

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

NO. 1 COURT SQUARE, SUITE 203  
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD  
THURSDAY, MARCH 6, 2025

PRESENT: DAVID BLAIR COUCH, PRESIDENT  
JAMES E. COLOMBO, COMMISSIONER

ABSENT: ROBERT K. TEBAY, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

**AGENDA AND DISCUSSION ITEMS**

At 9:30 A.M, representatives from the Wood County Airport Authority met with the County Commission to tell them about development occurring at the Airport. They also requested \$30,000.00 for engineering services. After discussion, the County Commission of Wood County, upon a motion made by James E. Colombo, seconded by David Blair Couch and passed, did hereby authorize a donation of thirty thousand dollars and zero cents (\$30,000.00) to assist the Mid-Ohio Valley Regional Airport. (Order A/3109)

At 9:51 A.M., Mike St. Clair, Wood County Coroner, met with the County Commission to give his annual report.

At 10:01 A.M., Pat Lefebure, Wood County Prosecuting Attorney, met with the County Commission to discuss his request for the 2025/2026 budget.

At 10:18 A.M., John Kelly, Wood County Assessor, met with the County Commission to discuss his budget requests for 2025/2026.

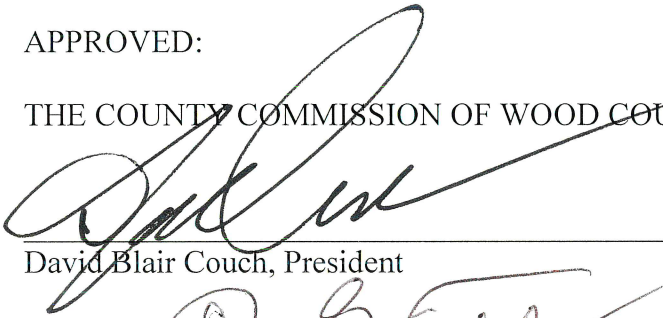
Having no other scheduled appointments or further business to attend to, the County Commission adjourned at 10:31 A.M.

**ORDERS APPROVED AND ATTACHED TO THESE MINUTES**

Order A/3109

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



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David Blair Couch, President



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Robert K. Tebay, Commissioner



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James Colombo, Commissioner

Wood County Commission Meeting  
Held March 6, 2025

**Please Print**

1.	Lindsey Piersol	WCDA
2.	LEE STARLHER	AMERICAN LEGION POST 15, 2505 OHIO, WKE
3.	PARKERSBURG, WV	26101
4.	Benjamin Auville	Mid-Chis Valley Regional Airport
5.	Andrew Pond	Mid -Ohio Valley Regional Airport
6.	Mikz St Clair	COUNCIL
7.	Paul Leteburn	Prosecutor
8.	JOHN B. KELLY	ASSESSOR
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Wood County Commission  
Agenda

March 6, 2025 | 9:30 A.M.  
1 Court Square Suite 203  
Parkersburg, WV 26101

9:30 A.M.	Discuss plans to develop the airport and request funding	Andrew Daniel, Wood County Airport Authority & Lindsey Piersol, Wood County Development Authority Director
9:45 A.M.	Coroner's annual report	Mike St. Clair, Coroner
10:00 A.M.	Discuss the proposed 2025/2026 budget for the Prosecutor's Office	Pat Lefebure, Prosecuting Attorney
10:15 A.M. <i>RESCHEDULED</i>	Discuss the proposed 2025/2026 budget for the Wood County Day Report Center	Angela Durham, Financial Director
10:30 A.M.	Discuss the proposed 2025/2026 budget for the Assessor's Office	John Kelly, Assessor
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

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Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

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Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days before the meeting

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Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

MARCH 6, 2025

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE A  
DONATION OF \$30,000.00 FOR THE MID-OHIO VALLEY  
REGIONAL AIRPORT.

**ORDER**

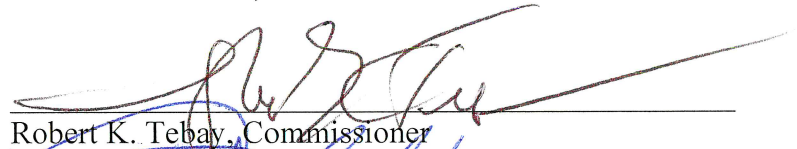
On this date, the County Commission of Wood County, upon a motion made by James E. Colombo, seconded by David Blair Couch and passed, did hereby Authorize a donation of thirty thousand dollars and zero cents (\$30,000.00) to assist the Mid-Ohio Valley Regional Airport.

APPROVED:

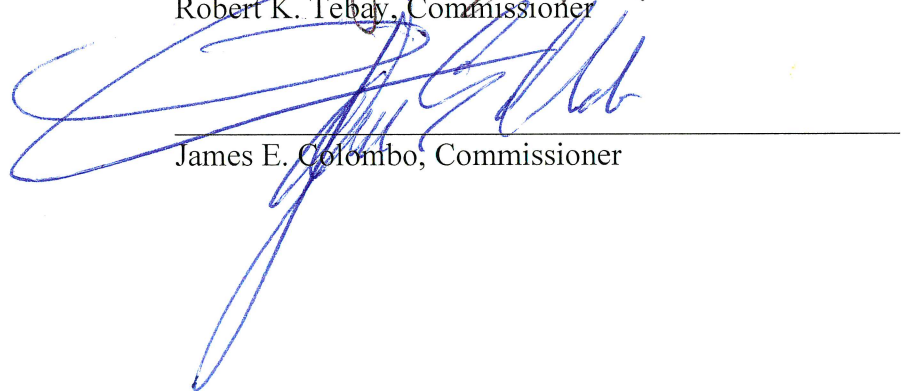
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/3109

Wood County  
Joe Gonzales, Clerk  
Instrument 88350927  
03/06/2025 @ 10:18:02 AM  
COUNTY COMMISSION ORDER  
Book 79 @ Page 626  
Pages Recorded 1

# Wood County Coroner Report 2024

Cases Wood County	165
Consults Wood County	<u>138</u>
Total	303

Cases Other Counties	93
Consults Other Counties	<u>20</u>
Total	113

Michael St. Clair

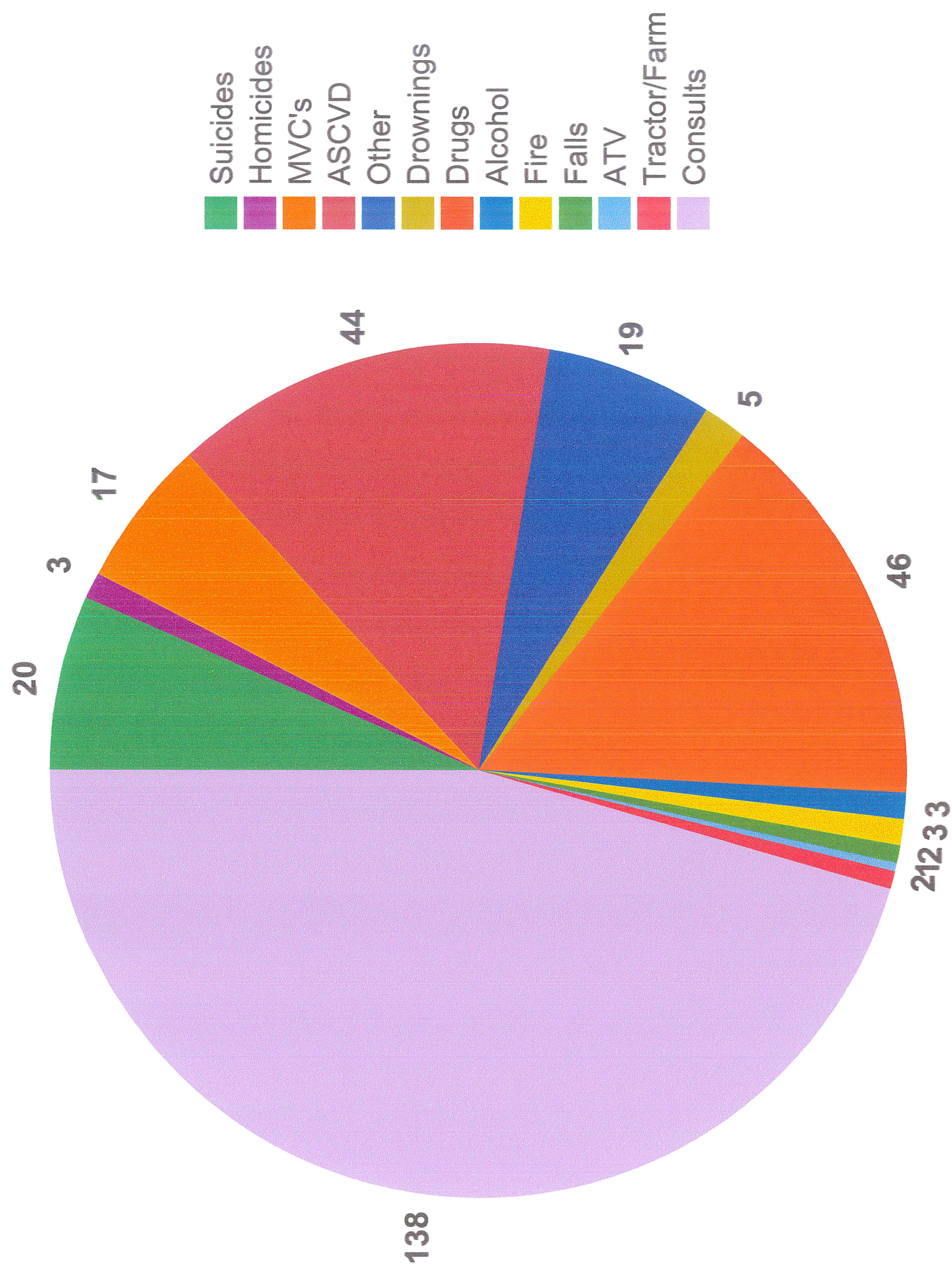
Paula "Rocki" Louden

Eric Abilmona

# Total Wood County Coroner Cases 2024

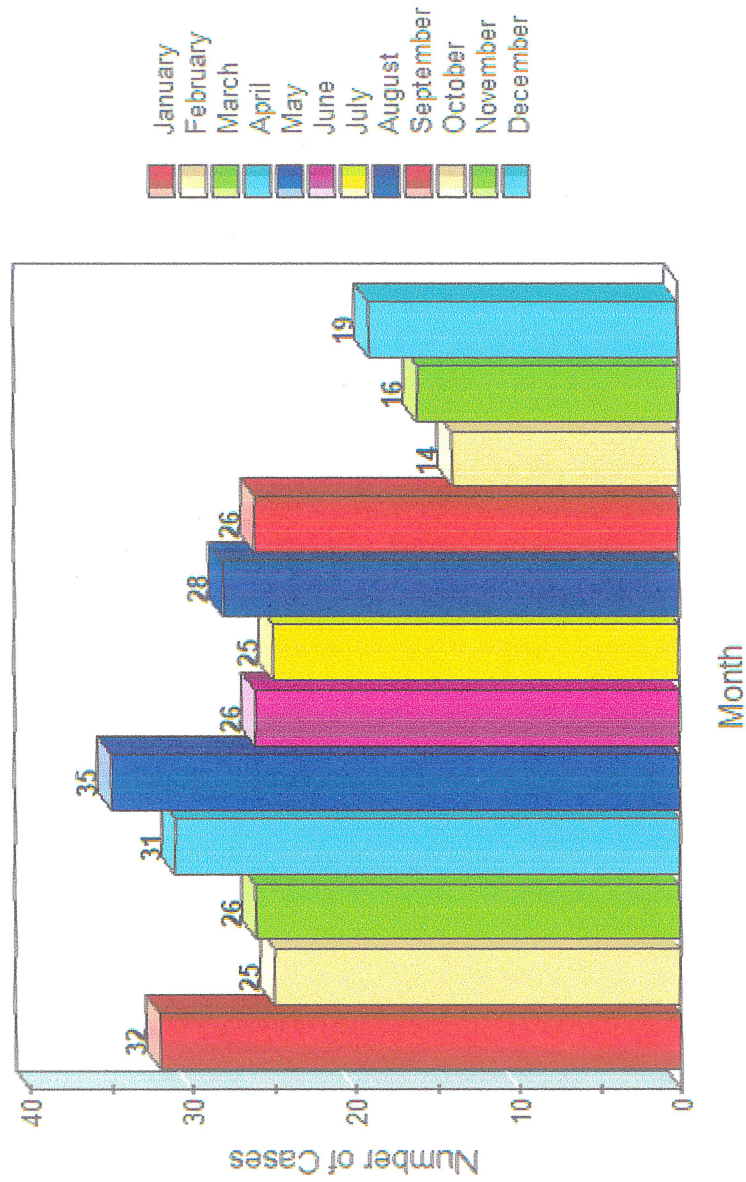
Suicides	20
Homicides	3
MVC's	17
ASCVD	44
Other	19
Drowning	5
Drugs	46
Alcohol	3
Fire	3
Falls	2
ATV	1
<u>Tractor/Farm</u>	<u>2</u>
Total	165





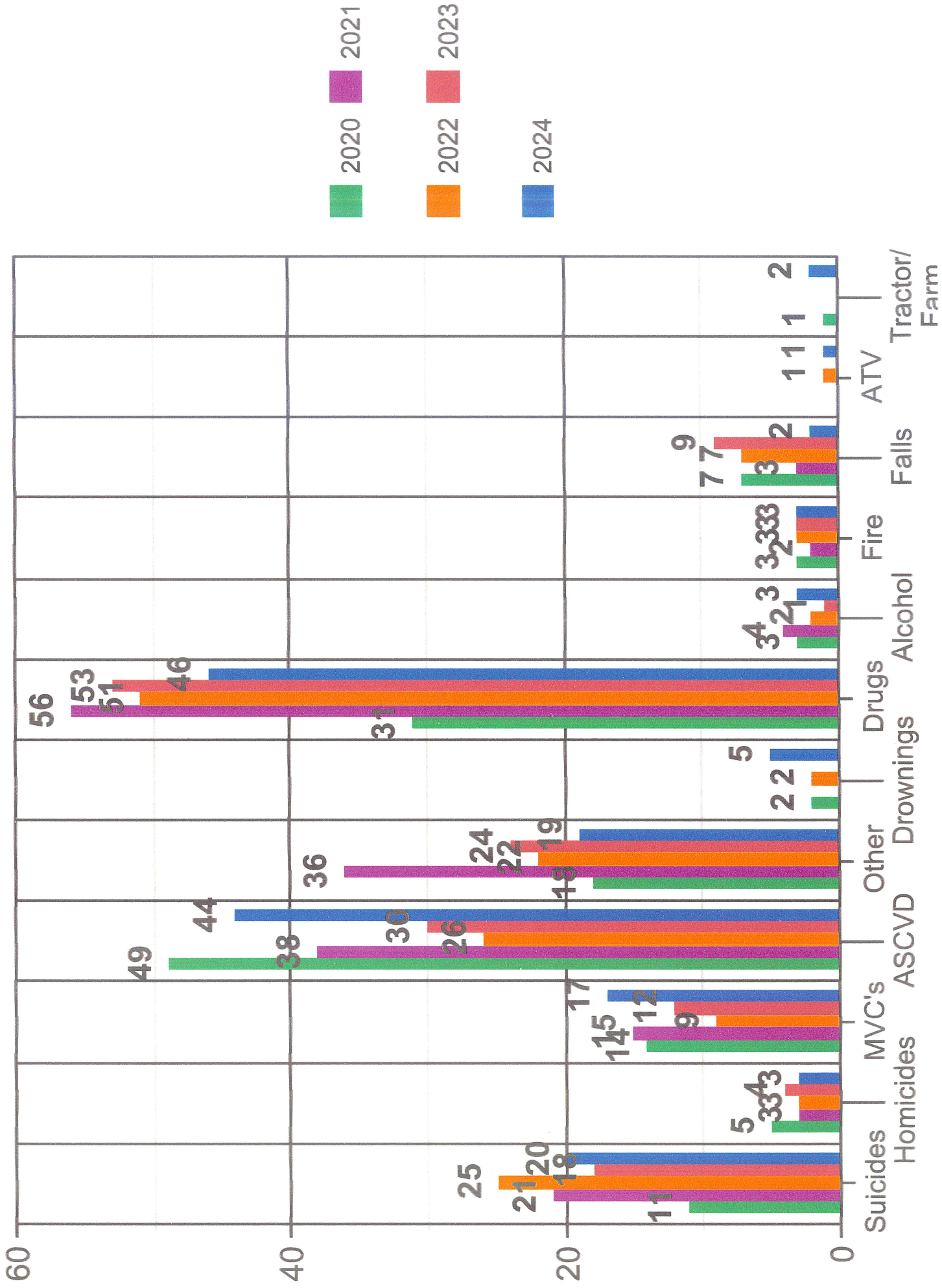


## Wood County Coroner's Report 2024



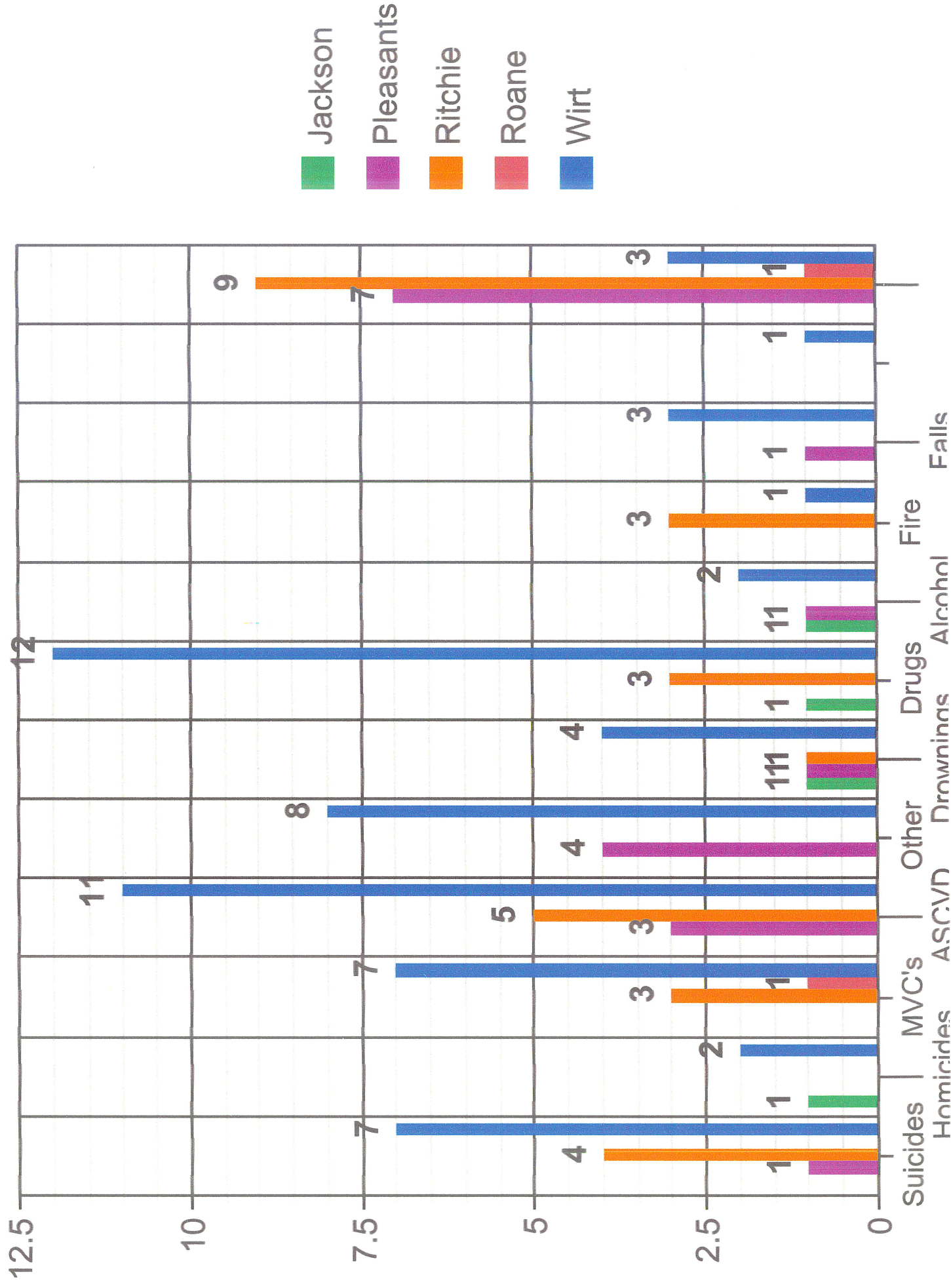


# Wood County Coroner Report 2024 - 5 Year Comparison



# Coroner Report 2024 - Other Counties

Total 113



## Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
4595	HOCKRUSS	HOCKENBERRY RUSSELL W.	REGULAR	03/03/2025	30.44	
4596	NEWEGG	NEWEGG BUSINESS	REGULAR	03/03/2025	12,090.91	
SPECIAL BLDG FUND Bank Id 244 Totals					12,121.35	
Report Totals					275,564.88	



## Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
9074	DICKWARNER	WARNER PROFESSIONAL BUILDING	REGULAR	03/03/2025	1,095.00	
9075	INSIGHT	INSIGHT PUBLIC SECTOR INC	REGULAR	03/03/2025	2,830.10	
9076	JACKSON COUN7	JACKSON COUNTY PROPERTIES, LLC	REGULAR	03/03/2025	1,030.00	
9077	LANCE	PHYLISS LANCE	REGULAR	03/03/2025	550.00	
9078	ENGLEFIELD	ENGLEFIELD OIL COMPANY	REGULAR	03/04/2025	107.69	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals					5,612.79	



## Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
8762	ENGLEFIELD	ENGLEFIELD OIL COMPANY	REGULAR	03/04/2025	504.14	

ASSESSOR'S VALUATION Bank Id 156 Totals

504.14

*James E. Holmberg*

*[Signature]*

# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3944	AMERIGAS	AMERIGAS	REGULAR	03/03/2025	1,289.74	
3945	ATLANTIC ES	ATLANTIC EMERGENCY SOLUTIONS	REGULAR	03/03/2025	11,391.39	
3946	BILLBAILEY	BILL BAILEY INSURANCE AGENCY, INC.	REGULAR	03/03/2025	5,873.00	
3947	BOUND	BOUND TREE MEDICAL LLC	REGULAR	03/03/2025	153.90	
3948	CAS CABLE	CAS CABLE	REGULAR	03/03/2025	402.88	
3949	DOMINIONH	HOPE GAS INC.	REGULAR	03/03/2025	587.66	
3950	ELAN	ELAN FINANCIAL SERVICES	REGULAR	03/03/2025	279.06	
3951	FRONTIER	FRONTIER	REGULAR	03/03/2025	299.04	
3952	LUBECKPSD	LUBECK PUBLIC SERVICE DISTRICT	REGULAR	03/03/2025	183.05	
3953	MILLER CO	MILLER COMMUNICATIONS IN	REGULAR	03/03/2025	22.00	
3954	MONPOWER	MON POWER	REGULAR	03/03/2025	461.30	
3955	MOUNTAINEERG	MOUNTAINEER GAS COMPANY	REGULAR	03/03/2025	345.60	
3956	PIFER'S S	PIFER'S SERVICE CENTER	REGULAR	03/03/2025	1,314.48	
3957	RYANALES	ALESHIA RYAN	REGULAR	03/03/2025	1,000.00	
3958	SWC	SHERIFF OF WOOD COUNTY	REGULAR	03/03/2025	13,311.18	
3959	TRAVELERS I	TRAVELERS -RMD	REGULAR	03/03/2025	1,224.00	
3960	EASTWOOD	EASTWOOD VOLUNTEER FIRE DEPT	REGULAR	03/04/2025	3,564.66	
FIRE SERVICE FEE Bank Id 120 Totals					41,702.94	



## Check Register Report for Wood County Commission

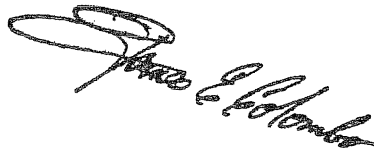

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3732	AT&T MOBILE	AT&T MOBILITY	REGULAR	03/03/2025	320.27	
3733	WVDTL	WV DRUG TESTING LABORATORIES, INC	REGULAR	03/03/2025	695.00	
HOME CONFINEMENT Bank Id 108 Totals					1,015.27	

*James E. Colombo*

*[Signature]*

# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
9204	AFFORDABLEL	AFFORDABLE LAWN WORX LLC	REGULAR	03/03/2025	1,233.00	
9205	CINTAS	CINTAS CORPORATION	REGULAR	03/03/2025	86.29	
9206	DEAN'S	DEAN'S SCREENS INK	REGULAR	03/03/2025	41.90	
9207	FRONTIER	FRONTIER	REGULAR	03/03/2025	10,659.94	
9208	JANI-SOUR	JANI-SOURCE	REGULAR	03/03/2025	54.91	
9209	LAMP	LAMP PESTPROOF	REGULAR	03/03/2025	175.00	
9210	SHIRT	SHIRT FACTORY	REGULAR	03/03/2025	36.00	
9211	TOSHIBA	TOSHIBA FINANCIAL SERVICES	REGULAR	03/03/2025	208.98	
9212	WVDTL	WV DRUG TESTING LABORATORIES. INC	REGULAR	03/03/2025	20.00	
9213	WVUMED	WVUHS CLIENT COMPANY BILLING	REGULAR	03/03/2025	1,132.00	
9214	ENGLEFIELD	ENGLEFIELD OIL COMPANY	REGULAR	03/04/2025	177.90	
E-911 FUND Bank Id 107 Totals					13,825.92	

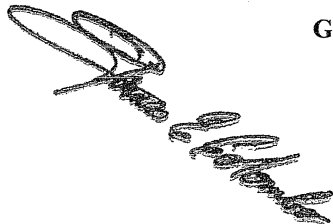

  


# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
179574	PLANET	PLANET TECHNOLOGIES	REGULAR	03/03/2025	105.60	
179575	PROJECT	PROJECT LIFESAVER	REGULAR	03/03/2025	1,125.91	
179576	RUNYON	RUNYON LOCK SERVICE	REGULAR	03/03/2025	1,109.00	
179577	SAFELITEA	SAFELITE AUTO GLASS	REGULAR	03/03/2025	668.61	
179578	STAPLES	STAPLES	REGULAR	03/03/2025	2,537.28	
179579	STOMPNGROUNI	STOMP-N-GROUNDS CRAFT COFFEES	REGULAR	03/03/2025	500.00	
179580	SWC	SHERIFF OF WOOD COUNTY	REGULAR	03/03/2025	51,494.28	
179581	TOSHIBA	TOSHIBA FINANCIAL SERVICES	REGULAR	03/03/2025	1,393.61	
179582	ULINE	ULINE	REGULAR	03/03/2025	803.41	
179583	UNION WIL	UNION WILLIAMS PSD	REGULAR	03/03/2025	165.23	
179584	USBANKEQUIP	US BANK EQUIPMENT FINANCE	REGULAR	03/03/2025	620.51	
179585	ENGLEFIELD	ENGLEFIELD OIL COMPANY	REGULAR	03/04/2025	9,783.95	

**GENERAL FUND Bank Id 101 Totals**

144,393.86





# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
179549	10-42	10-42 TACTICAL	REGULAR	03/03/2025	1,440.05	
179550	AMERICANR	AMERICAN RED CROSS	REGULAR	03/03/2025	5,000.00	
179551	ANDY HALL	ANDY HALL	REGULAR	03/03/2025	400.00	
179552	AT&T MOBILE	AT&T MOBILITY	REGULAR	03/03/2025	3,773.32	
179553	CRUM G	GWEN CRUM	REGULAR	03/03/2025	68.75	
179554	CWS	CWS	REGULAR	03/03/2025	231.99	
179555	DISH	DISH NETWORK	REGULAR	03/03/2025	134.82	
179556	DOMINIONH	HOPE GAS INC.	REGULAR	03/03/2025	972.34	
179557	EQUIPDEPOT	EQUIPMENT DEPOT	REGULAR	03/03/2025	8,000.00	
179558	ERICSMITHPE	ERIC SMITH	REGULAR	03/03/2025	511.30	
179559	FRONTIER	FRONTIER	REGULAR	03/03/2025	108.92	
179560	GOUDYPHD	TONY R. GOUDY, PH D	REGULAR	03/03/2025	500.00	
179561	HOBART	HOBART SALES & SERVICE LA- JON INC	REGULAR	03/03/2025	221.50	
179562	HOME DEPOT	HOME DEPOT CREDIT SERVICES	REGULAR	03/03/2025	427.62	
179563	INSIGHT	INSIGHT PUBLIC SECTOR INC	REGULAR	03/03/2025	2,293.04	
179564	IPC	IPC COMMAND SYSTEMS	REGULAR	03/03/2025	336.71	
179565	JANI-SOUR	JANI-SOURCE	REGULAR	03/03/2025	249.96	
179566	KELLY	KELLY PROFESSIONAL INVESTIGATIONS INC	REGULAR	03/03/2025	650.00	
179567	LAMP	LAMP PESTPROOF	REGULAR	03/03/2025	85.00	
179568	MARIETTAOFFIC	MARIETTA OFFICE SUPPLY	REGULAR	03/03/2025	197.24	
179569	MASONBARRY	MASON BARRY HVAC	REGULAR	03/03/2025	2,962.00	
179570	MCCLINTON	MCCLINTON CHEVROLET CO	REGULAR	03/03/2025	286.94	
179571	NOLANS	NOLAN'S SERVICES LLC	REGULAR	03/03/2025	10,155.97	
179572	OPTIMUM	OPTIMUM WATER SOLUTIONS . INC.	REGULAR	03/03/2025	129.00	
179573	PERRYASSOC	PERRY & ASSOCIATES, CPA'S A.C.	REGULAR	03/03/2025	34,950.00	

## Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
26	ATLANTIC ES	ATLANTIC EMERGENCY SOLUTIONS	REGULAR	03/03/2025	23,388.61	
27	WILLIAMSTOWN	WILLIAMSTOWN BANK	REGULAR	03/04/2025	33,000.00	
COUNTY FIRE PROTECTION Bank Id 041 Totals					56,388.61	



# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
5688	CHILD	CHILD SUPPORT ENF DIV	REGULAR	02/28/2025	587.58	
5689	EMPOWER	EMPOWER RETIREMENT	REGULAR	02/28/2025	65.00	
5690	IRS-PAY	DEPARTMENT OF TREASURY	REGULAR	02/28/2025	103,456.98	
5691	NRS	NATIONWIDE RETIREMENT SOLUTIONS	REGULAR	02/28/2025	1,719.00	
5692	OH ST TX	TREASURER OF STATE OF OHIO	REGULAR	02/28/2025	1,474.13	
5693	WV ST TX	WV STATE TAX COMM-INCOME	REGULAR	02/28/2025	24,941.75	
5694	MONPOWER	MON POWER	REGULAR	02/28/2025	2,463.81	
5695	EMSRS	EMERGENCY MEDICAL SERVICES	REGULAR	02/28/2025	13,716.20	
5696	WV DEPUTY	WV DEPUTY SHERIFF'S RETIREMENT	REGULAR	02/28/2025	48,422.79	
5697	WV RETIRE	WV PUBLIC EMP RETIREMENT	REGULAR	02/28/2025	86,284.44	
179545	AMERICAN	AFLAC	REGULAR	02/28/2025	41.54	
179546	OHIOCHILD	OHIO CHILD SUPPORT PAYMENT CENTRAL	REGULAR	02/28/2025	20.40	
179547	WASHINGTONH	WASHINGTON NATIONAL INSURANCE CO.	REGULAR	02/28/2025	719.90	
179548	WESTERNSO	WESTERN & SOUTHERN LIFE	REGULAR	02/28/2025	54.10	

PAYROLL FUND Bank Id 101 Totals

283,967.62

Report Totals

283,967.62