

UNION WILLIAMS PUBLIC SERVICE DISTRICT

Regular Board Meeting

October 14, 2025

Roll Call:

Present -

S. L. Nulter, Chairman

G. K. Arnott, Treasurer

D. A. Raines, Secretary

MINUTES & TREASURER'S REPORT

APPROVED

Attended:

Ashley Tomko, Thrasher Engineers – by phone

BY: Step L Nulter

Location and Time:

4:30 P.M. – District Office

DATE: 11-13-25

Minutes by:

K. A. Sanders

COPY

S. L. Nulter called the meeting to order at 4:30 P.M.

Minutes from the regular board meeting held on September 9, 2025 were read. G.K. Arnott moved to accept the minutes. D.A. Raines second. Unanimous.

Reviewed monthly financial statements. G.K. Arnott moved to approve the financial statements. D.A. Raines second. Unanimous.

Ashley Tomko provided updates for the Sewer Renovations Project.

Bid opening is scheduled at the District office on October 16, 2025 at 2:00PM.

A post bid conference call with the lending agency is scheduled for October 23, 2025 at 2:00PM to review the bid tabulations and set a closing date.

The mobile home park sewer line relocation project was discussed. This work will start right away using the funds currently held in the BAN loan, weather permitting.

This month's District unaccounted for water loss is 8%.

K.A. Sanders presented a letter addressed to the WV Municipal Bond Commission requesting a refund of the additional funds being held in our reserve accounts. The funds will total \$13,200 for sewer and \$6,700 for water. D.A. Raines made motion to approve this request. G.K. Arnott second. Unanimous.

K.A. Sanders requested permission to purchase a new service truck to replace a 2013 Ford F150 currently being used by the water department. This purchase would be funded by using SB234 funds. G.K. Arnott moved to approve the purchase. D.A. Raines second. Unanimous.

K.A. Sanders has been advised by the WV Department of Highways that Snyder and Son's contractors have returned to the District to perform the sewer line bore that will run under Jesterville Road. It is expected to be completed this month.

The next meeting will be November 13, 4:30 PM, at the District office.

Meeting was adjourned at 6:00 PM.



Union Williams

PUBLIC SERVICE DISTRICT

This Institution is an equal opportunity provider and employer
P.O. Box 243 ■ Waverly, WV 26184 ■ 304-464-5121 ■ Fax 304-464-4793

November 14, 2025

Wood County Commissioners
No. 1 Court Square, Suite 203
Parkersburg, WV 26101

Re: Minutes of Board Meeting

Dear Commissioners:

Enclosed is a copy of the minutes of our Regular Board Meeting held on October 14, 2025. The meeting was held in the district's office, Waverly, West Virginia.

Should you have any questions, please give me a call.

Cordially,

Tracy Orr
Office Supervisor

enclosure