motion was seconded by commissioner Cox, passed unanimously

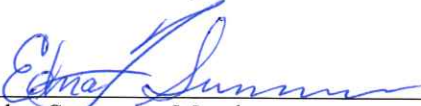
Miscellaneous:

Operations Report: Mr. Brabham reported that the district had two mainline leaks and one water service leak.

Chairman Miller asked if there were any further business to come before the Board. A motion made by Commissioner Summers and seconded by Commissioner Cox to adjourn the meeting, passed unanimously, and the meeting was adjourned at 3:26 p.m.



Michael A. Miller, Chairman



Edna Summers, Member



Jim Cox, Member