

COPY

UNION WILLIAMS PUBLIC SERVICE DISTRICT

Regular Board Meeting
August 12, 2025

Roll Call:

Present -

S. L. Nulter, Chairman
G. K. Arnott, Treasurer
D. A. Raines, Secretary

Attended:

Ashley Tomko, Thrasher Engineers – by phone

Location and Time:

4:30 P.M. – District Office

Minutes by:

K. A. Sanders

S. L. Nulter called the meeting to order at 4:30 P.M.

Minutes from the regular board meeting held on July 8, 2025 were read. G.K. Arnott moved to accept the minutes. D.A. Raines second. Unanimous.

Reviewed monthly financial statements. G.K. Arnott moved to approve the financial statements. D.A. Raines second. Unanimous.

Ashley Tomko provided updates for the Sewer Renovations Project.

We have now received authorization to advertise for bids from the WV DEP and the IJDC. The schedule will be as follows:

Bid advertisements will run on August 21, 2025 and August 28, 2025.

Mandatory Pre-bid Meeting will be held on September 10, 2025 at 10:00AM at the Union Williams PSD office.

Bids will be opened on September 25, 2025 at 2:00PM at the Union Williams PSD office.

The mobile home park sewer line relocation project was discussed. The work has been combined with Contract 2 of the Sewer Renovations Project. The contract will state that this work must be completed right away.

This month's District unaccounted for water loss is 2%. The unaccounted for water loss for FY 24-25 was 2%.

The Hoagland Road sewer line work that was part of the Department of Highways Route 2 widening project was discussed. Snider and Sons have been unsuccessful in boring under Hoagland Road to encase the sewer line. They are now discussing a possibility of subcontracting the work.

I asked Mr. Joe Sheets, DOH supervisor, what would happen if Snider and Sons left without completing the work. He stated that he assumed they would not close the project, and would pull the bond to pay for the work.

MINUTES & TREASURER'S REPORT

APPROVED

BY: G.K. Arnott

DATE: 9-9-25

K.A. Sanders presented the Board of Directors with an Emergency Water Supply Plan to be used in case of emergencies by the District. G.K. Arnott motioned to approve as written. D.A. Raines second. Unanimous.

A Final Joint Staff Memorandum was received from the WV PSC concerning the formal complaint filed by William and Melanie Guinn. Staff finds that Commission does not have jurisdiction to resolve this right-of-way dispute, and it not authorized to award monetary damages for disputes between utilities and those making claims under rights-of-way. Accordingly, Staff recommends that this matter be dismissed. The Guinn's have ten days in which to file an objection or response before the complaint is closed.

The next meeting will be September 9, 4:30 PM, at the District office.

Meeting was adjourned at 6:00 PM.



Union Williams

PUBLIC SERVICE DISTRICT

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P.O. Box 243 ■ Waverly, WV 26184 ■ 304-464-5121 ■ Fax 304-464-4793

September 10, 2025

Wood County Commissioners
No. 1 Court Square, Suite 203
Parkersburg, WV 26101

Re: Minutes of Board Meeting

Dear Commissioners:

Enclosed is a copy of the minutes of our Regular Board Meeting held on August 12, 2025. The meeting was held in the district's office, Waverly, West Virginia.

Should you have any questions, please give me a call.

Cordially,

Tracy Orr
Office Supervisor

enclosure