

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

NO. 1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
THURSDAY, APRIL 17, 2025

PRESENT: DAVID BLAIR COUCH, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M. the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, approved minutes of March 20 and 27, 2025.

The County Commission, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, approved Erroneous Assessment Applications for the Wood County Fire Service Fee.

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M., the County Commission held a hearing regarding the Estate of William R. Lyons. James M. Lyons was present with his Attorney, Timothy J. Amos to discuss a Motion to Admit Holographic Will to Probate. After review and discussion, the County Commission Ordered that the holographic will be accepted by the County Clerk and admitted to Probate.
(Attorney Order)

At 9:51 A.M., the County Commission approved the hiring of Todd Goocey as a Deputy Assessor for the Personal Property Division.

At 9:52 A.M., the County Commission, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by James E. Colombo, REJECTED the bid for the emergency lighting for Sheriff Department vehicles. The said bid was received for review on April 10, 2025 from Miller Communications, One Wireless Way, Suite 100, Parkersburg, WV 26101 with a bid price of \$64,703.00. (Order C/248)

At 9:53 A.M., the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, appointed John Kelly to the Wood County Development Authority to replace Commissioner Tebay. (Order A/3137)

At 9:54 A.M., the County Commission, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by James E. Colombo, placed the following names in nomination to the Wood County 9-1-1 Advisory Board: Shawn Graham, City of Williamstown; Dale McEwuen, Emergency Services; Arnold C. Green Jr., E.I. Dupont (Industry); Beniah Depue, Fraternal Order of Police; Nathan Forshey, Deputy Sheriffs' Association; Sean Smith, Trauma/ES-Camden Clark; Jack Carr, St. Joseph's Ambulance, Gib Jackson, General Public and Mike Shook, E-911 Director with terms expiring on April 30, 2028. The County Commission also placed Carl Powell, Vienna Police Chief, in nomination with a term expiring on April 30, 2026. (Order A/3138)

At 10:00 A.M., the County Commission held a hearing in regard to the Estate of John Webb. After discussion, the County Commission, upon a motion made by David Blair Couch,

seconded by James E. Colombo and made unanimous by Robert K. Tebay, continued this hearing for sixty days. (Attorney Order)

At 10:35 A.M., the County Commission held a hearing in regard to the Estate of Shirley Roberts. Jerry Roberts, Administrator for the Estate asked that claims be disallowed. After discussion, the County Commission, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, Ordered this hearing be continued for sixty (60) days for the Administrator to obtain counsel. (Probate Order)

At 10:45 A.M., the County Commission held a hearing in regard to the Estate of Donnie Debrular for a status hearing. After discussion, the County Commission Ordered the erroneous admission to Probate of the copy of the last Will and Testament was improper and of no legal effect and the Petitioner's petition to have the copy of the Will admitted to Probate is denied. (Attorney Fluharty Order)

West Virginia Governor Patrick Morrisey has declared Friday, April 18, 2025 as a half-day off for State employees without charge against accrued annual leave; therefore, it is hereby ORDERED that the Courthouse and its offices will be closed a half day on this date in observance of Good Friday. Doing so is not intended to create and should not be construed in any manner as creating a legal holiday within the meaning of the West Virginia Code. Accordingly, this action should not be construed as creating a legal holiday that affects the Civil Service, State or County employees, it is simply a half-day off. County employees who work on this day during the scheduled time off will receive equal comp time off. (Order C/247)

The County Commission of Wood County, upon a motion made by James E. Colombo, seconded by David Blair Couch and passed, did hereby AUTHORIZE David Blair Couch, on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Victims

of Crime Assistance Grant Number 25-VA-076. The Request for Reimbursement is for six thousand two hundred twenty-nine dollars and twenty-six cents (\$6,229.26) for the month of March, 2025. Documentation pertaining to the Victims of Crime Advocate Grant is on file in the Office of the County Administrator. (Order A/3135)

The County Commission of Wood County, upon a motion made by James E. Colombo, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE James E. Colombo, on behalf of the County Commission, to sign the Progress Report in regard to the Community Corrections Grant Number 25-CC-29. The Request for Reimbursement is in the amount of thirty-four thousand five hundred ninety-seven dollars and thirty-four cents (\$34,597.34) for the month of March, 2025. A Financial Recap Page, Project Financial Report, Time Sheets for the employees of the Wood County Day Report Center and the Monthly Progress Reports have been submitted. Documentation pertaining to the Community Corrections Grant is on file in the Office of the County Administrator. (Order A/3136)

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by James E. Colombo and made unanimous by David Blair Couch, adopted a Resolution in reference to Budget Revision No. 3 in the General County Fund Budget for the fiscal year 2024/2025. The Request for Revision to the Approved Budget, being submitted to the West Virginia State Auditor - Chief Inspector Division, Charleston, West Virginia, was signed by David Blair Couch, as President, and on behalf of the County Commission. (Order A/3134)

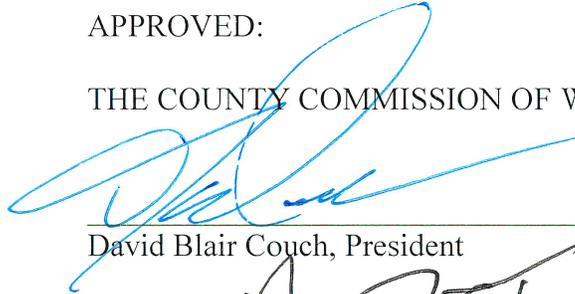
Having no other scheduled appointments or further business to attend to, the County Commission adjourned at 10:53 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

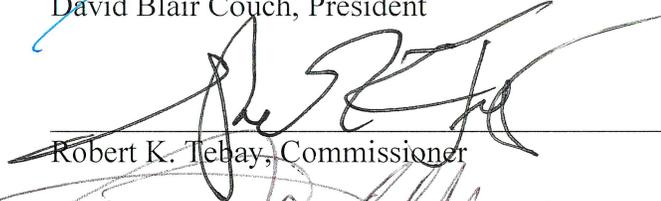
A/3134, A/3135, A/3136, A/3137, A/3138, C/247, C/248, Probate Orders

APPROVED:

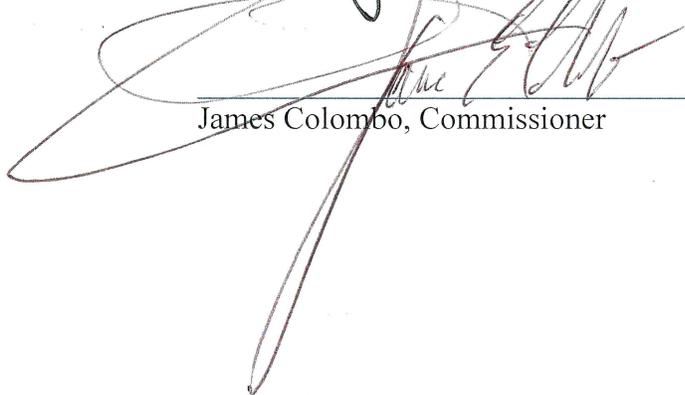
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James Colombo, Commissioner



Wood County Commission
Agenda

April 17, 2025 | 9:30 A.M.
1 Court Square, Suite 203
Parkersburg, WV 26101

| | | |
|------------|---|---|
| 9:30 A.M. | Estate of William R. Lyons – Consider request to remove Executrix and admit Will in Solemn Form | Petitioner James Lyons and Rebecca Miller Attorney Tyler Koreski |
| | Consider Request to Hire Todd Goocey as a Deputy Assessor for Personal Property - \$38,000.00/yr. | |
| | Consider awarding bid for Emergency Lighting and Communication Equipment for 6 Sheriff Vehicles | |
| | Consider appointing John Kelly to the Wood County Economic Development Authority | |
| | Consider putting names in nomination for the Wood County E-911 Advisory Board | |
| 10:00 A.M. | Estate of John R. Webb – Contesting of final settlement | Jessica M. Lucas, Beneficiary |
| 10:30 A.M. | Estate of Shirley F. Roberts – Consider disallowing claims | Jerry Roberts, Administrator |
| 10:45 A.M. | Estate of Donnie D. Debrular – status hearing | |
| 12:00 Noon | E-911 Awards Ceremony at the E-911 Center | |
| | Administrator’s Report | Marty Seufer, County Administrator |
| | County Commission Reports | |

Discussion, Review, and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days before the meeting

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

Wood County Commission Meeting
Held April 17, 2025

Please Print

| |
|--|
| 1. James Lyons |
| 2. Rebecca Miller |
| 3. William LYONS |
| 4. Richard D. Smith, Jr. Attorney for Senta Provost, Exec. |
| 5. Senta Provost |
| 6. Jessica LUCAS |
| 7. ALEXZANDER LUCAS |
| 8. Jerry Roberts |
| 9. Robie Fulkerson |
| 10. |
| 11. |
| 12. |
| 13. |
| 14. |
| 15. |
| 16. |
| 17. |
| 18. |
| 19. |
| 20. |

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

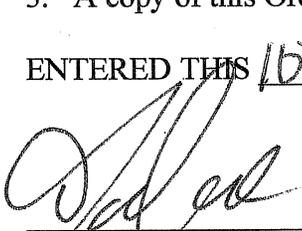
In Re: THE ESTATE OF WILLIAM R. LYONS

ORDER GRANTING MOTION TO ADMIT HOLOGRAPHIC WILL TO PROBATE

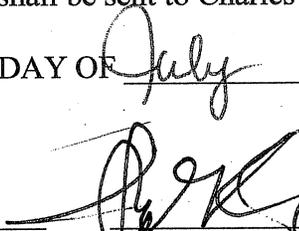
ON THE 17TH DAY OF April, 2025, came James Matthew Lyons, in person and by Counsel, Timothy J. Amos and , Jessica Balsler by counsel Charles E. Stalnaker, Rebecca Ann Miller, William Chester Lyons, Charlotte Olive Mielnik, and Dan Sheridan Lyons all filed and appeared in person, pro se, pursuant to a properly filed and noticed hearing on a Motion to Admit Holographic Will to Probate. Upon review of the representations of the parties and respective counsel, the Commission does find that the Motion is proper and DOES HEREBY ACCORDINGLY ORDER AS FOLLOWS:

1. The Holographic Will of the decedent which was attached to the Motion shall be ACCEPTED by the County Clerk and ADMITTED to probate consistent with West Virginia Code.
2. The parties have advised the Commission that settlement discussions are continuing and the parties are hopeful that a resolution and final settlement of the Estate is forthcoming.
3. A copy of this Order shall be sent to Charles E. Stalnaker and Timothy J. Amos.

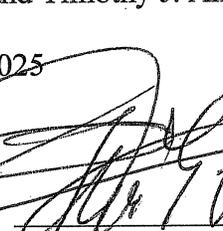
ENTERED THIS 15th DAY OF July, 2025



David Blair Couch,
Commissioner



Robert Tebay
Commissioner



James Colombo
Commissioner

Wood County
Joe Gonzales, Clerk
Instrument 8838820
04/17/2025 @ 11:52:21 AM
FINAL JURY ORDER
Book 00 @ Page 6
Pages Recorded 1

BEFORE THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

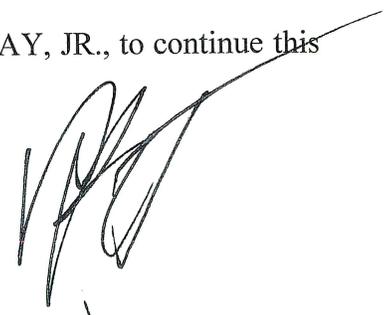
In Re: Estate of John R. Webb, Deceased

**ORDER REGARDING THE ESTATE OF JOHN R. WEBB, DECEASED HEARING
DATED APRIL 17, 2025**

On or about January 31, 2025, the Executrix filed her *Report of Receipts, Disbursements and Distribution; Affidavit* with the Clerk of this Commission. Subsequently thereto, Jessica Lucas, a beneficiary of the above Estate submitted her objection. The Commission held a hearing on the above matter on April 17, 2025. Appearing at said hearing was Executrix Senta Marie Provost; Richard D. Smith, Jr., counsel for the Estate; Jessica Lucas; and Alexander Lucas, Jessica Lucas' husband.

Whereupon the Commission heard representations of Alexander Lucas on behalf of beneficiary Jessica Lucas and that of the Estate by its counsel. Counsel for the Estate also represented that he was retained subsequently to the filing of the appraisal and the aforesaid *Receipts* and also represented his thoughts that the dispute may be resolved by amending the appraisal, amending the accounting, and communication among all parties.

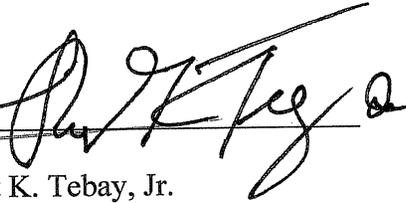
Whereupon, in consideration of the matters set forth before the Commission and further those matters argued at the hearing, a Motion was made by DAVID BLAIR COUCH, seconded by JAMES E. COLOMBO, and made unanimous by ROBERT K. TEBAY, JR., to continue this hearing for sixty (60) days.



Approved this 5th day of June, 2025.



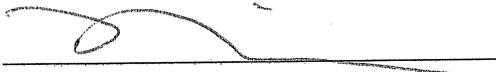
David Blair Couch



Robert K. Tebay, Jr.

James Columbo

Prepared by:



Richard D. Smith, Jr., WVSB 11107
P.O. Box 2034
Parkersburg, WV 26102-2034
Telephone (304) 865-0801



Wood County
Joe Gonzales, Clerk
Instrument 8835844
06/05/2025 @ 02:46:50 PM
JUDICIARY DEPT
BOOK 79 @ PAGE 862
Pages Recorded 2

APRIL 17, 2025

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION ADOPTED A RESOLUTION IN
REFERENCE TO BUDGET REVISION NO. 3 IN THE GENERAL
COUNTY FUND BUDGET FOR THE FISCAL YEAR 2024/2025.

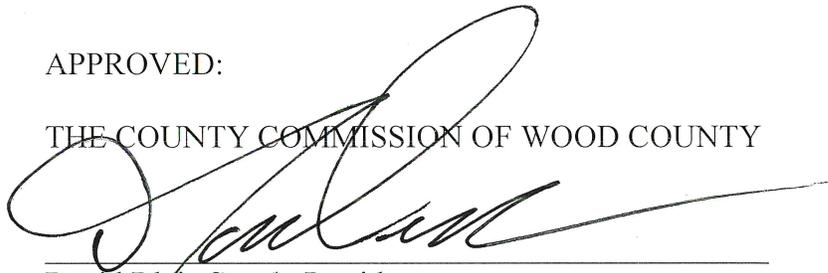
ORDER

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by James E. Colombo and made unanimous by David Blair Couch, adopted a Resolution in reference to Budget Revision No. 3 in the General County Fund Budget for the fiscal year 2024/2025. The Request for Revision to the Approved Budget, being submitted to the West Virginia State Auditor - Chief Inspector Division, Charleston, West Virginia, was signed by David Blair Couch, as President, and on behalf of the County Commission.

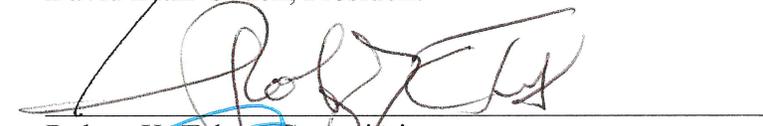
A copy of the Resolution/Request for Revision is attached to this Order and should be made a part thereof.

APPROVED:

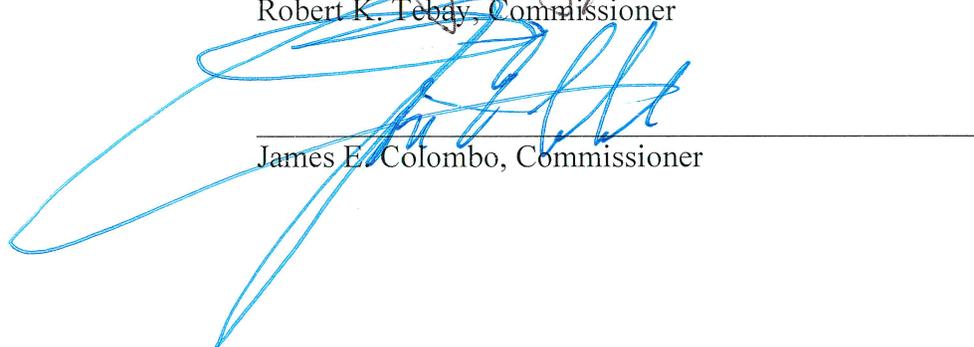
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/3134



Office of the Wood County Clerk

Wood County Courthouse
1 Court Square
P.O. Box 1474
Parkersburg, WV 26102-1474

Joe Gonzales
County Clerk

Phone: 304-424-1850

RESOLUTION

At a regular session of the county commission, held April 17th, 2025 the following order was made and entered:

SUBJECT: The revision of the Levy Estimate (Budget) for the County of Wood. The following resolution was offered:

RESOLVED: That subject to approval of the State Auditor as ex officio chief inspector of public offices, the county commission does hereby direct the General County budget be revised PRIOR TO THE EXPENDITURE OR OBLIGATION OF FUNDS FOR WHICH NO APPROPRIATION OR INSUFFICIENT APPROPRIATION CURRENTLY EXISTS, as shown on Fund 1 Budget Revision Number 3, a copy of which is entered as part of this record.

The adoption of the foregoing resolution having been moved by Robert K. Tebay and seconded by James E. Colombo and made unanimous by David Blair Couch, the vote thereon was as follows:

Handwritten signatures and 'Yes' or 'No' responses for three individuals.

WHEREUPON, David Blair Couch, declared said resolution be, and the same is, hereby adopted as so stated above, and the President authorized to fix his signature on the attached "Request for Revision to Approved Budget" to be sent to the State Auditor for approval.

Ora Ash, Deputy State Auditor
 West Virginia State Auditor's Office
 200 West Main Street
 Clarksburg, WV 26301
 Phone: 627-2415 ext. 5101 or ext. 5118
 Fax: 304-340-5090
 Email: lgs@wvsao.gov

REQUEST FOR REVISION TO APPROVED BUDGET

Subject to approval of the state auditor, the governing body requests that the budget be revised prior to the expenditure or obligation of funds for which no appropriation or insufficient appropriation currently exists. (§ 11-8-26a)

CONTROL NUMBER
 FY: 2025
 Fund: 1
 Rev. No. 3
 Pages: _____

Wood County Commission
 GOVERNMENT ENTITY

Person To Contact Regarding Request: P.O. Box 1474
 Name: James Poling STREET OR PO BOX
 Phone: (304)424-1854
 Fax: _____
 Email: jpoling@woodcountywv.com
 Parkersburg 26102
 CITY ZIP CODE

COUNTY
 Government Type

REVENUES: (net each acct.)

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | PREVIOUSLY APPROVED AMOUNT | (INCREASE) | (DECREASE) | REVISED AMOUNT |
|----------------|---|----------------------------|------------|------------|----------------|
| 322 | Federal Grants | | 26,626 | | 26,626 |
| 324 | Other Grants | 26,233 | 642 | | 26,875 |
| 366 | Miscellaneous Revenue | 808,803 | | | 808,803 |
| 382 | Refunds/Reimbursements (External Sources) | 288,292 | 29,925 | | 318,217 |
| 398 | Transfers from Rainy Day Funds | 336,680 | | | 336,680 |
| | #N/A | | | | |

NET INCREASE/(DECREASE) Revenues (ALL PAGES) 57,193

COUNTIES-TRANSFERS TO THE GENERAL FUND FROM OTHER FUNDS MUST HAVE PRIOR APPROVAL OF AUDITOR'S OFFICE

EXPENDITURES: (net each account category)

(WV CODE 7-1-9)

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | PREVIOUSLY APPROVED AMOUNT | (INCREASE) | (DECREASE) | REVISED AMOUNT |
|----------------|-------------------------|----------------------------|------------|------------|----------------|
| 401 | County Commission | 3,420,883 | 29,925 | | 3,450,808 |
| 405 | Prosecuting Attorney | 2,576,670 | | | 2,576,670 |
| 442 | Federal Grants | | 26,626 | | 26,626 |
| 444 | Other Grants | 184,488 | 642 | | 185,130 |
| 699 | Contingencies | 562,598 | | | 562,598 |
| 700 | Sheriff-Law Enforcement | 5,817,646 | | | 5,817,646 |
| 800 | Local Health Department | 670,000 | | | 670,000 |
| 900 | Parks & Recreation | 657,385 | | | 657,385 |
| 986 | County Commission | 830,155 | | | 830,155 |
| | #N/A | | | | |
| | #N/A | | | | |

NET INCREASE/(DECREASE) Expenditures 57,193

APPROVED BY THE STATE AUDITOR
 BY: _____ Date _____
 Deputy State Auditor, Local Government Services Div.

(Signature)
 AUTHORIZED SIGNATURE OF ENTITY

Wood County
 Joe Gonzales, Clerk
 Instrument 8833725
 04/17/25 @ 04:13 PM
 COUNTY COMMISSION CLERK
 Book 79 @ Page 783
 Pages Recorded 3
 4/17/25

APPROVAL DATE

APRIL 17, 2025

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED DAVID BLAIR COUCH TO SIGN THE REQUEST FOR REIMBURSEMENT REGARDING THE VICTIMS OF CRIME ASSISTANCE (VOCA) GRANT NUMBER 25-VA-076. SAID REQUEST IS IN THE AMOUNT OF \$6,229.26 AND IS FOR MARCH, 2025.

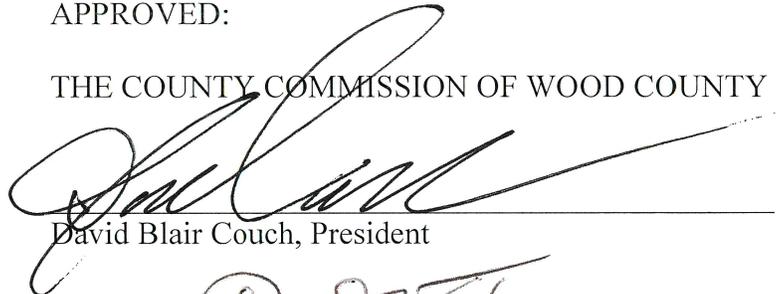
ORDER

On this date, the County Commission of Wood County, upon a motion made by James E. Colombo, seconded by David Blair Couch and passed, did hereby AUTHORIZE David Blair Couch, on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Victims of Crime Assistance Grant Number 25-VA-076. The Request for Reimbursement is for six thousand two hundred twenty-nine dollars and twenty-six cents (\$6,229.26) for the month of March, 2025.

Documentation pertaining to the Victims of Crime Advocate Grant is on file in the Office of the County Administrator.

APPROVED:

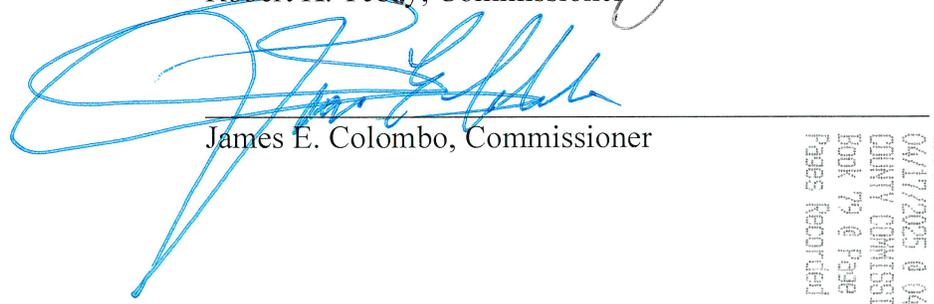
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/3135

Wood County
Joe Gonzales, Clerk
Instrument 8833727
04/17/2025 @ 04:00:49 PM
COUNTY COMMISSION ORDER
Book 79 @ Page 782
Pages Recorded 1

APRIL 17, 2025

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED JAMES E. COLOMBO TO SIGN THE PROGRESS REPORT IN REGARD TO THE COMMUNITY CORRECTIONS GRANT NUMBER 25-CC-29. SAID PROGRESS REPORT IS IN THE AMOUNT OF \$34,597.34 AND IS FOR MARCH, 2025.

ORDER

On this date, the County Commission of Wood County, upon a motion made by James E. Colombo, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE James E. Colombo, on behalf of the County Commission, to sign the Progress Report in regard to the Community Corrections Grant Number 25-CC-29. The Request for Reimbursement is in the amount of thirty-four thousand five hundred ninety-seven dollars and thirty-four cents (\$34,597.34) for the month of March, 2025. A Financial Recap Page, Project Financial Report, Time Sheets for the employees of the Wood County Day Report Center and the Monthly Progress Reports have been submitted.

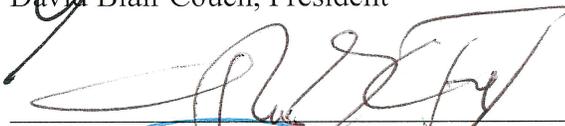
Documentation pertaining to the Community Corrections Grant is on file in the Office of the County Administrator.

APPROVED:

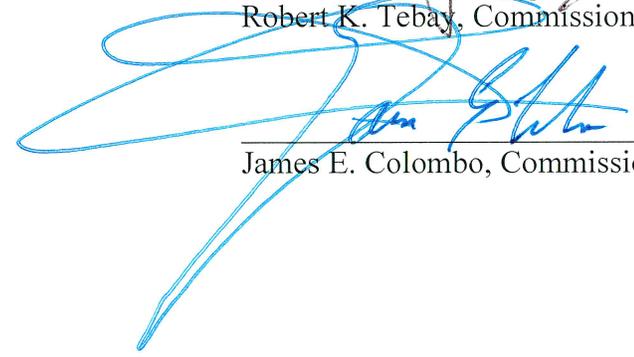
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/3136

Wood County
Joe Gonzales, Clerk
Instrument 8833726
04/17/2025 @ 03:58:39 PM
COUNTY COMMISSION ORDER
Book 79 @ Page 781
Pages Recorded 1

APRIL 17, 2025

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION APPOINTED JOHN KELLY TO
THE WOOD COUNTY DEVELOPMENT AUTHORITY.

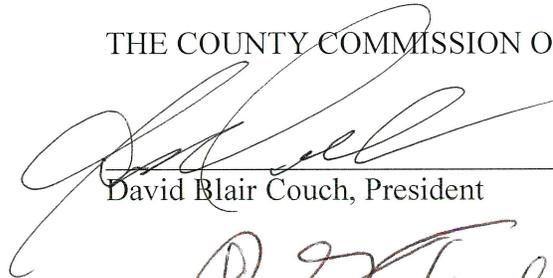
ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, appointed John Kelly to the Wood County Development Authority to replace Commissioner Tebay.

The term will expire on December 31, 2025.

APPROVED:

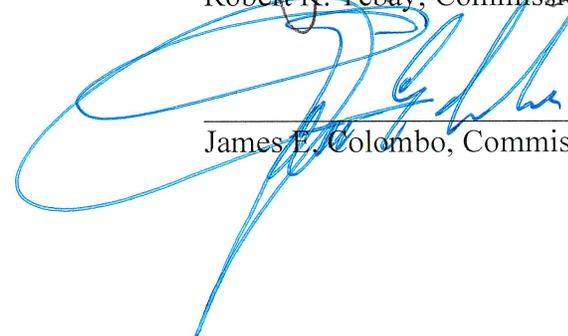
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioneer



James E. Colombo, Commissioner

A/3137

Wood County
Joe Gonzales, Clerk
Instrument 8936486
04/17/2025 @ 03:30:55 PM
COUNTY COMMISSION ORDER
Book 79 @ Page 792
Pages Recorded 1

APRIL 17, 2025

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION PLACED NAMES IN NOMINATION TO THE WOOD COUNTY E-911 COMMUNICATIONS ADVISORY BOARD.

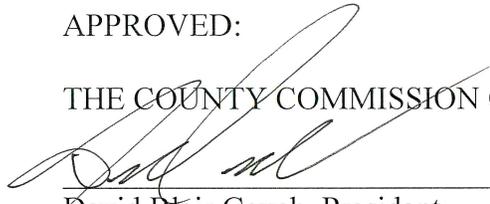
ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by James E. Colombo, placed the following names in nomination to the Wood County 9-1-1 Advisory Board. Shawn Graham, City of Williamstown; Dale McEwuen, Emergency Services; Arnold C. Green Jr., E.I. Dupont (Industry); Beniah Depue, Fraternal Order of Police; Nathan Forshey, Deputy Sheriffs' Association; Sean Smith, Trauma/ES-Camden Clark; Jack Carr, St. Joseph's Ambulance, Gib Jackson, General Public and Mike Shook, E-911 Director with terms expiring on April 30, 2028.

The County Commission also placed Carl Powell, Vienna Police Chief in nomination with a term expiring on April 30, 2026.

APPROVED:

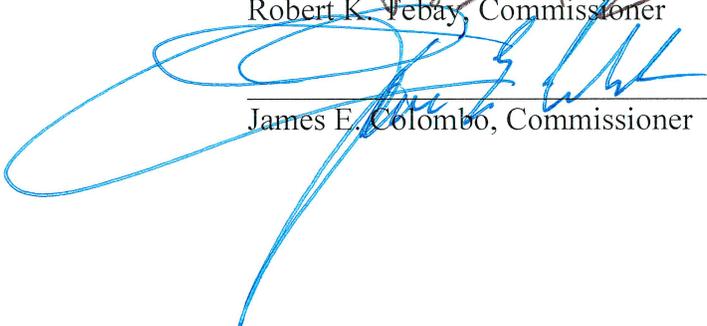
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/3138

Wood County
Joe Gonzales, Clerk
Instrument 88354380
04/17/2025 @ 03:35:13 PM
COUNTY COMMISSION ORDER
Book 79 @ Page 794
Pages Recorded 1

APRIL 17, 2025

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION ORDERED THAT THE COUNTY COURTHOUSE AND ITS OFFICES WILL BE CLOSED HALF A DAY ON APRIL 18, 2025 IN OBSERVANCE OF GOOD FRIDAY.

ORDER

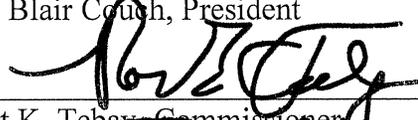
West Virginia Governor Patrick Morrisey has declared Friday, April 18, 2025 as a half day off for State employees without charge against accrued annual leave; therefore, it is hereby ORDERED that the Courthouse and its offices will be closed a half day on this date in observance of Good Friday. Doing so is not intended to create and should not be construed in any manner as creating a legal holiday within the meaning of the West Virginia Code. Accordingly, this action should not be construed as creating a legal holiday that affects the Civil Service, State or County employees, it is simply a half day off. County employees that work on this day during the scheduled time off will receive equal comp time off.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

CW/247

April 17, 2025

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION REJECTED THE BID FOR
EQUIPMENT TO OUTFIT THE SHERIFF CRUISERS.

ORDER

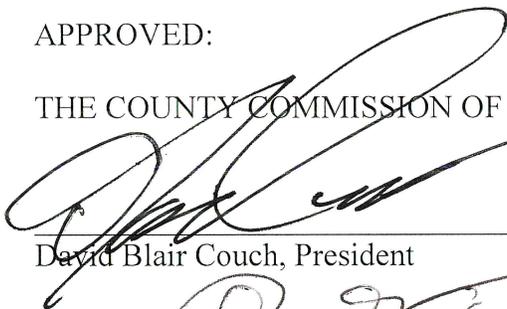
On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by James E. Colombo, REJECTED the bid for the outfitting of Sheriff vehicles. Said bid was received for review on April 10, 2025 from the following:

Miller Communications
One Wireless Way, Suite 100
Parkersburg, WV 26101

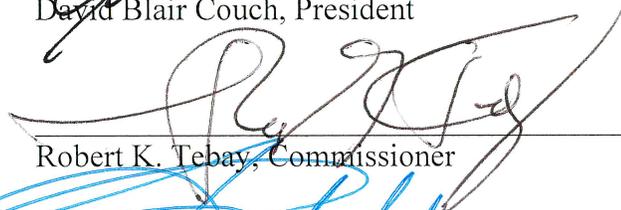
Bid Price - \$64,703.00

APPROVED:

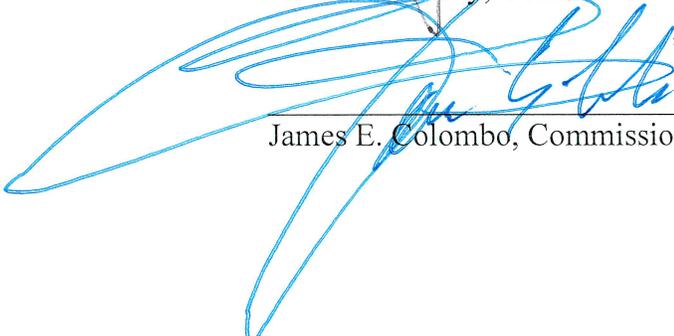
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

CW/245

Wood County
Joe Gonzales, Clerk
Instrument 8833729
04/17/2025 @ 04:08:14 PM
COUNTY COMMISSION ORDER
Book 79 @ Page 705
Pages Recorded 1

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA
IN RE: THE ESTATE OF DONNIE DEWAYNE DEBRULAR

ORDER

This 17th day of April, 2025, this matter came on for further Hearing pursuant to the Order of the Wood County Commission entered on the 19th day of September, 2024, requiring the Petitioner to proceed in solemn form in his efforts to admit to Probate the purported Last Will and Testament of Donnie Dewayne Debrular, dated March 15, 2013.

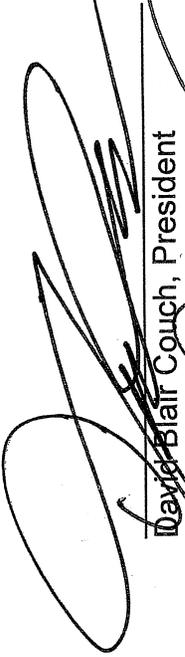
Having considered the matters submitted to it, the Commission hereby finds (and the petitioner admits in his pleadings) that the purported Last Will and Testament of Donnie Dewayne Debrular, dated the 15th day of March, 2013, which the Petitioner seeks to have admitted to Probate, is not the original Last Will and Testament of Donnie Dewayne Debrular, but is merely a purported copy of the original.

The Petitioner failed to establish that the original of the purported Last Will and Testament of Donnie Dewayne Debrular, dated the 15th day of March, 2013, was in existence at the death of Donnie Dewayne Debrular, and was destroyed or lost after his death, and that the purported copy sought to be admitted to Probate is a genuine copy of the Original Will dated March 15, 2013.

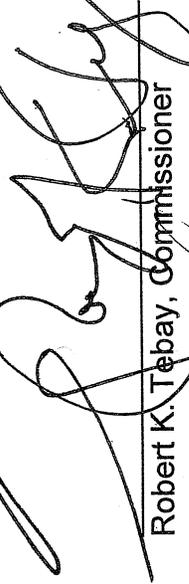
It is therefore ORDERED:

1. That the erroneous admission to Probate of the copy of the Last Will and Testament of Donnie Dewayne Debrular, dated the 15th day of March, 2013, was improper, void *ab initio*, and of no legal effect; and,
2. The Petitioner's petition to have the copy of the Will dated March 15, 2013 be admitted to Probate, is denied.

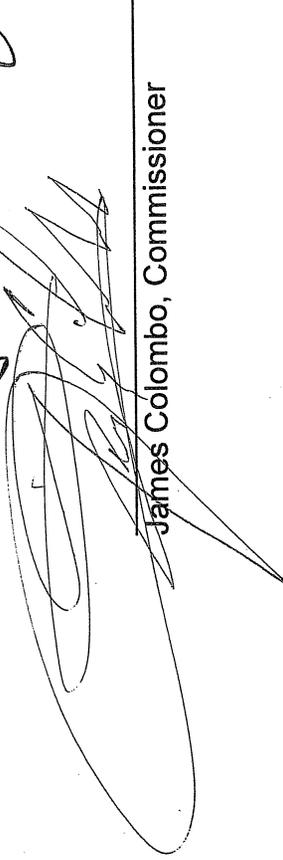
ENTER:



David Blair Couch, President

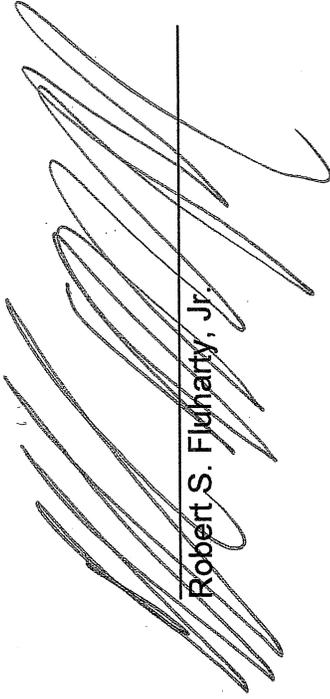


Robert K. Tebay, Commissioner



James Colombo, Commissioner

Prepared by:



Robert S. Flaherty, Jr.

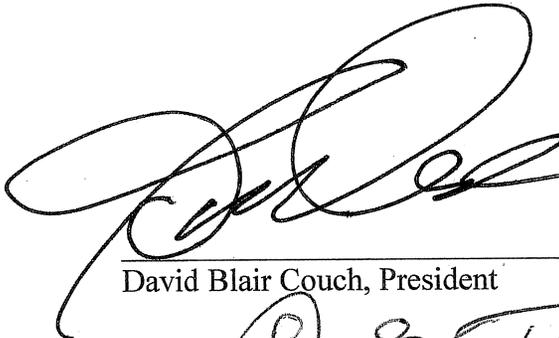
Wood County
Joe Gonzales, Clerk
Instrument 88353397
04/17/2025 @ 11:32:00 AM
FIDUCIARY ORDER
Book 79 @ Page 761
Pages Recorded 2

April 17, 2025

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA
IN RE: ESTATE OF SHIRLEY FAY ROBERTS, DECEASED
ORDER

This 17th day of April, 2025, came JERRY ROBERTS, ADMINISTRATOR for the Estate of SHIRLEY FAY ROBERTS, for a hearing to disallow claims. Upon review of said Estate, a motion was made by DAVID BLAIR COUCH, seconded by JAMES E COLOMBO, and made unanimous by ROBERT K TEBAY, ORDERED, this hearing be continued for 60 days, for the Administrator to obtain counsel.

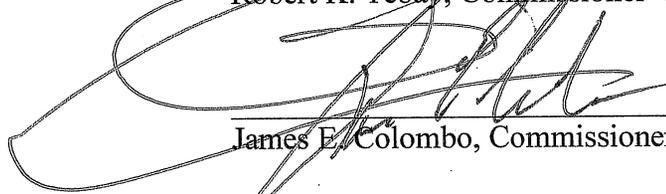
APPROVED:



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

Wood County
Joe Conzales, Clerk
Instrument 8835589
04/17/2025 @ 12:12:38 PM
JUDICIAL ORDER
Book 79 @ Page 763
Pages Recorded 1

**Wood County Commission
Fire Service Fee
Erroneous Assessment Application**

Ticket # 18570
Customer Name WEIGLE TAMMY R
Customer # 17601
Tax Year 2025

Upon the request of customer **WEIGLE TAMMY R**
whose address is PO BOX 3 BELLEVILLE, WV 26133

aggrieved by an erroneous assessment in District # 2
Map # 451 000K 0000 0000 in the County of Wood for the 2025 tax year.

The County Commission therefore orders that said property owner be hereby exonerated from the said erroneous assessment from the payment of the said fee so assessed in the 2025

The exonerated is based on the following information:

DUE TO ...THIS HOUSE BURNED DOWN IN 2024, ASSESSORS REMOVED.

TICKET 18570: \$0

| | | |
|------------------------|----|----|
| Original ticket amount | \$ | 33 |
| Less amount exonerated | \$ | 33 |
| Adjusted amount due | \$ | 0 |

[Handwritten signature]
[Handwritten signature]
4/9/2025
Date
[Handwritten signature]

[Handwritten signature]
Wood County Fire Service Board President

Commissioner

County Commission President

Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse
Of said county, The County Commission did approve this exonerated on

[Handwritten signature]
April 17, 2025

RECEIVED

APR 11 2025

County Commission

By: Aleshia Ryan



WOOD COUNTY FIRE SERVICE BOARD • FIRE FEE

PO BOX 2005 • Parkersburg, WV 26102 • Phone: (304) 424-1991

FIRE FEE INVOICE FOR 2025



Customer #: 17601

WEIGLE TAMMY R

PO BOX3
BELLEVILLE, WV 26133

Table with 5 columns: TICKET, DISTRICT/MAP/PARCEL, LOCATION, SQ FT, AMOUNT. Row 1: 18570, 02 451 000K 0000 0000, 355 BELLEVILLE DR, 1400, 33.00

TO AVOID INTEREST, PLEASE PAY BY:
APRIL 15, 2025

Total: \$33.00
Delinquent interest Accrued: \$0.00
TOTAL AMOUNT DUE: \$33.00

Due after April 15, 2025: \$33.66
Due after May 15, 2025: \$34.32
Due after June 15, 2025: \$34.98
Due after July 15, 2025: \$35.64

METHODS OF PAYMENT: CHECK, MONEY ORDER, OR CASH
CREDIT OR DEBIT (CONVENIENCE FEE ADDED)
ONLINE PAYMENTS: https://inquiries.woodcountywv.com/firefee
BY MAIL AT PO BOX 2005, PARKERSBURG, WV 26102
IN PERSON M-F 8:30-4:30, COUNTY TAX OFFICE 319 MARKET ST PARKERSBURG
DRIVE THRU HOURS 8:30-4:00 & DROP BOX IN ALLEY BEHIND TAX OFFICE
(INCLUDE BOTTOM OF BILL WITH PAYMENT)

RETURN THIS PORTION WITH YOUR 2025 PAYMENT

MAIL PAYMENTS TO:

WOOD CO. FIRE BOARD
PO BOX 2005
PARKERSBURG, WV 26102



Customer #: 17601

MAKE CHECKS PAYABLE TO:
WOOD COUNTY FIRE SERVICE BOARD

TOTAL AMOUNT DUE: \$33.00

DONATION (Optional) \$

TOTAL PAYMENT AMOUNT ENCLOSED \$

CHECK #

MAILING
ADDRESS
CHANGES:

WEIGLE TAMMY R

PO BOX3
BELLEVILLE, WV 26133

Wood County
Joe Gonzales, Clerk
Invoice: 8835630
07/2025 @ 01:29:35 PM
COUNTY COMMISSION ORDER
Pages Recorded: 2

**Wood County Commission
Fire Service Fee
Erroneous Assessment Application**

Ticket # 9517, 9518
Customer Name LATTEA DONNA J
Customer # 8989
Tax Year 2025

Upon the request of customer **LATTEA DONNA J**
whose address is 1931 BORLAND SPRINGS RD WAVERLY, WV 26184

aggrieved by an erroneous assessment in District # 11
Map # 70 000J 0000 0000 H in the County of Wood for the 2025 tax year.

The County Commission therefore orders that said property owner be hereby exonerated from the
said erroneous assessment from the payment of the said fee so assessed in the 2025

The exoneration is based on the following information:

DUE TO ...THESE HOUSES WERE REMOVED PER ASSESSORS.

TICKET 9517: \$0
9518: \$0
Original ticket amount \$ 24.5
Less amount exonerated \$ 24.5
Adjusted amount due \$ 0

Three handwritten signatures of assessors and a date stamp '4/9/2025' are present. The signatures appear to be 'James E. Elders', 'James E. Elders', and 'R. H. H.'.

Wood County Fire Service Board President

Commissioner

County Commission President

4/9/2025
Date

Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the
Courthouse

Of said county, The County Commission did approve this exoneration on

April 17, 2025

RECEIVED

By: Aleshia Ryan

APR 11 2025

County Commission



WOOD COUNTY FIRE SERVICE BOARD • FIRE FEE

PO BOX 2005 • Parkersburg, WV 26102 • Phone: (304) 424-1991

FIRE FEE INVOICE FOR 2025



Customer #: 8989

LATTEA DONNA J
1931 BORLAND SPRINGS RD
WAVERLY, WV 26184

Table with 5 columns: TICKET, DISTRICT/MAP/PARCEL, LOCATION, SQ FT, AMOUNT. Rows include tickets 9517 and 9518 for 1756 BORLAND SPRINGS RD.

TO AVOID INTEREST, PLEASE PAY BY:
APRIL 15, 2025

Total: \$24.50
Delinquent Interest Accrued: \$0.00
TOTAL AMOUNT DUE: \$24.50

Due after April 15, 2025: \$24.99
Due after May 15, 2025: \$25.48
Due after June 15, 2025: \$25.97
Due after July 15, 2025: \$26.46

METHODS OF PAYMENT: CHECK, MONEY ORDER, OR CASH
CREDIT OR DEBIT (CONVENIENCE FEE ADDED)
ONLINE PAYMENTS: https://inquiries.woodcountywv.com/firefee
BY MAIL AT PO BOX 2005, PARKERSBURG, WV 26102
IN PERSON M-F 8:30-4:30, COUNTY TAX OFFICE 319 MARKET ST PARKERSBURG
DRIVE THRU HOURS 8:30-4:00 & DROP BOX IN ALLEY BEHIND TAX OFFICE
(INCLUDE BOTTOM OF BILL WITH PAYMENT)

RETURN THIS PORTION WITH YOUR 2025 PAYMENT

MAIL PAYMENTS TO:

WOOD CO. FIRE BOARD
PO BOX 2005
PARKERSBURG, WV 26102



Customer #: 8989

MAKE CHECKS PAYABLE TO:
WOOD COUNTY FIRE SERVICE BOARD

TOTAL AMOUNT DUE: \$24.50

DONATION (Optional) \$

TOTAL PAYMENT AMOUNT ENCLOSED \$

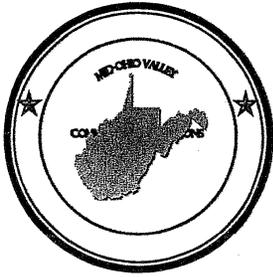
CHECK #

LATTEA DONNA J

1931 BORLAND SPRINGS RD
WAVERLY, WV 26184

MAILING
ADDRESS
CHANGES:

Wood County
Joe Gonzales, Clerk
Instrument 88353631
04/17/2025 @ 01:31:19 PM
CREATIVITY COMMISSION ORDER
\$24.50
Page 79 of Page 777
Pages Recorded 2



MID-OHIO VALLEY COMMUNITY CORRECTIONS

Wood County Office: 1531 Garfield Ave, Parkersburg, WV 26101

(304)422-8570 * fax: (304)422-8579

April 17, 2025

Wood County Finance Dept

Re: Chad Richards

To Whom it May Concern,

Chad Richards was terminated from his position as a full-time Site Coordinator at the Ritchie County location of the Wood County Day Report Center on April 15, 2025.

Mr. Richards had twenty-nine and a half (29.5) hours of vacation time remaining and twenty-eight (28) hours of sick time remaining.

For the April 1 to April 15 pay period, Mr. Richards worked eighty-eight (88) hours.

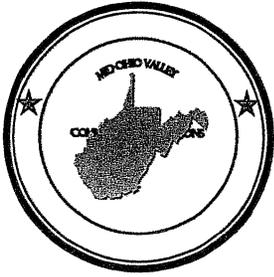
Thank you for your assistance in this matter. If you need any further information from me, please contact me at your convenience.

Sincerely,

Amy Church

Amy Church, ADC
Personnel Director,
Wood County DRC

Wood County
Joe Gonzalez, Clerk
Instrument 88353678
04/17/2025 @ 11:08:29 AM
COUNTY COMMISSION ORDER
Book 79 @ Page 779
Pages Recorded 1



MID-OHIO VALLEY COMMUNITY CORRECTIONS

Wood County Office: 1531 Garfield Ave, Parkersburg, WV 26101

(304)422-8570 * fax: (304)422-8579

April 17, 2025

Wood County Finance Dept

Re: Lisa Harris

To Whom it May Concern,

Lisa Harris was terminated from her position as a full-time General Support Position for the Wood County Day Report Center on April 15, 2025.

Ms. Harris had seventy-five (75) hours of vacation time remaining and One Hundred and Fifty-Two and a half (152.5) hours of sick time remaining.

For the April 1 to April 15 pay period, Ms. Harris worked eighty-eight (88) hours.

Thank you for your assistance in this matter. If you need any further information from me, please contact me at your convenience.

Sincerely,

Amy Church

Amy Church, ADC
Personnel Director,
Wood County DRC

Wood County
Joe Gonzalez, Clerk
Instrument 8835679
04/17/2025 @ 11:10:16 AM
COUNTY COMMISSION ORDER
Book 79 @ Page 780
Pages Recorded 1

Check Register Report for Wood County Commission

| Check No | Vendor Id | Vendor Name | Type | Check Date | Check Amount | Rec |
|--|-----------|----------------------------------|------|------------|--------------|-----|
| 5737 | HEALTH | HIGHMARK WEST VIRGINIA | HAND | 04/11/2025 | 8,717.56 | |
| 5738 | HEALTH | HIGHMARK WEST VIRGINIA | HAND | 04/11/2025 | 2,657.52 | |
| 5739 | DENTAL | UNITED CONCORDIA COMPANIES, INC. | HAND | 04/11/2025 | 916.10 | |
| 5740 | DENTAL | UNITED CONCORDIA COMPANIES, INC. | HAND | 04/11/2025 | 637.79 | |
| GENERAL FUND Bank Id 101 Totals | | | | | 12,928.97 | |

James G. Holcomb

[Signature]

Check Register Report for Wood County Commission

| Check No | Vendor Id | Vendor Name | Type | Check Date | Check Amount | Rec |
|-------------------------------|-----------|------------------|---------|------------|--------------|-----|
| 9245 | VERIZONW | VERIZON WIRELESS | REGULAR | 04/11/2025 | 40.01 | |
| E-911 FUND Bank Id 107 Totals | | | | | <u>40.01</u> | |

James E. Columbus

[Signature]

Check Register Report for Wood County Commission

| Check No | Vendor Id | Vendor Name | Type | Check Date | Check Amount | Rec |
|----------|-----------|-----------------|---------|------------|--------------|-----|
| 4029 | BANKCARD | BANKCARD CENTER | REGULAR | 04/11/2025 | 189.68 | |

FIRE SERVICE FEE Bank Id 120 Totals 189.68

Report Totals 13,158.66

James E. Colambo


Check Register Report for Wood County Commission

| Check No | Vendor Id | Vendor Name | Type | Check Date | Check Amount | Rec |
|----------|-------------|--|---------|------------|--------------|-----|
| 179768 | 10-42 | 10-42 TACTICAL | REGULAR | 04/14/2025 | 2,521.76 | |
| 179769 | AAP | ADVANCE AUTO PARTS | REGULAR | 04/14/2025 | 880.45 | |
| 179770 | AMERICANF | AMERICAN FLAGS & POLES | REGULAR | 04/14/2025 | 40.00 | |
| 179771 | BOWLESP | BOWLES RICE LLP | REGULAR | 04/14/2025 | 9,093.43 | |
| 179772 | FRONTIER | FRONTIER | REGULAR | 04/14/2025 | 792.75 | |
| 179773 | IDEMIA | IDEMIA IDENTITY & SECURITY USA LLC | REGULAR | 04/14/2025 | 4,880.00 | |
| 179774 | INSIGHT | INSIGHT PUBLIC SECTOR INC | REGULAR | 04/14/2025 | 2,648.76 | |
| 179775 | IPCT | IPC TECHNOLOGIES, INC. | REGULAR | 04/14/2025 | 1,836.17 | |
| 179776 | JOHNSTONE | JOHNSTONE SUPPLY | REGULAR | 04/14/2025 | 443.48 | |
| 179777 | KESTERSON | KESTERSON CLEANERS | REGULAR | 04/14/2025 | 295.32 | |
| 179778 | LAMP | LAMP PESTPROOF | REGULAR | 04/14/2025 | 140.00 | |
| 179779 | LIFETIME | LIFETIME BENEFIT SOLUTIONS | REGULAR | 04/14/2025 | 30.00 | |
| 179780 | MEDEXPRESS | MEDEXPRESS URGENT CARE INC WV | REGULAR | 04/14/2025 | 636.00 | |
| 179781 | MILLER CO | MILLER COMMUNICATIONS IN | REGULAR | 04/14/2025 | 130.00 | |
| 179782 | MURRAY | MURRAY SHEET METAL | REGULAR | 04/14/2025 | 3,955.00 | |
| 179783 | P-LIBRARY | PARKERSBURG & WOOD COUNTY PUBLIC LIBRARY | REGULAR | 04/14/2025 | 86,774.30 | |
| 179784 | SIR SPEED | SIR SPEEDY PRINTING | REGULAR | 04/14/2025 | 542.35 | |
| 179785 | SMITH JODI | JODI SMITH | REGULAR | 04/14/2025 | 765.97 | |
| 179786 | SOFTWARES | SOFTWARE SYSTEMS INC | REGULAR | 04/14/2025 | 1,423.95 | |
| 179787 | STAPLES | STAPLES | REGULAR | 04/14/2025 | 1,268.64 | |
| 179788 | TRANSUNION | TRANSUNION RISK AND ALTERNATIVE DATA | REGULAR | 04/14/2025 | 85.60 | |
| 179789 | UNITED BANK | UNITED BANKCARD CENTER | REGULAR | 04/14/2025 | 3,874.19 | |
| 179790 | WATERBOY | WATERBOY LLC | REGULAR | 04/14/2025 | 37.50 | |
| 179791 | WESTBROOK | WESTBROOK HEALTH SERVICE | REGULAR | 04/14/2025 | 21,250.00 | |
| 179792 | WORKINGMA | WORKINGMAN'S STORE | REGULAR | 04/14/2025 | 1,564.00 | |

Handwritten signatures and initials are present in the right margin of the table, overlapping the 'Rec' column and extending into the right side of the page. One signature appears to be 'J. [unclear]' and another is a large, stylized signature.

Check Register Report for Wood County Commission

| Check No | Vendor Id | Vendor Name | Type | Check Date | Check Amount | Rec |
|---------------------------------|-----------|-------------|------|------------|-------------------|-----|
| GENERAL FUND Bank Id 101 Totals | | | | | <u>145,909.62</u> | |

James E. Holmboe


Check Register Report for Wood County Commission

| Check No | Vendor Id | Vendor Name | Type | Check Date | Check Amount | Rec |
|--------------------------------------|-----------|--------------------------|---------|------------|--------------|-----|
| 9246 | FRONTIER | FRONTIER | REGULAR | 04/14/2025 | 590.84 | |
| 9247 | JANI-SOUR | JANI-SOURCE | REGULAR | 04/14/2025 | 178.98 | |
| 9248 | MILLER CO | MILLER COMMUNICATIONS IN | REGULAR | 04/14/2025 | 298.00 | |
| 9249 | NOLANS | NOLAN'S SERVICES LLC | REGULAR | 04/14/2025 | 1,575.00 | |
| 9250 | OPTIMUMB | OPTIMUM BUSINESS | REGULAR | 04/14/2025 | 241.38 | |
| E-911 FUND Bank Id 107 Totals | | | | | 2,884.20 | |


 James E. Columbus
 REC

Check Register Report for Wood County Commission

| Check No | Vendor Id | Vendor Name | Type | Check Date | Check Amount | Rec |
|--|----------------|------------------------------------|---------|------------|-----------------|-----|
| 4030 | ATLANTIC ES | ATLANTIC EMERGENCY SOLUTIONS | REGULAR | 04/14/2025 | 104.04 | |
| 4031 | BILLBAILEY | BILL BAILEY INSURANCE AGENCY. INC. | REGULAR | 04/14/2025 | 1,141.00 | |
| 4032 | DOMINIONH | HOPE GAS INC. | REGULAR | 04/14/2025 | 853.35 | |
| 4033 | MOUNTAIN ST E: | MOUNTAIN STATE ESC | REGULAR | 04/14/2025 | 750.00 | |
| 4034 | PARMAROIL | PAR MAR OIL COMPANY | REGULAR | 04/14/2025 | 868.44 | |
| FIRE SERVICE FEE Bank Id 120 Totals | | | | | 3,716.83 | |


 James E. Holmberg

Check Register Report for Wood County Commission

| Check No | Vendor Id | Vendor Name | Type | Check Date | Check Amount | Rec |
|---|-----------|-----------------------------------|---------|------------|------------------|-----|
| 8779 | GLACIER | GLACIER MOUNTAIN BOTTLED WATER | REGULAR | 04/14/2025 | 15.00 | |
| 8780 | SIR SPEED | SIR SPEEDY PRINTING | REGULAR | 04/14/2025 | 12,831.03 | |
| ASSESSOR'S VALUATION Bank Id 156 Totals | | | | | <u>12,846.03</u> | |

James E. Columbus
REC

Check Register Report for Wood County Commission

| Check No | Vendor Id | Vendor Name | Type | Check Date | Check Amount | Rec |
|---|-----------|--------------------------------|---------|------------|--------------|-----|
| 9122 | CRYSTAL | CRYSTAL SPRING WATER | REGULAR | 04/14/2025 | 40.00 | |
| 9123 | TYLER | TYLER MOUNTAIN WATER CO INC | REGULAR | 04/14/2025 | 32.45 | |
| COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals | | | | | <u>72.45</u> | |

James E. Kolb
RA

Check Register Report for Wood County Commission

| Check No | Vendor Id | Vendor Name | Type | Check Date | Check Amount | Rec |
|---|--------------|--------------------|---------|------------|-------------------|-----|
| 1096 | FRANKLIN INT | FRANKLIN INTERIORS | REGULAR | 04/14/2025 | 3,819.86 | |
| AMERICAN RESCUE PLAN Bank Id 207 Totals | | | | | <u>3,819.86</u> | |
| Report Totals | | | | | <u>169,248.99</u> | |

James C. Columbus

[Signature]

Check Register Report for Wood County Commission

| Check No | Vendor Id | Vendor Name | Type | Check Date | Check Amount | Rec |
|--|-----------|---------------------------------|---------|------------|--------------|-----|
| 5741 | CHILD | CHILD SUPPORT ENF DIV | REGULAR | 04/15/2025 | 587.58 | |
| 5742 | EMPOWER | EMPOWER RETIREMENT | REGULAR | 04/15/2025 | 65.00 | |
| 5743 | IRS-PAY | DEPARTMENT OF TREASURY | REGULAR | 04/15/2025 | 102,575.72 | |
| 5744 | NRS | NATIONWIDE RETIREMENT SOLUTIONS | REGULAR | 04/15/2025 | 1,719.00 | |
| 5745 | MOO | MUTUAL OF OMAHA | HAND | 04/15/2025 | 8,045.35 | |
| GENERAL FUND Bank Id 101 Totals | | | | | 112,992.65 | |
| Report Totals | | | | | 112,992.65 | |