

Board Meeting Agenda

December 10, 2024
2:00 P.M.

Call Meeting to Order:

Reading and approval of the minutes

Approval of the meeting agenda:

Review and Initial disbursements:

Questions / comments from the public:

Old Business:

- **Status of Projects:**
- Newark Sewer; Spring Valley:
- Receive Report
- Approve Drawdown No. 10

Dutch Ridge Water Line/Water Meter Replacement Project
Receive Report

New Business:

- Nothing at this time

Miscellaneous:

System Operational Report

Next Meeting: January 14, 2025 @ 2:00pm

Adjourn Meeting:

CLAYWOOD PARK PUBLIC SERVICE DISTRICT
P.O.BOX 127
PARKERSBURG, WV 26102

BOARD OF COMMISSIONERS MEETING

DATE: December 10, 2024

TIME: 2:00 p.m.

PLACE: Claywood Park PSD Business Office, 594 Davisville Road, Davisville, WV 26142

BOARD MEMBERS ATTENDING: Michael Miller, Chairman, Edna Summers, Secretary/Treasurer and Jim Cox, member.

OTHERS IN ATTENDANCE: Shayne Brasbham, General Manager, A.J. Allen, Assistant Manager, Dana Tackett MOVRC and Jamie Jacobsen MOVRC..

Chairman Miller called the meeting to order.

Chairman Miller asked if there were no objections, the Board would dispense with the reading of the minutes from the previous meeting, there were no objections. A motion to accept the minutes as presented was made by Commissioner Cox and seconded by Commissioner Summers, passed unanimously.

Chairman Miller asked for a motion to approve and accept the meeting agenda. A motion made by Commissioner Summers and seconded by Commissioner Cox, passed unanimously.

Disbursements: The November 2024 disbursements were reviewed and initialed by all commissioner's present.

Questions and Comments from the Public:

There were none

Old Business:

Newark Sewer Phase II / Spring Valley Sewer Project:

Mr. Brabham provided a status update of the project. The line contractor has nearly all the gravity sewer installed in Contact 1. Four more power drops to be completed by Mon Power. Once power has been established, the contractor can complete the project.

Ms. Tackett presented to the board for approval, Drawdown No. 10 in the amount of \$233,834.55. Dunlap Contracting LLC to receive \$122,672.88 Cerrone Associates, \$45,870.75, Reagan Enterprises, \$54,000.00, Commonwealth Heritage Group, \$8,717.47 and MOVRC, \$2,573.45. A motion to accept was made by commissioner Summers, seconded by commissioner Cox, passed unanimously.

Dutch Ridge Water Line/Meter Replacement Project

Mr Brabham reported that there has been no construction activity to date. Product submittals have been received by the engineer for review and the district received the replacement water meters.

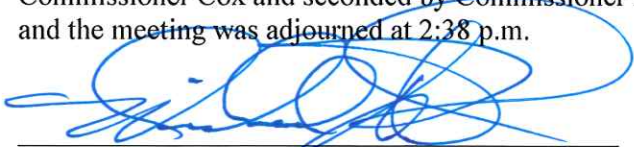
New Business:

Nothing at this time

Miscellaneous:

Operations Report: Mr. Brabham reported that the district had four water main break, four service leaks and two new water tap installed.

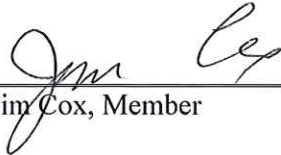
Chairman Miller asked if there were any further business to come before the Board. A motion made by Commissioner Cox and seconded by Commissioner Miller to adjourn the meeting, passed unanimously, and the meeting was adjourned at 2:38 p.m.



Michael A. Miller, Chairman



Edna Summers, Member



Jim Cox, Member