

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

NO. 1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
THURSDAY, APRIL 10, 2025

PRESENT: DAVID BLAIR COUCH, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M. the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M., the County Commission held a swearing-in ceremony for Jeffery Jones and Jordan Mills who took their oaths as Wood County Deputy Sheriffs.

At 9:45 A.M., the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, AWARDED the bid for the demolition of a structure and cleanup of property located at 1125 Kesterson Road, Parkersburg, West Virginia to J.C. Bosley Construction, Inc., 1 Bosley Avenue, Parkersburg, WV 26101 at a bid price of \$7,800.00. (Order C/245)

At 10:00 A.M., the County Commission of Wood County, authorized the opening of a sealed bid for communication equipment for Sheriff vehicles. A sealed bid was received according to a Legal Notice appearing in the Parkesburg News and Sentinel on March 18, 2025 and March 25, 2025. The sealed bid was received from Miller Communications, One Wireless Way, Suite

100, Parkersburg, WV 26101 at a bid price of \$64,703.00. The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by James E. Colombo, did hereby RECEIVE said bids for review. (Order C/244)

At 10:06 A.M. the County Commission signed a Resolution for National Public Safety Telecommunications Week. A copy of said Resolution is attached to these minutes and shall be made a part thereof.

At 10:15 A.M., the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by James E. Colombo, announced that vacancies will exist on the Wood County 9-1-1 Advisory Board. Said vacancies are due to the fact that the terms of Shawn Graham, City of Williamstown; Mike Shook, Emergency Services; Arnold C. Green Jr., E.I. Dupont (Industry); Beniah Depue, Fraternal Order of Police; Nathan Forshey, Deputy Sheriffs' Association; Sean Smith, Trauma/ES-Camden Clark; Jack Carr, St. Joseph's Ambulance and Gib Jackson, General Public, will expire on April 30, 2025. The County Commission also announced the vacancy of the Vienna Police Chief position, as Mike Pifer is no longer serving in that role. (Order A/3133)

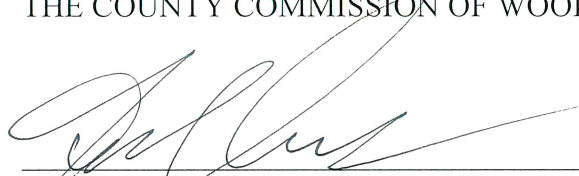
Having no other scheduled appointments or further business to attend to, the County Commission adjourned at 10:24 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

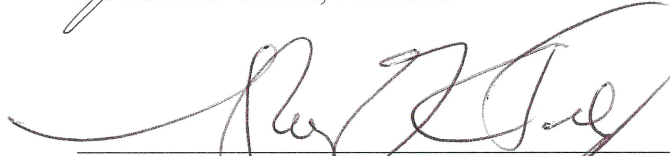
A/3133, C/244, C/245

APPROVED:

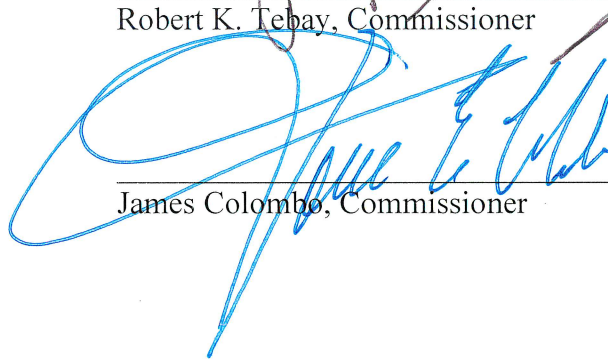
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James Colombo, Commissioner

Wood County Commission Meeting
Held April 10, 2025

Please Print

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Wood County Commission
Agenda

April 10, 2025 | 9:30 A.M.
1 Court Square, Suite 203
Parkersburg, WV 26101

9:30 A.M.	Swearing in Ceremony of Sheriff Deputies	
	Consider awarding bid for the removal of a home and cleanup of property located at 1125 Kesterson Road, Parkersburg, WV	
10:00 A.M.	Bid Opening – Emergency Lighting - Communications Equipment for 5 marked and 1 unmarked 2025 Tahoe PPV police cruisers	
10:15 A.M.	Consider Resolution for National Public Safety Telecommunicators Week	Mike Shook, E-911 Telecommunications Center Director
	Announce vacancies on the E-911 Advisory Board	
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

Discussion, Review, and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days before the meeting

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

APRIL 10, 2025

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION ANNOUNCED THAT VACANCIES
WILL EXIST ON THE WOOD COUNTY E-911
COMMUNICATIONS ADVISORY BOARD.


ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by James E. Colombo, announced that vacancies will exist on the Wood County 9-1-1 Advisory Board. Said vacancies are due to the fact that the terms of Shawn Graham, City of Williamstown; Mike Shook, Emergency Services; Arnold C. Green Jr., E.I. Dupont (Industry); Beniah Depue, Fraternal Order of Police; Nathan Forshey, Deputy Sheriffs' Association; Sean Smith, Trauma/ES-Camden Clark; Jack Carr, St. Joseph's Ambulance and Gib Jackson, General Public, will expire on April 30, 2025.

The County Commission also announced the vacancy of the Vienna Police Chief position, as Mike Pifer is no longer serving in that role.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


David Blair Couch, President


Robert K. Tebay, Commissioner


James E. Colombo, Commissioner

A/3133

Wood County
Joe Gonzales, Clerk
Instrument 88353595
04/10/2025 @ 12:25:30 PM
COUNTY COMMISSION ORDER
Book 79 @ Page 766
Pages Recorded 1

APRIL 10, 2025

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION OPENED A SEALED BID
FOR COMMUNICATIONS EQUIPMENT FOR SHERIFF
VEHICLES.

ORDER

On this date, the County Commission of Wood County, at 10:00 A.M., did hereby
AUTHORIZE the opening of a sealed bid for communication equipment for Sheriff vehicles. A
sealed bid was received according to a Legal Notice appearing in the Parkersburg News and
Sentinel on March 18, 2025 and March 25, 2025. Sealed bids were received from the following:

Miller Communications
One Wireless Way, Suite 100
Parkersburg, WV 26101

Bid Price - \$64,703.00

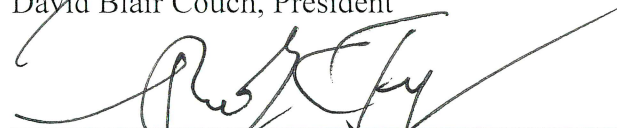
The County Commission of Wood County, upon a motion made by David Blair Couch, seconded
by Robert K. Tebay and made unanimous by James E. Colombo, did hereby RECEIVE said bids
for review.

APPROVED:

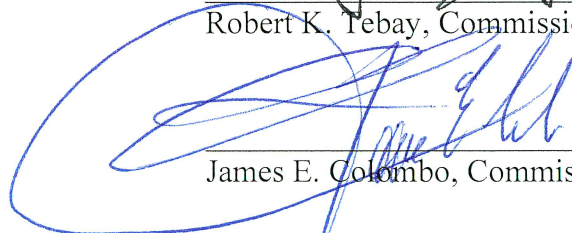
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

CW/244

Wood County
Joe Gonzales, Clerk
Instrument 88353598
04/10/2025 @ 12:29:10 PM
COUNTY COMMISSION ORDER
Book 79 @ Page 768
Pages Recorded 1

April 10, 2025

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AWARDED THE BID FOR
DEMOLITION OF A STRUCTURE AND CLEANUP OF
PROPERTY LOCATED AT 1125 KESTERSON ROAD,
PARKERSBURG, WV TO BOSLEY CONSTRUCTION.

ORDER

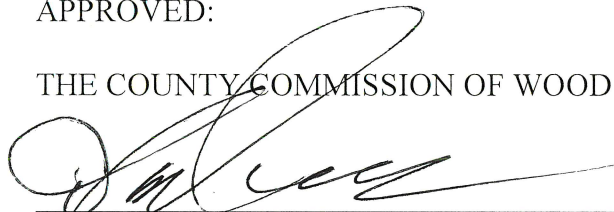
On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, AWARDED the bid for the demolition of a structure and cleanup of property located at 1125 Kesterson Road, Parkersburg, West Virginia to:

J.C. Bosley Construction Inc.
1 Bosley Avenue
Parkersburg, WV 26101

Bid Price - \$7,800.00

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

CW/245

Wood County
Joe Gonzales, Clerk
Instrument 8833596
04/10/2025 @ 12:27:19 PM
COUNTY COMMISSION ORDER
Book 79 @ Page 767
Pages Recorded 1

**RESOLUTION DECLARING APRIL 13-19, 2025, AS
NATIONAL PUBLIC SAFETY TELECOMMUNICATORS WEEK**

WHEREAS, emergencies can occur at any time that require law enforcement, fire, or emergency medical services; and,

WHEREAS, when an emergency occurs the prompt response of law enforcement officers, firefighters, and EMS providers is critical to the protection of life and preservation of property; and,

WHEREAS, the safety of our law enforcement officers, firefighters, and EMS providers is dependent upon the quality and accuracy of information obtained from citizens who contact the **911 CENTER FOR WOOD COUNTY**; and,

WHEREAS, Public Safety Telecommunicators are the first and most critical contact our citizens have with emergency services; and,

WHEREAS, Public Safety Telecommunicators are the single vital link for our law enforcement officers, firefighters, and EMS providers by monitoring their activities by radio, providing them information, and ensuring their safety; and,

WHEREAS, Public Safety Telecommunicators are critical in improving the chance of survival for patients who experience sudden cardiac arrest by recognizing the need for cardiopulmonary resuscitation and other lifesaving interventions prior to arrival of EMS; and,


WHEREAS, Public Safety Telecommunicators of the **911 CENTER FOR WOOD COUNTY** has contributed substantially to the apprehension of criminals, suppression of fires, and treatment of patients; and,

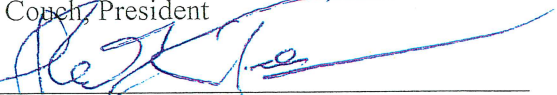
WHEREAS, each telecommunicator has exhibited compassion, understanding, and professionalism during the performance of their job in the past year.

NOW, THEREFORE, BE IT RESOLVED that the **WOOD COUNTY COMMISSION** declares the week of April (13-19, 2025) to be National Public Safety Telecommunicators Week in the **COUNTY of WOOD** in honor of the individuals whose diligence and professionalism keep our community and citizens safe.

APPROVED,

THE COUNTY COMMISSION OF WOOD COUNTY


David Blair Couch, President


Robert K. Tebay, Commissioner


James E. Colombo, Commissioner

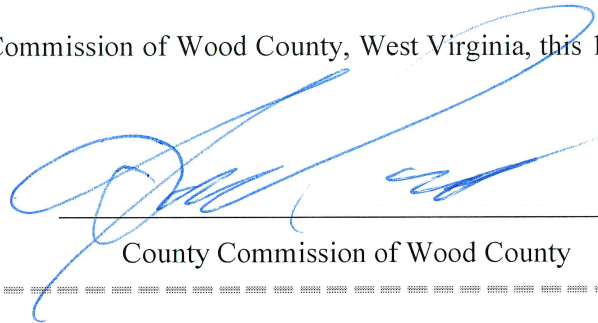
STATE OF WEST VIRGINIA
COUNTY OF WOOD }

TO -WIT:

I, Jeffery Jones, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of Deputy Sheriff in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.



Subscribed and sworn to, before the County Commission of Wood County, West Virginia, this 10th day of April, 2025.



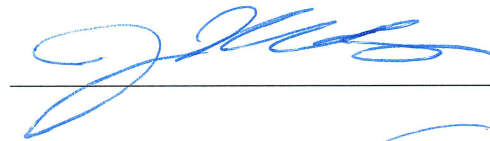
County Commission of Wood County

STATE OF WEST VIRGINIA
COUNTY OF WOOD

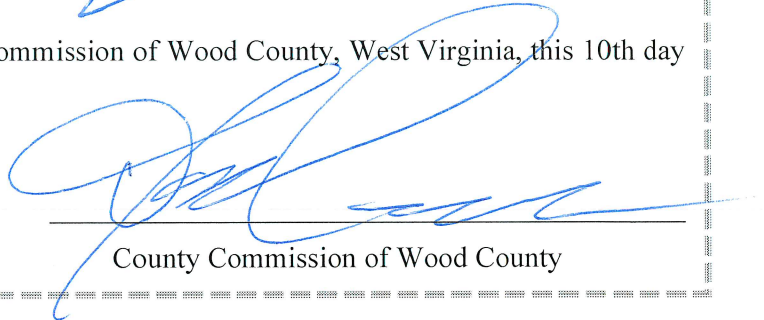
}

TO –WIT:

I, Jordan Mills do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of Deputy Sheriff in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.



Subscribed and sworn to, before the County Commission of Wood County, West Virginia, this 10th day of April, 2025.



County Commission of Wood County

Check Register Report for Wood County Commission

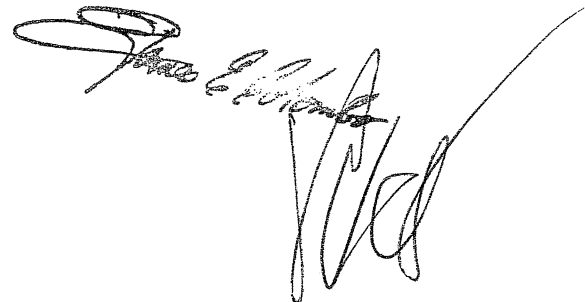
Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
9109	CITY OF RIPLEY	CITY OF RIPLEY	REGULAR	04/08/2025	95.36	
9110	CRYSTAL	CRYSTAL SPRING WATER	REGULAR	04/08/2025	39.25	
9111	DOMINIONH	HOPE GAS INC.	REGULAR	04/08/2025	393.59	
9112	ENGLEFIELD	ENGLEFIELD OIL COMPANY	REGULAR	04/08/2025	114.63	
9113	FRONTIER	FRONTIER	REGULAR	04/08/2025	306.98	
9114	HARRLISA	HARRIS LISA D	REGULAR	04/08/2025	269.20	
9115	MONPOWER	MON POWER	REGULAR	04/08/2025	1,191.21	
9116	MOUNTAINEERG	MOUNTAINEER GAS COMPANY	REGULAR	04/08/2025	375.41	
9117	PHARCHEM	PHARMCHEM INC	REGULAR	04/08/2025	600.43	
9118	SPENCER W	CITY OF SPENCER WATERWORKS	REGULAR	04/08/2025	31.44	
9119	WCC	WOOD COUNTY COMMISSION	REGULAR	04/08/2025	1,725.00	
9120	WOOD CO W	WOOD COUNTY WASTE	REGULAR	04/08/2025	187.41	

COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals

5,329.91

Report Totals

469,784.53



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
8776	ENGLEFIELD	ENGLEFIELD OIL COMPANY	REGULAR	04/08/2025	592.77	
8777	POYNTERSB	POYNTER'S BUSINESS SOLUTIONS	REGULAR	04/08/2025	1,028.20	
ASSESSOR'S VALUATION Bank Id 156 Totals					1,620.97	

James E. Colombo

[Signature]

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
4018	AIRGAS USA	AIRGAS USA, LLC	REGULAR	04/08/2025	248.73	
4019	ARMSTRONG GR	ARMSTRONG	REGULAR	04/08/2025	43.44	
4020	ATLANTIC ES	ATLANTIC EMERGENCY SOLUTIONS	REGULAR	04/08/2025	5,843.19	
4021	DOMINIONH	HOPE GAS INC.	REGULAR	04/08/2025	213.49	
4022	LUBECKPSD	LUBECK PUBLIC SERVICE DISTRICT	REGULAR	04/08/2025	17.52	
4023	MONPOWER	MON POWER	REGULAR	04/08/2025	553.90	
4024	MOUNTAIN ST E	MOUNTAIN STATE ESC	REGULAR	04/08/2025	2,170.00	
4025	STANLEY ELECT	STANLEY ELECTRIC	REGULAR	04/08/2025	876.95	
4026	SWC	SHERIFF OF WOOD COUNTY	REGULAR	04/08/2025	15,163.50	
4027	UNION WIL	UNION WILLIAMS PSD	REGULAR	04/08/2025	244.66	
4028	WASTE M	WASTE MANAGEMENT OF WV INC	REGULAR	04/08/2025	48.41	
FIRE SERVICE FEE Bank Id 120 Totals					25,423.79	

James E. Colombo

[Signature]

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3738	BIINCORP	BI INCORPORATED	REGULAR	04/08/2025	7,818.60	

HOME CONFINEMENT Bank Id 108 Totals

7,818.60

James E. Colombo

[Signature]

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
9239	ALADTEC	ALADTEC INC	REGULAR	04/08/2025	1,770.38	
9240	ENGLEFIELD	ENGLEFIELD OIL COMPANY	REGULAR	04/08/2025	163.87	
9241	JANI-SOUR	JANI-SOURCE	REGULAR	04/08/2025	81.47	
9242	SEGRA	SEGRA	REGULAR	04/08/2025	1,832.03	
9243	TOSHIBA	TOSHIBA FINANCIAL SERVICES	REGULAR	04/08/2025	212.93	
E-911 FUND Bank Id 107 Totals					4,060.68	

James E. Colombo

[Signature]

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
179748	PMARATHON	PARKERSBURG NEWS & SENTINEL	REGULAR	04/08/2025	48.93	
179749	REGIONALJ	WV REGIONAL JAIL & CORRECTIONAL FACILITY	REGULAR	04/08/2025	190,775.50	
179750	RIS	RECORDS IMAGING & STORAGE INC	REGULAR	04/08/2025	954.13	
179751	SOFTWARES	SOFTWARE SYSTEMS INC	REGULAR	04/08/2025	3,585.13	
179752	SOUTHERNPA	SOUTHERN PARKING	REGULAR	04/08/2025	1,680.00	
179753	STATE ELE	STATE ELECTRIC SUPPLY CO	REGULAR	04/08/2025	388.03	
179754	STJOSEPHLANDI	ST. JOSEPH HEALTH CENTER LLC	REGULAR	04/08/2025	18,525.00	
179755	SWC	SHERIFF OF WOOD COUNTY	REGULAR	04/08/2025	64,534.32	
179756	TIANO	TIANO-KNOPP ASSOCIATES INC	REGULAR	04/08/2025	2,400.00	
179757	TOSHIBA	TOSHIBA FINANCIAL SERVICES	REGULAR	04/08/2025	1,560.45	
179758	USBANKEQUIP	US BANK EQUIPMENT FINANCE	REGULAR	04/08/2025	620.51	
179759	VERIZONW	VERIZON WIRELESS	REGULAR	04/08/2025	782.47	
179760	VIENNA PU	VIENNA PUBLIC LIBRARY	REGULAR	04/08/2025	20,684.50	
179761	WEBESYDN	WEBER SYDNEY	REGULAR	04/08/2025	47.25	
179762	WOOD CO H	WOOD COUNTY HISTORICAL & PRESERVATION	REGULAR	04/08/2025	48.93	
179763	WOOD CO P	WOOD COUNTY PARKS & REC. COMM.(MOUNTWOOD PARK)	REGULAR	04/08/2025	4,403.70	
179764	WVELECTRIC	WEST VIRGINIA ELECTRIC SUPPLY	REGULAR	04/08/2025	1,076.92	
179765	WVIF&EXP	WV INTERSTATE FAIR & EXP	REGULAR	04/08/2025	336.98	
179766	P-LIBRARY	PARKERSBURG & WOOD COUNTY PUBLIC LIBRARY	REGULAR	04/08/2025	94,661.74	

GENERAL FUND Bank Id 101 Totals 521,171.07

Report Totals 521,171.07

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
5735	DOMINIONH	HOPE GAS INC.	REGULAR	04/08/2025	978.75	
179724	AAP	ADVANCE AUTO PARTS	REGULAR	04/08/2025	299.44	
179725	ACTOR	THE ACTORS GUILD OF PARKERSBURG	REGULAR	04/08/2025	97.86	
179726	ARTSBRIDG	ARTSBRIDGE	REGULAR	04/08/2025	195.72	
179727	BELL HOME	BELLEVILLE HOMECOMING	REGULAR	04/08/2025	73.40	
179728	BHFI	BLENNERHASSETT HISTORICAL FOUNDATION INC	REGULAR	04/08/2025	48.93	
179729	BOSOLIND	BOSO LINDSEY A	REGULAR	04/08/2025	220.08	
179730	COP	CITY OF PARKERSBURG	REGULAR	04/08/2025	41.40	
179731	CRUM G	GWEN CRUM	REGULAR	04/08/2025	155.79	
179732	ELEC SPECIALTY	ELECTRONIC SPECIALTY COMPANY	REGULAR	04/08/2025	1,238.50	
179733	ENGLEFIELD	ENGLEFIELD OIL COMPANY	REGULAR	04/08/2025	8,931.49	
179734	ERICSMITHPE	ERIC SMITH	REGULAR	04/08/2025	543.80	
179735	FRONTIER	FRONTIER	REGULAR	04/08/2025	2,599.17	
179736	GLACIER	GLACIER MOUNTAIN BOTTLED WATER	REGULAR	04/08/2025	43.00	
179737	HUMANE SO	HUMANE SOCIETY	REGULAR	04/08/2025	22,583.33	
179738	INSIGHT	INSIGHT PUBLIC SECTOR INC	REGULAR	04/08/2025	2,887.24	
179739	JULIA-ANN	JULIA-ANN SQUARE HISTORICAL COMM. ASSOC.	REGULAR	04/08/2025	97.86	
179740	LOWES	LOWE'S COMPANIES, INC.	REGULAR	04/08/2025	1,993.12	
179741	MID-OHIO	MID-OHIO VALLEY HEALTH DEPT	REGULAR	04/08/2025	30,000.00	
179742	MOVRC	MID-OHIO VALLEY REGIONAL COUNCIL	REGULAR	04/08/2025	26,625.10	
179743	ODEPOT	ODP BUSINESS SOLUTIONS, LLC	REGULAR	04/08/2025	401.87	
179744	OIL	OIL AND GAS MUSEUM	REGULAR	04/08/2025	146.79	
179745	P-ART	PARKERSBURG ART CENTER	REGULAR	04/08/2025	146.79	
179746	P-HOMECOM	PARKERSBURG HOMECOMING	REGULAR	04/08/2025	244.65	
179747	P-WCVCB	PARKERSBURG/WOOD COUNTY CONVENTION &	REGULAR	04/08/2025	13,462.50	