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## Board Meeting Agenda

March 8, 2022  
2:00 P.M.

***Call Meeting to Order:***

***Reading and approval of the minutes:***

***Approval of the meeting agenda:***

***Review and Initial disbursements:***

***Questions / comments from the public:***

***Old Business:***

- **Status of Projects:**
  - Freeport Area Water Line Extension:
    - Receive Report
    - Final Drawdown
  
  - Newark Sewer; Spring Valley:
    - Receive Report
    - Drawdown #11

***New Business:*** Nothing at this time

***Miscellaneous:***

Sewer Rate Increase

February 2022, System Operational Report

***Next Meeting:*** April 12, 2022 @ 2:00pm

***Adjourn Meeting:***



CLAYWOOD PARK PUBLIC SERVICE DISTRICT  
P.O.BOX 127  
PARKERSBURG, WV 26102

BOARD OF COMMISSIONERS MEETING

DATE: March 8, 2022

TIME: 2:00 p.m.

PLACE: Claywood Park PSD Business Office, 594 Davisville Road, Davisville, WV 26142

BOARD MEMBERS ATTENDING: Michael Miller, Chairman, Edna Summers, Secretary/Treasurer, Jim Cox, member.

OTHERS IN ATTENDANCE: Shayne Brabham General Manager, A.J. Allen, Assistant Manager and Luke Peters, MOVRC.

Michael Miller, Chairman, presided. The Chairman called the meeting to order.

Chairman Miller asked if there were no objections, the Board would dispense with the reading of the minutes from the previous meeting, there were no objections. A motion to accept the minutes as presented was made by Commissioner Summers and seconded by Commissioner Cox, passed unanimously.

Chairman Miller asked for a motion to approve and accept the meeting agenda. A motion made by Commissioner Summers and seconded by Commissioner Cox, passed unanimously.

**Disbursements:** The February 2022 disbursements were reviewed and initialed by all commissioner's present.

**Questions and Comments from the Public:** There were none

**Old Business:**

**Freeport Area Waterline Extension Project:**

Mr. Peters presented to the board for consideration, final drawdown #12 in the amount of \$11,769.65. MOVRC to receive \$791.65 for project administrative cost and \$10,978.00 to Consolidated Pipe for the purchase of additional water meter with the remaining contingency funds. A motion to approve was made by commissioner Summers and seconded by commissioner Cox, passed unanimously.

**Newark Sewer Phase II / Spring Valley Sewer Project:**

Mr. Peters discussed with the board about seeking additional funds to cover any bid overruns that may occur. Due to the current pricing increase and material unavailability, contract bids have been much higher than in recent years. Mr. Peters will request an additional 500,000 through the development office but this additional money still may not cover the project cost. He recommended that we proceed with the bidding process and after pricing is revealed, there may be optional grant opportunities at that time.

**New Business:**

Nothing at this time

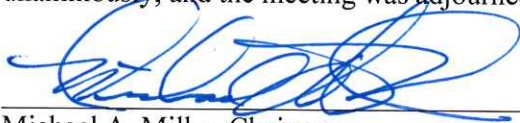
**Miscellaneous:**

**Sewer Rate Increase:**

Mr. Brabham discussed with the board that he had met informally with County Commission president, Blair Couch and County Administrator, Marty Sueffer to discuss the upcoming sewer rate increase needed for the district. Mr. Brabham mentioned that the district would be requesting some ARPA funds to help offset the rate increase to replace a failing sewage lift station. Mr. Couch asked that we wait 90 days and have an informal presentation describing the needs of the district.

Operations Report: Mr. Brabham reported that the district had one mainline leaks and one water service leak.

Chairman Miller asked if there were any further business to come before the Board. A motion made by Commissioner Summers and seconded by Commissioner Cox to adjourn the meeting, passed unanimously, and the meeting was adjourned at 3:05 p.m.



Michael A. Miller, Chairman



Edna Summers, Member

**ABSENT**



Jim Cox, Member