

# Lubeck District Meeting Minutes

Notes created on April 10, 2025 at 11:00 AM by Minutes AI

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## Lubeck Public Service District Meeting - April 10, 2025

- Meeting called to order.
- Approval of board meeting minutes from March 27, 2025.
- Dave Lawson made a motion to approve.
- Jim Eaton seconded.
- Motion carries unanimously.

## Discussion of District Happenings

- Four water taps installed since last meeting, four waiting to be installed.
- No sewer taps waiting to be installed.
- 8 water taps for the year.
- No sewer taps for the year yet.
- Completed work orders, spotted lines, and set meters.
- Repaired three service line leaks and no mainline leaks.
- Turned on and off services, ran sewer smoker for a customer, and repaired blacktop and concrete.

## Budget Discussion (Zack Dobbins)

- Sewer Budget for fiscal year ending June 30, 2026:
- Projected total revenues: \$1,963,500.
- Budgeted operation and maintenance expenses: \$904,820.

- Includes debt service, 2.5% repair and replacement, cash working capital reserve, and debt reserves.
- Projected surplus: approximately \$39,000 with a debt service coverage of 122%.
- Water Budget:
- Projected revenues: \$2,808,300.
- Operating expenses: \$1,896,480.
- Cash available for debt payments, cash working capital, 2.5% R&R, and debt reserve: \$911,820.
- Projected cash deficit: \$50,427 with debt service coverage of 132.73%.
- Deficit to be covered by lowering the cash working capital contribution, which is currently at \$193,400.
- Motion needed to approve the budgets.
- Jim Eaton made a motion, Dave Lawson seconded to accept the budget.
- All in favor.

## Approval of Payments, Bills, and Transfers

- Jim Eaton made a motion to accept payment of bills and transfers, Dave Lawson seconded.
- Motion carried unanimously.

## Fairlawn Project

- The money has been put in the account for the last drawdown.
- Checks were handed out today.
- They are expected to start the job soon, possibly next month.

## New England Ridge water line extension

- Zach Dobbins presented a drawdown.
- Drawdown #13 includes carryover expenses.

- Thrasher RPR fees: \$5,880.15
- Administration services: \$1,750
- Grand total: \$7,630.15
- Motion to approve was made by Dave Lawson, seconded by Jim Eaton, and carried unanimously.

## Lubeck Elementary School

- Zach Dobbins presented a drawdown.
- The school deposited \$300,000 into the sewer account and \$575,000 into the water account.
- Drawdowns will be kept separate.
- Drawdown #1 for the water side (Board of Education project):
- Thrasher Group: \$8,000 (for planning study and report phase)
- Motion to approve was made by Jim Eaton, seconded by Dave Lawson, and carried.
- Drawdown #1 for the sewer side (Board of Education project):
- JD Utility Services: \$1,500 (administration services)
- Bennett and Dobbins: \$5,000 (accounting services)
- Thrasher Group: \$35,250 (study and report, preliminary engineering, funding applications, permitting, engineering, and topographic surveys)
- Motion to approve was made, seconded, and carried.

## Public Comment

- No Comments

## Next Meeting

- Next meeting is April 24<sup>th</sup> at 11:00 am

## Adjournment

- 11:11am

David H. Lawson  
Jan 10 2018