



Board Meeting Agenda

March 18, 2025
4:00 p.m.

Call Meeting to Order:

Reading and approval of the minutes:

Approval of the meeting agenda:

Review & Initial disbursements:

Questions / comments from the public:

Old Business:

Nothing at this time

New Business:

Approve 2024 Audit

Miscellaneous:

Receive Monthly System Operations Report

Set Next Meeting Date: April 15, 2025

Adjourn Meeting:

CENTRAL BOAZ PUBLIC SERVICE DISTRICT
P.O.BOX 127
PARKERSBURG, WV 26102

BOARD OF COMMISSIONERS MEETING

DATE: March 18, 2025

TIME: 4:00 P.M.

PLACE: Central Boaz PSD Vacuum Station, River Road, Boaz, WV

BOARD MEMBERS ATTENDING: Paul Tingler, Chairman, James Deem, secretary treasurer and Larry Hoffman, member.

OTHERS IN ATTENDANCE: Shayne Brabham, General Manager.

Chairman, Tingler called the meeting to order.

Commissioner Deem read the minutes from the previous meeting. Chairman Tingler asks for any comments or corrections. A motion to accept the minutes as presented was made by commissioner Deem and seconded by Commissioner Hoffman, motion passed unanimously.

Chairman Tingler asked for a motion to approve and accept the meeting agenda. A motion made by Commissioner Hoffman and seconded by commissioner Deem, passed unanimously.

Disbursements: The February 2025 disbursements were reviewed and initialed by all commissioners.

Questions and Comments from the Public: There were none.

Old Business: Nothing at this time

New Business: Review and Approve 2024 Audit

Mr. Brabham presented to the board a draft audit along with a Management Rep Letter that was provided by Lowe and Associates, PLLC. Mr. Brabham reported that we received a clean audit with no significant deficiencies found. All reserve accounts are fully funded. A motion to accept was made by commissioner Hoffman, seconded by commissioner Deem, passed unanimously.

Miscellaneous:

Mr. Brabham reported that the water booster building has now been completed. District field staff have resumed installing the radio read meters with approximately 475 remaining to be changed.

Chairman Tingler asked if there were any further business to come before the Board. A motion made by Commissioner Hoffman and seconded by commissioner Deem to adjourn passed unanimously and the meeting was adjourned at 4:22 PM.



Paul Tingler, Chairman



James Deem, Secretary / Treasurer



Larry Hoffmann, Member