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## **Board Meeting Agenda**

*February 11, 2025  
2:00 P.M.*

***Call Meeting to Order:***

***Reading and approval of the minutes***

***Approval of the meeting agenda:***

***Review and Initial disbursements:***

***Questions / comments from the public:***

***Old Business:***

- **Status of Projects:**
  - Newark Sewer; Spring Valley:
  - Receive Report
  - Approve Drawdown No. 12

Dutch Ridge Water Line/Water Meter Replacement Project  
Receive Report  
Approve Drawdown No. 3

***New Business:***

- Nothing at this time

***Miscellaneous:***

System Operational Report

***Next Meeting: March 11, 2025 @ 2:00pm***

***Adjourn Meeting:***

CLAYWOOD PARK PUBLIC SERVICE DISTRICT  
P.O.BOX 127  
PARKERSBURG, WV 26102

BOARD OF COMMISSIONERS MEETING

DATE: February 11, 2025

TIME: 2:00 p.m.

PLACE: Claywood Park PSD Business Office, 594 Davisville Road, Davisville, WV 26142

BOARD MEMBERS ATTENDING: Michael Miller, Chairman, Edna Summers, Secretary/Treasurer and Jim Cox, member.

OTHERS IN ATTENDANCE: AJ Allen, Assistant Manager

Chairman Miller called the meeting to order.

Chairman Miller asked if there were no objections, the Board would dispense with the reading of the minutes from the previous meeting, there were no objections. A motion to accept the minutes as presented was made by Commissioner Cox and seconded by Commissioner Summers, passed unanimously.

Chairman Miller asked for a motion to approve and accept the meeting agenda. A motion made by Commissioner Summers and seconded by Commissioner Cox, passed unanimously.

**Disbursements:** The January 2025 disbursements were reviewed and initialed by all commissioner's present.

**Questions and Comments from the Public:**

There were none

**Old Business:**

**Newark Sewer Phase II / Spring Valley Sewer Project:**

Mr. Allen provided a status update of the project. The power company has installed the remaining poles needed to complete the line contract. The lift station has been completed and is now operational. The contractor will begin making the customer reconnects when weather allows.

**Dutch Ridge Water Line/Meter Replacement Project**

Mr Allen reported that RDR Utility Services has begun installing the water main along Red Hill Road heading west towards Dutch Ridge. The boring crew is awaiting material and will begin once received.

Mr. Allen presented to the board for approval, Drawdown No. 3 in the amount of \$103,603.00 to be paid to RDR Utility Services. A motion to accept was made by commissioner Summers, seconded by commissioner Cox, passed unanimously.

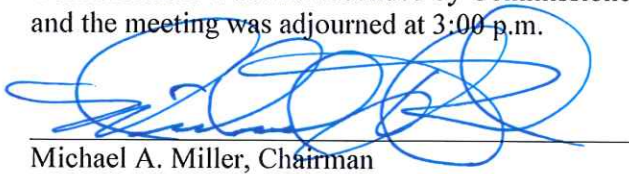
**New Business:**

Nothing at this time

**Miscellaneous:**

Operations Report: Mr. Allen reported that the district had 2 water main breaks

Chairman Miller asked if there were any further business to come before the Board. A motion made by Commissioner Cox and seconded by Commissioner Miller to adjourn the meeting, passed unanimously, and the meeting was adjourned at 3:00 p.m.

  
Michael A. Miller, Chairman

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Edna Summers, Member  
Jim Cox, Member