

UNION WILLIAMS PUBLIC SERVICE DISTRICT
Special Board Meeting
December 4, 2025

Roll Call:

Present -

S. L. Nulter, Chairman
G. K. Arnott, Treasurer
D. A. Raines, Secretary

Attended:

Zack Dobbins, JD Utility Services
Ashley Tomko, Thrasher Engineers
Corey Bonasso, Bowles Rice

MINUTES & TREASURER'S REPORT
APPROVED

BY: Steph L Nulter

DATE: 12-9-25

Location and Time:

2:00 P.M. – District Office

Minutes by:

K. A. Sanders

COPY

S. L. Nulter called the meeting to order at 2:00 P.M.

Election of Officers was held. G.K. Arnott made motion that all commissioners remain in their same office. D.A. Raines second. Unanimous.

Consideration of and final action on a Bond Resolution (the "Bond Resolution") authorizing the issuance of not to exceed \$8,747,217 in aggregate principal amount of Union-Williams Public Service District Sewer Revenue Bonds in two series, the first series being its Sewer Revenue Bonds, Series 2025A (Clean Water State Revolving Fund) in an aggregate principal amount not to exceed \$7,247,217 (the "Series 2025A Bonds") and the second series being its Sewer Revenue Bonds, Series 2025B (Clean Water State Revolving Fund-Principal Forgiveness) in an aggregate principal amount not to exceed \$1,500,000 (the "Series 2025B Bonds") and together with the Series 2025A Bonds, the "Series 2025 Bonds") to permanently finance costs of the acquisition and construction of additions, betterments and improvements to the Issuer's existing sewer system (the "Project") and to pay costs of issuing the Series 2025 Bonds and related costs. G.K. Arnott moved to approve Series 2025 Bonds, D.A. Raines second. Unanimous.

Consideration of and final action on a Supplemental Resolution supplementing and amending the Bond Resolution described above. D.A. Raines made motion to approve the supplemental resolution. G.K. Arnott second. Unanimous.

Ashley Tomko, Thrasher Engineers, presented a letter of recommendation to award Contract #1 of the Sewer Renovations Project to Hayslett Construction Company, Inc. for \$3,669,000.00 and Contract #2 of the Sewer Renovations Project to Dunlap Contracting LLC for \$4,065,500.00. G.K. Arnott motioned to award contacts as recommended by Thrasher Engineers. D.A. Raines second. Unanimous.

Zack Dobbins, JD Utility Services, presented Drawdown #1 for the Sewer Renovations Project in the amount of \$640,127.72. D.A. Raines moved to approve the drawdown as presented. G.K. Arnott second. Unanimous.

Next Board meeting is December 9, 2025 4:30 PM, at the District office.

Meeting was adjourned at 3:35 PM.

UNION WILLIAMS PUBLIC SERVICE DISTRICT

Regular Board Meeting

November 13, 2025

Roll Call:

Present -

S. L. Nulter, Chairman

G. K. Arnott, Treasurer

D. A. Raines, Secretary

Attended:

Ashley Tomko, Thrasher Engineers

Michael Walton, resident

Location and Time:

4:30 P.M. – District Office

Minutes by:

K. A. Sanders

MINUTES & TREASURER'S REPORT

APPROVED

BY: Steph L. Nulter

DATE: 12-9-25

COPY

S. L. Nulter called the meeting to order at 4:30 P.M.

Minutes from the regular board meeting held on October 14, 2025 were read. G.K. Arnott moved to accept the minutes. D.A. Raines second. Unanimous.

Reviewed monthly financial statements. D.A. Raines moved to approve the financial statements. G.K. Arnott second. Unanimous.

Ashley Tomko provided updates for the Sewer Renovations Project.

The lowest bid for Contract 1 came in at \$3,669,000. The original estimate was \$2,700,000.

The lowest bid for Contract 2 came in at \$5,399,600. The original estimate was \$3,470,000.

The following items were cut from the project on Contract 2:

- Vacuum valve equipment for purchase only @ 106 EA (-\$350,000)
- Replace 1 concrete valve pit in the system and line 10 concrete valve pits (including the installation of the new valve equipment) (-\$103,000)
- Remove vacuum valve monitoring system (-\$135,000)
- Remove vacuum test unit (quoted by Airvac but not in the project scope) (-\$38,000)
- Remove Mullenix Lift Station Upgrades (-\$66,000)
- Remove generator upgrades (-\$45,000)
- Remove storage building (-\$300,000)
- Remove simplex grinder pumps (-\$300,000)

Ms. Tomko has submitted two grant funding applications to cover the overrun, one to the DEP for \$1,127,500 and another to the IJDC requesting \$474,700. We should have an answer about these grants when the IJDC meets on December 2, 2025.

A special board meeting is scheduled for December 4, 2025 to cover the following agenda items:

Recommendation of Award for Contract 1 and Contract 2 to be presented by Ashley Tomko

Change order to lower the amount of Contract 2, prepared by Ashley Tomko

Sign bond documents to prepare for funding on December 18, 2025, prepared

Mr. Michael Walton spoke to the board concerning the possibility of getting a fire hydrant

installed on Hoagland Road, closer to his property which is at 106 Hoagland Road. Mr. Walton has contacted the Parkersburg Fire Board and they have agreed to pay half of the installation cost. Mr. Walton will work with his neighbors to see if they would be willing to pitch in and help cover the other half of the cost. Mr. Walton will contact K.A. Sanders with the results.

Our District received a payment from the PFAS litigation settlement in the amount of \$59,038.

This month's District unaccounted for water loss is 6%.

K.A. Sanders updated the board on the sewer road bore under Hoagland Road. Snyder and Sons have been in contact with the office and they are continuing to work on it.

A special board meeting is scheduled December 4, at 2:00 PM at the District office.

The next regular meeting will be December 9, 4:30 PM, at the District office.

Meeting was adjourned at 6:05 PM.



Union Williams

PUBLIC SERVICE DISTRICT

This Institution is an equal opportunity provider and employer
P.O. Box 243 ■ Waverly, WV 26184 ■ 304-464-5121 ■ Fax 304-464-4793

December 10, 2025

Wood County Commissioners
No. 1 Court Square, Suite 203
Parkersburg, WV 26101

Re: Minutes of Board Meeting

Dear Commissioners:

Enclosed is a copy of the minutes of our Regular Board Meeting held on November 13, 2025. The meeting was held in the district's office, Waverly, West Virginia.

Should you have any questions, please give me a call.

Cordially,

Tracy Orr
Office Supervisor

enclosure