

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

NO. 1 COURT SQUARE, SUITE 203  
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD  
THURSDAY, FEBRUARY 13, 2025

PRESENT: ROBERT K. TEBAY, COMMISSIONER  
JAMES E. COLOMBO, COMMISSIONER

ABSENT: DAVID BLAIR COUCH, PRESIDENT

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

**AGENDA AND DISCUSSION ITEMS**

At 9:30 A.M, the County Commission met with Bob Enoch and Mark Rhodes from the Wood County Historic Landmarks Commission to discuss cemeteries in Wood County. After discussion, Commissioner Colombo asked them to put their "wants" in writing.

At 9:42 A.M., the County Commission approved the hiring of James M. Flynn as a part-time Court Officer.

At 9:43 A.M., the County Commission of Wood County, upon a motion made by James E. Colombo, seconded by Robert K. Tebay and passed, awarded the bid for bullet-resistant vests for the Wood County Sheriff's Department to 1-42 Tactical LLC, 13 Elm Ter, Wheeling, WV 26003.

Bid Price: SX Level II Panel Set	\$ 948.75
Hardwire 51 Level II Panel Set	\$1,017.50
APEX System SX Level II Apex Panel Array	\$1,034.00
U1 Uniform Shirt Carrier, Front Opening	\$ 264.00
SBA APEX Ultra Concealable Carrier Style	\$ 143.00

(Order A/3099)

The County Commission of Wood County, upon a motion made by James E. Colombo, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE James E. Colombo, on behalf of the County Commission, to sign the Progress Report in regard to the Community Corrections Grant Number 25-CC-29. The Request for Reimbursement is in the amount of thirty-four thousand five hundred ninety-seven dollars and thirty-four cents (\$34,597.34) for the month of January, 2025. A Financial Recap Page, Project Financial Report, Time Sheets for the employees of the Wood County Day Report Center and the Monthly Progress Reports have been submitted. (Order A/3098)

At 10:00 A.M., the County Commission met as the Board of Review and Equalization. There were no walk-ins or appointments.

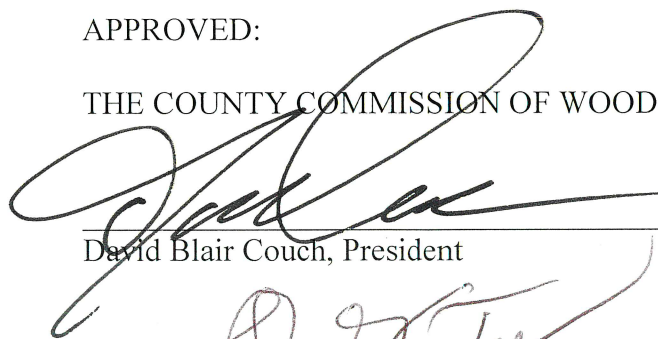
Having no other scheduled appointments or further business to attend to, the County Commission adjourned at 10:02 A.M.

#### **ORDERS APPROVED AND ATTACHED TO THESE MINUTES**

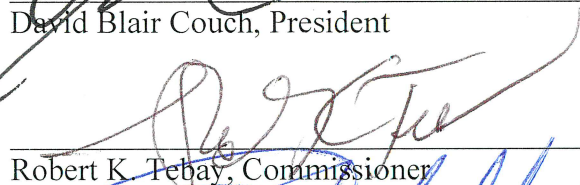
Order A/3098, A/3099

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

A large, stylized black ink signature of David Blair Couch, written over a horizontal line.

David Blair Couch, President

A black ink signature of Robert K. Tebay, written over a horizontal line.

Robert K. Tebay, Commissioner

A blue ink signature of James Colombo, written over a horizontal line.

James Colombo, Commissioner

Wood County Commission Meeting  
Held February 13, 2025

Please Print

1.	Mark Rhodes
2.	Bob Bruch - WCAAS
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Wood County Commission  
Agenda

February 13, 2025 | 9:30 A.M.  
1 Court Square Suite 203  
Parkersburg, WV 26101

9:30 A.M.	Discuss Cemetery Project	Bob Enoch
	Consider Request to Hire James M. Flynn as a part-time Court Officer	
	Consider awarding bid for bullet-resistant vests for the Wood County Sheriff's Department	
10:00 A.M.	Board of Review and Equalization	
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

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Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

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Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days before the meeting

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Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials



FEBRUARY 13, 2025

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED JAMES E. COLOMBO TO SIGN THE PROGRESS REPORT IN REGARD TO THE COMMUNITY CORRECTIONS GRANT NUMBER 25-CC-29. SAID PROGRESS REPORT IS IN THE AMOUNT OF \$34,597.34 AND IS FOR JANUARY, 2025.


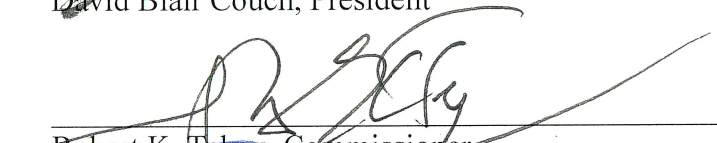
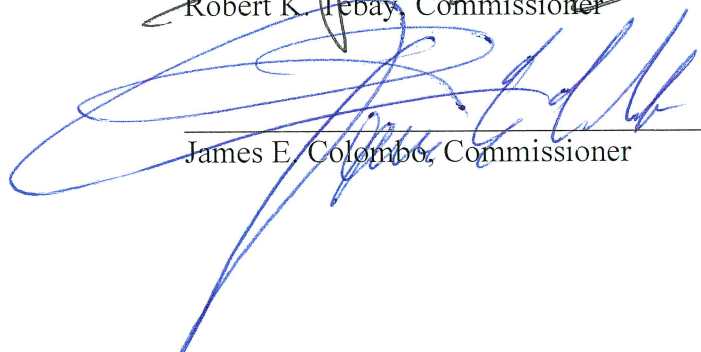
**ORDER**

On this date, the County Commission of Wood County, upon a motion made by James E. Colombo, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE James E. Colombo, on behalf of the County Commission, to sign the Progress Report in regard to the Community Corrections Grant Number 25-CC-29. The Request for Reimbursement is in the amount of thirty-four thousand five hundred ninety-seven dollars and thirty-four cents (\$34,597.34) for the month of January, 2025. A Financial Recap Page, Project Financial Report, Time Sheets for the employees of the Wood County Day Report Center and the Monthly Progress Reports have been submitted.

Documentation pertaining to the Community Corrections Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
David Blair Couch, President  
\_\_\_\_\_  
Robert K. Tebay, Commissioner  
\_\_\_\_\_  
James E. Colombo, Commissioner

A/3098

Wood County  
Joe Gonzales, Clerk  
Instrument 8836077  
02/13/2025 @ 02:25:15 PM  
COUNTY COMMISSION ORDER  
Book 19 @ Page 565  
Pages Recorded 1

FEBRUARY 13, 2025

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AWARDED THE BID FOR  
BULLET-RESISTANT VESTS FOR THE WOOD COUNTY  
SHERIFF'S DEPARTMENT TO 1-42 TACTICAL LLC.


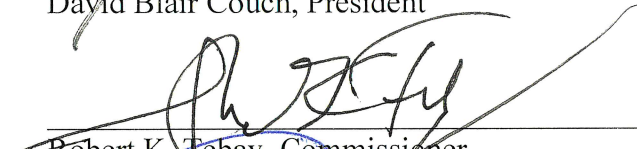
**ORDER**

On this date, the County Commission of Wood County, upon a motion made by James E. Colombo, seconded by Robert K. Tebay and passed, awarded the bid for bullet-resistant vests for the Wood County Sheriff's Department to 1-42 Tactical LLC, 13 Elm Ter, Wheeling, WV 26003.

Bid Price: SX Level II Panel Set	\$ 948.75
Hardwire 51 Level II Panel Set	\$1,017.50
APEX System SX Level II Apex Panel Array	\$1,034.00
U1 Uniform Shirt Carrier, Front Opening	\$ 264.00
SBA APEX Ultra Concealable Carrier Style	\$ 143.00

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
David Blair Couch, President  
\_\_\_\_\_  
Robert K. Tebay, Commissioner  
\_\_\_\_\_  
James E. Colombo, Commissioner

A/3099

Wood County  
Joe Gonzales, Clerk  
Instrument 88350075  
02/13/2025 @ 02:23:49 PM  
COUNTY COMMISSION ORDER  
Book 79 @ Page 564  
Pages Recorded 1

# Check Register Report for Wood County Commission

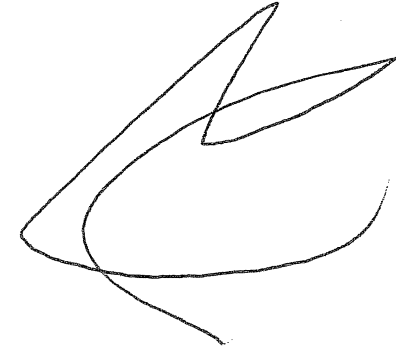
Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3927	ELAN	ELAN FINANCIAL SERVICES	REGULAR	02/12/2025	167.01	

FIRE SERVICE FEE Bank Id 120 Totals

167.01

Report Totals

1,367.01





## Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
179495	AMERICORPSSE	AMERICORPS SENIORS FOSTER GRANDPARENT PROGRAM	REGULAR	02/12/2025	750.00	
179496	WOOD CO BEEFC	WOOD COUNTY BEEF CATTLE IMPROVEMENT ASSOCIATION	REGULAR	02/12/2025	450.00	
GENERAL FUND Bank Id 101 Totals					1,200.00	

*James E. Colombo*  
*[Signature]*

## Check Register Report for Wood County Commission

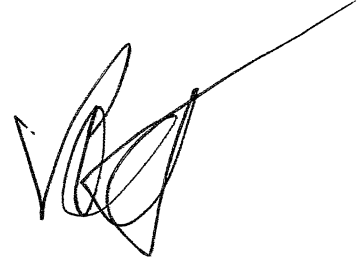

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
9058	DOMINIONH	HOPE GAS INC.	REGULAR	02/11/2025	598.80	
9059	HARRLISA	HARRIS LISA D	REGULAR	02/11/2025	209.60	
9060	PHARCHEM	PHARMCHEM INC	REGULAR	02/11/2025	512.80	
9061	SPENCER W	CITY OF SPENCER WATERWORKS	REGULAR	02/11/2025	31.44	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals					1,352.64	
Report Totals					359,087.41	

*James E. Colombo*

*[Signature]*

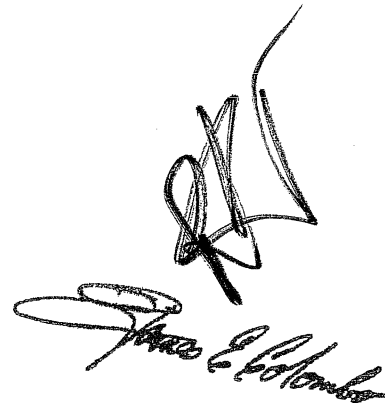
## Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3725	10-42	10-42 TACTICAL	REGULAR	02/11/2025	1,258.20	
3726	AXON ENTERPRI	AXON ENTERPRISE, INC.	REGULAR	02/11/2025	3,037.00	
3727	BIINCORP	BI INCORPORATED	REGULAR	02/11/2025	5,618.20	
3728	WVDTL	WV DRUG TESTING LABORATORIES, INC	REGULAR	02/11/2025	200.00	
HOME CONFINEMENT Bank Id 108 Totals					10,113.40	



# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3918	ATLANTIC ES	ATLANTIC EMERGENCY SOLUTIONS	REGULAR	02/11/2025	134.24	
3919	BLAVOS	BLAVOS DIESEL REPAIR	REGULAR	02/11/2025	14,258.57	
3920	FMP	FACTORY MOTOR PARTS	REGULAR	02/11/2025	65.20	
3921	LUBECKVFD	LUBECK VFD	REGULAR	02/11/2025	52.04	
3922	MONPOWER	MON POWER	REGULAR	02/11/2025	53.60	
3923	USPS	UNITED STATES POSTAL SERVICE	REGULAR	02/11/2025	382.00	
3924	VOYAGER	VOYAGER	REGULAR	02/11/2025	791.34	
3925	WCFSB	WOOD COUNTY FIRE SERVICE BOARD	REGULAR	02/11/2025	377.70	
3926	WEX	WEX BANK	REGULAR	02/11/2025	255.57	
FIRE SERVICE FEE Bank Id 120 Totals					16,370.26	



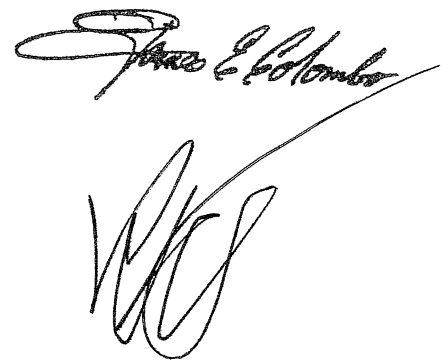
James E. Colombo

## Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
803	SWC	SHERIFF OF WOOD COUNTY	REGULAR	02/11/2025	4.00	

DOG FUND Bank Id 103 Totals

4.00



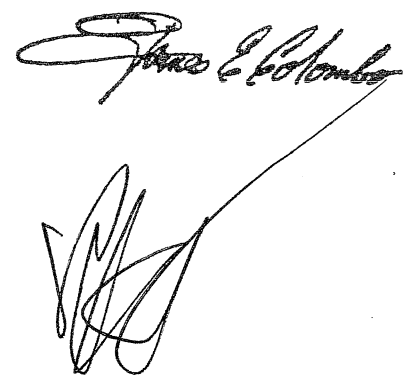
James E. Colombo

# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
179486	SAFELITEA	SAFELITE AUTO GLASS	REGULAR	02/11/2025	466.78	
179487	SIR SPEED	SIR SPEEDY PRINTING	REGULAR	02/11/2025	91.00	
179488	SOFTWARES	SOFTWARE SYSTEMS INC	REGULAR	02/11/2025	1,423.95	
179489	TELESYSTEM	TELESYSTEM	REGULAR	02/11/2025	698.64	
179490	TRANSUNION	TRANSUNION RISK AND ALTERNATIVE DATA	REGULAR	02/11/2025	167.20	
179491	VERIZONW	VERIZON WIRELESS	REGULAR	02/11/2025	782.47	
179492	WCFSB	WOOD COUNTY FIRE SERVICE BOARD	REGULAR	02/11/2025	916.43	
179493	WOOD CO R	WOOD COUNTY RECREATION COMMISSION	REGULAR	02/11/2025	15,000.00	
179494	VISION	VISION SERVICE PLAN (WV)	REGULAR	02/11/2025	3,494.53	

**PAYROLL FUND Bank Id 101 Totals**

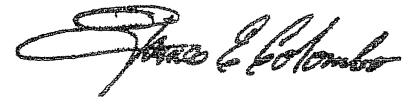
331,247.11





## Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
5668	WV DEPUTY	WV DEPUTY SHERIFF'S RETIREMENT	HAND	02/07/2025	1,593.50	
5669	DENTAL	UNITED CONCORDIA COMPANIES. INC.	HAND	02/07/2025	2,502.99	
5670	DENTAL	UNITED CONCORDIA COMPANIES. INC.	HAND	02/07/2025	2,952.35	
5671	DENTAL	UNITED CONCORDIA COMPANIES. INC.	HAND	02/07/2025	1,778.74	
5672	HEALTH	HIGHMARK WEST VIRGINIA	HAND	02/07/2025	389,793.25	
5673	DENTAL	UNITED CONCORDIA COMPANIES. INC.	HAND	02/07/2025	1,130.50	
GENERAL FUND Bank Id 101 Totals					399,751.33	
Report Totals					412,747.33	



# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
5674	WV HOSP I	RETIREE HEALTH BENEFIT TRUST FUND	HAND	02/11/2025	21,723.00	
5675	MOO	MUTUAL OF OMAHA	HAND	02/11/2025	8,034.65	
5676	MONPOWER	MON POWER	REGULAR	02/11/2025	33,100.65	
5677	HEALTH	HIGHMARK WEST VIRGINIA	HAND	02/11/2025	2,970.52	
5678	HEALTH	HIGHMARK WEST VIRGINIA	HAND	02/11/2025	24,927.77	
5679	HEALTH	HIGHMARK WEST VIRGINIA	HAND	02/11/2025	16,311.15	
179467	AAP	ADVANCE AUTO PARTS	REGULAR	02/11/2025	1,187.12	
179468	ASTORGFORD	ASTORG FORD LINCOLN-MERCURY	REGULAR	02/11/2025	745.28	
179469	BOSOLIND	BOSO LINDSEY A	REGULAR	02/11/2025	195.71	
179470	COP	CITY OF PARKERSBURG	REGULAR	02/11/2025	82.12	
179471	DITTO	DITTO TRANSCRIPTS	REGULAR	02/11/2025	957.08	
179472	DOMINIONH	HOPE GAS INC.	REGULAR	02/11/2025	10,551.51	
179473	FRONTIER	FRONTIER	REGULAR	02/11/2025	2,746.80	
179474	GLACIER	GLACIER MOUNTAIN BOTTLED WATER	REGULAR	02/11/2025	28.00	
179475	GRAHANGE	GRAHAM ANGELA M.	REGULAR	02/11/2025	16.85	
179476	INSIGHT	INSIGHT PUBLIC SECTOR INC	REGULAR	02/11/2025	304.60	
179477	JOHNSTONE	JOHNSTONE SUPPLY	REGULAR	02/11/2025	190.46	
179478	KESTERSON	KESTERSON CLEANERS	REGULAR	02/11/2025	254.31	
179479	KIRBYBUILT	KIRBY BUILT	REGULAR	02/11/2025	23,906.77	
179480	LAMP	LAMP PESTPROOF	REGULAR	02/11/2025	125.00	
179481	LAWRENTZ STAC	STACI LAWRENTZ	REGULAR	02/11/2025	81.00	
179482	MINERAL	MINERAL WELLS PUBLIC SERVICE DISTRICT	REGULAR	02/11/2025	94.20	
179483	ODEPOT	ODP BUSINESS SOLUTIONS, LLC	REGULAR	02/11/2025	176.67	
179484	REGIONALJ	WV REGIONAL JAIL & CORRECTIONAL FACILITY	REGULAR	02/11/2025	157,631.13	
179485	RIS	RECORDS IMAGING & STORAGE INC	REGULAR	02/11/2025	1,863.76	

## Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
23	VIENNAVFD	VIENNA VOLUNTEER FIRE DEPT	REGULAR	02/07/2025	12,996.00	
COUNTY FIRE PROTECTION Bank Id 041 Totals					12,996.00	

*James E. Colombo*  
*[Signature]*