



Board Meeting Agenda

April 11, 2023
2:00 P.M.

Call Meeting to Order:

Reading and approval of the minutes

Approval of the meeting agenda:

Review and Initial disbursements:

Questions / comments from the public: Public Rate Hearing

Old Business:

Read and Approve Resolution to change water rate
Read and Approve Resolution to change sewer rate

- **Status of Projects:**

- Newark Sewer; Spring Valley:

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Receive Report
Construction Anticipation Note

Dutch Ridge Water Line/Water Meter Replacement Project

Receive Report

New Business:

Nothing at this time

Miscellaneous:

March 2023, System Operational Report

Next Meeting: May 9, 2023 @ 2:00pm

Adjourn Meeting:

CLAYWOOD PARK PUBLIC SERVICE DISTRICT
P.O.BOX 127
PARKERSBURG, WV 26102

BOARD OF COMMISSIONERS MEETING

DATE: April 11, 2023

TIME: 2:00 p.m.

PLACE: Claywood Park PSD Business Office, 594 Davisville Road, Davisville, WV 26142

BOARD MEMBERS ATTENDING: Michael Miller, Chairman, Edna Summers, Secretary/Treasurer and Jim Cox member.

OTHERS IN ATTENDANCE: Shayne Brabham General Manager, A.J. Allen, Assistant Manager, James Kelsh, Ryan Kent, Cam Segrist, (telephonically) with Bowles Rice, Ken Rollins, Stanley Epler, David Congrove, Gail Bentley and Ann Balderson

Chairman Miller called the meeting to order.

Chairman Miller asked if there were no objections, the Board would dispense with the reading of the minutes from the previous meeting, there were no objections. A motion to accept the minutes as presented was made by Commissioner Cox and seconded by Commissioner Summers, passed unanimously.

Chairman Miller asked for a motion to approve and accept the meeting agenda. A motion made by Commissioner Summers and seconded by Commissioner Cox, passed unanimously.

Disbursements: The March 2023 disbursements were reviewed and initialed by all commissioner's present.

Questions and Comments from the Public:

Public rate hearing was conducted. The board took comments from the public concerning their rates.

Old Business:

Mr. Kelsh, Bowles Rice, presented to the board a resolution to change sewer rates and approve a sewer improvement project. The first reading was conducted at the March 14, 2023 meeting. A motion to accept was made by Commissioner Summers and seconded by chairman Miller, passed unanimously.

Mr. Kelsh, Bowles Rice, presented to the board a resolution to change water rates and approving a water system improvements project. A motion to accept was made by commissioner Summers and seconded by commissioner Cox, passed unanimously.

Newark Sewer Phase II / Spring Valley Sewer Project:

Mr. Segrist, Bowles Rice, presented to the board a resolution extending the maturity date of a Water Development Authority (WDA) design loan to November 1, 2023. This resolution will allow more time to get the project out to construction bid and to pay off the WDA loan at the project loan closing. A motion to accept was made by commissioner Summers and seconded by commissioner Cox, passed unanimously.

Dutch Ridge Water Line/Meter Replacement Project

Mr. Brabham informed the board that in order to move forward with the final design and begin rights-of-way acquisitions, it would require passage of the proposed rates to be set by the Wood County Commission. The district is hopeful to have the rates needed in place by the end of May.

New Business: Nothing at this time

Miscellaneous:

Operations Report: Mr. Brabham reported that the district had two water service leaks

Chairman Miller asked if there were any further business to come before the Board. A motion made by Commissioner Cox and seconded by Commissioner Summers to adjourn the meeting, passed unanimously, and the meeting was adjourned at 3:15 p.m.



Michael A. Miller, Chairman



Edna Summers, Member



Jim Cox, Member