

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

NO. 1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
MONDAY, MARCH 3, 2025

PRESENT: DAVID BLAIR COUCH, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M., nobody signed in to make public comments.

At 9:31 A.M., Doug Hess and members of the ARC met with the County Commissioners to update them on the ARC and ask them to make March, 2025 Developmental Disabilities Awareness Month in Wood County. The County Commission signed the Proclamation, which is attached to these minutes and shall be made a part thereof.

At 9:43 A.M., the County Commission of Wood County, upon a motion made by David Blair Couch, seconded James E. Colombo and made unanimous by Robert K. Tebay, reappointed Patsy Hardy to the Parkersburg/Wood County Convention and Visitors Bureau. Her new term will expire on December 31, 2025. (Order A/3107)

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by James E. Colombo and made unanimous by David Blair Couch, appointed Susan

Barber to the 4th Circuit Public Defender Corporation Board. Ms. Barber's term will expire on January 31, 2025. (Order A/3106)

At 9:45 A.M., the County Commission met with Mark Lewis from the Greater Parkersburg Convention and Visitors Bureau. Mr. Lewis gave an update on the organization,

Having no other scheduled appointments or further business to attend to, the County Commission adjourned at 10:10 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES


Order A/3106, A/3107

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James Colombo, Commissioner

The County Commission of Wood County

No. 1 Court Square, Suite 203 Parkersburg, West Virginia 26101
(304) 424-1984



DAVID BLAIR COUCH
President

ROBERT K. TEBAY
Commissioner

JAMES E. COLOMBO
Commissioner

PUBLIC COMMENT PORTION OF WOOD COUNTY COMMISSION MEETINGS

SIGN IN SHEET

3 MINUTES PER PERSON

MARCH 3, 2025

PLEASE PRINT NAME	ADDRESS

Wood County Commission Meeting
Held March 3, 2025

Please Print

1.	Mark Lewis
2.	Michelle Curtis - The Arc
3.	Doug Hess - The Arc
4.	Alexis Villanueva - The Arc
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Wood County Commission
Agenda

March 3, 2025 | 9:30 A.M.
1 Court Square Suite 203
Parkersburg, WV 26101

9:30 A.M.	Public Comment	
9:30 A.M.	Consider signing ARC Proclamation for Developmental Disabilities	Doug Hess
9:40 A.M.	Consider reappointing Patsy Hardy to the Parkersburg/Wood County Convention and Visitors Bureau	
	Consider reappointing Susan Barber to the 4 th Circuit Public Defender Board	
9:45 A.M.	Annual Update on the Greater Parkersburg Convention and Visitors Bureau	Mark Lewis, President
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days before the meeting

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

March 3, 2025

Proclamation

March 2025 is Developmental Disabilities Awareness Month

Whereas, National Developmental Disabilities (DD) Awareness Month officially began in 1987 with a proclamation from President Reagan to help bring awareness and acceptance for people of every ability; and

Whereas, in March we seek to raise awareness about the inclusion of people with developmental disabilities in all facets of community life, as well as awareness of the barriers that people with disabilities still sometimes face in connecting to the communities in which they live; and

Whereas, the Wood County Commission has a commitment to the county being an inclusive place for all people with and without disabilities; and

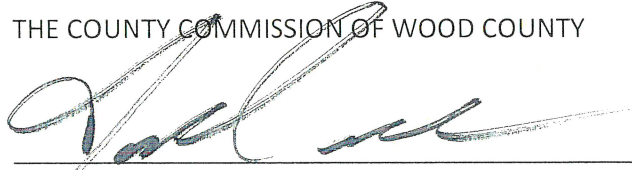
Whereas, people with a developmental disability are of all racial, ethnic, educational, social, and economic backgrounds, and all are valued members of society who find fulfillment living everyday lives; and

Whereas, we value what is important to people with disabilities and their families who are striving for everyday lives no different than that of all other citizens;

Therefore we, the Wood County Commission, does hereby proclaim March 2025 as Developmental Disabilities Awareness Month and in doing so, call upon residents, employers, schools and community organizations across the county to observe this month with recognition of the abilities and value provided by people with disabilities in our communities every day.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President

Robert K. Tehay, Commissioner

James E. Colombo, Commissioner

MARCH 3, 2025

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION APPOINTED SUSAN BARBER TO
THE 4TH CIRCUIT PUBLIC DEFENDER CORPORATION
BOARD.

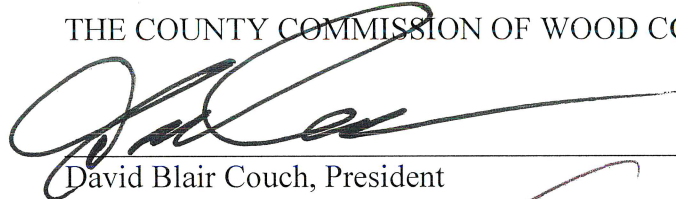
ORDER

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by James E. Colombo and made unanimous by David Blair Couch, appointed Susan Barber to the 4th Circuit Public Defender Corporation Board.

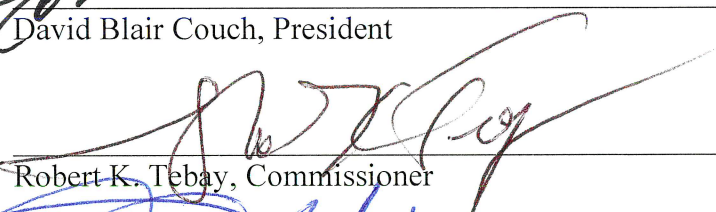
Ms. Barber's term will expire January 31, 2025.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/3106

Wood County
Joe Gonzales, Clerk
Instrument 88350936
03/03/2025 @ 10:28:47 AM
COUNTY COMMISSION ORDER
Book 79 @ Page 630
Pages Recorded 1

MARCH 3, 2025

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

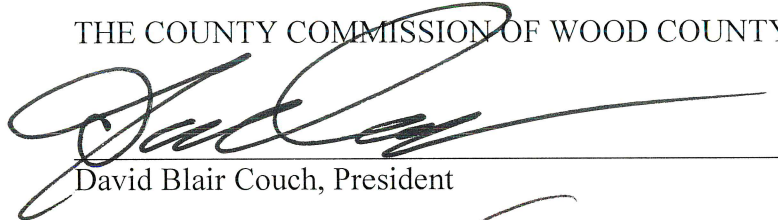
IN RE: THE COUNTY COMMISSION REAPPOINTED PATSY HARDY
TO THE PARKERSBURG/WOOD COUNTY CONVENTION AND
VISITORS BUREAU.

ORDER

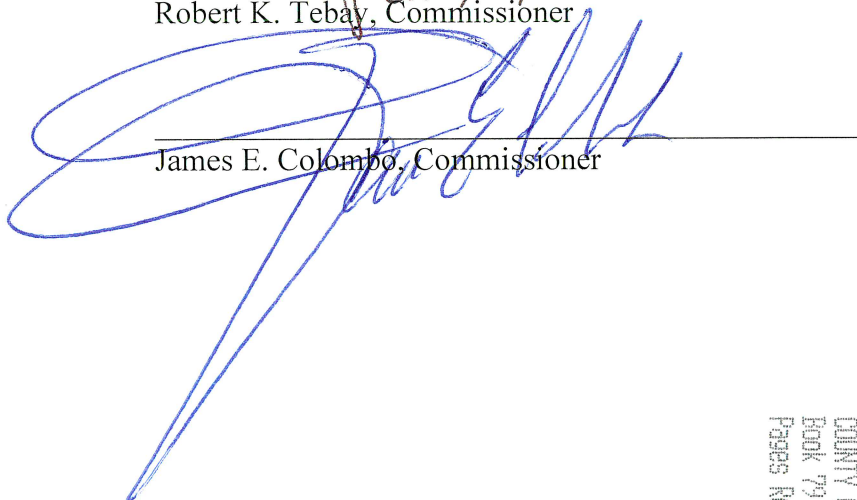
On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded James E. Colombo and made unanimous by Robert K. Tebay, reappointed Patsy Hardy to the Parkersburg/Wood County Convention and Visitors Bureau. The new term will expire December 31, 2025.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


David Blair Couch, President


Robert K. Tebay, Commissioner


James E. Colombo, Commissioner

A/3107

Wood County
Joe Gonzales, Clerk
Instrument 88350932
03/03/2025 @ 10:24:25 AM
COUNTY COMMISSION ORDER
Book 79 @ Page 628
Pages Recorded 1

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3943	USPS	UNITED STATES POSTAL SERVICE	REGULAR	02/26/2025	292.00	
FIRE SERVICE FEE Bank Id 120 Totals					292.00	

James E. Holmberg

[Signature]

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
8760	MOSSORMECHA1	MOSSOR MECHANICAL APPLIANCE REPAIR	REGULAR	02/26/2025	178.69	
ASSESSOR'S VALUATION Bank Id 156 Totals					178.69	
Report Totals					470.69	

