

UNION WILLIAMS PUBLIC SERVICE DISTRICT

Regular Board Meeting

June 10, 2025

Roll Call:

Present -

S. L. Nulter, Chairman

G. K. Arnott, Treasurer

D. A. Raines, Secretary

Attended:

Ashley Tomko, Thrasher Engineers

Location and Time:

4:30 P.M. – District Office

Minutes by:

K. A. Sanders

S. L. Nulter called the meeting to order at 4:30 P.M.

Minutes from the regular board meeting held on May 13, 2025 were read. G.K. Arnott moved to accept the minutes. D.A. Raines second. Unanimous.

Reviewed monthly financial statements. D.A. Raines moved to approve the financial statements. G.K. Arnott second. Unanimous.

Ashley Tomko provided updates for the Sewer Renovations Project. We have received the binding commitment to provide long-term financing through the Clean Water State Revolving Fund program in the amount of \$7,619,717, which includes a forgivable loan amount of \$372,500. The interest rate will be .75% with a 0.25 annual admin fee for the term of up to thirty years.

The WV Department of Highways has approved the transfer of property for the Jesterville Lift station location. We are now awaiting formal documents.

The mobile home park sewer line relocation project was discussed. Judge Waters has set a status hearing for June 12, 2025 at 1:30 PM. Our attorney, Jason Hammond, continues to reach out to Mr. Fordyce's attorney, Justin Raber, to try and get the right-of-way signed so that we can move forward. Mr. Raber has not been responsive.

Mr. Hammond intends to submit a Motion to Enforce the settlement and ask the judge to compel Mr. Fordyce to sign the right-of-way, if no communication is received from Mr. Raber before the hearing.

This month's District unaccounted for water loss is 8%.

G.K. Arnott requested that the Board enter an executive session at 5:20PM. The Board exited the executive session at 6:10 PM. No action was taken on the information discussed during the session.

Employee turnover was discussed. The Board requested that K.A. Sanders do some research to

MINUTES & TREASURER'S REPORT

APPROVED

BY: Sty L Nulter

DATE: 7-8-2025

see if we could develop an incentive or reward program to help lesson employee turnover. These results will be discussed in July's meeting.

G.K. Arnott discussed the District's lack of a website. After discussion, K.A. Sanders is to reach out to a vendor and get information on creating a website for Union Williams PSD. This information will be reviewed during July's meeting.

Meeting was adjourned at 6:45 PM.



Union Williams

PUBLIC SERVICE DISTRICT

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P.O. Box 243 ■ Waverly, WV 26184 ■ 304-464-5121 ■ Fax 304-464-4793

July 9, 2025

Wood County Commissioners
No. 1 Court Square, Suite 203
Parkersburg, WV 26101

Re: Minutes of Board Meeting

Dear Commissioners:

Enclosed is a copy of the minutes of our Regular Board Meeting held on June 10, 2025.
The meeting was held in the district's office, Waverly, West Virginia.

Should you have any questions, please give me a call.

Cordially,

Tracy Orr
Office Supervisor

enclosure