

MINUTES OF A REGULAR BOARD MEETING OF THE PUBLIC SERVICE BOARD OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT HELD THURSDAY, OCTOBER 16TH, 2025 AT 5:00 P.M. IN THE DISTRICT'S OFFICE LOCATED AT MINERAL WELLS, WEST VIRGINIA

Mr. Mark Stewart, Chairman called the meeting to order at 5:00 PM. He asked everyone present to sign the attendance roster. Mark Stewart, Chairman; Todd Shingleton, Treasurer; Bernard Cothern, Secretary; Kyle McCauley, Assistant Manager; Megan Seagraves, Office Staff; Jessica Baker, Office Staff; Jordan Shaffer, Burgess & Niple; Mike Davis, Burgess & Niple and Roger Rawson, Public.

Mr. Cothern made a motion to approve the Minutes of the September 18th, 2025 Regular Board Meeting. Mr. Shingleton seconded the motion. The motion passed unanimously. Mr. Cothern signed the Minutes.

Jordan Shaffer with Burgess & Niple discussed the estimate for a new Lift Station to be installed at WVMS Racetrack. The estimate came in at \$843,000.00.

Mr. McCauley asked if the Waste Water Treatment Plant could handle that much more sewage from another Lift Station. He also asked would the owner of the Racetrack , Mike Hurley, pay for the Lift Station? Mr. McCauley said he would ask Zack Dobbins who would be responsible for the cost of the upkeep and maintenance?

Mr. Shaffer said Mid Atlantic Maintenance is working on an estimate to install new tank scales and they are also waiting on a quote from Kanawha Scales. Mr. Shaffer let the Board know they are still waiting on the tax issue with Tribute to be resolved. Bear Contracting should be done by the end of the month and they will see if there is any money left over to do Bill Marshall's grinder.

Mr. McCauley told the Board that Burgess & Niple are getting quotes from OH/WV and he is getting a quote from Evans for Maple Shades. We will see what the quotes are before starting the condemning process. Bosleys grinders were done today and they are working on Waypoint Lane now. Mr. McCauley is making a list of things in the district needing fixed that money from 5 Mile could possibly pay for.

Mr. Shaffer said Phase 1 of Pond Creek is finished and ready for close out. Phase 2 will be adding 5 Mile to the project.

Mr. Davis said there should be a reimbursement from Burgess & Niple back to the District for approximately \$130,000.00. Report needs sent to the Funding Agencies about Phase 2 on the Pond Creek Project. Zack Dobbins will be getting that together.

Mr. Rawson said 9 families on Jerry's Run are wanting water. Mike Davis said we could possibly use the left over money from Phase 1 to finish Jerry's Run. Mike will have to ask the contractor if they will do. Easements would also need to be done.

Mr. Shingleton made a motion to approve items 6, 7 & 8. Mr. Cothern seconded the motion and it passed unanimously.

Mr. Stewart called adjournment at 5:26pm.

CERTIFICATION

I, Mark Stewart of the Public Service Board of the Mineral Public Service District, a West Virginia corporation, do hereby certify that the foregoing and hereto annexed minutes are a true and accurate record of the meeting held at the time and place aforesaid.

Mark D. Stewart

Mark Stewart, Chairman of the Public Service Board
of the Mineral Wells Public Service District, Mineral
Wells, West Virginia