



Board Meeting Agenda

July 5, 2023
2:00 P.M.

Call Meeting to Order:

Reading and approval of the minutes

Approval of the meeting agenda:

Review and Initial disbursements:

Questions / comments from the public:

Old Business:

- **Status of Projects:**

- Newark Sewer; Spring Valley:

- Receive Report

Review and Approve Archeologist Proposal

Dutch Ridge Water Line/Water Meter Replacement Project

Receive Report

Review and Approve Amendment to Engineering Agreement

New Business:

Nothing at this time

Miscellaneous:

2023 WWRWA Voting Delegate Authorization

June 2023, System Operational Report

Next Meeting: August 8, 2023 @ 2:00pm

Adjourn Meeting:

594 Davisville Rd. ♦ Davisville, WV 26142

P.O. Box 127 ♦ Parkersburg, WV 26102

Phone: 304-422-6042 ♦ Fax 304-422-4014

Email: claywood@woodpsd.org ♦ www.woodpsd.org

Claywood Park

Public Service District

BOARD MEETING SIGN IN SHEET

7/5 , 2023 AT 2:00 PM

NAME

ADDRESS

NAME	ADDRESS
Katrice Kratche	MOVRC
Richard	CPPSD
Eric F. Lamm	

CLAYWOOD PARK PUBLIC SERVICE DISTRICT
P.O.BOX 127
PARKERSBURG, WV 26102

BOARD OF COMMISSIONERS MEETING

DATE: July 5, 2023

TIME: 2:00 p.m.

PLACE: Claywood Park PSD Business Office, 594 Davisville Road, Davisville, WV 26142

BOARD MEMBERS ATTENDING: Michael Miller, Chairman, Edna Summers, Secretary/Treasurer and Jim Cox (telephonically) member.

OTHERS IN ATTENDANCE: Shayne Brabham General Manager, A.J. Allen, Assistant Manager and Katrina Katche, MOVRC.

Chairman Miller called the meeting to order.

Chairman Miller asked if there were no objections, the Board would dispense with the reading of the minutes from the previous meeting, there were no objections. A motion to accept the minutes as presented was made by Commissioner Cox and seconded by Commissioner Summers, passed unanimously.

Chairman Miller asked for a motion to approve and accept the meeting agenda. A motion made by Commissioner Summers and seconded by Commissioner Cox, passed unanimously.

Disbursements: The June 2023 disbursements were reviewed and initialed by all commissioner's present.

Questions and Comments from the Public:

There were none..

Old Business:

Newark Sewer Phase II / Spring Valley Sewer Project:

Ms Kratche, MOVRC, provided the board with an update on the status of the archeological monitoring proposals. Ms Kratche reported that they are currently under review and will have a recommendation for approval at the August board meeting.

Mr. Brabham commented that the HOA draft agreement is near completion and is expected to be finalized by both parties and submitted to the WV PSC for final approval in August.

Dutch Ridge Water Line/Meter Replacement Project

Public Meeting was held to provide an opportunity for the citizens to learn more about the project and address any comments or concerns associated with the project. No one from the public attended.

Ms. Kratche, MOVRC, provided the board a brief update on the proposed funding scenario and is continuing uploading documents through the RD apply as part of the USDA funding requirements.

Mr. Brabham presented the board for approval amendment #1 to the current engineering agreement with Cerrone Associates. The amendments include the final pricing to perform the remainder of the final design along with construction oversight, bidding phase and post construction services for the sum of \$515,000.00. A motion to accept was made by commissioner Summers and seconded by chairman Miller, passed unanimously.

New Business:

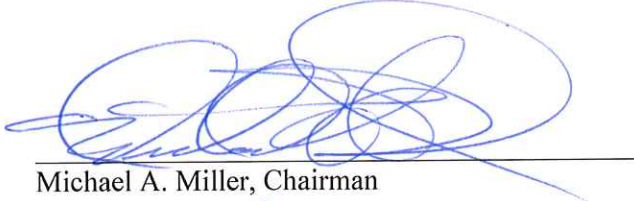
Nothing at this time

Miscellaneous:

Mr. Brabham presented to the board for approval for Mr, Brabham to be authorized to be a voting delegate at the 2023 WVRWA annual business meeting held on Monday, August 14, 2023. A motion to approve was made by commissioner Summers, seconded by commissioner Cox, passed unanimously.

Operations Report: Mr. Brabham reported that the district had two water service leaks

Chairman Miller asked if there were any further business to come before the Board. A motion made by Commissioner Cox and seconded by Commissioner Summers to adjourn the meeting, passed unanimously, and the meeting was adjourned at 2:32 p.m.



Michael A. Miller, Chairman



Edna Summers, Member



Jim Cox, Member