

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

NO. 1 COURT SQUARE, SUITE 203  
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD  
THURSDAY, MAY 29, 2025

PRESENT: DAVID BLAIR COUCH, PRESIDENT  
ROBERT K. TEBAY, COMMISSIONER

ABSENT: JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M. the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, approved minutes of May 5, 8, 12 and 19, 2025.

**AGENDA AND DISCUSSION ITEMS**

The 9:50 A.M. appointment was cancelled by Mr. Mercer and will be rescheduled.

At 10:00 A.M., the County Commission of Wood County, authorized the opening of a sealed bid for the purchase and installation of four (4) internet firewall systems for the E-911 Center. Said bid was received according to a Legal Notice appearing in the Parkersburg News and Sentinel on May 19, 2025. The bid was received from iTech, 326 Fifth Street, Parkersburg, WV 26101.

Implementation – New 911	\$2750.00
Implementation – Old 911	\$2750.00
Firewall as a Service – New 911	\$613.20
Firewall as a Service – Old 911	\$613.20

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made passed, did hereby RECEIVE said bid for review. (Order A/3146)

The County Commission signed a Proclamation marking June 1-7, 2025 as National Garden Week. A copy of the Proclamation is attached to these minutes and shall be made a part thereof.

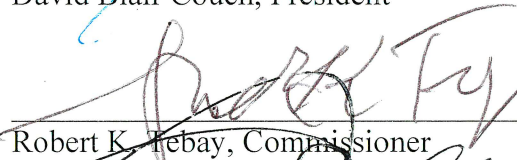
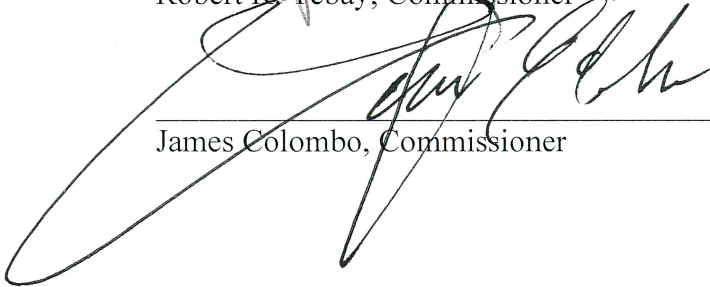
Having no other scheduled appointments or further business to attend to, the County Commission adjourned at 10:19 A.M.

**ORDERS APPROVED AND ATTACHED TO THESE MINUTES**

A/3146

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
David Blair Couch, President  
\_\_\_\_\_  
Robert K. Tebay, Commissioner  
\_\_\_\_\_  
James Colombo, Commissioner



Wood County Commission  
Agenda

May 29, 2025 | 9:30 A.M.  
1 Court Square, Suite 203  
Parkersburg, WV 26101

9:50 A.M. <i>CANCELLED</i>	Parkersburg Engagement Project	Bob Mercer
10:00 A.M.	Bid opening – E-911 Firewall Systems	
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

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Discussion, Review, and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

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Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days before the meeting

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Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

Wood County Commission Meeting  
Held May 29, 2025

**Please Print**

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May 29, 2025

National Garden Club, Inc.  
June 1-7, 2025 is National Garden Week  
Proclamation

**Whereas:** Gardeners have a passion for nurturing the beauty and resources of the earth through the planting of seeds, the care of all plants and the riches of their efforts; and

**Whereas:** Gardeners seek to add beauty, splendor, fragrance and nutrition to our lives through the growing of herbs, vegetables, foliage and flowers; and

**Whereas:** Gardeners work to preserve our country's traditional spirit of independence and initiative through innovation and hard work; and

**Whereas:** Gardeners advocate the importance of all creatures, large and small, that share our world and their roles in a balanced and productive ecology; and

**Whereas:** Gardening furnishes a challenging and productive activity for many citizens, for those just learning as well as those having years of experience; and

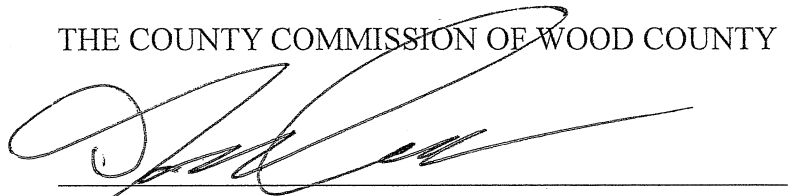
**Whereas:** Gardening promotes a healthy lifestyle that lasts a lifetime, helps reduce stress from other areas of our life, teaches that rewards can come from diligent efforts; and

**Whereas:** Gardening enables members of Garden Clubs across the nation and world to serve others in the communities where they reside and work;

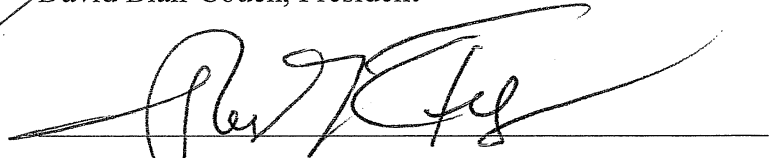
**Now, therefore be it resolved** that in an effort to acknowledge the importance of Gardening and the numerous contributions of Gardeners, the National Garden Clubs, Inc. Designates the week of June 1—7, 2025, as National Garden Week; and the Wood County Commission joins in with the National Garden Clubs, Inc., West Virginia Garden Clubs, Inc., and Lubeck Acres Garden Club in acknowledging this week.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

MAY 29, 2025

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION OPENED A SEALED BID FOR  
THE PURCHASE AND INSTALLATION OF FOUR (4) INTERNET  
FIREWALL SYSTEMS FOR THE E-911 CENTER.

**ORDER**

On this date, the County Commission of Wood County, at 10:00 A.M., did hereby  
AUTHORIZE the opening of a sealed bid for the purchase and installation of four (4) internet  
firewall systems for the E-911 Center. Said bid was received according to a Legal Notice  
appearing in the Parkersburg News and Sentinel on May 19, 2025. The bid was received from  
the following:

iTech  
326 Fifth Street  
Parkersburg, WV 26101


Implementation – New 911	\$2750.00
Implementation – Old 911	\$2750.00

Firewall as a Service – New 911	\$613.20
Firewall as a Service – Old 911	\$613.20

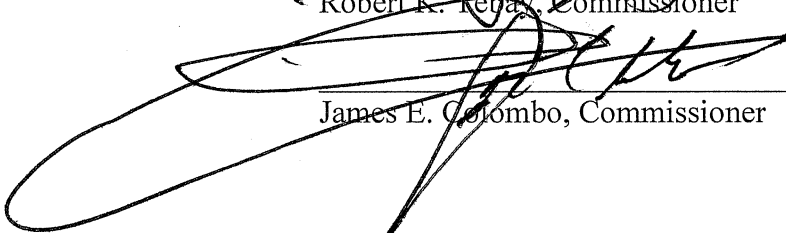
The County Commission of Wood County, upon a motion made by David Blair Couch,  
seconded by Robert K. Tebay and made passed, did hereby RECEIVE said bid for review.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
David Blair Couch, President

  
Robert K. Tebay, Commissioner

  
James E. Colombo, Commissioner

A/3146

Wood County  
Joe Gonzales, Clerk  
Instrument 86357128  
05/29/2025 @ 12:42:02 PM  
COUNTY COMMISSION ORDER  
Book 79 @ Page 865  
Pages Recorded 1

# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
5779	DOMINIONH	HOPE GAS INC.	REGULAR	05/27/2025	437.41	
5780	MONPOWER	MON POWER	REGULAR	05/28/2025	1,209.69	
GENERAL FUND Bank Id 101 Totals					1,647.10	
Report Totals					1,647.10	

A large, stylized handwritten signature in black ink, consisting of several loops and a long horizontal stroke extending to the right.



# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
179955	10-42	10-42 TACTICAL	REGULAR	05/23/2025	2,224.73	
179956	AAP	ADVANCE AUTO PARTS	REGULAR	05/23/2025	325.60	
179957	AT&T MOBILE	AT&T MOBILITY	REGULAR	05/23/2025	3,994.57	
179958	BATTERIES	BATTERIES DIRECT	REGULAR	05/23/2025	798.00	
179959	CAS CABLE	CAS CABLE	REGULAR	05/23/2025	262.83	
179960	FRONTIER	FRONTIER	REGULAR	05/23/2025	525.00	
179961	GLACIER	GLACIER MOUNTAIN BOTTLED WATER	REGULAR	05/23/2025	53.60	
179962	INSIGHT	INSIGHT PUBLIC SECTOR INC	REGULAR	05/23/2025	1,053.21	
179963	IPCT	IPC TECHNOLOGIES, INC.	REGULAR	05/23/2025	112.76	
179964	LIGHTNER	LIGHTNER'S FRAME SERV	REGULAR	05/23/2025	119.43	
179965	MILLER CO	MILLER COMMUNICATIONS IN	REGULAR	05/23/2025	250.00	
179966	NOLANS	NOLAN'S SERVICES LLC	REGULAR	05/23/2025	956.00	
179967	OPTIMUMB	OPTIMUM BUSINESS	REGULAR	05/23/2025	154.27	
179968	PARKERSBURG F	PARKERSBURG PLUMBING SUPPLIES	REGULAR	05/23/2025	795.37	
179969	PINEGROVE	PINE GROVE KENNEL	REGULAR	05/23/2025	60.00	
179970	RUNYON	RUNYON LOCK SERVICE	REGULAR	05/23/2025	351.00	
179971	SAFELITEA	SAFELITE AUTO GLASS	REGULAR	05/23/2025	1,279.58	
179972	SHIRT	SHIRT FACTORY	REGULAR	05/23/2025	69.98	
179973	SOFTWARES	SOFTWARE SYSTEMS INC	REGULAR	05/23/2025	1,423.95	
179974	STUARTOIL	STUART OIL COMPANY	REGULAR	05/23/2025	535.28	
179975	TELESYSTEM	TELESYSTEM	REGULAR	05/23/2025	129.79	
179976	VERIZONW	VERIZON WIRELESS	REGULAR	05/23/2025	81.56	
179977	WV	WV ASSOCIATION OF COUNTY CLERKS	REGULAR	05/23/2025	650.00	

**GENERAL FUND Bank Id 101 Totals**

16,206.51

## Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
9283	AT&T MOBILE	AT&T MOBILITY	REGULAR	05/23/2025	615.75	

E-911 FUND Bank Id 107 Totals

615.75



## Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3743	AT&T MOBILE	AT&T MOBILITY	REGULAR	05/23/2025	320.27	

HOME CONFINEMENT Bank Id 108 Totals

320.27

Two handwritten signatures in black ink. The signature on the left is more complex and circular, while the signature on the right is more linear and stylized.

## Check Register Report for Wood County Commission

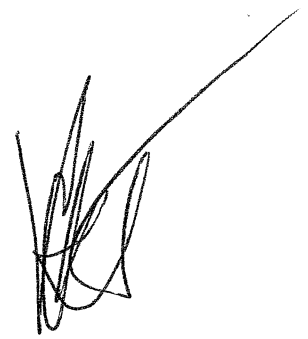
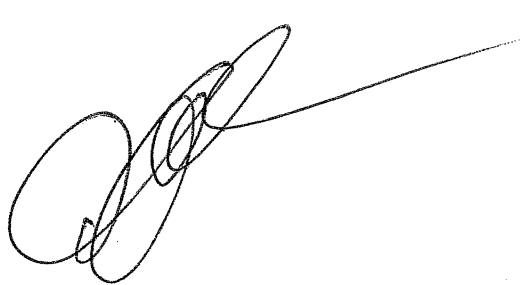
Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
4096	ATLANTIC ES	ATLANTIC EMERGENCY SOLUTIONS	REGULAR	05/23/2025	1,732.67	
4097	CAS CABLE	CAS CABLE	REGULAR	05/23/2025	415.65	
4098	CITYOFVIE	CITY OF VIENNA	REGULAR	05/23/2025	120,255.03	
4099	DOMINIONH	HOPE GAS INC.	REGULAR	05/23/2025	61.12	
4100	GALEN	GALEN'S ALIGNMENT AND BRAKE	REGULAR	05/23/2025	350.66	
4101	ITECH	ITECH	REGULAR	05/23/2025	17.66	
4102	MONPOWER	MON POWER	REGULAR	05/23/2025	135.87	
4103	WOODCOFIR	WOOD COUNTY FIRE FIGHTER'S ASSOCIATION	REGULAR	05/23/2025	500.00	
4104	WOODCOFIR	WOOD COUNTY FIRE FIGHTER'S ASSOCIATION	REGULAR	05/23/2025	3,401.91	
FIRE SERVICE FEE Bank Id 120 Totals					126,870.57	

## Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
2495	LEMLEYJ	JOSH LEMLEY	VOID	05/23/2025	(5.00)	X
2497	VANRIJN	KIM E VAN RIJN	VOID	05/23/2025	(5.00)	X
2833	WV ST TRE	WV STATE TREASURER'S OFFICE	REGULAR	05/22/2025	145.00	
COUNTY CLERK Bank Id 405 Totals					135.00	
Report Totals					145,967.05	

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## Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
9162	APP-POWER	APPALACHIAN POWER	REGULAR	05/23/2025	102.39	
9163	LAMP	LAMP PESTPROOF	REGULAR	05/23/2025	128.40	
9164	VERIZONW	VERIZON WIRELESS	REGULAR	05/23/2025	236.16	
9165	WVDTL	WV DRUG TESTING LABORATORIES, INC	REGULAR	05/23/2025	1,352.00	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals					1,818.95	

