

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

NO. 1 COURT SQUARE, SUITE 203  
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD  
THURSDAY, JANUARY 30, 2025

PRESENT: DAVID BLAIR COUCH, PRESIDENT  
JAMES E. COLOMBO, COMMISSIONER

ABSENT: ROBERT K. TEBAY, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

Oaths of Office for Malcom Lanham (Wood County Parks and Recreation Commission), Hadyn Dudley, Connie Semones and Krisina Harrison (Deputy Assessor) were put on record on this date.

**AGENDA AND DISCUSSION ITEMS**

At 9:30 A.M., Eric Smith met with the County Commission to discuss his engineering services for the County. After discussion, the County Commission, upon a motion made James E. Colombo, seconded by David Blair Couch and passed, did hereby APPOINT Eric Smith to serve as Wood County Engineer. Mr. Smith will be a contract employee of the Commission at an hourly rate of sixty-five dollars and zero cents (\$65.00). (Order A/3091)

At 9:31 A.M., Angela Summers addressed the County Commission to discuss a potential purchase of a parking lot downtown. Several other representatives met with the County Commission to inquire about the use of the Resiliency Center.

At 10:11 A.M., the County Commission approved the hiring of Aaron Bayer as a Court Office for the Sheriff's Department.

At 10:12 A.M., the County Commission met with Camille Waldron, Chief Tax Deputy to discuss employing a collection agency to collect delinquent taxes. The County Commission asked that the Prosecuting Attorney contact the affected parties for taxes to get an agreement.

At 10:29 A.M., the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and passed, placed Todd Shingleton in nomination for appointment to the Mineral Wells Public Service District Board. (Order A/2160)

Having no other scheduled appointments or further business to attend to, the County Commission adjourned at 10:30 A.M.

**ORDERS APPROVED AND ATTACHED TO THESE MINUTES**

Order A/3091, A/2160

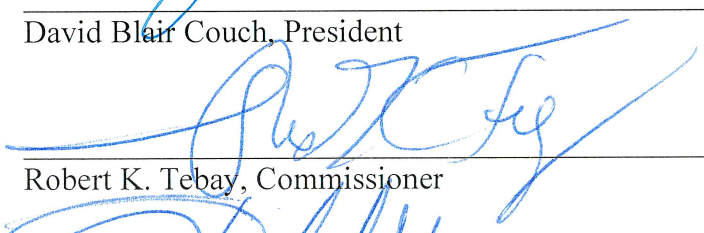
APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



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David Blair Couch, President



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Robert K. Tebay, Commissioner



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James Colombo, Commissioner

Wood County Benefits Committee Meeting  
Held January 30, 2025

**Please Print**

1.	Angela Summers
2.	Roger Cooley
3.	Dorothy Walcott
4.	Sean Keefe
5.	Ashley Boggs
6.	Kandi Marler
7.	Christy Lockenberg
8.	Camille Waldron
9.	TREG QUALMAN
10.	
11.	
12.	
13.	
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15.	
16.	
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18.	
19.	
20.	



Wood County Commission  
Agenda

January 30, 2025 | 9:30 A.M.  
1 Court Square Suite 203  
Parkersburg, WV 26101

9:30 A.M.	Consider Eric Smith as a part-time County Engineer	
	Consider putting Todd Shingleton in nomination to fill a vacancy on the Mineral Wells Public Service District	
	Consider Request to Hire Aaron Bayer as a Court Officer for the Wood County Sheriff's Department - \$34,398.00 yr.	
10:00 A.M.	Government Recovery Services collection on business personal property	Camille Waldron, Chief Tax Deputy and Rick Woodyard, Sheriff
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

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Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

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Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days before the meeting

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Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, impropers and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

JANUARY 30, 2025

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION PLACED TODD SHINGLETON IN  
NOMINATION FOR APPOINTMENT TO THE MINERAL WELLS  
PUBLIC SERVICE DISTRICT BOARD.

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and passed, placed Todd Shingleton in nomination for appointment to the Mineral Wells Public Service District Board.

The unexpired term will expire November 30, 2025.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



\_\_\_\_\_  
David Blair Couch, President



\_\_\_\_\_  
Robert K. Tebay, Commissioner



\_\_\_\_\_  
James E. Colombo, Commissioner

A/2160

Wood County  
Joe Gonzales, Clerk  
Instrument 88348862  
01/30/2025 @ 03:18:38 PM  
COUNTY COMMISSION ORDER  
Book 79 @ Page 542  
Pages Recorded 1

JANUARY 30, 2025

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY APPOINT ERIC  
SMITH TO SERVE AS WOOD COUNTY ENGINEER.

**ORDER**

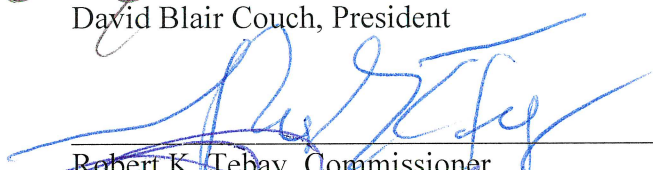
On this date, the County Commission of Wood County, upon a motion made James E. Colombo, seconded by David Blair Couch and passed, did hereby APPOINT Eric Smith to serve as Wood County Engineer. Mr. Smith will be a contract employee of the Commission at an hourly rate of sixty-five dollars and zero cents (\$65.00).

APPROVED:

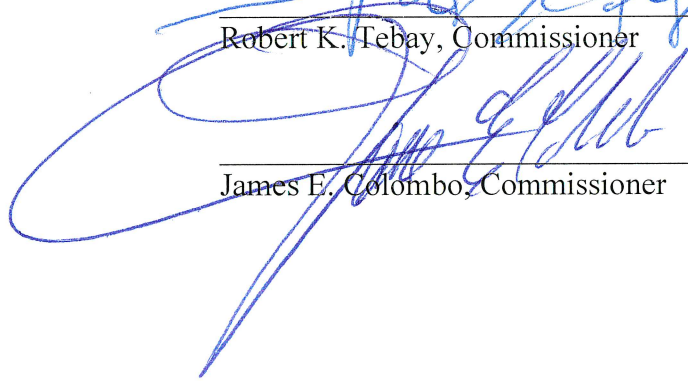
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/3091

Wood County  
Joe Gonzales, Clerk  
Instrument 88348861  
01/30/2025 @ 03:12:59 PM  
COUNTY COMMISSION ORDER  
Book 79 @ Page 541  
Pages Recorded 1

STATE OF WEST VIRGINIA  
COUNTY OF WOOD }

TO -WIT:

I, Connie Semones do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of Deputy Assessor, in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.

Connie Semones

Subscribed and sworn to, before the County Commission of Wood County, West Virginia,  
this 30<sup>th</sup> day of January 2025.

[Signature]  
County Commission of Wood County

Wood County  
Joe Gonzales, Clerk  
Instrument 88348714  
01/30/2025 @ 04:07:29 PM  
COUNTY COMMISSION ORDER  
Book 79 @ Page 532  
Pages Recorded 1



STATE OF WEST VIRGINIA  
COUNTY OF WOOD }

TO -WIT:

I, Hadyn Dudley, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of Deputy Assessor in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.

Hadyn Dudley

Subscribed and sworn to, before the County Commission of Wood County, West Virginia, this 30<sup>th</sup> day of January 2024.

[Signature]  
County Commission of Wood County

Wood County  
Joe Gonzales, Clerk  
Instrument 88348713  
01/30/2025 @ 04:06:35 PM  
COUNTY COMMISSION ORDER  
Book 79 @ Page 531  
Pages Recorded 1

STATE OF WEST VIRGINIA  
COUNTY OF WOOD }

TO -WIT:

I, Malcolm Lanham do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of Wood County Parks and Recreation Commission in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.

MA Sp

Subscribed and sworn to, before the County Commission of Wood County, West Virginia,  
this 30<sup>th</sup> day of JANUARY, 2025.

[Signature]  
County Commission of Wood County

Wood County  
Joe Gonzales, Clerk  
Instrument 88348739  
01/30/2025 @ 11:00:08 AM  
COUNTY COMMISSION ORDER  
Book 79 @ Page 534  
Pages Recorded 1

STATE OF WEST VIRGINIA  
COUNTY OF WOOD }

TO -WIT:

I, Kristina Harrison do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of Deputy Assessor, in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.

Kristina Harrison

Subscribed and sworn to, before the County Commission of Wood County, West Virginia,  
this 30<sup>th</sup> day of January 2025.

[Signature]

County Commission of Wood County

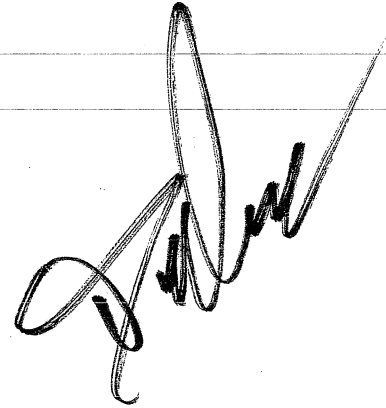
Wood County  
Joe Gonzales, Clerk  
Instrument 88348715  
01/30/2025 @ 04:08:21 PM  
COUNTY COMMISSION ORDER  
Book 79 @ Page 533  
Pages Recorded 1

## Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
8747	GLACIER	GLACIER MOUNTAIN BOTTLED WATER	REGULAR	01/28/2025	23.50	
8748	LOWES	LOWE'S COMPANIES, INC.	REGULAR	01/28/2025	356.15	
8749	POYNTERSB	POYNTER'S BUSINESS SOLUTIONS	REGULAR	01/28/2025	1,491.60	
8750	SIR SPEED	SIR SPEEDY PRINTING	REGULAR	01/28/2025	916.42	

ASSESSOR'S VALUATION Bank Id 156 Totals

2,787.67

A large, stylized handwritten signature in black ink, located in the middle right section of the page.A smaller, cursive handwritten signature in black ink, located below the first signature.



## Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
9041	HARRISTECH	HARRIS TECHNOLOGY SERVICES	REGULAR	01/28/2025	2,141.10	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals					2,141.10	
Report Totals					146,846.08	

*Don't Believe*  
*James E. Pollock*

# Check Register Report for Wood County Commission

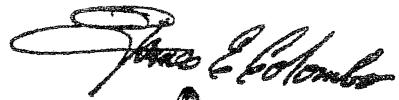

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3881	AMERIGAS	AMERIGAS	REGULAR	01/28/2025	207.52	
3882	ARMSTRONG GR	ARMSTRONG	REGULAR	01/28/2025	40.70	
3883	ATLANTIC ES	ATLANTIC EMERGENCY SOLUTIONS	REGULAR	01/28/2025	283.35	
3884	BILLBAILEY	BILL BAILEY INSURANCE AGENCY, INC.	REGULAR	01/28/2025	2,710.00	
3885	BLAVOS	BLAVOS DIESEL REPAIR	REGULAR	01/28/2025	421.15	
3886	CAS CABLE	CAS CABLE	REGULAR	01/28/2025	816.71	
3887	DOMINIONH	HOPE GAS INC.	REGULAR	01/28/2025	496.01	
3888	EASTWOOD	EASTWOOD VOLUNTEER FIRE DEPT	REGULAR	01/28/2025	347.96	
3889	FRANKLINF	FRANKLIN FIRE	REGULAR	01/28/2025	160.00	
3890	FRONTIER	FRONTIER	REGULAR	01/28/2025	299.04	
3891	HAUL	HAUL AWAY TRASH LLC	REGULAR	01/28/2025	33.25	
3892	ITECH	ITECH	REGULAR	01/28/2025	338.66	
3893	LUBECKVFD	LUBECK VFD	REGULAR	01/28/2025	86.51	
3894	MILLER CO	MILLER COMMUNICATIONS IN	REGULAR	01/28/2025	227.00	
3895	MONPOWER	MON POWER	REGULAR	01/28/2025	450.27	
3896	MOUNTAIN ST E	MOUNTAIN STATE ESC	REGULAR	01/28/2025	120.00	
3897	P-WRECKER	PARKERSBURG WRECKER SERVICE	REGULAR	01/28/2025	85.00	
3898	PARMAROIL	PAR MAR OIL COMPANY	REGULAR	01/28/2025	674.43	
3899	PARR	PARR PUBLIC SAFTEY EQUIPMENT	REGULAR	01/28/2025	1,103.80	

**FIRE SERVICE FEE Bank Id 120 Totals**

8,901.36

## Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3723	AT&T MOBILE	AT&T MOBILITY	REGULAR	01/28/2025	320.32	
3724	WVDTL	WV DRUG TESTING LABORATORIES. INC	REGULAR	01/28/2025	110.00	
HOME CONFINEMENT Bank Id 108 Totals					430.32	

# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
179390	AAP	ADVANCE AUTO PARTS	REGULAR	01/28/2025	7,343.50	
179391	AT&T MOBILE	AT&T MOBILITY	REGULAR	01/28/2025	3,761.63	
179392	CAS CABLE	CAS CABLE	REGULAR	01/28/2025	257.38	
179393	DOMINIONH	HOPE GAS INC.	REGULAR	01/28/2025	100.13	
179394	EASTON PR	EASTON PRINTING COMPANY	REGULAR	01/28/2025	261.00	
179395	ELEC SPECIALTY	ELECTRONIC SPECIALTY COMPANY	REGULAR	01/28/2025	1,014.94	
179396	GENERALSA	GENERAL SALES CO.	REGULAR	01/28/2025	2,278.52	
179397	GLACIER	GLACIER MOUNTAIN BOTTLED WATER	REGULAR	01/28/2025	21.50	
179398	INSIGHT	INSIGHT PUBLIC SECTOR INC	REGULAR	01/28/2025	1,915.39	
179399	JIMMIE HARPER	JIMMIE HARPER CONSTRUCTION	REGULAR	01/28/2025	1,032.00	
179400	JOHNSTONE	JOHNSTONE SUPPLY	REGULAR	01/28/2025	30.69	
179401	LAMP	LAMP PESTPROOF	REGULAR	01/28/2025	140.00	
179402	LIGHTNER	LIGHTNER'S FRAME SERV	REGULAR	01/28/2025	112.15	
179403	MONPOWER	MON POWER	REGULAR	01/28/2025	66.52	
179404	MURRAY	MURRAY SHEET METAL	REGULAR	01/28/2025	159.08	
179405	NOLANS	NOLAN'S SERVICES LLC	REGULAR	01/28/2025	4,224.50	
179406	OPTIMUMB	OPTIMUM BUSINESS	REGULAR	01/28/2025	154.27	
179407	P-LIBRARY	PARKERSBURG & WOOD COUNTY PUBLIC LIBRARY	REGULAR	01/28/2025	86,774.30	
179408	PARKERSBURG E	PARKERSBURG BRIDGE PARTNERS	REGULAR	01/28/2025	4.50	
179409	ROCKYTOW	ROCKYS TOWING	REGULAR	01/28/2025	155.00	
179410	TELESYSTEM	TELESYSTEM	REGULAR	01/28/2025	905.60	
179411	VERIZONW	VERIZON WIRELESS	REGULAR	01/28/2025	81.57	
179412	WESTBROOK	WESTBROOK HEALTH SERVICE	REGULAR	01/28/2025	21,250.00	
179413	XEROX	XEROX FINANCIAL SERVICES	REGULAR	01/28/2025	541.46	

**GENERAL FUND Bank Id 101 Totals**

132,585.63