

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

NO. 1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
MONDAY, MARCH 24, 2025

PRESENT: DAVID BLAIR COUCH, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M., there were no public comments.

At 9:32 A.M., the County Commission approved the hiring of Audie Murphy as a Telecommunicator for the E-911 Center.

At 9:33 A.M., the County Commission discussed the ambulance calls for E-911 in the County with Dale McEwuen. He stated they need to add six ambulances to handle the traffic. He stated they need \$900,309.00 to make the purchase.

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo, and made unanimous by Robert K. Tebay, did hereby AUTHORIZE the emergency purchase of six (6) used ambulances from St. Joseph's Ambulance Services. The said purchase is to enable WVU Camden Clark Emergency Ambulance Service.

Said need to purchase ambulances is the result of St. Joseph Ambulance Services notifying the Wood County Commission that they will cease operations on March 31, 2025 and will no longer be responding to E911 emergency calls. (Order C/241)

The County Commission of Wood County was in receipt of a New Road Name Request Form from AFGH LLC, to name a road to their property COUNTRY RIDGE ROAD. The said Request does not interfere with the scheduled readdressing and mapping for the E-9-1-1 Master Street Addressing Guide. The road to be known as COUNTRY RIDGE ROAD is located on the right off Happy Hollow Road, ½ mile off Deerwalk Highway, in Union District, Tax Map 231, Parcel 008. The request by AFGH LLC is in accordance with Chapter 7, Article 1, Section 3 of the Code of West Virginia, 1931, as amended, which deals, in part, with the County Commission naming or renaming thereof of roads, ways, streets, avenues, drives and the like to assure uniform, nonduplicative conversion of all rural routes to city-type addressing on a permanent basis. The County Commission does hereby find that the said request, made in writing, by AFGH LLC, and the approval from the Wood County E-9-1-1, is in proper form and is hereby ORDERED to be filed. The County Commission of Wood County, upon a motion made by James E. Colombo, seconded by Robert K. Tebay and made unanimous by David Blair Couch, does hereby ORDER that the aforementioned road be named COUNTRY RIDGE ROAD. The County Commission does further ORDER that a copy of this ORDER, along with the New Road Name Request Form, be certified by the Clerk of the County Commission for entry in the Office of the Clerk of the County Commission. (Order A/3123)

At 9:54 A.M., the County Commission met with Toni Tiano, Wood County Grant Writer and Hernando Escandon from the Wood County Day Report Center. They requested they apply for the annual grant to manage their programs. the County Commission of Wood County, upon

a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, did hereby AUTHORIZE James E. Colombo, in his official capacity as President Pro Tem and on behalf of the County Commission, to EXECUTE an Application for a Community Corrections Grant with the West Virginia Division of Justice and Community Services. Said grant application is in the amount of five hundred thousand dollars and zero cents (\$500,000.00) and is on behalf of the Mid-Ohio Valley Day Report Center. (Order A/3124)

At 10:01 A.M., Wood County Clerk, Joe Gonzales, met with the Commission to inform them of a property owner in Mountwood Park who wants to donate thirty-two (32) acres to the County and sell a remaining piece to them.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by James E. Colombo and made unanimous by David Blair Couch, did hereby Authorize the purchase of approximately eleven (11) acres of land located in Mountwood Park at Map 100, Parcel 000J 0000 0000 in Walker Taxing District. Said purchase is at a cost of fifteen thousand dollars and zero cents (\$15,000.00) from the Motley Survivors Trust. Further, the County Commission Authorized receiving 32.41 acres of land adjacent to said parcel as a donation to the County. (Order A/3126)

At 10:10 o'clock A.M., upon motion of David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, County Commissioners, upon prior adjournment of the regular session, convened in EXECUTIVE SESSION upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Section 4, as amended. WHEREUPON, the said Robert K. Tebay, James E. Colombo and David Blair Couch, County Commissioners met with Marty Seuffer, County Administrator, Joe Gonzales, Wood County Clerk, and Wood County

Sheriff, Rick Woodyard. All those present proceeded to discuss the matter for which the said EXECUTIVE SESSION was had, regarding investment of public funds. The Commission having concluded said discussion, the said EXECUTIVE SESSION adjourned at 10:17 o'clock A.M. (Order C/240)

Having no other scheduled appointments or further business to attend to, the County Commission adjourned at 10:20 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

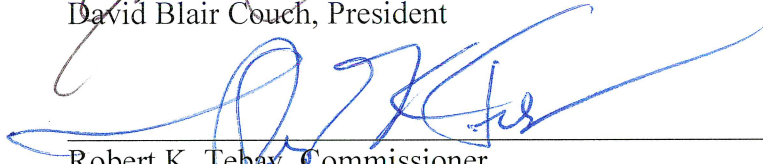
A/3124, A/3126, A/3123, C/240 and C/241

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James Colombo, Commissioner

Wood County Commission Meeting
Held March 24, 2025

Please Print

1.	Toni Tiano
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The County Commission of Wood County

No. 1 Court Square, Suite 203 Parkersburg, West Virginia 26101
(304) 424-1984



DAVID BLAIR COUCH
President

ROBERT K. TEBAY
Commissioner

JAMES E. COLOMBO
Commissioner

PUBLIC COMMENT PORTION OF WOOD COUNTY COMMISSION MEETINGS

SIGN IN SHEET

3 MINUTES PER PERSON

MARCH 24, 2025

PLEASE PRINT NAME	ADDRESS



Wood County Commission
Agenda

March 24, 2025 | 9:30 A.M.
1 Court Square Suite 203
Parkersburg, WV 26101

9:30 A.M.	Public Comment	
	Consider Request to Hire Audie H. Murphy as a full-time Telecommunicator for the E-911 Center - \$40,023.98/yr.	
	Discuss and Consider Ambulance Service	
9:45 A.M.	Discuss Grant for Wood County Day Report Center	Toni Tiano, Grant Writer
	Donation and Purchase of property at Mountwood Park	Joe Gonzales
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days before the meeting

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

MARCH 24, 2025

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION ORDERED THAT THE NEW ROAD NAME REQUEST FORM FROM AFGH LLC BE APPROVED. THE NEW ROAD NAME WILL BE COUNTRY RIDGE ROAD.

ORDER

The County Commission of Wood County was in receipt of a New Road Name Request Form from AFGH LLC, to name a road to their property COUNTRY RIDGE ROAD. The said Request does not interfere with the scheduled readdressing and mapping for the E-9-1-1 Master Street Addressing Guide. The road to be known as COUNTRY RIDGE ROAD is located on the right off Happy Hollow Road, ½ mile off Deerwalk Highway, in Union District, Tax Map 231, Parcel 008. The request by AFGH LLC is in accordance with Chapter 7, Article 1, Section 3 of the Code of West Virginia, 1931, as amended, which deals, in part, with the County Commission naming or renaming thereof of roads, ways, streets, avenues, drives and the like to assure uniform, nonduplicative conversion of all rural routes to city-type addressing on a permanent basis.

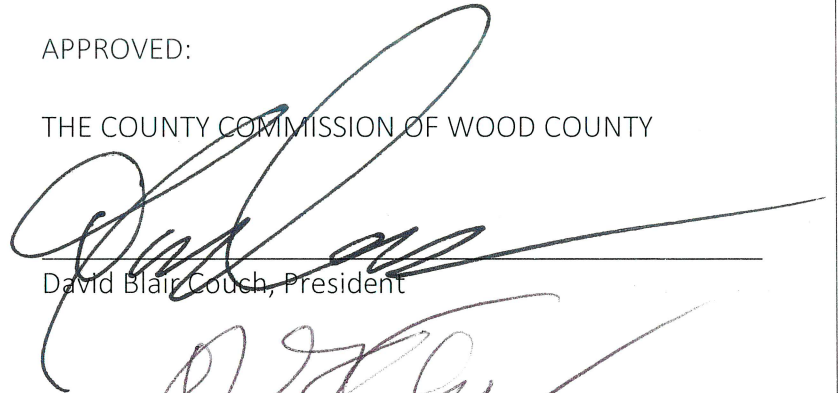
The County Commission does hereby find that the said request, made in writing, by AFGH LLC, and the approval from the Wood County E-9-1-1, is in proper form and is hereby ORDERED to be filed.

NOW, THEREFORE, the County Commission of Wood County, upon a motion made by James E. Colombo, seconded by Robert K. Tebay and made unanimous by David Blair Couch, does hereby ORDER that the aforementioned road be named COUNTRY RIDGE ROAD. The County Commission does further ORDER that a copy of this ORDER, along with the New Road

Name Request Form, be certified by the Clerk of the County Commission for entry in the Office of the Clerk of the County Commission.

APPROVED:

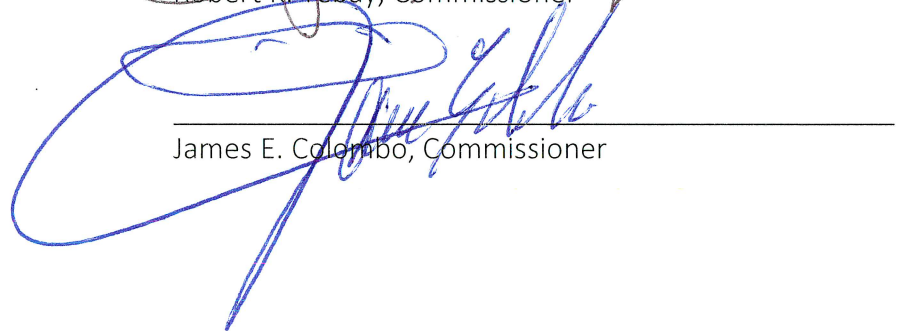
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/3123

Please complete the upper portion of this request form. Return it to: Central Telecommunications Center, 911 Core Road, Parkersburg, WV 26104.

WOOD COUNTY 9-1-1
NEW ROAD NAME REQUEST FORM

Applicant Name: Janel Hall

Applicant Phone #: 775-764-1505

Previous Property Owner Name: AFGH LLC

Tax District: Union Tax Map #: 231 Parcel #: 0008

Describe Physical Location: This newly reopened road is located on the right off Happy Hollow Rd 1/2 mile off Deerwalk Hwy. Needs named since it will provide access to several other properties. It is believed this road was abandoned back in the 1930's however sales of the properties require it be named now.

List Three Road Name Suggestions: 1st Country Ridge Road *
2nd Mountaineer Ridge Road
3rd Millwood Ridge Road

Please prioritize.

Signature of Applicant: See Below

OFFICIAL USE ONLY

Coordinated with the Map Processor: [Signature]

Processor Signature: [Signature] Process Date: 3-20-25

Granted Street Name:

Place signature all of the homeowners agreeing to the road name request.

Name/Signature	Address email.	Phone #
<u>[Signature]</u> ✓ Conner Abraham	Cgabraham14@gmail.com	585-690-6574
<u>[Signature]</u>	Parcels 0009 + 0010	
<u>[Signature]</u> ✓ Darik Oldaker	doldaker2005@aol.com	304-481-1052
<u>[Signature]</u> Darin Oldaker	Parcels 0011, 0012 + 0013	
<u>[Signature]</u> ✓ Janel Hall.	richjanelhall@gmail.com	775 764 1505
<u>[Signature]</u> Janel L Hall	Parcel - see Top	

Wood County
Joe Gonzales, Clerk
Instrument 88352118
03/24/2025 @ 12:14:44 PM
COUNTY COMMISSION ORDER

MARCH 24, 2025

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE
JAMES E. COLOMBO, AS PRESIDENT PRO TEM, TO
EXECUTE AN APPLICATION FOR A COMMUNITY
CORRECTIONS GRANT.

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, did hereby AUTHORIZE James E. Colombo, in his official capacity as President Pro Tem and on behalf of the County Commission, to EXECUTE an Application for a Community Corrections Grant with the West Virginia Division of Justice and Community Services. Said grant application is in the amount of five hundred thousand dollars and zero cents (\$500,000.00) and is on behalf of the Mid-Ohio Valley Day Report Center.

Said Application is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/3124

Wood County
Joe Gonzales, Clerk
Instrument 8835219
03/24/2025 @ 12:17:10 PM
COUNTY COMMISSION ORDER
Book 79 @ Page 711
Pages Recorded 1

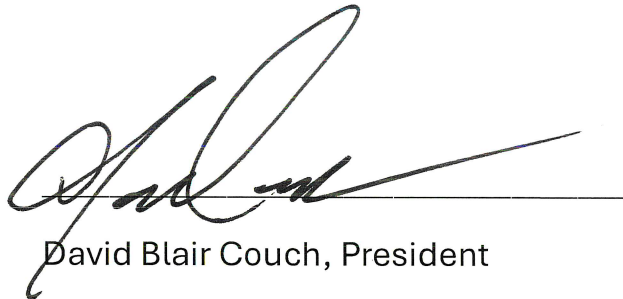
MARCH 24, 2025

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

RESOLUTION

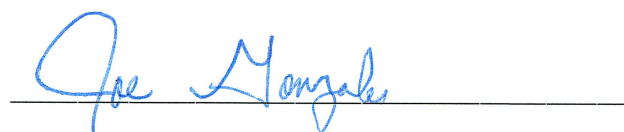
Be it resolved by the Wood County Commission, Parkersburg, West Virginia that the President of the County Commission, be and is hereby authorized to, apply for a West Virginia Community Corrections Grant for the continued operations of the Wood County Day Report Center.

Dated this 24th day of March 2025.



David Blair Couch, President

Certified to be a true copy of a Resolution adopted at a regular meeting of the Wood County Commission held on March 24, 2025.



Joe Gonzales, County Clerk

Wood County Commission

West Virginia Community Corrections Grant Program Application	General Administrative Information Page 1
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<u>Applicant Agency:</u> Wood County Commission Address: One Court Square, Parkersburg, WV 26101 Phone: 304-424-1984 Fax Number: 304-424-0193	<u>Type of Agency:</u> <input type="checkbox"/> Municipality <input checked="" type="checkbox"/> County <u>Type of Application:</u> <input checked="" type="checkbox"/> For State Funds <input type="checkbox"/> No State Funds
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<u>Project Director:</u> Toni Tiano Grant Consultant One Court SquareJ Parkersburg, WV 26101 Phone: 304-481-6409 Fax: 304-424-0193 Email: tianoknopp@gmail.com	<u>Fiscal Officer:</u> FO Title: Address: Phone: Fax: Email:
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State Funds Requested: \$500.000 Amount Awarded:
 Local Funds Committed: (for JCS use only)
 Project Period: July 1, 2025 – June 30, 2026

Number of years previously funded: 19 Previous Year Number admitted: 200
 Geographic Area(s) Served: Counties of Wood, Jackson, Roane, Ritchie, and Pleasants
 Total Population: 142,212
 Project Title: Mid-Ohio Valley Day Report Center (MOVDR)

Project Description: Serves Counties of Wood, Jakson, Roane, Ritchie, and Pleasants

Certification: To the best of my knowledge, the information contained in this application is true and correct. The submission thereof has been duly authorized by the governing body and the applicant will comply with the attached special conditions and assurances if funding is provided.

<u>Authorized Official:</u> David Blair Couch	<u>AO Title:</u> President
Address: One Court Square Parkersburg, WV 26101	304- 424- 1984
Signature:	Date: 3-24-25

AGREEMENT CONTINUING

THE MID-OHIO VALLEY REGIONAL DAY REPORT CENTER

WHEREAS, the Wood County Commission and the local Community Criminal Justice Board desire to continue their Community Corrections Program, which operates pursuant to WV§62-11c-1, et seq.;

WHEREAS, the Wood County Commission and the local Community Criminal Justice Board have met and agreed to continue the Mid-Ohio Valley Regional Day Report Center, pursuant to WV§62-11c-1, et seq.;

WHEREAS, the Wood County Commission entered into a Memorandum of Understanding for the purposes of submitting a grant application for the Fiscal Year 2025 to the West Virginia Division of Justice and Community Services for the continuation of the services which have previously been rendered in Wood, Jackson, Pleasants, Ritchie, and Roane Counties, under the name Mid-Ohio Valley Regional Day Report Center.

WHEREAS, the Wood County Commission, Jackson County Commission, Pleasants County Commission, and Ritchie County Commission have previously endorsed a Community Corrections Program, and have allotted funds with respect to its budget and operation of said programs;

NOW, THEREFORE, the undersigned for and on the behalf of the Wood County Commission and the local Community Criminal Justice Board agree to the following:

1. The Wood County Commission and the local Community Criminal Justice Board agree to continue the existence of the Mid-Ohio Valley Regional Day Report Center, pursuant to WV§62-11c-5;
2. The Community Corrections program shall be named and conduct business as the Mid-Ohio Valley Regional Day Report Center.
3. The Wood County Commission shall serve as the designated grantee for the grant submitted for the Fiscal Year 2026 to the West Virginia Division of Justice and Community Services and all future grants to ensure continuity of the program;
4. The local Community Criminal Justice Board designates the Wood County Commission as the fiscal agent for the Mid-Ohio Valley Regional Day Report Center;
5. All employees of the Mid-Ohio Valley Regional Day Report Center shall be co-employees of the Mid-Ohio Valley Regional Day Report Center and the Wood County Commission. As such, all employee payments, withholding, matching taxes and fringe benefits and insurance shall be paid by and through the Wood County Commission.
6. The local Community Criminal Justice Board shall remain in effect for the Mid-Ohio Valley Regional Day Report Center, pursuant to WV§62-11c-6;
7. That the local Community Criminal Justice Board shall meet as stipulated by the current bylaws and/or as needed;
8. The local Community Criminal Justice Board shall consist of the following voting members;
 - a. The sheriff or chief of police or, if the board represents more than one county or municipality, at least one sheriff or chief of police from the counties represented;
 - b. The prosecutor or, if the board represents more than one county, at least one prosecutor from the counties represented;
 - c. If a public defender corporation exists in the county or counties represented, at least one attorney employed by any public defender corporation existing in the counties represented or,

if no public defender office exists, one criminal defense attorney from the counties represented;

d. One member to be appointed by the local board of education or, if the board represents more than one county, at least one member appointed by a board of education of the counties represented;

e. One member with a background in mental health care and services to be appointed by the commission or commissions of the county or counties represented by the board;

f. Two members who can represent organizations or programs advocating for the rights of victims of crimes with preference given to organizations or programs advocating for the rights of victims of the crimes of domestic violence or driving under the influence; and

g. Three at-large members to be appointed by the commission or commissions of the county or counties represented by the board.

A. At the discretion of the West Virginia supreme court of appeals, any or all of the following people may serve on a community criminal justice board as ex officio, nonvoting members:

(1) A circuit judge from the county or counties represented;

(2) A magistrate from the county or counties represented; or

(3) A probation officer from the county or counties represented.

9. The Wood County Commission, Jackson County Commission, Pleasants, County Commission, and Ritchie County Commission agree that maintaining an equal number of representatives from each county on the Community Criminal Justice Board is not necessary.
10. The local Community Criminal Justice Board will provide oversight for the overall direction of the Mid-Ohio Valley Regional Day Report Center and issue recommendations to the Wood County Commission pertaining to the hiring or firing of a Director for the Mid-Ohio Valley Regional Day Report Center;
11. The Director of the Mid-Ohio Valley Regional Day Report Center will administer the day-to-day operations of the program, including, but not limited to, the following: hiring and firing of employees, budgetary expenditures, supervision of offenders, treatment protocol, interaction with the judicial system, data collections, grant applications, and grant reimbursement requests.
12. Any modification of this Agreement must be in writing and signed by the president of the Wood County Commission and the Chair of the local Community Criminal Justice Board.

DATED THIS 24th DAY OF MARCH, 2025.

ENTER:

BY:

Jimmy Colombo, President Pro Tem
Wood County Commission

Dated this 24th day of March, 2025.

ENTER:

BY:

D. Blair Couch, Chair
Local Community Criminal Justice Board

Dated this 24th day of March, 2025.

Wood County
Joe Gonzales, Clerk
Instrument 88352120
03/24/2025 @ 12:19:15 PM
COUNTY COMMISSION ORDER
Book 79 @ Page 712
Pages Recorded 4

MARCH 24, 2025

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE
THE PURCHASE OF LAND IN MOUNTWOOD PARK.

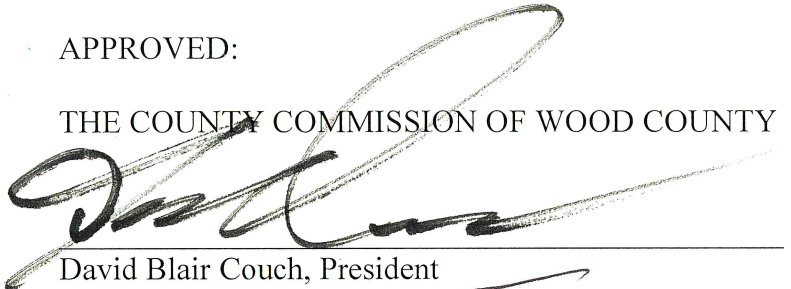
ORDER

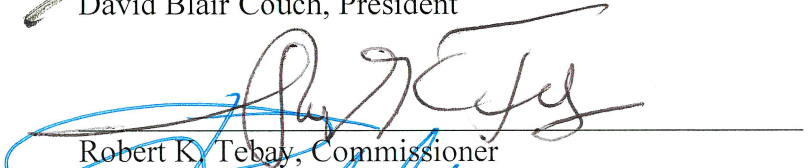
On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by James E. Colombo and made unanimous by David Blair Couch, did hereby Authorize the purchase of approximately eleven (11) acres of land located in Mountwood Park at Map 100, Parcel 000J 0000 0000 in Walker Taxing District. Said purchase is at a cost of fifteen thousand dollars and zero cents (\$15,000.00) from the Motley Survivors Trust.

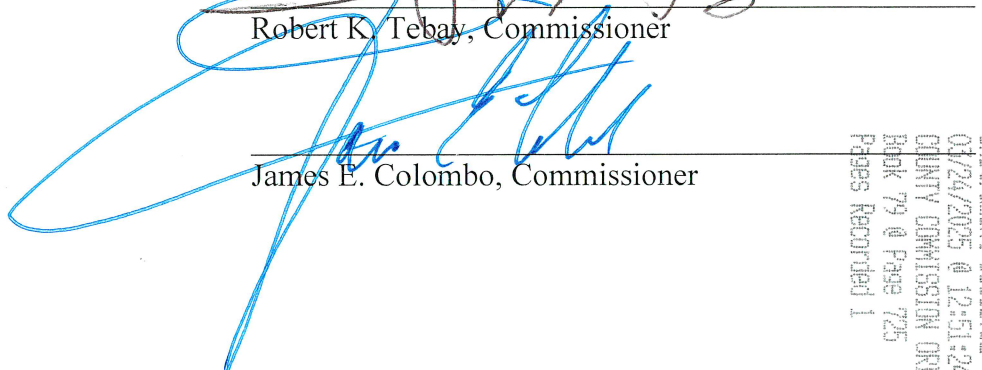
Further, the County Commission Authorized receiving 32.41 acres of land adjacent to said parcel as a donation to the County.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


David Blair Couch, President


Robert K. Tebay, Commissioner


James E. Colombo, Commissioner

A/3126

Wood County
Joe Gonzales, Clerk
Instrument 88352751
03/24/2025 @ 12:51:24 PM
COUNTY COMMISSION ORDER
Book 79 @ Page 725
Pages Recorded 1

MARCH 24, 2025

EXECUTIVE SESSION OF THE WOOD COUNTY COMMISSION

This 24th day of March, 2025, at 10:10 o'clock A.M., in Room 203, of the Wood County Courthouse, Parkersburg, West Virginia, upon motion of David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, County Commissioners, upon prior adjournment of the regular session, convened in EXECUTIVE SESSION upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Section 4, as amended.

WHEREUPON, the said Robert K. Tebay, James E. Colombo and David Blair Couch, County Commissioners met with Marty Seufer, County Administrator, Joe Gonzales, Wood County Clerk, and Wood County Sheriff, Rick Woodyard.

All those present proceeded to discuss the matter for which the said EXECUTIVE SESSION was had, regarding investment of public funds.

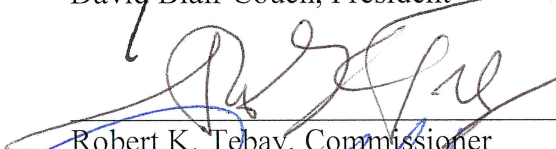
The Commission having concluded said discussion, the said EXECUTIVE SESSION adjourned at 10:17 o'clock A.M.

APPROVED:

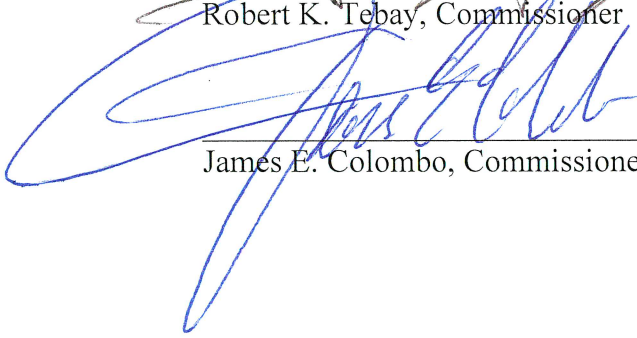
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

CW/240

Wood County
Joe Gonzales, Clerk
Instrument 8835215
03/24/2025 @ 11:57:26 AM
COUNTY COMMISSION ORDER
Book 79 @ Page 706
Pages Recorded 1

MARCH 24, 2025

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

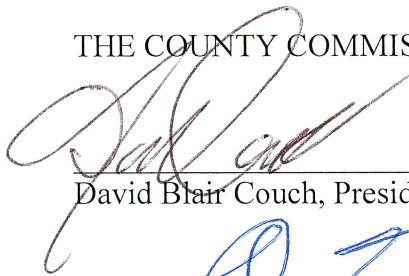
IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE
THE PURCHASE OF AMBULANCES.

ORDER

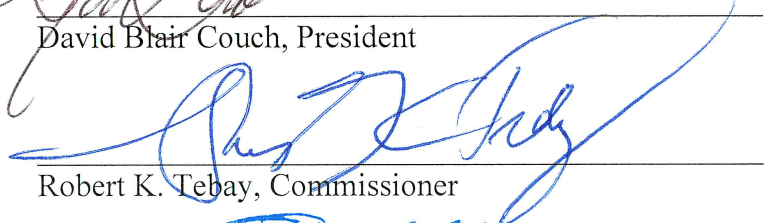
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APPROVED:

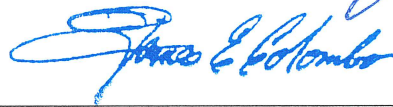
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

CW/241

Wood County
Joe Gonzales, Clerk
Instrument 88352971
03/24/2025 @ 09:54:41 AM
COUNTY COMMISSION ORDER
Book 79 @ Page 728
Pages Recorded 1

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
5714	WV RETIRE	WV PUBLIC EMP RETIREMENT	REGULAR	03/20/2025	89.82	
179671	AT&T MOBILE	AT&T MOBILITY	REGULAR	03/20/2025	3,747.65	
GENERAL FUND Bank Id 101 Totals					3,837.47	



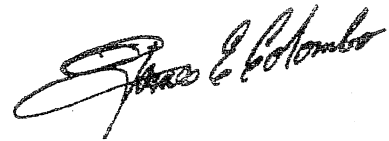
James E. Colombo

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3736	AT&T MOBILE	AT&T MOBILITY	REGULAR	03/20/2025	326.21	

HOME CONFINEMENT Bank Id 108 Totals

326.21

A large, stylized handwritten signature in black ink, possibly reading "WHD", with a long horizontal line extending from the top right.A handwritten signature in black ink, appearing to read "James E. Colombo".

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3988	BRENDABYRD	BRENDA BYRD	REGULAR	03/20/2025	20.94	
3989	CAMDENTHOMA	CAMDEN THOMAS	REGULAR	03/20/2025	7.56	
FIRE SERVICE FEE Bank Id 120 Totals					28.50	
Report Totals					4,192.18	

