

UNION WILLIAMS PUBLIC SERVICE DISTRICT

Regular Board Meeting

May 13, 2025

Roll Call:

Present -

S. L. Nulter, Chairman

G. K. Arnott, Treasurer

D. A. Raines, Secretary

Attended:

Ashley Tomko, Thrasher Engineers

Location and Time:

4:30 P.M. - District Office

Minutes by:

K. A. Sanders

MINUTES & TREASURER'S REPORT

APPROVED

BY: S. L. Nulter

DATE: 6-10-25

S. L. Nulter called the meeting to order at 4:30 P.M.

Minutes from the regular board meeting held on April 8, 2025 were read. D.A. Raines moved to accept the minutes. S.L. Nulter second. Unanimous.

Reviewed monthly financial statements. D.A. Raines moved to approve the financial statements. S.L. Nulter second. Unanimous.

The Rule 42 Summary prepared by Bennett Dobbins was reviewed. It shows that the District needs a sewer rate increase of 8.92% to meet current operations and maintenance expenses. After reviewing the significant expenditures experienced over the past few months, creating a deficit in our income statement, the Board felt it necessary to ask for an emergency rate increase. After discussion, G.K. Arnott made motion to direct K.A. Sanders to reach out to our accounting firm, Bennett and Dobbins, to discuss requesting an emergency sewer rate increase. D.A. Raines second. Unanimous.

Ashley Tomko provided updates for the Sewer Renovations Project. We have received the binding commitment from the WV DEP and the IJDC.

Mr. James Kelsh, Attorney for Bowles Rice, determined that we do not need to submit the project documents to the WV PSC for approval.

Kathy Jenkins, WV Department of Highways, has confirmed that our request for the transfer of property to construct the Jesterville lift station will be reviewed by the Board of Public Works on May 15, 2025.

Bennett and Dobbins Accounting prepared the Rule 42 showing that the District will need a 17.74% sewer rate increase to meet the project bond obligations.

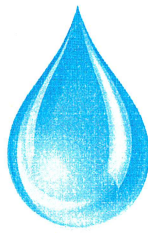
The mobile home park sewer line relocation project was discussed. No communication has been received from Mr. Fordyce or his attorney. After discussion the Board decided that it was time to start the condemnation process so that the work could be completed. They asked K.A. Sanders to reach out to attorneys for more information on how to proceed.

This month's District unaccounted for water loss is 10%.

The water and sewer budgets for FY 25-26 were prepared and submitted for the Boards approval. G.K. Arnott motioned to approve as submitted. D.A. Raines second. Unanimous.

A formal complaint was filed with the WV PSC by William and Melanie Guinn who live at 70 Captain Ames Drive, Parkersburg. After review K.A. Sanders was instructed to reach out to James Kelsh, Bowles Rice, for advice. It is their opinion that we should waive mediation and go in front of a judge to settle the complaint. D.A. Raines moved to approve this action. G.K. Arnott second. Unanimous.

Meeting was adjourned at 6:05 PM.



# Union Williams

PUBLIC SERVICE DISTRICT

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P.O. Box 243 ■ Waverly, WV 26184 ■ 304-464-5121 ■ Fax 304-464-4793

June 11, 2025

Wood County Commissioners  
No. 1 Court Square, Suite 203  
Parkersburg, WV 26101

Re: Minutes of Board Meeting

Dear Commissioners:

Enclosed is a copy of the minutes of our Regular Board Meeting held on May 13, 2025. The meeting was held in the district's office, Waverly, West Virginia.

Should you have any questions, please give me a call.

Cordially,

Tracy Orr  
Office Supervisor

enclosure