

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

NO. 1 COURT SQUARE, SUITE 203  
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD  
THURSDAY, JUNE 5, 2025

PRESENT: DAVID BLAIR COUCH, PRESIDENT  
ROBERT K. TEBAY, COMMISSIONER

ABSENT: JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M. the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

**AGENDA AND DISCUSSION ITEMS**

There were no agenda items.

Having no other scheduled appointments or further business to attend to, the County Commission adjourned at 10:21 A.M.

**ORDERS APPROVED AND ATTACHED TO THESE MINUTES**

No Orders

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James Colombo, Commissioner



Wood County Commission  
Agenda

June 5, 2025 | 9:30 A.M.  
1 Court Square, Suite 203  
Parkersburg, WV 26101

9:30 A.M.	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

---

Discussion, Review, and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

---

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days before the meeting

---

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, impropers and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

Wood County Commission Meeting  
Held June 5, 2025

**Please Print**

1.
2.
3.
4.
5.
6.
7.
8.
9.
10.
11.
12.
13.
14.
15.
16.
17.
18.
19.
20.

# Check Register Report for Wood County Commission


Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
5795	HEALTH	HIGHMARK WEST VIRGINIA	HAND	06/03/2025	404,146.59	
5796	DENTAL	UNITED CONCORDIA COMPANIES. INC.	HAND	06/03/2025	1,118.60	
5797	WV HOSP I	RETIREE HEALTH BENEFIT TRUST FUND	HAND	06/03/2025	20,526.00	
5799	MONPOWER	MON POWER	REGULAR	06/03/2025	17,900.27	
5800	DOMINIONH	HOPE GAS INC.	REGULAR	06/03/2025	32.11	
179994	10-42	10-42 TACTICAL	REGULAR	06/03/2025	289.28	
179995	CRUM G	GWEN CRUM	REGULAR	06/03/2025	106.92	
179996	FRANKLIN INT	FRANKLIN INTERIORS	REGULAR	06/03/2025	1,311.32	
179997	GENERALSA	GENERAL SALES CO.	REGULAR	06/03/2025	34.42	
179998	MOVCMCF	MID-OHIO VALLEY MULTI-CULTURAL FESTIVAL	REGULAR	06/03/2025	2,500.00	
179999	NOLANS	NOLAN'S SERVICES LLC	REGULAR	06/03/2025	933.75	
180000	ODEPOT	ODP BUSINESS SOLUTIONS, LLC	REGULAR	06/03/2025	92.31	
180001	RUNYON	RUNYON LOCK SERVICE	REGULAR	06/03/2025	60.00	
180002	SOUTHERNPA	SOUTHERN PARKING	REGULAR	06/03/2025	1,680.00	
180003	STATE ELE	STATE ELECTRIC SUPPLY CO	REGULAR	06/03/2025	611.52	
180004	STJOSEPHLANDI	ST. JOSEPH HEALTH CENTER LLC	REGULAR	06/03/2025	18,525.00	
180005	SWC	SHERIFF OF WOOD COUNTY	REGULAR	06/03/2025	116,330.27	
180006	VISION	VISION SERVICE PLAN (WV)	REGULAR	06/03/2025	3,537.51	

**PAYROLL FUND Bank Id 101 Totals**

589,735.87

# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
9286	SMITH BONNIE	BONNIE SMITH	REGULAR	06/03/2025	870.53	
9287	WILLIAMS STEVE	STEVE WILLIAMS	REGULAR	06/03/2025	354.00	
E-911 FUND Bank Id 107 Totals					<u>1,224.53</u>	

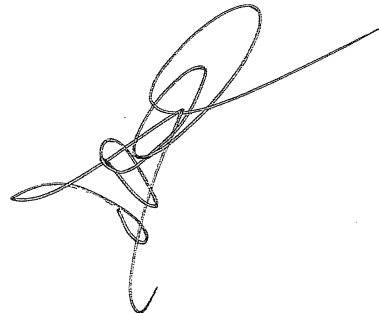
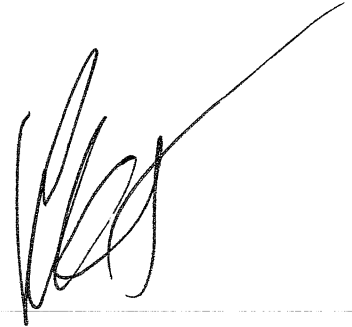
A large, stylized handwritten signature in black ink, located in the upper right quadrant of the page.A large, stylized handwritten signature in black ink, located in the lower right quadrant of the page.

# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3744	10-42	10-42 TACTICAL	REGULAR	06/03/2025	192.94	

HOME CONFINEMENT Bank Id 108 Totals

192.94

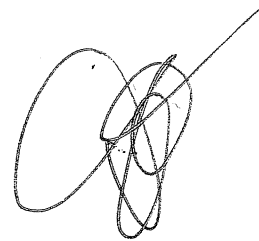
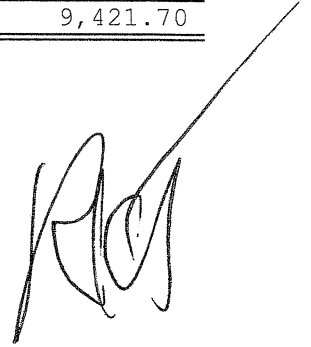


# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
4113	BILLBAILEY	BILL BAILEY INSURANCE AGENCY, INC.	REGULAR	06/03/2025	7,388.00	
4114	DOMINIONH	HOPE GAS INC.	REGULAR	06/03/2025	29.89	
4115	FORE TIMB	FORE TIMBER COMPANY INC	REGULAR	06/03/2025	24.15	
4116	FRONTIER	FRONTIER	REGULAR	06/03/2025	90.30	
4117	LUBECKPSD	LUBECK PUBLIC SERVICE DISTRICT	REGULAR	06/03/2025	184.93	
4118	MONPOWER	MON POWER	REGULAR	06/03/2025	179.17	
4119	UNION WIL	UNION WILLIAMS PSD	REGULAR	06/03/2025	244.66	
4120	WAY FLOOR	WAY FLOOR COVERING	REGULAR	06/03/2025	1,180.60	
4121	WVSFA	WV STATE FIREMANS ASSOCIATION	REGULAR	06/03/2025	100.00	

**FIRE SERVICE FEE Bank Id 120 Totals**

9,421.70



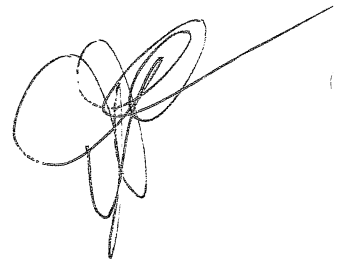


# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
8791	GLACIER	GLACIER MOUNTAIN BOTTLED WATER	REGULAR	06/03/2025	15.00	
8792	SIR SPEED	SIR SPEEDY PRINTING	REGULAR	06/03/2025	1,296.76	

ASSESSOR'S VALUATION Bank Id 156 Totals

1,311.76



# Check Register Report for Wood County Commission

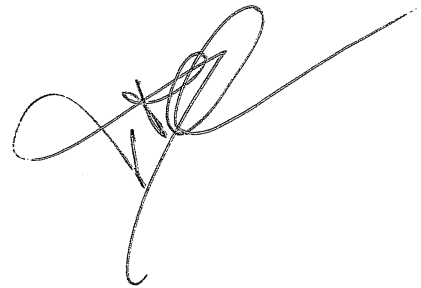
Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
9172	DOMINIONH	HOPE GAS INC.	REGULAR	06/03/2025	34.47	
9173	FRONTIER	FRONTIER	REGULAR	06/03/2025	311.48	
9174	MOUNTAINEERG	MOUNTAINEER GAS COMPANY	REGULAR	06/03/2025	122.87	
9175	SPENCER W	CITY OF SPENCER WATERWORKS	REGULAR	06/03/2025	31.44	
9176	WCC	WOOD COUNTY COMMISSION	REGULAR	06/03/2025	1,725.00	

COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals

2,225.26

Report Totals

604,112.06

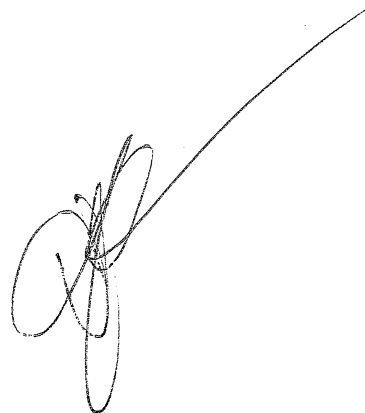
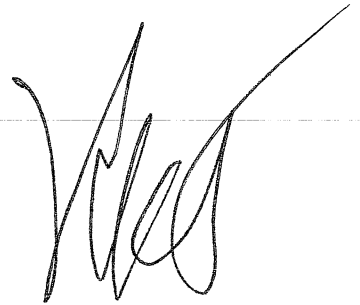


# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
32	MCNEIL	MCNEIL & COMPANY INC	REGULAR	05/30/2025	34,324.23	

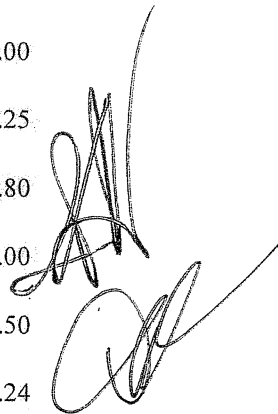
COUNTY FIRE PROTECTION Bank Id 041 Totals

34,324.23



# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
5781	CHILD	CHILD SUPPORT ENF DIV	REGULAR	05/30/2025	587.58	
5782	EMPOWER	EMPOWER RETIREMENT	REGULAR	05/30/2025	65.00	
5783	IRS-PAY	DEPARTMENT OF TREASURY	REGULAR	05/30/2025	101,820.37	
5784	NRS	NATIONWIDE RETIREMENT SOLUTIONS	REGULAR	05/30/2025	1,719.00	
5785	OH ST TX	TREASURER OF STATE OF OHIO	REGULAR	05/30/2025	1,604.00	
5786	WV ST TX	WV STATE TAX COMM-INCOME	REGULAR	05/30/2025	24,638.21	
5787	DENTAL	UNITED CONCORDIA COMPANIES. INC.	HAND	05/30/2025	2,354.00	
5788	DENTAL	UNITED CONCORDIA COMPANIES. INC.	HAND	05/30/2025	472.45	
5789	DENTAL	UNITED CONCORDIA COMPANIES. INC.	HAND	05/30/2025	624.09	
5790	HEALTH	HIGHMARK WEST VIRGINIA	HAND	05/30/2025	13,390.27	
5791	HEALTH	HIGHMARK WEST VIRGINIA	HAND	05/30/2025	8,380.31	
5792	EMSRS	EMERGENCY MEDICAL SERVICES	REGULAR	05/30/2025	12,488.27	
5793	WV DEPUTY	WV DEPUTY SHERIFF'S RETIREMENT	REGULAR	05/30/2025	48,285.55	
5794	WV RETIRE	WV PUBLIC EMP RETIREMENT	REGULAR	05/30/2025	87,826.25	
179978	AMERICAN	AFLAC	REGULAR	05/30/2025	41.54	
179979	WASHINGTONH	WASHINGTON NATIONAL INSURANCE CO.	REGULAR	05/30/2025	613.30	
179980	WESTERNSO	WESTERN & SOUTHERN LIFE	REGULAR	05/30/2025	30.80	
179981	BREWER	BREWER & CO. OF WV, INC.	REGULAR	05/30/2025	1,104.00	
179982	DISH	DISH NETWORK	REGULAR	05/30/2025	134.82	
179983	DIVISIONOFJUST	DIVISION OF JUSTICE AND COMMUNITY SERVICES	REGULAR	05/30/2025	1,500.00	
179984	ELECTION	ELECTION SYSTEMS & SOFTWARE. INC.	REGULAR	05/30/2025	83,934.25	
179985	FRONTIER	FRONTIER	REGULAR	05/30/2025	86.80	
179986	GLACIER	GLACIER MOUNTAIN BOTTLED WATER	REGULAR	05/30/2025	15.00	
179987	HOBART	HOBART SALES & SERVICE LA-JON INC	REGULAR	05/30/2025	221.50	
179988	INSIGHT	INSIGHT PUBLIC SECTOR INC	REGULAR	05/30/2025	4,798.24	

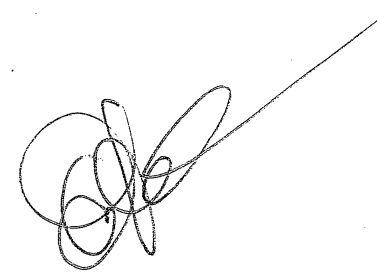
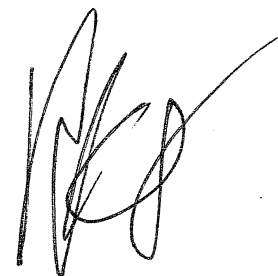


## Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
179989	MID-OHIO	MID-OHIO VALLEY HEALTH DEPT	REGULAR	05/30/2025	600.00	
179990	OPTIMUM	OPTIMUM WATER SOLUTIONS . INC.	REGULAR	05/30/2025	258.00	
179991	PARKERSBURG F	PARKERSBURG PLUMBING SUPPLIES	REGULAR	05/30/2025	329.34	
179992	SHIRT	SHIRT FACTORY	REGULAR	05/30/2025	20.00	
179993	USBANKEQUIP	US BANK EQUIPMENT FINANCE	REGULAR	05/30/2025	2,572.91	

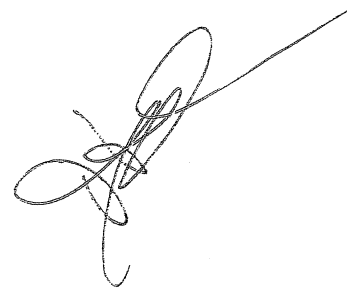
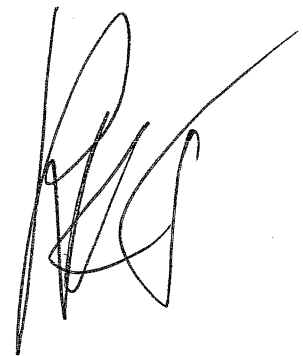
GENERAL FUND Bank Id 101 Totals

400,515.85



# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
9284	TELCONN	TELCONN	REGULAR	05/30/2025	1,636.00	
9285	USBANKEQUIP	US BANK EQUIPMENT FINANCE	REGULAR	05/30/2025	208.98	
E-911 FUND Bank Id 107 Totals					<u>1,844.98</u>	



## Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
4105	ATLANTIC ES	ATLANTIC EMERGENCY SOLUTIONS	REGULAR	05/30/2025	1,888.00	
4106	BOUND	BOUND TREE MEDICAL LLC	REGULAR	05/30/2025	220.04	
4107	CAS CABLE	CAS CABLE	REGULAR	05/30/2025	200.98	
4108	MATHENY M	MATHENY MOTOR TRUCK CO	REGULAR	05/30/2025	117.19	
4109	MONPOWER	MON POWER	REGULAR	05/30/2025	205.06	
4110	MOUNTAINEERG	MOUNTAINEER GAS COMPANY	REGULAR	05/30/2025	47.90	
4111	RYANALES	ALESHIA RYAN	REGULAR	05/30/2025	1,000.00	
4112	STATE ELE	STATE ELECTRIC SUPPLY CO	REGULAR	05/30/2025	337.24	

FIRE SERVICE FEE Bank Id 120 Totals

4,016.41



# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
8785	COTTLARR	COTTRELL LARRY DEAN	REGULAR	05/30/2025	109.85	
8786	EDELSARA	EDELEN SARAH J	REGULAR	05/30/2025	72.07	
8787	JOYMELI	JOY MELINDA R.	REGULAR	05/30/2025	74.76	
8788	KELLJOHN	KELLY JOHN R	REGULAR	05/30/2025	46.95	
8789	MCATCONN	MCATEE CONNIE L	REGULAR	05/30/2025	86.16	
8790	MONTJERE	MONTGOMERY JEREMY SHANE	REGULAR	05/30/2025	150.94	

ASSESSOR'S VALUATION Bank Id 156 Totals

540.73



# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
9166	DICKWARNER	WARNER PROFESSIONAL BUILDING	REGULAR	05/30/2025	1,095.00	
9167	FRONTIER	FRONTIER	REGULAR	05/30/2025	244.17	
9168	JACKSON COUN7	JACKSON COUNTY PROPERTIES, LLC	REGULAR	05/30/2025	1,030.00	
9169	LANCE	PHYLISS LANCE	REGULAR	05/30/2025	550.00	
9170	MONPOWER	MON POWER	REGULAR	05/30/2025	1,622.98	
9171	OPTIMUMB	OPTIMUM BUSINESS	REGULAR	05/30/2025	240.82	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals					4,782.97	
Report Totals					446,025.17	

