

Board Meeting Agenda

April 9, 2024
2:00 P.M.

Call Meeting to Order:

Reading and approval of the minutes

Approval of the meeting agenda:

Review and Initial disbursements:

Questions / comments from the public:

Old Business:

- **Status of Projects:**

- Newark Sewer; Spring Valley:

- Receive Report

- Approve Drawdown

-

- Dutch Ridge Water Line/Water Meter Replacement Project

- Receive Report

- Review and Approve Engineering Agreement Amendment #2

New Business:

Nothing at this time

Miscellaneous:

System Operational Report

Next Meeting: May 14, 2024 @ 2:00pm

Adjourn Meeting:

Claywood Park

Public Service District

BOARD MEETING SIGN IN SHEET

April 9, 2024 AT 7:00 PM

NAME	ADDRESS
Jason Graser	Fairmont Edward Jones
Dana Tackett	MOVRC

CLAYWOOD PARK PUBLIC SERVICE DISTRICT
P.O.BOX 127
PARKERSBURG, WV 26102

BOARD OF COMMISSIONERS MEETING

DATE: April 9, 2024

TIME: 2:00 p.m.

PLACE: Claywood Park PSD Business Office, 594 Davisville Road, Davisville, WV 26142

BOARD MEMBERS ATTENDING: Michael Miller, Chairman, Edna Summers, Secretary/Treasurer and Jim Cox member.

OTHERS IN ATTENDANCE: Shayne Brabham General Manager, A.J. Allen, Assistant Manager, Dana Tackett, MOVRC and Jason Gracer,, Edward Jones.

Chairman Miller called the meeting to order.

Chairman Miller asked if there were no objections, the Board would dispense with the reading of the minutes from the previous meeting, there were no objections. A motion to accept the minutes as presented was made by Commissioner Cox and seconded by Commissioner Summers, passed unanimously.

Chairman Miller asked for a motion to approve and accept the meeting agenda. A motion made by Commissioner Summers and seconded by Commissioner Cox, passed unanimously.

Disbursements: The March 2024 disbursements were reviewed and initialed by all commissioner's present.

Questions and Comments from the Public:

Mr. Graser with Edward Jones presented to the board for signatures, three investment accounts applications. Mr. Graser explained that all investments from water and sewer accounts will remain separate investments that can be in short or long term CD's. Once accounts are opened, Mr. Graser advised the board he would be in contact with Management to transfer funds.

Old Business:

Newark Sewer Phase II / Spring Valley Sewer Project:

Mr. Brabham provided a status update of the project. Work had started on Contract 3 early last month with the decommissioning of the sewer lagoon. Contract 1 & 2 work is started early this week.

Ms. Hackett, MOVRC presented the board for approval a resolution approving invoices for drawdown No. 2 in the amount of \$289,879.75 for project related costs. A motion to accept was made by commissioner Summers seconded by commissioner Cox, passed unanimously.

Dutch Ridge Water Line/Meter Replacement Project

Mr. Brabham reported that the district is at 60 percent complete on obtaining the necessary rights-of-ways required for the project. The district will continue with its rights-of-way efforts in hopes of having them complete by May 2024.

Mr. Brabham presented to the board for approval, Amendment No. 2 to the Engineering Agreement that includes the necessary language required by USDA who is funding the project. A motion to accept was made by Commissioner Cox and seconded by commissioner Summers, passed unanimously.

New Business:

Nothing at this time.

Miscellaneous:

Operations Report: Mr. Brabham reported that the district had two water main break, three service line leaks and one new water tap installed.

Mr. Brabham reported that the EPA is set to release the revised Maximum Contaminant Levels (MCL) on PFAS/PFOH chemicals in public drinking water in the coming days.

Chairman Miller asked if there were any further business to come before the Board. A motion made by Commissioner Cox and seconded by Commissioner Summers to adjourn the meeting, passed unanimously, and the meeting was adjourned at 3:10 p.m.



Michael A. Miller, Chairman



Edna Summers, Member



Jim Cox, Member