

UNION WILLIAMS PUBLIC SERVICE DISTRICT

Regular Board Meeting

February 11, 2024

COPY

Roll Call:

Present -

S. L. Nulter, Chairman

G. K. Arnott, Treasurer

D. A. Raines, Secretary

Attended:

Ashley Tomko, Thrasher Engineers – by phone

Cameron Siegreest, Bowles Rice LLP – by phone

Gregory Leach – resident

Kevin Murphy – friend of Gregory Leach

MINUTES & TREASURER'S REPORT

APPROVED

BY: Steph L. Nulter

DATE: 3-11-2025

Location and Time:

4:30 P.M. – District Office

Minutes by:

K. A. Sanders

S. L. Nulter called the meeting to order at 4:30 P.M.

Minutes from the regular board meeting held on January 14, 2025 were read. G. K. Arnott moved to accept the minutes. D. A. Raines second. Unanimous.

Reviewed monthly financial statements. G.K. Arnott moved to approve the financial statements. D.A. Raines second. Unanimous.

Mr. Gregory Leach asked to address the board concerning sewer service at his home. He has suffered four sewer back-ups into his basement over the past six years and would like the issue mitigated.

K. A. Sanders reviewed the operations and maintenance issues, along with what steps were taken to stop the issues. The first sewer backup in August, 2019. At that time the line was cleaned with a water jetter. The sewer backed up again in July, 2020 and again the line was jetted. The District installed a check valve on Mr. Leach's service line to avoid sewer running back into his home.

Mr. Leach had no further sewer backups into his home until October, 2024. At that time, we cleaned the mainline with a water jetter. We used a camera to look at the check valve installed on Mr. Leach's service line and found it to be stuck open with grease and debris. It was cleaned and it began operating normally.

The District's answering service received a call on Tuesday, February 4, 2025, from Mr. Leach stating that sewer was backing up into the basement again. An employee reported to the residence and a water jetter was used to clear the line.

K.A. Sanders reported that a camera had been run in the line on Monday, February 10, 2025, to identify any issues. It was found that roots from a neighbor's tree have infiltrated the sewer line in several places which is restricting flow. Ms. Sanders also reports that a company is scheduled

to run a cutter saw through the line on Wednesday, February 12, 2025, to remove the roots. The camera will again be inserted into the line to verify the roots are removed.

G.K. Arnott addressed Mr. Leach's concerns. No one wants sewer running into their home, and Union Williams PSD does not want that either. The issue does not lie with Union Williams PSD, but instead, is the responsibility of the neighbor since the tree belongs to him. Union Williams PSD has spent several thousand dollars mitigating this issue even though the fault was not ours. K.A. Sanders will work with our attorney to draft a letter to the neighbor asking that the tree be removed. D.A. Raines made motion to approve this action. G.K. Arnott second. Unanimous.

Ms. Ashley Tomko provided updates for the Sewer Renovations Project.

A new schedule and cost estimate was presented to the Board. The cost of the project is projected to be \$8,155,000.

Ms. Tomko also provided a prepared request addressed to the WV Division of Highways requesting a right-of-way for the Jesterville lift station that will be built during the sewer project.

The mobile home park sewer line relocation project was discussed. Our attorney, Jason Hammond, says that he and the plaintiff's attorney have exchanged a couple of emails trying to plan a get together to discuss a way forward.

This month's District unaccounted for water loss is 5%.

A resolution authorizing the extension of the BAN maturity date was presented by Mr. Cameron Siegreest. The resolution allows for S.L. Nulter, Chairman, to approve changes to the extension date as well as the interest rate, as approved by WesBanco. G.K. Arnott motioned to approve. D.A. Raines second. Unanimous.

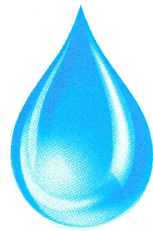
An Amended and Restated Legal Services Agreement for Bowles Rice Bond Counsel in the amount of \$56,000 was presented by Mr. Siegreest. G.K. Arnott moved to approve. D.A. Raines second. Unanimous.

An Amended and Restated Legal Service Agreement for project services including WV Public Service Commission representation and rights-of-way work was presented. G. K. Arnott motioned to approve. D.A. Raines second. Unanimous.

S.L. Nulter requested that the Board enter an executive session at 6:00 PM. The Board returned from executive session at 6:25 PM. D.A. Raines made motion to approve the employee raises discussed while in executive session that will take effect June 6, 2025. G.K. Arnott second. Unanimous.

The next Board meeting will be March 11, 2025, at the District office, 4:30 PM.

Meeting was adjourned at 6:30 PM.



Union Williams

PUBLIC SERVICE DISTRICT

This Institution is an equal opportunity provider and employer
P.O. Box 243 ■ Waverly, WV 26184 ■ 304-464-5121 ■ Fax 304-464-4793

March 12, 2025

Wood County Commissioners
No. 1 Court Square, Suite 203
Parkersburg, WV 26101

Re: Minutes of Board Meeting

Dear Commissioners:

Enclosed is a copy of the minutes of our Regular Board Meeting held on February 14, 2025. The meeting was held in the district's office, Waverly, West Virginia.

Should you have any questions, please give me a call.

Cordially,

Tracy Orr
Office Supervisor

enclosure