

# Lubeck Board Meeting

Notes created on December 11, 2025 at 11:00 AM by Minutes AI

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## Approval of Board Meeting Minutes for November 20<sup>th</sup>, 2025

- Motion to accept minutes made by Dave Lawson, and seconded by Jim Eaton, motion carried

## Discussion of District Happenings

- Water taps:
  - One water tap installed.
  - Two taps waiting to be installed.
  - 21 water taps for the year.
- Sewer taps:
  - No sewer taps installed.
  - None waiting.
  - Three sewer taps for 2025.
- Work orders:
  - Completed work orders, spotted lines, and set meters.
  - Repaired two service line leaks, no mainline leaks.
  - Servicing equipment in the shop.
  - Turn on and turn offs for the month.
  - Changed the oil on a couple of vehicles.
- Painting in the GAC and the air stripper in the plant.
- Goff Brothers set the gantry set at the east pump station, for removal and installation of pumps
  - Zip line for the power cord not done yet.

## Approval Payments of Bills and Transfers

- Motion to approve made by Jim Eaton and seconded by Dave Lawson.
- Motion carries.

## Fairlawn Project

- Contractor had issues with the IRS and their Fein number.
  - Final payment cannot be released until a tax release from the state of West Virginia is obtained.
  - Discrepancy in their federal ID number.
  - Paperwork was sitting on someone's desk in the wrong department.
- Contact again around January 1st for more answers.
- All work is complete.

## Pine Run Project

- Attorneys are having paralegals do the court record searching for easement exhibits.
- Design is complete.
- Health department permit obtained.
- Rocky got a bond for the DoH.
  - Sent to Joe Sheets at DoH.
- Construction stormwater permit needed.
- Ready to bid the job out as soon as easements are obtained.
- Construction to happen early next year.
- Bid opening for contractors could be around March/April.
- Construction could start around May/June.
- Project should be done and available for people by Fall 2026.

# Lubeck Elementary School

- Land acquisition:

- The land guy approached an individual about right-of-way, but the individual's demands were excessive.
- Condemnation proceedings have begun; the petition was filed with Judge Wharton this week.

- Easements:

- All easements are in place except for one.
- A court appearance is needed before the job can be put out for bid.
- The court will likely issue an immediate right of entry since it's for public use.

- Bidding and Construction:

- If the court date is sometime in January and a right of entry is granted in January, the water and sewer extension could go out to bid around March/April.
- Construction could start shortly thereafter in the summer and should not take long.

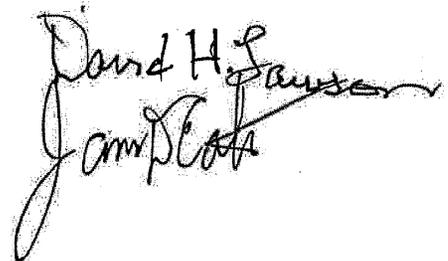
## Public Comment

## Next Meeting

- December 18th at 11 AM.

## Adjournment

11:08am



David H. Jansen  
James Cook

# Board Meeting Minutes

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## Approval of Board Meeting Minutes

- Motion to approve minutes made by Dave Lawson, seconded by Jim Eaton, and unanimously approved.

## Discussion of District Happenings

- Rocky reports no changes; the team has been painting at the plant due to bad weather.
- Tap situation remains the same as the last meeting.

## Approval of Payment of Bills and Transfers

- Motion to approve payments and transfers and bills made by Dave Lawson, seconded by Jim Eaton, and carried unanimously.

## Fairlawn Project

- Still waiting for them to get their EIN numbers straightened out.
- Kevin should know after the first of the year if they can be paid their last payment.
- One more drawdown with them.

## Pine Run Project

- Still waiting on the lawyer to complete record room tasks downtown.
- Hoping to have easements in hand in the next week or two, but won't start until after the holidays.

## Lubeck Elementary School

- Still waiting for the individual to be served.
- The certified letter was denied for pickup, so a private server has been hired.

## Approval of Board Meetings Dates for 2026

- Motion to approve made by Jim Eaton, seconded by Dave Lawson, and unanimously approved.

## Comment

- One attendee thanked the board for their service, acknowledging the behind-the-scenes nature of their work.
- Shared news of a \$300,000 grant for Lubeck for the new school.
- The grant is part of a larger project with the school board contributing \$600,000 for the sewer side, totaling \$900,000.
- Rates aren't high enough to qualify for any grants on the water side yet.
- The Thrasher Group has been very helpful.

## Next Meeting Date

- January 8, 2026 at 11:00am

## Adjournment

- Motion to adjourn.
- 11:10am

*Jimmy Martin*  
*James B. Cook*