

MINUTES OF A REGULAR BOARD MEETING OF THE PUBLIC SERVICE BOARD OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT HELD THURSDAY, DECEMBER 18TH, 2025 AT 5:00 P.M. IN THE DISTRICT'S OFFICE LOCATED AT MINERAL WELLS, WEST VIRGINIA

Mr. Mark Stewart, Chairman called the meeting to order at 5:00 PM. He asked everyone present to sign the attendance roster. Mark Stewart, Chairman; Todd Shingleton, Treasurer; Kyle McCauley, General Manager; Megan Seagraves, Office Staff; Jessica Baker, Office Staff; Jameson Jenkins, new MWPSD employee; Jordan Shaffer, Burgess & Niple; and Mike Davis, Burgess & Niple.

Mr. Stewart called the meeting to order at 5:00pm.

Mr. Shingleton made a motion to approve the Minutes of the November 20th, 2025 Regular Board Meeting. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Stewart signed the Minutes.

Jordan Shaffer with Burgess & Niple discussed Nancy Brown's grinder. Mike Davis suggested flushing at Nicholette. Kyle brought a sample of what is causing the grinder to back up and said maybe connecting Nancy Brown to the church grinder would remedy the problem.

Mr. Shaffer said he received a quote from Tribute for the Limestone generator and tank scales. The quote was for \$102,000.00. Our attorney sent Kevin Smith an offer concerning the paving at Maple Shades. They are waiting for a response. Jordan said they received approval for Bill Marshall's grinder and are sending a revision to Zack Dobbins.

Mr. Shingleton made a motion to approve Bill Marshall's grinder pending approval from Zack Dobbins. Mr. Stewart seconded the motion and it passed unanimously.

Mr. Shaffer said he is still waiting on a quote for the additional extension of Jerry's Run on Phase 1 of Pond Creek. He will be submitting paperwork for Phase 2 of Pond Creek and for the Waste Water Treatment Plant.

Mr. Shingleton made a motion to approve items 5, 6 and 7. Mr. Stewart seconded the motion and it passed unanimously.

Mr. McCauley asked if we should charge WVMS Racetrack to dump into our station. Mr. Stewart and Mr. Shingleton said not to charge them for the initial race of 2026. Mr. McCauley said he could contact the PSC if we decide to let them dump at our station for more than 1 race and see what they recommend.

Mr. Shingleton made a motion to move to Executive Session at 5:15pm. Mr. Stewart seconded the motion and it passed unanimously.

Meeting resumed at 5:31pm.

Mr. Stewart called adjournment at 5:35pm.

CERTIFICATION

I, Mark Stewart of the Public Service Board of the Mineral Public Service District, a West Virginia corporation, do hereby certify that the foregoing and hereto annexed minutes are a true and accurate record of the meeting held at the time and place aforesaid.



Mark Stewart, Chairman of the Public Service Board
of the Mineral Wells Public Service District, Mineral
Wells, West Virginia