

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

NO. 1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
THURSDAY, APRIL 3, 2025

PRESENT: DAVID BLAIR COUCH, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M. the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, approved minutes of March 10, 13, 17, 2025.

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M., the County Commission, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, approved the hiring of Katlyn Steele as a Crossing Guard.

At 9:24 A.M., Dale McEwuen from the E-911 Telecommunications Center, updated the County Commission on the ambulance service. He stated there are no issues as of yet.

The County Commission of Wood County, in regular session, announced to all concerned, upon a motion duly made, seconded and passed, that they, as a Commission, are calling for a SPECIAL SESSION to be held on Tuesday, April 16, 2024 at 9:00 A.M. Said Special Session is

being held for the purpose of Laying the Levy for the fiscal year 2025/2026 as required by Chapter 11, Article 8, Section 10a of the West Virginia Code of 1931, as amended. (Order A/3128)

Having no other scheduled appointments or further business to attend to, the County Commission adjourned at 10:17 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

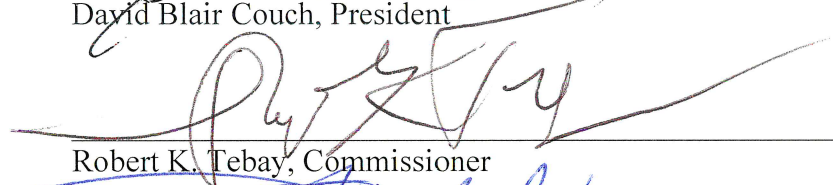
A/3128

APPROVED:

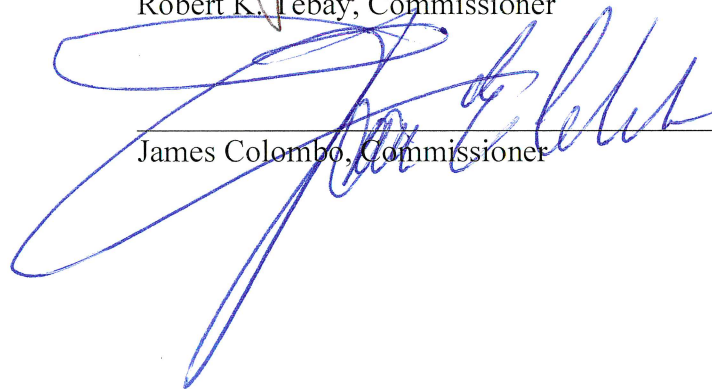
THE COUNTY COMMISSION OF WOOD COUNTY

A cursive signature in black ink, likely of David Blair Couch, written over a horizontal line.

David Blair Couch, President

A cursive signature in black ink, likely of Robert K. Tebay, written over a horizontal line.

Robert K. Tebay, Commissioner

A cursive signature in blue ink, likely of James Colombo, written over a horizontal line.

James Colombo, Commissioner

Wood County Commission Meeting
Held April 3, 2025

Please Print

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Wood County Commission Agenda

April 3, 2025 | 9:30 A.M.
1 Court Square Suite 203
Parkersburg, WV 26101

9:30 A.M.	Consider Request to Hire Katlyn Steele as a Crossing Guard - \$10.00/hr	
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days before the meeting

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

APRIL 3, 2025

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION CALLED FOR A SPECIAL
SESSION TO BE HELD APRIL 15, 2025 TO LAY THE LEVY FOR
FISCAL YEAR 2025/2026.

ORDER

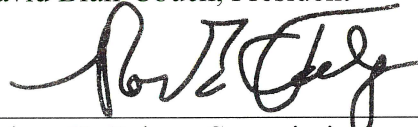
On this date, the County Commission of Wood County, in regular session, announced to all concerned, upon a motion duly made, seconded and passed, that they, as a Commission, are calling for a SPECIAL SESSION to be held on Tuesday, April 15, 2024 at 9:00 A.M. Said Special Session is being held for the purpose of Laying the Levy for the fiscal year 2025/2026 as required by Chapter 11, Article 8, Section 10a of the West Virginia Code of 1931, as amended.

APPROVED:

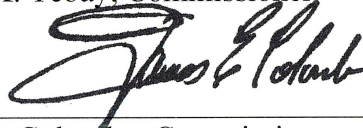
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner



Wood County
Central Telecommunications
Center
Wood County, WV E911
Homeland Security and Emergency
Management



April 1 2025

Wood County Commission
#1 Court Square
Parkersburg, WV 26101

Dear Commissioners:

This letter is to advise you Keith Barnett resigned his position as a Part – Time Telecommunicator effective March 31, 2025.

Respectfully,

W.M. Shook, Director,
Central Telecommunications Center

RECEIVED
APR 01 2025
County Commission
Wood County
Joe Gonzales, Clerk
Instrument 88352525
04/03/2025 @ 02:43:56 PM
COUNTY COMMISSION ORDER
Book 79 @ Page 716
Pages Recorded 1

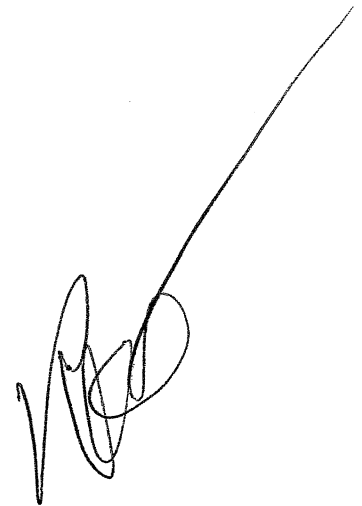
911 Core Rd
Parkersburg, WV 26104

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
29	ATLANTIC ES	ATLANTIC EMERGENCY SOLUTIONS	REGULAR	04/01/2025	9,424.61	
30	WILLIAMSTOWN	WILLIAMSTOWN BANK	REGULAR	04/01/2025	17,098.41	

COUNTY FIRE PROTECTION Bank Id 041 Totals

26,523.02



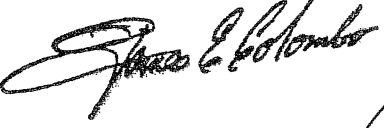

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
179720	SIMMONSINS	SIMMONS & SIMMONS INSURANCE	REGULAR	04/01/2025	200.00	
GENERAL FUND Bank Id 101 Totals					200.00	

James E. Colombo
[Signature]

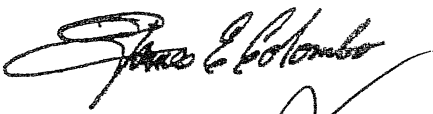

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
2815	ASSESSOR V	ASSESSOR VALUATION FUND	REGULAR	04/01/2025	2,115.00	
2816	E911FUND	E911 FUND	REGULAR	04/01/2025	423.00	
2817	SWC	SHERIFF OF WOOD COUNTY	REGULAR	04/01/2025	108,160.27	
2818	SWC61	Sheriff of Wood County	REGULAR	04/01/2025	8,427.65	
2819	SWC62	Sheriff of Wood County	REGULAR	04/01/2025	8,427.65	
2820	WV ST AUD	WV STATE AUDITOR	REGULAR	04/01/2025	19,751.30	
2821	WV ST TRE	WV STATE TREASURER'S OFFICE	REGULAR	04/01/2025	9,640.00	
2822	WVAFFORD	WV HOUSING DEVELOPMENT FUND	REGULAR	04/01/2025	2,340.00	
2823	WVHDF	WV HOUSING DEVELOPMENT FUND	REGULAR	04/01/2025	60.00	
COUNTY CLERK Bank Id 405 Totals					159,344.87	

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
4002	USPS	UNITED STATES POSTAL SERVICE	REGULAR	03/27/2025	292.00	
FIRE SERVICE FEE Bank Id 120 Totals					292.00	
Report Totals					292.00	

Check Register Report for Wood County Commission

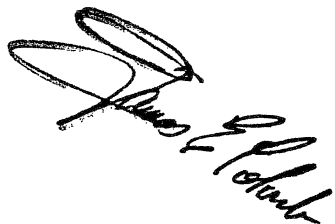
Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7167	APPROVED	APPROVED ATTORNEYS TITLE CO	REGULAR	04/01/2025	6.00	
7168	BESTITLE	BEST TITLE AGENCY INC.	REGULAR	04/01/2025	20.00	
7169	BOWLES	BOWLES RICE LLP	REGULAR	04/01/2025	2.00	
7170	COP	CITY OF PARKERSBURG	REGULAR	04/01/2025	5.00	
7171	FAMS	FIRST AMERICAN MORTGAGE SOLUTIONS	REGULAR	04/01/2025	20.00	
7172	FLUHARTY	FLUHARTY & TOWNSEND	REGULAR	04/01/2025	0.50	
7173	GOLDEN &	GOLDEN & AMOS PLLC	REGULAR	04/01/2025	84.00	
7174	HNB	HUNTINGTON NATIONAL BANK	REGULAR	04/01/2025	1.00	
7175	NATIONWIDE	NATIONWIDE TITLE CLEARING	REGULAR	04/01/2025	1.00	
7176	PALMER,DG	DAVID PALMER	REGULAR	04/01/2025	53.00	
7177	RABER	RABER LAW OFFICES	REGULAR	04/01/2025	24.00	
7178	REISENFELD	REISENFELD AND ASSOCIATES	REGULAR	04/01/2025	2.00	
7179	SMITHR	LAW OFFICE OF RYAN M SMITH LTD	REGULAR	04/01/2025	20.00	
7180	THEISEN	THEISEN BROCK	REGULAR	04/01/2025	30.00	
7181	VISIONET	VISIONET SYSTEMS	REGULAR	04/01/2025	20.00	

COUNTY CLERK REFUND Bank Id 405R Totals

288.50

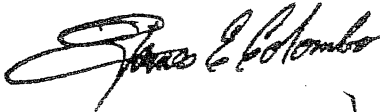

Report Totals

186,356.39




Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
5715	HEALTH	HIGHMARK WEST VIRGINIA	HAND	03/26/2025	5,900.83	
5716	HEALTH	HIGHMARK WEST VIRGINIA	HAND	03/26/2025	3,109.56	
5717	DENTAL	UNITED CONCORDIA COMPANIES. INC.	HAND	03/26/2025	3,141.80	
5718	DENTAL	UNITED CONCORDIA COMPANIES. INC.	HAND	03/26/2025	1,428.63	
GENERAL FUND Bank Id 101 Totals					13,580.82	
Report Totals					13,580.82	

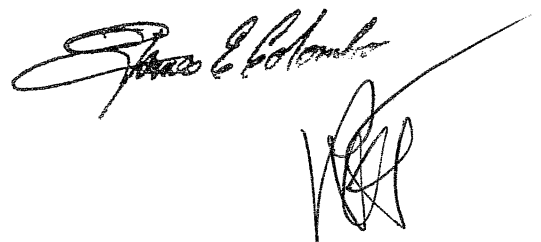



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
6	HOUSETOHOME	HOUSE TO HOME	REGULAR	03/31/2025	30,000.00	

OPIOID SETTLEMENT Bank Id 040 Totals

30,000.00

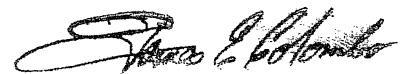


Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
5720	CHILD	CHILD SUPPORT ENF DIV	REGULAR	03/31/2025	587.58	
5721	EMPOWER	EMPOWER RETIREMENT	REGULAR	03/31/2025	65.00	
5722	IRS-PAY	DEPARTMENT OF TREASURY	REGULAR	03/31/2025	101,593.08	
5723	NRS	NATIONWIDE RETIREMENT SOLUTIONS	REGULAR	03/31/2025	1,719.00	
5724	OH ST TX	TREASURER OF STATE OF OHIO	REGULAR	03/31/2025	1,503.61	
5725	WV ST TX	WV STATE TAX COMM-INCOME	REGULAR	03/31/2025	24,432.11	
179564	IPC	IPC COMMAND SYSTEMS	VOID	03/31/2025	(336.71)	X
179698	AMERICAN	AFLAC	REGULAR	03/31/2025	41.54	
179699	OHIOCHILD	OHIO CHILD SUPPORT PAYMENT CENTRAL	REGULAR	03/31/2025	20.40	
179700	WASHINGTONH	WASHINGTON NATIONAL INSURANCE CO.	REGULAR	03/31/2025	719.90	
179701	WESTERNSO	WESTERN & SOUTHERN LIFE	REGULAR	03/31/2025	54.10	
179702	10-42	10-42 TACTICAL	REGULAR	03/31/2025	2,255.00	
179703	AMERICANF	AMERICAN FLAGS & POLES	REGULAR	03/31/2025	40.00	
179704	BADGERLUM	BADGER LUMBER	REGULAR	03/31/2025	190.08	
179705	DISH	DISH NETWORK	REGULAR	03/31/2025	134.82	
179706	ELEC SPECIALTY	ELECTRONIC SPECIALTY COMPANY	REGULAR	03/31/2025	951.80	
179707	FEDERAL	FEDEX	REGULAR	03/31/2025	3.15	
179708	FRONTIER	FRONTIER	REGULAR	03/31/2025	86.80	
179709	GLACIER	GLACIER MOUNTAIN BOTTLED WATER	REGULAR	03/31/2025	72.70	
179710	GOODYEAR	GOODYEAR AUTO SERVICE CENTER	REGULAR	03/31/2025	169.66	
179711	IPCT	IPC TECHNOLOGIES, INC.	REGULAR	03/31/2025	336.71	
179712	OHIO TACTICAL	OHIO TACTICAL OFFICERS ASSOCIATION	REGULAR	03/31/2025	1,700.00	
179713	OPTIMUM	OPTIMUM WATER SOLUTIONS . INC.	REGULAR	03/31/2025	129.00	
179714	PROJECT	PROJECT LIFESAVER	REGULAR	03/31/2025	344.25	
179715	PULLIN	PULLIN FOWLER FLANAGAN BROWN POE PLLC	REGULAR	03/31/2025	385.00	

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
179716	ROCKYTOW	ROCKYS TOWING	REGULAR	03/31/2025	75.00	
179717	ST.CLAIR	MICHAEL ST. CLAIR	REGULAR	03/31/2025	163.10	
179718	UNION WIL	UNION WILLIAMS PSD	REGULAR	03/31/2025	8.56	
179719	WVELECTRIC	WEST VIRGINIA ELECTRIC SUPPLY	REGULAR	03/31/2025	64.53	
GENERAL FUND Bank Id 101 Totals					137,509.77	



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
9226	AT&T MOBILE	AT&T MOBILITY	REGULAR	03/31/2025	1,024.02	
9227	CINTAS	CINTAS CORPORATION	REGULAR	03/31/2025	95.27	
9228	FRONTIER	FRONTIER	REGULAR	03/31/2025	17,236.16	
9229	ITECH	ITECH	REGULAR	03/31/2025	486.50	
9230	JANI-SOUR	JANI-SOURCE	REGULAR	03/31/2025	96.01	
9231	LAMP	LAMP PESTPROOF	REGULAR	03/31/2025	300.00	
9232	NOLANS	NOLAN'S SERVICES LLC	REGULAR	03/31/2025	1,575.00	
9233	OPTIMUM	OPTIMUM WATER SOLUTIONS . INC.	REGULAR	03/31/2025	185.00	
9234	RF TECHNOLOG	RF TECHNOLOGY AMERICAS RFTA	REGULAR	03/31/2025	11,487.50	
9235	TELCONN	TELCONN	REGULAR	03/31/2025	1,330.00	
9236	VERIZONW	VERIZON WIRELESS	REGULAR	03/31/2025	80.02	
9237	WVUMED	WVUHS CLIENT COMPANY BILLING	REGULAR	03/31/2025	220.00	
E-911 FUND Bank Id 107 Totals					34,115.48	

WKS

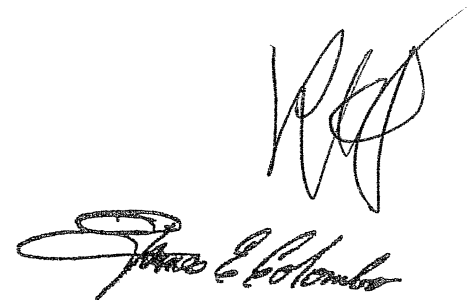
James E. Colombo

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
4003	ATLANTIC ES	ATLANTIC EMERGENCY SOLUTIONS	REGULAR	03/31/2025	811.19	
4004	AUTOZONE	AUTOZONE	REGULAR	03/31/2025	59.65	
4005	BOUND	BOUND TREE MEDICAL LLC	REGULAR	03/31/2025	275.39	
4006	CAS CABLE	CAS CABLE	REGULAR	03/31/2025	415.89	
4007	CLAYWOOD	CLAYWOOD PARK PUBLIC SERVICE DIST	REGULAR	03/31/2025	54.31	
4008	COXFAMILYPHA	COX FAMILY PHARMACY	REGULAR	03/31/2025	1,777.28	
4009	DOMINIONH	HOPE GAS INC.	REGULAR	03/31/2025	735.45	
4010	FIRSTNEI-S	FIRST NEIGHBORHOOD BANK	REGULAR	03/31/2025	26,309.14	
4011	FRONTIER	FRONTIER	REGULAR	03/31/2025	115.77	
4012	GOLD STANDAR	GOLD STANDARD HVAC	REGULAR	03/31/2025	228.00	
4013	ITECH	ITECH	REGULAR	03/31/2025	17.66	
4014	LUBECKPSD	LUBECK PUBLIC SERVICE DISTRICT	REGULAR	03/31/2025	163.23	
4015	MILLER CO	MILLER COMMUNICATIONS IN	REGULAR	03/31/2025	411.00	
4016	MOUNTAINEERG	MOUNTAINEER GAS COMPANY	REGULAR	03/31/2025	195.87	
4017	RYANALES	ALESHIA RYAN	REGULAR	03/31/2025	1,000.00	

FIRE SERVICE FEE Bank Id 120 Totals

32,569.83

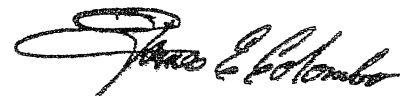


Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
8774	SIR SPEED	SIR SPEEDY PRINTING	REGULAR	03/31/2025	950.64	

ASSESSOR'S VALUATION Bank Id 156 Totals

950.64



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
9100	CRYSTAL	CRYSTAL SPRING WATER	REGULAR	03/31/2025	63.75	
9101	DICKWARNER	WARNER PROFESSIONAL BUILDING	REGULAR	03/31/2025	1,095.00	
9102	FRONTIER	FRONTIER	REGULAR	03/31/2025	499.04	
9103	JACKSON COUN1	JACKSON COUNTY PROPERTIES. LLC	REGULAR	03/31/2025	1,030.00	
9104	LANCE	PHYLISS LANCE	REGULAR	03/31/2025	550.00	
9105	OPTIMUMB	OPTIMUM BUSINESS	REGULAR	03/31/2025	1,388.66	
9106	PERIKIMB	PERINE KIMBERLY	REGULAR	03/31/2025	104.80	
9107	TRACKGROUP	TRACK GROUP	REGULAR	03/31/2025	555.50	
9108	WVDTL	WV DRUG TESTING LABORATORIES. INC	REGULAR	03/31/2025	1,245.00	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals					6,531.75	
Report Totals					241,677.47	