

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

NO. 1 COURT SQUARE, SUITE 203  
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD  
MONDAY, JANUARY 13, 2025

PRESENT: DAVID BLAIR COUCH, PRESIDENT  
ROBERT K. TEBAY, COMMISSIONER  
JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, approved minutes of December 23 and 30, 2024.

#### **AGENDA AND DISCUSSION ITEMS**

At 9:30 a.m., the County Commission met with Steve Scholl, the chief of the Vienna Volunteer Fire Department. They discussed recent invoices that the Commission had refused to approve.

At 10:15 A.M., the County Commission approved Champion Output Solutions to process the County mail. The County Commission, upon a motion made by James E. Colombo, seconded by Robert K. Tebay and made unanimous by David Blair Couch, did hereby AUTHORIZE Champion Output Solutions to handle the county mail daily at a pickup rate of one hundred fifty dollars and zero cents (\$150.00) per month and eleven cents (\$0.11) per piece of mail. (Order C/229)

At 10:17 A.M., the County Commission approved the hiring of Zachary Burrell as a full-time Telecommunicator.

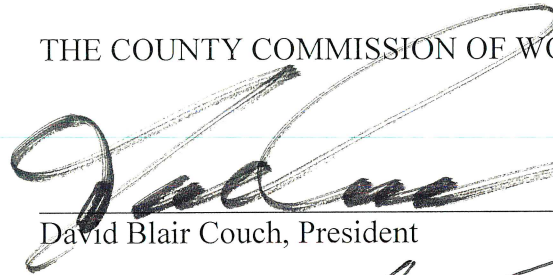
Having no other scheduled appointments or further business to attend to, the County Commission adjourned at 10:34 A.M.

**ORDERS APPROVED AND ATTACHED TO THESE MINUTES**

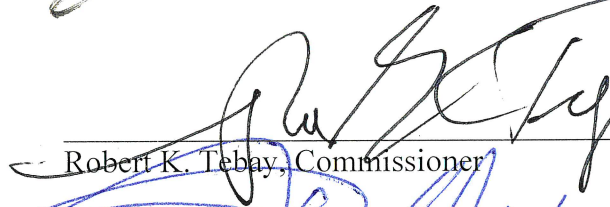
Order C/229

APPROVED:

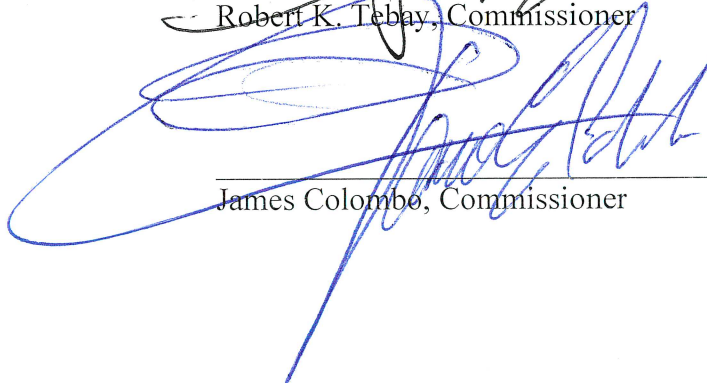
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James Colombo, Commissioner

Wood County Benefits Committee Meeting  
Held January 13, 2025

**Please Print**

1. Steve Scholl
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Wood County Commission  
Agenda

January 13, 2025 | 9:30 A.M.  
1 Court Square Suite 203  
Parkersburg, WV 26101

9:30 A.M.	Discuss Vienna Volunteer Fire Department	Steve Scholl, Chief
	Consider Request to Hire Zachary Burrell as a full time Telecommunicator - \$40,023.98/yr	
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

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Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

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Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

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Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, impropers and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

JANUARY 13, 2025

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE  
CHAMPION OUTPUT SOLUTIONS TO HANDLE THE COUNTY  
MAIL.

**ORDER**

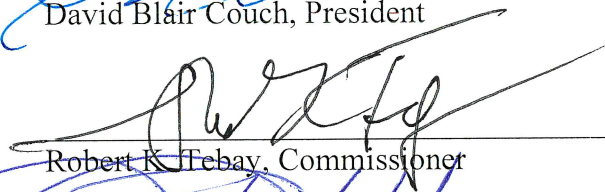
On this date, the County Commission of Wood County, upon a motion made by James E. Colombo, seconded by Robert K. Tebay and made unanimous by David Blair Couch, did hereby AUTHORIZE Champion Output Solutions to handle the county mail on a daily basis at a pickup rate of one hundred fifty dollars and zero cents (\$150.00) per month and eleven cents (\$0.11) per piece of mail.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

CW/229

Wood County  
Joe Gonzales, Clerk  
Instrument 88348258  
01/13/2025 @ 02:45:51 PM  
COUNTY COMMISSION ORDER  
Book 79 @ Page 507  
Pages Recorded 1

# Check Register Report for Wood County Commission


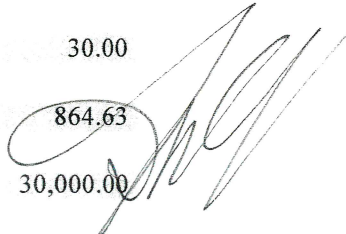
Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
19	MATHENY M	MATHENY MOTOR TRUCK CO	REGULAR	01/09/2025	13,214.66	

COUNTY FIRE PROTECTION Bank Id 041 Totals

13,214.66



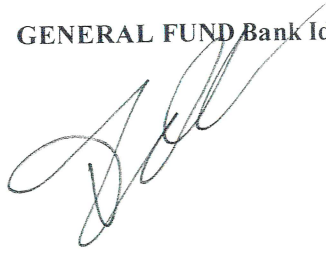
# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
5640	WV HOSP I	RETIREE HEALTH BENEFIT TRUST FUND	HAND	01/08/2025	20,363.00	
5641	HEALTH	HIGHMARK WEST VIRGINIA	HAND	01/08/2025	412,180.17	
179305	ACTOR	THE ACTORS GUILD OF PARKERSBURG	REGULAR	01/09/2025	161.22	
179306	AMERICANF	AMERICAN FLAGS & POLES	REGULAR	01/09/2025	40.00	
179307	ARTSBRIDG	ARTSBRIDGE	REGULAR	01/09/2025	322.45	
179308	AT&T MOBILE	AT&T MOBILITY	REGULAR	01/09/2025	3,786.22	
179309	BELL HOME	BELLEVILLE HOMECOMING	REGULAR	01/09/2025	120.92	
179310	BHFI	BLENNERHASSETT HISTORICAL FOUNDATION INC	REGULAR	01/09/2025	80.61	
179311	COP	CITY OF PARKERSBURG	REGULAR	01/09/2025	41.40	
179312	CWS	CWS	REGULAR	01/09/2025	231.99	
179313	DOMINIONH	HOPE GAS INC.	REGULAR	01/09/2025	7,557.65	
179314	FRONTIER	FRONTIER	REGULAR	01/09/2025	2,229.69	
179315	GLACIER	GLACIER MOUNTAIN BOTTLED WATER	REGULAR	01/09/2025	109.20	
179316	HUMANE SO	HUMANE SOCIETY	REGULAR	01/09/2025	19,250.00	
179317	JOHNSTONE	JOHNSTONE SUPPLY	REGULAR	01/09/2025	883.24	
179318	JULIA-ANN	JULIA-ANN SQUARE HISTORICAL COMM. ASSOC.	REGULAR	01/09/2025	161.22	
179319	LIFETIME	LIFETIME BENEFIT SOLUTIONS	REGULAR	01/09/2025	30.00	
179320	LOWES	LOWE'S COMPANIES, INC.	REGULAR	01/09/2025	864.63	
179321	MID-OHIO	MID-OHIO VALLEY HEALTH DEPT	REGULAR	01/09/2025	30,000.00	
179322	MILLER CO	MILLER COMMUNICATIONS IN	REGULAR	01/09/2025	395.00	
179323	MINERAL	MINERAL WELLS PUBLIC SERVICE DISTRICT	REGULAR	01/09/2025	94.20	
179324	MINERALWELLS	MINERAL WELLS VETERINARY CLINIC	REGULAR	01/09/2025	130.00	
179325	MURRAY	MURRAY SHEET METAL	REGULAR	01/09/2025	2,073.34	
179326	NOLANS	NOLAN'S SERVICES LLC	REGULAR	01/09/2025	10,665.97	
179327	ODEPOT	ODP BUSINESS SOLUTIONS, LLC	REGULAR	01/09/2025	40.74	



# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
179328	OIL	OIL AND GAS MUSEUM	REGULAR	01/09/2025	241.84	
179329	P-ART	PARKERSBURG ART CENTER	REGULAR	01/09/2025	241.84	
179330	P-HOMECOM	PARKERSBURG HOMECOMING	REGULAR	01/09/2025	403.06	
179331	P-LIBRARY	PARKERSBURG & WOOD COUNTY PUBLIC LIBRARY	REGULAR	01/09/2025	12,845.72	
179332	P-WCVCB	PARKERSBURG/WOOD COUNTY CONVENTION &	REGULAR	01/09/2025	20,153.12	
179333	PMARATHON	PARKERSBURG NEWS & SENTINEL	REGULAR	01/09/2025	80.61	
179334	SHERWIN-W	SHERWIN-WILLIAMS PAINT	REGULAR	01/09/2025	353.18	
179335	SWC	SHERIFF OF WOOD COUNTY	REGULAR	01/09/2025	42,083.62	
179336	TAYLOR'S	TAYLOR'S TRASH REMOVAL	REGULAR	01/09/2025	316.86	
179337	TOSHIBA	TOSHIBA FINANCIAL SERVICES	REGULAR	01/09/2025	1,339.45	
179338	U S BANK	U.S. BANK	REGULAR	01/09/2025	620.51	
179339	UNION WIL	UNION WILLIAMS PSD	REGULAR	01/09/2025	76.33	
179340	VERIZONW	VERIZON WIRELESS	REGULAR	01/09/2025	776.41	
179341	VISION	VISION SERVICE PLAN (WV)	REGULAR	01/09/2025	3,588.42	
179342	WATERBOY	WATERBOY LLC	REGULAR	01/09/2025	37.50	
179343	WETZJOHN	WETZEL JOHN CALEB	REGULAR	01/09/2025	24.90	
179344	WOOD CO H	WOOD COUNTY HISTORICAL & PRESERVATION	REGULAR	01/09/2025	80.61	
179345	WOOD CO P	WOOD COUNTY PARKS & REC. COMM.(MOUNTWOOD PARK)	REGULAR	01/09/2025	7,255.12	
179346	WVIF&EXP	WV INTERSTATE FAIR & EXP	REGULAR	01/09/2025	604.59	
<b>GENERAL FUND Bank Id 101 Totals</b>					602,936.55	



# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
802	HUMANE SO	HUMANE SOCIETY	REGULAR	01/09/2025	3,333.33	
DOG FUND Bank Id 103 Totals					<u>3,333.33</u>	

*James E. Colombo*

*[Signature]*



# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
9168	CINTAS	CINTAS CORPORATION	REGULAR	01/09/2025	60.01	
9169	FRONTIER	FRONTIER	REGULAR	01/09/2025	217.50	
9170	OPTIMUMB	OPTIMUM BUSINESS	REGULAR	01/09/2025	236.99	
9171	SEGRA	SEGRA	REGULAR	01/09/2025	1,829.70	
9172	TOSHIBA	TOSHIBA FINANCIAL SERVICES	REGULAR	01/09/2025	208.98	
9173	VERIZONW	VERIZON WIRELESS	REGULAR	01/09/2025	40.01	
<b>E-911 FUND Bank Id 107 Totals</b>					2,593.19	



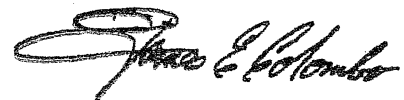
*James E. Colombo*

# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3721	AT&T MOBILE	AT&T MOBILITY	REGULAR	01/09/2025	320.21	

HOME CONFINEMENT Bank Id 108 Totals

320.21



# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3860	ATLANTIC ES	ATLANTIC EMERGENCY SOLUTIONS	REGULAR	01/09/2025	7,185.38	
3861	BILLBAILEY	BILL BAILEY INSURANCE AGENCY, INC.	REGULAR	01/09/2025	2,157.00	
3862	BLAVOS	BLAVOS DIESEL REPAIR	REGULAR	01/09/2025	5,035.06	
3863	DOMINIONH	HOPE GAS INC.	REGULAR	01/09/2025	146.46	
3864	ELAN	ELAN FINANCIAL SERVICES	REGULAR	01/09/2025	191.07	
3865	FRONTIER	FRONTIER	REGULAR	01/09/2025	278.90	
3866	LUBECKVFD	LUBECK VFD	REGULAR	01/09/2025	101.20	
3867	MONPOWER	MON POWER	REGULAR	01/09/2025	458.89	
3868	WASTE M	WASTE MANAGEMENT OF WV INC	REGULAR	01/09/2025	48.41	
3869	XSPEC	XSPEC POWER INC	REGULAR	01/09/2025	280.90	
<b>FIRE SERVICE FEE Bank Id 120 Totals</b>					15,883.27	




# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
9027	CITY OF RIPLEY	CITY OF RIPLEY	REGULAR	01/09/2025	95.36	
9028	CRYSTAL	CRYSTAL SPRING WATER	REGULAR	01/09/2025	87.25	
9029	DOMINIONH	HOPE GAS INC.	REGULAR	01/09/2025	429.25	
9030	HARRLISA	HARRIS LISA D	REGULAR	01/09/2025	157.20	
9031	MONPOWER	MON POWER	REGULAR	01/09/2025	3,268.67	
9032	OPTIMUMB	OPTIMUM BUSINESS	REGULAR	01/09/2025	1,769.42	
9033	PHARCHEM	PHARMCHEM INC	REGULAR	01/09/2025	1,914.44	
9034	WASTE M	WASTE MANAGEMENT OF WV INC	REGULAR	01/09/2025	74.61	
9035	WOOD CO W	WOOD COUNTY WASTE	REGULAR	01/09/2025	187.41	
<b>COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals</b>					7,983.61	
<b>Report Totals</b>					646,264.82	