

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

NO. 1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
THURSDAY, FEBRUARY 20, 2025

PRESENT: DAVID BLAIR COUCH, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion made by James E. Colombo, seconded by Robert K. Tebay and made unanimous by David Blair Couch, approved minutes of February 6 and 10, 2025.

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M, the County Commission held a hearing in regard to the Estate of Ricky Belt. Luella C. Belt, Administratrix was present and asked that a claim be disallowed in the Estate. After discussion, the County Commission, upon a motion made by James E. Colombo, seconded by Robert K. Tebay and passed, Ordered the claim be disallowed. (Probate Order)

At 9:45 A.M., the County Commission held a hearing in regard to the Estate of Jennifer Rogers. Rod Dennison, Executor was present and was contesting a claim filed by Bowser Construction, LLC. Tim Amos, Counsel for Bowser Construction, LLC stated an agreement may have been reached by the parties involved. After discussion, the County Commission, upon a

motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay Ordered this hearing be continued for thirty (30) days. (Probate Order)

At 10:00 A.M., the County Commission held a hearing in regard to the Estate of Linda Booth. John C. Booth, III, Executor, was present and asked that a claim be disallowed. After discussion, the County Commission, upon a motion made by James E. Colombo, seconded by Robert K. Tebay and passed, Ordered the claim be disallowed. (Probate Order)

At 10:15 A.M., the County Commission held a hearing in regard to the Estate of Donald Powell. No one appeared for this hearing.

The County Commission of Wood County, upon a motion made by James E. Colombo, seconded by David Blair Couch and passed, did hereby AUTHORIZE David Blair Couch, on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Victims of Crime Assistance Grant Number 25-VA-076. The Request for Reimbursement is for six thousand two hundred twenty-nine dollars and sixteen cents (\$6,229.16) for the month of January, 2025. (Order A/3101)

At 10:20 A.M., the County Commission met as the Board of Review and Equalization. There were no walk-ins or appointments.

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, ORDERED that there are no needed decisions in the Property Assessment for the year 2025. The County Commission of Wood County completed the Review and Equalization of the property assessments for the year 2025 in the County of Wood, State of West Virginia. Having no complainants that appeared before this Commission while sitting as the Board of Review and Equalization and in accordance

with Chapter 11, Article 3, Section 24 of the West Virginia Code, as amended, the County Commission, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, does now adjourn, SINE DIE effective at 3:00 P.M. (Order A/2025boarddecision)

Having no other scheduled appointments or further business to attend to, the County Commission adjourned at 10:30 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

Order A/2025boarddecision, A/3101 and Probate Orders

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James Colombo, Commissioner

Wood County Commission Meeting
Held February 20, 2025

Please Print

1.	Luella C Belt
2.	Harlan R Bowser Jr
3.	Harlan Bowser
4.	Dalton Rogers
5.	ROD DEWISON
6.	John Booth
7.	
8.	
9.	
10.	
11.	
12.	
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15.	
16.	
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18.	
19.	
20.	



Wood County Commission
Agenda

February 20, 2025 | 9:30 A.M.
1 Court Square Suite 203
Parkersburg, WV 26101

9:30 A.M.	Estate of Ricky Belt – Consider disallowing claims	Luella Belt, Administratrix
9:45 A.M.	Estate of Jennifer Rogers – Petitioner is contesting a claim filed	Rod Dennison, Petitioner
10:00 A.M.	Estate of Linda C. Booth – Consider disallowing claims	John Booth, III, Petitioner
10:15 A.M.	Estate of Donald E. Powell – Consider removal of personal representative	Jessica Powell, Petitioner
	Board of Review and Equalization – Sine Die	
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days before the meeting

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

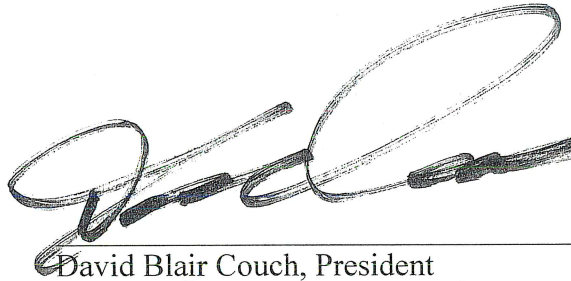
February 20, 2025

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA
IN RE: ESTATE OF DONALD EUGENE POWELL, SR. DECEASED

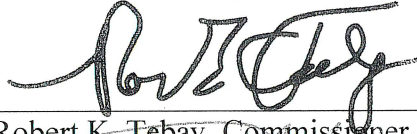
ORDER

This 20th day of February, 2025 at 10:15 am, a hearing was to be held for the Estate of DONALD EUGENE POWELL, SR., deceased. Jessica Powell requested this hearing to be held to consider removing Dottie Lenox, Administratrix of the Estate of DONALD EUGENE POWELL, SR., Notice of this hearing was sent on December 17, 2024, by certified mail. No one appeared for this hearing.

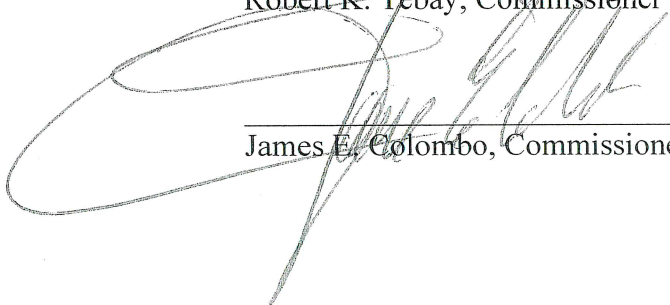
APPROVED:



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

Wood County
Joe Gonzales, Clerk
Instrument 8830050
02/20/2025 @ 12:14:37 PM
FIDELITY ORDER
Book 79 @ Page 558
Pages Recorded 1

February 20, 2025

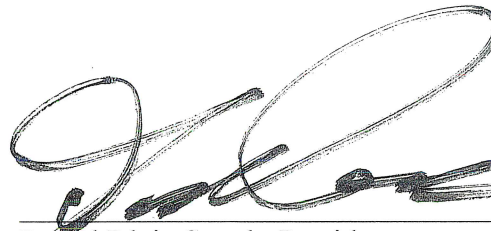
IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: ESTATE OF LINDA C BOOTH, DECEASED

ORDER

This day came JOHN C BOOTH, III, EXECUTOR for the Estate of **LINDA C BOOTH**, deceased, before the County Commission, in a hearing asking that a claim be disallowed in said Estate. The County Commission, after reviewing said Estate, upon a Motion made by James E. Colombo, seconded by Robert K Tebay, passed, ordered the claim be disallowed in said Estate. The County Commission ordered that if additional funds come into the Estate will need to be reopened.

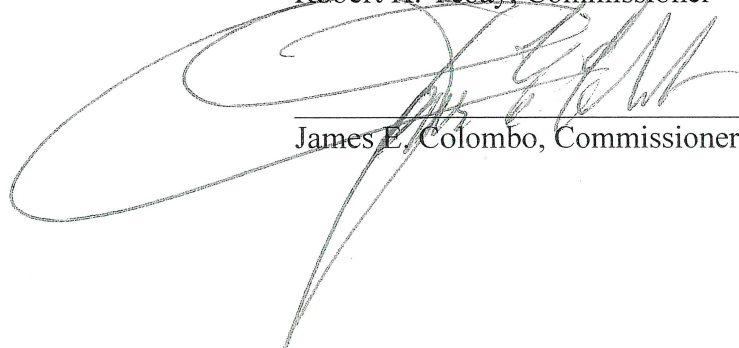
APPROVED:



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

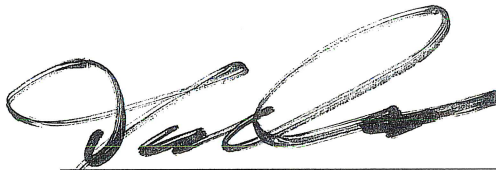
Wood County
Joe Gonzales, Clerk
Instrument 8835048
02/20/2025 @ 12:12:59 PM
FIDUCIARY ORDER
Book 79 @ Page 557
Pages Recorded 1

February 20, 2025

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA
IN RE: ESTATE OF JENNIFER LYNN ROGERS, DECEASED
ORDER

This day came ROD DENNISON, EXECUTOR, for the Estate of JENNIFER LYNN ROGERS, contesting a claim filed by Bowser Construction, LLC. After hearing from Tim Amos, counsel for Bowser Construction, LLC, an agreement may have been reached by the parties involved. After review of said Estate, the County Commission, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, ordered, this hearing be continued for 30 days, giving the parties time to come to an agreement.

APPROVED:



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

Wood County
Joe Gonzales, Clerk
Instrument 8835045
02/20/2025 @ 12:08:45 PM
CLERK'S OFFICE
BOOK 79 @ PAGE 554
Pages Recorded 1

February 20, 2025

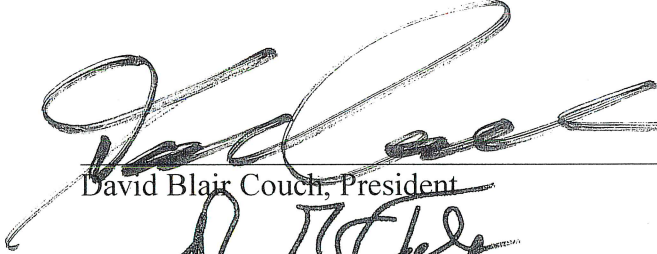
IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: ESTATE OF RICKY GLEN BELT, DECEASED

ORDER

This day came LUELLA COLLEEN BELT, ADMINISTRATRIX for the Estate of **RICKY GLEN BELT**, deceased, before the County Commission, in a hearing asking that a claim be disallowed in said Estate. The County Commission, after reviewing said Estate, upon a Motion made by James E. Colombo, seconded by Robert K Tebay, passed, ordered the claim be disallowed in said Estate. The County Commission ordered that if additional funds come into the Estate will need to be reopened.

APPROVED:



David Blair Couch, President

Robert K. Tebay, Commissioner

James E. Colombo, Commissioner

Wood County
Joe Gonzales, Clerk
Instrument 88350052
02/20/2025 @ 12:17:16 PM
FILING ORDER
Book 79 @ Page 559
Pages Recorded 1

FEBRUARY 20, 2025

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: PROPERTY ASSESSMENT FOR THE YEAR 2025 AFTER
SITTING AS THE BOARD OF REVIEW AND EQUALIZATION.

ORDER

At 10:00 A.M., the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, ORDERED that there are no needed decisions in the Property Assessment for the year 2025.

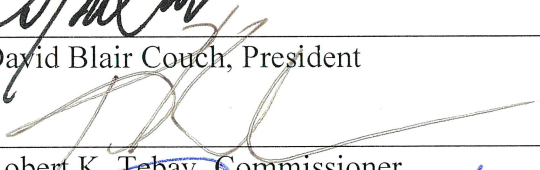
The County Commission of Wood County completed the Review and Equalization of the property assessments for the year 2025 in the County of Wood, State of West Virginia. Having no complainants that appeared before this Commission while sitting as the Board of Review and Equalization and in accordance with Chapter 11, Article 3, Section 24 of the West Virginia Code, as amended, the County Commission, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, does now adjourn, SINE DIE.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2025 board decision

Wood County
Joe Gonzales, Clerk
Instrument 88350493
02/20/2025 @ 01:37:59 PM
COUNTY COMMISSION ORDER
Book 79 @ Page 618
Pages Recorded 1

FEBRUARY 20, 2025

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED DAVID BLAIR COUCH TO SIGN THE REQUEST FOR REIMBURSEMENT REGARDING THE VICTIMS OF CRIME ASSISTANCE (VOCA) GRANT NUMBER 25-VA-076. SAID REQUEST IS IN THE AMOUNT OF \$6,229.16 AND IS FOR JANUARY, 2025.

ORDER


On this date, the County Commission of Wood County, upon a motion made by James E. Colombo, seconded by David Blair Couch and passed, did hereby AUTHORIZE David Blair Couch, on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Victims of Crime Assistance Grant Number 25-VA-076. The Request for Reimbursement is for six thousand two hundred twenty-nine dollars and sixteen cents (\$6,229.16) for the month of January, 2025.

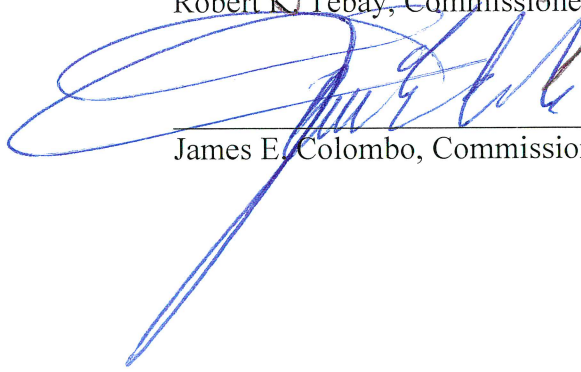
Documentation pertaining to the Victims of Crime Advocate Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


David Blair Couch, President


Robert K. Tebay, Commissioner


James E. Colombo, Commissioner

A/3101

Wood County
Joe Gonzales, Clerk
Instrument 88350492
02/20/2025 @ 01:34:43 PM
COUNTY COMMISSION ORDER
Book 79 @ Page 617
Pages Recorded 1

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
9196	U S BANK	U.S. BANK	REGULAR	02/13/2025	4,895.59	
E-911 FUND Bank Id 107 Totals					4,895.59	




Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
179498	U S BANK	U.S. BANK	REGULAR	02/13/2025	18,874.53	

GENERAL FUND Bank Id 101 Totals

18,874.53

James E. Colombo

James E. Colombo

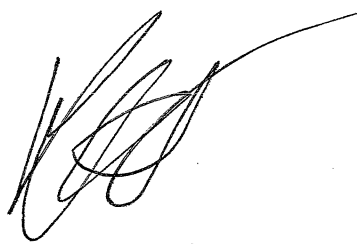
[Signature]

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3729	U S BANK	U.S. BANK	REGULAR	02/13/2025	129.99	

HOME CONFINEMENT Bank Id 108 Totals

129.99



James E. Colombo
James E. Colombo

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
8753	U S BANK	U.S. BANK	REGULAR	02/13/2025	137.99	

ASSESSOR'S VALUATION Bank Id 156 Totals

137.99



James E. Colombo

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
9062	U S BANK	U.S. BANK	REGULAR	02/13/2025	1,592.72	

COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals

1,592.72

Report Totals

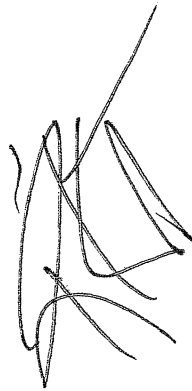
25,630.82

James E. Holmboe

[Signature]

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
5680	CHILD	CHILD SUPPORT ENF DIV	REGULAR	02/14/2025	587.58	
5681	EMPOWER	EMPOWER RETIREMENT	REGULAR	02/14/2025	65.00	
5682	IRS-PAY	DEPARTMENT OF TREASURY	REGULAR	02/14/2025	101,689.10	
5683	NRS	NATIONWIDE RETIREMENT SOLUTIONS	REGULAR	02/14/2025	1,719.00	
179497	OHIOCHILD	OHIO CHILD SUPPORT PAYMENT CENTRAL	REGULAR	02/14/2025	20.40	
PAYROLL FUND Bank Id 101 Totals					104,081.08	
Report Totals					104,081.08	




Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
24	WAVERLYL	WAVERLY LIONS CLUB	REGULAR	02/18/2025	4,250.00	

COUNTY FIRE PROTECTION Bank Id 041 Totals

4,250.00

James E. Colombo

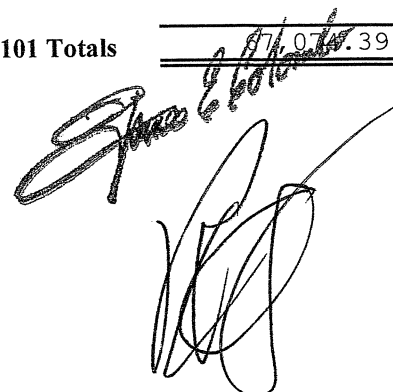
[Signature]

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
179499	10-42	10-42 TACTICAL	REGULAR	02/18/2025	789.76	
179500	AAP	ADVANCE AUTO PARTS	REGULAR	02/18/2025	38.13	
179501	CRYSTAL	CRYSTAL SPRING WATER	REGULAR	02/18/2025	38.75	
179502	DASH	DASH GLOVES	REGULAR	02/18/2025	346.45	
179503	ENGLEFIELD	ENGLEFIELD OIL COMPANY	REGULAR	02/18/2025	9,492.92	
179504	FRONTIER	FRONTIER	REGULAR	02/18/2025	525.00	
179505	HOCKINGTIRE	HOCKING TIRE AND SERVICE	REGULAR	02/18/2025	491.00	
179506	HUMANE SO	HUMANE SOCIETY	REGULAR	02/18/2025	19,250.00	
179507	MILLER CO	MILLER COMMUNICATIONS IN	REGULAR	02/18/2025	130.00	
179508	MURRAY	MURRAY SHEET METAL	REGULAR	02/18/2025	318.15	
179509	MUSEUMSMOV	MUSEUMS OF THE MID-OHIO VALLEY	REGULAR	02/18/2025	10,000.00	
179510	NOLANS	NOLAN'S SERVICES LLC	REGULAR	02/18/2025	2,749.00	
179511	P-LIBRARY	PARKERSBURG & WOOD COUNTY PUBLIC LIBRARY	REGULAR	02/18/2025	15,996.76	
179512	SHIRT	SHIRT FACTORY	REGULAR	02/18/2025	169.90	
179513	SIR SPEED	SIR SPEEDY PRINTING	REGULAR	02/18/2025	393.58	
179514	TIANO	TIANO-KNOPP ASSOCIATES INC	REGULAR	02/18/2025	1,000.00	
179515	UNITED BANK	UNITED BANKCARD CENTER	REGULAR	02/18/2025	4,984.99	
179516	ZMM	ZMM INC	REGULAR	02/18/2025	360.00	

GENERAL FUND Bank Id 101 Totals

87,076.39



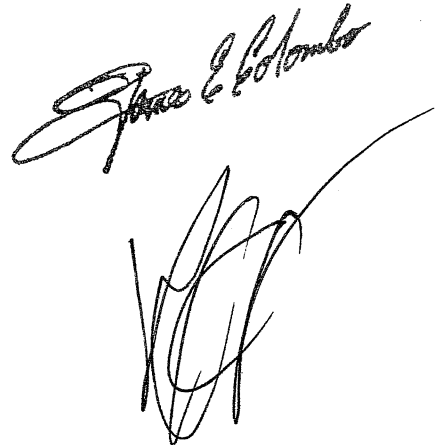
Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
804	HUMANE SO	HUMANE SOCIETY	REGULAR	02/18/2025	3,333.33	

DOG FUND Bank Id 103 Totals

3,333.33

James E. Colombo



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3928	ACTIVE911	ACTIVE911 INC	REGULAR	02/18/2025	567.00	
3929	ARMSTRONG GR	ARMSTRONG	REGULAR	02/18/2025	43.43	
3930	ATLANTIC ES	ATLANTIC EMERGENCY SOLUTIONS	REGULAR	02/18/2025	10,354.61	
3931	BANKCARD	BANKCARD CENTER	REGULAR	02/18/2025	247.30	
3932	CFS	CONSOLIDATED FLEET SERVICES	REGULAR	02/18/2025	1,852.10	
3933	SECKMAN	SECKMAN PEST CONTROL	REGULAR	02/18/2025	185.00	
3934	WCFSB	WOOD COUNTY FIRE SERVICE BOARD	REGULAR	02/18/2025	83.55	
FIRE SERVICE FEE Bank Id 120 Totals					13,332.99	



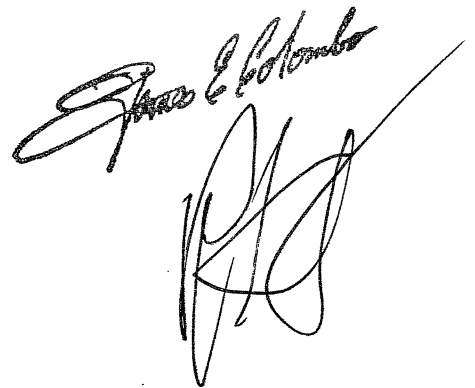

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
9063	ENGLEFIELD	ENGLEFIELD OIL COMPANY	REGULAR	02/18/2025	131.54	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals					131.54	




Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
9197	ENGLEFIELD	ENGLEFIELD OIL COMPANY	REGULAR	02/18/2025	222.71	
9198	FRONTIER	FRONTIER	REGULAR	02/18/2025	227.56	
9199	NOLANS	NOLAN'S SERVICES LLC	REGULAR	02/18/2025	1,575.00	
9200	OPTIMUMB	OPTIMUM BUSINESS	REGULAR	02/18/2025	247.25	
E-911 FUND Bank Id 107 Totals					2,272.52	



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1091	UNITED BANK	UNITED BANKCARD CENTER	REGULAR	02/18/2025	7,435.48	

AMERICAN RESCUE PLAN Bank Id 207 Totals 7,435.48

Report Totals 98,245.22

A handwritten signature in black ink, appearing to be "J. J. [unclear]", written diagonally across the page.A handwritten signature in black ink, appearing to be "James E. Colombo", written diagonally across the page.

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
8754	ENGLEFIELD	ENGLEFIELD OIL COMPANY	REGULAR	02/18/2025	328.35	
8755	KELLJOHN	KELLY JOHN R	REGULAR	02/18/2025	6.63	
8756	UNITED BANK	UNITED BANKCARD CENTER	REGULAR	02/18/2025	79.99	
ASSESSOR'S VALUATION Bank Id 156 Totals					414.97	

James E. Colombo
[Signature]