

Board Meeting Agenda

April 12, 2022
2:00 P.M.

Call Meeting to Order:

Reading and approval of the minutes:

Approval of the meeting agenda:

Review and Initial disbursements:

Questions / comments from the public:

Old Business:

- **Status of Projects:**
 - Newark Sewer; Spring Valley:
 - Receive Report
 - Drawdown #11
 - USACE-LERRDS Waiver

New Business: Nothing at this time

Miscellaneous:

Retired Fleet Vehicle Donation

Equipment Storage Shed

March 2022, System Operational Report

Next Meeting: May 10, 2022 @ 2:00pm

Adjourn Meeting:



BOARD MEETING SIGN IN SHEET

April 12, 2022 AT 2:00 PM

NAME

ADDRESS

| NAME | ADDRESS |
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| Luke Peters | MOVRC |
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CLAYWOOD PARK PUBLIC SERVICE DISTRICT
P.O.BOX 127
PARKERSBURG, WV 26102

BOARD OF COMMISSIONERS MEETING

DATE: April 12, 2022

TIME: 2:00 p.m.

PLACE: Claywood Park PSD Business Office, 594 Davisville Road, Davisville, WV 26142

BOARD MEMBERS ATTENDING: Michael Miller, Chairman, Edna Summers, Secretary/Treasurer.

OTHERS IN ATTENDANCE: Shayne Brabham General Manager, A.J. Allen, Assistant Manager and Luke Peters, MOVRC.

Michael Miller, Chairman, presided. The Chairman called the meeting to order.

Chairman Miller asked if there were no objections, the Board would dispense with the reading of the minutes from the previous meeting, there were no objections. A motion to accept the minutes as presented was made by Commissioner Summers and seconded by Chairman Miller, passed unanimously.

Chairman Miller asked for a motion to approve and accept the meeting agenda. A motion made by Commissioner Summers and seconded by Chairman Miller, passed unanimously.

Disbursements: The March 2022 disbursements were reviewed and initialed by all commissioner's present.

Questions and Comments from the Public: There were none

Old Business:

Newark Sewer Phase II / Spring Valley Sewer Project:

Mr. Peters (MOVRC) presented to the board for consideration, drawdown #11 in the amount of \$12,498.25 from WDA funds. Claywood Park PSD to receive \$48.00 reimbursement for Wirt County Clerk filing fees, \$12,450.25 to Bowles Rice for legal fees and \$3,495.00 to be reimbursed to Claywood Park PSD from project funds on hand for lagoon testing. A motion to accept was made by Commissioner Summers and seconded by Chairman Miller, passed unanimously.

New Business:

Nothing at this time

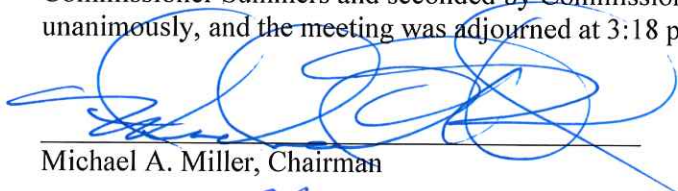
Miscellaneous:

Mr. Brabham proposed to the board to donate three retired fleet vehicles to the local volunteer fire departments (Deerwalk VFD and Eastwood VFD) to be utilized for training purposes. These vehicles will not pass WV state inspection and are not suitable to be driven on the road. (2004 Dodge Durango, 2004 GMC Sierra and a 2005 GMC Sierra). A motion to accept Mr. Brabham proposal was made by Commissioner Summers and seconded by Chairman Miller, passed unanimously.

Mr. Brabham discussed the need for an equipment storage building to house the districts equipment and material including the excavator, dump truck, portable generators, PVC pipe along with fittings and other stored materials. Mr. Brabham received a budgetary quote for the construction of the building which can be paid for from our water reserve account. A motion to authorize Mr. Brabham to solicit bids for the proposed building was made by Chairman Miller, seconded by Commissioner Summers.

Operations Report: Mr. Brabham reported that the district had one mainline leaks and one water service leak and installed one tap.

Chairman Miller asked if there were any further business to come before the Board. A motion made by Commissioner Summers and seconded by Commissioner Summers to adjourn the meeting, passed unanimously, and the meeting was adjourned at 3:18 p.m.



Michael A. Miller, Chairman

Miller
MS
SK



Edna Summers, Member

Jim Cox, Member