

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

NO. 1 COURT SQUARE, SUITE 203  
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD  
MONDAY, JUNE 9, 2025

PRESENT: DAVID BLAIR COUCH, PRESIDENT  
ROBERT K. TEBAY, COMMISSIONER  
JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M. the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

**AGENDA AND DISCUSSION ITEMS**

There were no agenda items.

The County Commission, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by James E. Colombo, did hereby affix their signatures to the Oath and Certificates in which they do hereby CERTIFY that they have examined the Land Books and the Personal Property Books and that these records show the completed valuations and assessments of the land and personal property in Wood County for the year 2025. (Order A/3148)

Having no other scheduled appointments or further business to attend to, the County Commission adjourned at 10:15 A.M.

**ORDERS APPROVED AND ATTACHED TO THESE MINUTES**

A/3148


APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



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David Blair Couch, President



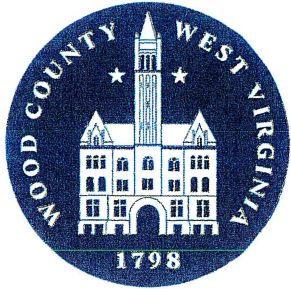
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Robert K. Tebay, Commissioner



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James Colombari, Commissioner



Wood County Commission  
Agenda

June 9, 2025 | 9:30 A.M.  
1 Court Square, Suite 203  
Parkersburg, WV 26101

9:30 A.M.	Public Comment	
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

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Discussion, Review, and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

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Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days before the meeting

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Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

Wood County Commission Meeting  
Held June 9, 2025

**Please Print**

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# The County Commission of Wood County

No. 1 Court Square, Suite 203 Parkersburg, West Virginia 26101  
(304) 424-1984



**DAVID BLAIR COUCH**  
President

**ROBERT K. TEBAY**  
Commissioner

**JAMES E. COLOMBO**  
Commissioner

## PUBLIC COMMENT PORTION OF WOOD COUNTY COMMISSION MEETINGS

### SIGN-IN SHEET

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**3 MINUTES PER PERSON**

**JUNE 9, 2025**

PLEASE PRINT NAME	ADDRESS

JUNE 9, 2022

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

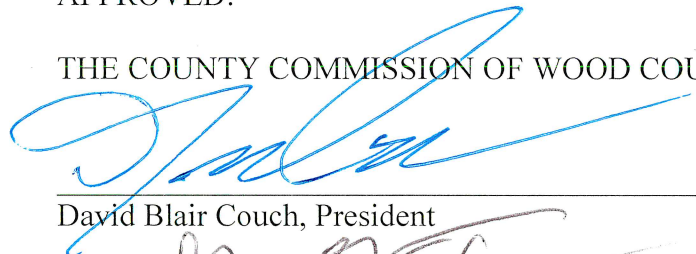
IN RE: THE COUNTY COMMISSION AFFIXED THEIR SIGNATURES  
TO THE OATH AND CERTIFICATES IN WHICH THEY  
CERTIFY THAT THEY HAVE EXAMINED THE LAND BOOKS  
AND THE PERSONAL PROPERTY BOOKS FOR THE YEAR  
2025.

**ORDER**

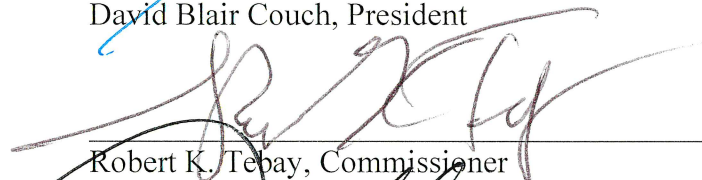
On this date, the County Commission, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by James E. Colombo, did hereby affix their signatures to the Oath and Certificates in which they do hereby CERTIFY that they have examined the Land Books and the Personal Property Books and that these records show the completed valuations and assessments of the land and personal property in Wood County for the year 2025.

APPROVED:

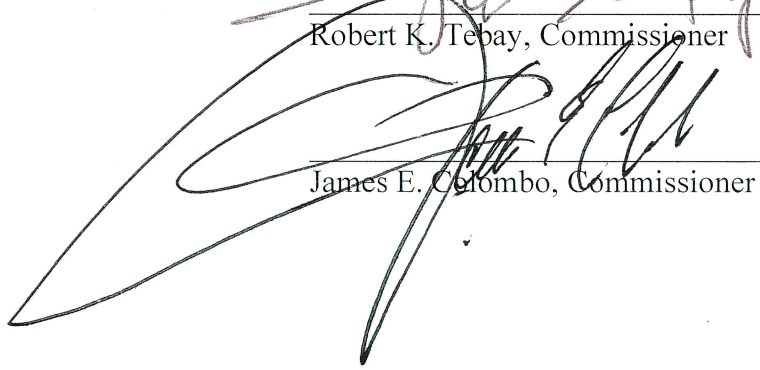
THE COUNTY COMMISSION OF WOOD COUNTY

A large, stylized blue ink signature of David Blair Couch, written over a horizontal line.

David Blair Couch, President

A large, stylized brown ink signature of Robert K. Tebay, written over a horizontal line.

Robert K. Tebay, Commissioner

A large, stylized black ink signature of James E. Colombo, written over a horizontal line.

James E. Colombo, Commissioner

A/3148

Handwritten initials in black ink, possibly "RAC", located in the bottom right corner of the page.

REAL ESTATE TAX BOOK  
STATE OF WEST VIRGINIA

STC 1221

PAGE NUMBER	COUNTY	DISTRICT	TAX YEAR	ASSESSED JULY 1	CLASS	TAX RATE	TAX CLASS	TAX RATE
					2			

TICKET NUMBER ACCOUNT NUMBER A	TAXPAYER NAME JOINT TAXPAYER NAME HOMESTEAD EXEMPTION B	MAP PARCEL SUFFIX - SPLIT DEED BOOK - PAGE C	PROPERTY DESCRIPTION D	LEND. INST. COMB. ACCTS. FORM. AMT. E	LAND MINERAL BUILDING F	ASSESSED VALUE GROSS HOMESTEAD NET G	C. J. A. S. H	TAX HALF YEAR H
	STATE OF WEST VIRGINIA, WOOD COUNTY OF							1
	I, JOHN R. KELLY ASSASSOR OF THE COUNTY OF WOOD IN MAKING THE FOREGOING ASSESSMENT I HAVE TO THE BEST OF MY KNOWLEDGE AND ABILITY PURSUED THE LAW PRESCRIBING THE DUTIES OF ASSESSORS AND THAT I HAVE NOT BEEN INFLUENCED IN MAKING THE SAME BY FEAR, FAVOR, OR PARTIALITY; SO HELP ME GOD.							2
	OATH AND CERTIFICATES - LAND BOOKS OATH OF ASSESSOR							3
	SUBSCRIBED AND SWORN TO BEFORE ME, A WEST VIRGINIA, ss: NOTARY THIS THE 5 DAY OF JUNE, 2025							4
	STATE OF WEST VIRGINIA, WOOD COUNTY OF							5
	WE, THE UNDERSIGNED MEMBERS OF THE COUNTY COMMISSION IN AND FOR THE COUNTY OF WOOD THAT WE HAVE EXAMINED THE FOREGOING LAND BOOK AND HAVE MADE SUCH CORRECTIONS AND FIXED SUCH VALUATIONS AS NOW APPEAR IN THE FOREGOING RECORD, AND THAT THIS RECORD SHOWS THE COMPLETE VALUATIONS AND ASSESSMENTS OF THE LAND OF WOOD COUNTY FOR THE YEAR 2025.							6
	GIVEN UNDER OUR HANDS THIS 5 DAY OF JUNE, 2025							7
	I, JOHN R. KELLY ON THE 5 DAY OF JUNE, 2025 A DUPLICATE OF THE FOREGOING LAND BOOK TO SHERIFF (OR COLLECTOR) OF WOOD							8
	I, JOHN R. KELLY ON THE 5 DAY OF JUNE, 2025 A DUPLICATE OF THE FOREGOING LAND BOOK TO COUNTY CLERK OF WOOD							9
	CERTIFICATE OF ASSESSOR COUNTY, DO HEREBY CERTIFY THAT I DELIVERED TO RICKEY L. GOSWORTHY, PRESIDENT							10
	CERTIFICATE OF ASSESSOR COUNTY, DO HEREBY CERTIFY THAT I DELIVERED TO RICKEY L. GOSWORTHY, COMMISSIONER							11
	CERTIFICATE OF ASSESSOR COUNTY, DO HEREBY CERTIFY THAT I DELIVERED TO RICKEY L. GOSWORTHY, COMMISSIONER							12
	CERTIFICATE OF ASSESSOR COUNTY, DO HEREBY CERTIFY THAT I DELIVERED TO RICKEY L. GOSWORTHY, COMMISSIONER							13
	CERTIFICATE OF ASSESSOR COUNTY, DO HEREBY CERTIFY THAT I DELIVERED TO RICKEY L. GOSWORTHY, COMMISSIONER							14
	CERTIFICATE OF ASSESSOR COUNTY, DO HEREBY CERTIFY THAT I DELIVERED TO RICKEY L. GOSWORTHY, COMMISSIONER							15
	CERTIFICATE OF ASSESSOR COUNTY, DO HEREBY CERTIFY THAT I DELIVERED TO RICKEY L. GOSWORTHY, COMMISSIONER							16

ASSESSMENT TOTALS				TAX TOTALS	
CLASS - LAND	CLASS - MINERAL	HOMESTEAD EXEMPTION	CLASS - LAND	CLASS - MINERAL	CLASS - HALF YEAR
2	2			2	
2	2				
CLASS - IMPROV.	CLASS - TOTAL	NET CLASS 2	CLASS - IMPROV.	CLASS - TOTAL	TOTAL FULL YEAR

*[Handwritten signature]*



REAL ESTATE TAX BOOK  
STATE OF WEST VIRGINIA

STC 1221

PAGE NUMBER	COUNTY	DISTRICT	TAX YEAR	ASSESSED JULY 1	CLASS	TAX RATE
					2	

TICKET NUMBER ACCOUNT NUMBER A	TAXPAYER NAME JOINT TAXPAYER NAME HOMESTEAD EXEMPTION B	MAP PARCEL SUFFIX - SPLIT DEED BOOK - PAGE C	PROPERTY DESCRIPTION D	LEND INST COMB ACCTS FORF AMT E	ASSESSED VALUE LAND MINERAL BUILDING F	GROSS HOMESTEAD NET G	TAX L A S H HALF YEAR
	STATE OF WEST VIRGINIA, WOOD COUNTY OF						1
	I, JOHN R KELLY I, ASSESSOR OF THE COUNTY OF WOOD IN MAKING THE FOREGOING ASSESSMENT I HAVE TO THE BEST OF MY KNOWLEDGE AND ABILITY PURSUED THE LAW PRESCRIBING THE DUTIES OF ASSESSORS AND THAT I HAVE NOT BEEN INFLUENCED IN MAKING THE SAME BY FEAR, FAVOR, OR PARTIALITY; SO HELP ME GOD.						2
	STATE OF WEST VIRGINIA, WOOD COUNTY OF						3
	SUBSCRIBED AND SWORN TO BEFORE ME, A WEST VIRGINIA, THIS THE 5th DAY OF JUNE, 2025						4
	NOTARY PUBLIC Angela M Graham Wood County Commission Parksburg WV 26104 My Commission Expires May 18, 2026						5
	STATE OF WEST VIRGINIA, WOOD COUNTY OF						6
	WE, THE UNDERSIGNED MEMBERS OF THE COUNTY COMMISSION IN AND FOR THE COUNTY OF WOOD THAT WE HAVE EXAMINED THE FOREGOING LAND BOOK AND HAVE MADE SUCH CORRECTIONS AND FIXED SUCH VALUATIONS AS NOW APPEAR IN THE FOREGOING RECORD, AND THAT THIS RECORD SHOWS THE COMPLETE VALUATIONS AND ASSESSMENTS OF THE LAND OF WOOD COUNTY FOR THE YEAR 2025.						7
	GIVEN UNDER OUR HANDS THIS 5th DAY OF JUNE, 2025						8
							9
							10
							11
							12
							13
							14
							15
							16

ASSESSMENT TOTALS				TAX TOTALS	
CLASS - LAND	CLASS - MINERAL	HOMESTEAD EXEMPTION	CLASS - LAND	CLASS - MINERAL	CLASS - HALF YEAR
2	2			2	TOTAL 1/2 YEAR
2	2				
CLASS - IMPROV.	CLASS - TOTAL	NET CLASS 2	CLASS - IMPROV.	CLASS - TOTAL	TOTAL FULL YEAR

*[Handwritten Signature]*

REAL ESTATE TAX BOOK  
STATE OF WEST VIRGINIA

STC 12-21

PAGE NUMBER	COUNTY	DISTRICT	TAX YEAR	ASSESSED JULY 1	CLASS	TAX RATE	TAX RATE
					2		

TICKET NUMBER ACCOUNT NUMBER A	TAXPAYER NAME JOINT TAXPAYER NAME HOMESTEAD EXEMPTION	MAP PARCEL SUFFIX - SPLIT DEED BOOK - PAGE	PROPERTY DESCRIPTION	LEND. INST. COME ACCTS. FOR AMT.	ASSESSED VALUE LAND MINERAL BUILDING	GROSS HOMESTEAD NET	C L K S	TAX HALF YEAR H
	B	C	D	E	F	G		
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								16

STATE OF WEST VIRGINIA, WOOD, SS: JOHN R KELLY, ASSESSOR OF THE COUNTY OF WOOD, DO SOLEMNLY SWEAR (OR AFFIRM) THAT IN MAKING THE FOREGOING ASSESSMENT I HAVE TO THE BEST OF MY KNOWLEDGE AND ABILITY PURSUED THE DUTIES OF ASSESSORS AND THAT I HAVE NOT BEEN INFLUENCED IN MAKING THE SAME BY FEAR, FAVOR, OR PARTIALITY; SO HELP ME GOD.

SUBSCRIBED AND SWORN TO BEFORE ME, A NOTARY FOR THE COUNTY OF WOOD WEST VIRGINIA, THIS THE 5th DAY OF JUNE, 2025

STATE OF WEST VIRGINIA, WOOD, SS: JOHN R KELLY, ASSESSOR OF THE COUNTY OF WOOD, DO SOLEMNLY SWEAR (OR AFFIRM) THAT IN MAKING THE FOREGOING ASSESSMENT I HAVE TO THE BEST OF MY KNOWLEDGE AND ABILITY PURSUED THE DUTIES OF ASSESSORS AND THAT I HAVE NOT BEEN INFLUENCED IN MAKING THE SAME BY FEAR, FAVOR, OR PARTIALITY; SO HELP ME GOD.

GIVEN UNDER OUR HANDS THIS 5th DAY OF JUNE, 2025

I, JOHN R KELLY, ASSESSOR OF WOOD COUNTY, DO HEREBY CERTIFY THAT I DELIVERED ON THE 5th DAY OF JUNE, 2025 A DUPLICATE OF THE FOREGOING LAND BOOK TO WOOD SHERIFF (OR COLLECTOR) OF WOOD COUNTY.

I, JOHN R KELLY, ASSESSOR OF WOOD COUNTY, DO HEREBY CERTIFY THAT I DELIVERED ON THE 5th DAY OF JUNE, 2025 A DUPLICATE OF THE FOREGOING LAND BOOK TO WOOD COUNTY CLERK OF WOOD COUNTY.

OFFICIAL SEAL  
NOTARY PUBLIC  
STATE OF WEST VIRGINIA  
Angela M. Grammon  
Wood County Clerk  
1 Court Square, Suite 205  
Parkersburg WV 26401-2025  
My Commission Expires May 18, 2028

ASSESSMENT TOTALS				TAX TOTALS	
CLASS - LAND	CLASS - MINERAL	HOMESTEAD EXEMPTION	CLASS - LAND	CLASS - MINERAL	CLASS - HALF YEAR
2	2			2	TOTAL 1/2 YEAR
CLASS - IMPROV.	CLASS - TOTAL	NET CLASS 2	CLASS - IMPROV.	CLASS - TOTAL	TOTAL FULL YEAR

*[Handwritten signature]*

REAL ESTATE TAX BOOK  
STATE OF WEST VIRGINIA

STC 12.21

PAGE NUMBER	COUNTY	DISTRICT	TAX YEAR	ASSESSED JULY 1	CLASS	TAX RATE	TAX CLASS	TAX RATE
					2			

TICKET NUMBER ACCOUNT NUMBER A	TAXPAYER NAME JOHN R. KELLY HOMESTEAD EXEMPTION	MAP PARCEL NUMBER DEED BOOK - PAGE	PROPERTY DESCRIPTION	LEND. INST. COMB. ACCTS. FORF. AMT.	ASSESSED VALUE LAND MINERAL BUILDING	GROSS HOMESTEAD NET	C. I. K. S.	TAX HALF YEAR H
		C	D	E	F	G		
	STATE OF WEST VIRGINIA, COUNTY OF WOOD		OATH AND CERTIFICATES - LAND BOOKS OATH OF ASSESSOR					1
	I, JOHN R. KELLY, ASSESSOR OF THE COUNTY OF WOOD, DO SOLEMNLY SWEAR (OR AFFIRM) THAT IN MAKING THE FOREGOING ASSESSMENT I HAVE TO THE BEST OF MY KNOWLEDGE AND ABILITY PURSUED THE LAWS PRESCRIBING THE DUTIES OF ASSESSORS AND THAT I HAVE NOT BEEN INFLUENCED IN MAKING THE SAME BY FEAR, FAVOR, OR PARTIALITY; SO HELP ME GOD.							2
	SUBSCRIBED AND SWORN TO BEFORE ME, A NOTARY, FOR THE COUNTY OF WOOD							3
	THIS THE 30 DAY OF JUNE, 2025							4
	STATE OF WEST VIRGINIA, COUNTY OF WOOD		CERTIFICATE OF COUNTY COMMISSION					5
	WE, THE UNDERSIGNED MEMBERS OF THE COUNTY COMMISSION IN AND FOR THE COUNTY OF WOOD, DO HEREBY CERTIFY THAT WE HAVE EXAMINED THE FOREGOING LAND BOOK AND HAVE MADE SUCH CORRECTIONS AND FIXED SUCH VALUATIONS AS NOW APPEAR IN THE FOREGOING RECORD; AND THAT THIS RECORD SHOWS THE COMPLETE VALUATIONS AND ASSESSMENTS OF THE LAND OF WOOD							6
	GIVEN UNDER OUR HANDS THIS 30 DAY OF JUNE, 2025							7
	I, JOHN R. KELLY, ASSESSOR OF WOOD, DO HEREBY CERTIFY THAT I DELIVERED ON THE 30 DAY OF JUNE, 2025 A DUPLICATE OF THE FOREGOING LAND BOOK TO RICK WOODWARD, SHERIFF (OR COLLECTOR) OF WOOD COUNTY.							8
	I, JOHN R. KELLY, ASSESSOR OF WOOD, DO HEREBY CERTIFY THAT I DELIVERED ON THE 30 DAY OF JUNE, 2025 A DUPLICATE OF THE FOREGOING LAND BOOK TO JOE CROOK, COUNTY CLERK OF WOOD COUNTY.							9
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								16

ASSESSMENT TOTALS				TAX TOTALS	
CLASS - LAND	CLASS - MINERAL	HOMESTEAD EXEMPTION	CLASS - LAND	CLASS - MINERAL	CLASS - HALF YEAR
2	2			2	
2	2				
CLASS - IMPROV.			CLASS - IMPROV.	CLASS - TOTAL	TOTAL FULL YEAR

*[Handwritten signature]*

# PERSONAL PROPERTY TAX BOOK - STATE OF WEST VIRGINIA

STC 12-22

KEY TO CLASS CODES

1 ALL VEHICLES PERSONAL PROPERTY EMPLOYED EXCLUSIVELY IN AGRICULTURE INCLUDING PORTULCATURE AND GRAZING

2 ALL PRODUCTS OF AGRICULTURE INCLUDING LIVESTOCK WHILE OWNED BY THE PRODUCER

3 CLASS 1 OR 4

CLASS 2

CLASS 3

CLASS 4

CLASS 5

CLASS 6

CLASS 7

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CLASS 292

KEY TO CLASS 1 CODES

PAGE NUMBER	COUNTY	DIST. NO.	DISTRICT	TAX YEAR	ASSESSED VALUE	CLASS			THE TOTAL VALUE OF THE LAND AND IMPROVEMENTS LESS ONE HALF OF THE TOTAL VALUE OF THE LAND
						CLASS 1 TAX RATE	CLASS 2 TAX RATE	CLASS 3 TAX RATE	
									1. ALL TAXABLE PERSONAL PROPERTY EMPLOYED EXCLUSIVELY IN AGRICULTURE INCLUDING HORTICULTURE AND GRAZING
									2. ALL PRODUCTS OF AGRICULTURE INCLUDING LIVESTOCK WHILE OWNED BY THE PRODUCER

[illegible]

PAGE TOTALS	CODE 1	CODE 2	CODE 3	CODE 4	TOTAL CLASS 1	TOTAL CLASS 2	HOMESTEAD EXEMPTION	NET CLASS 2	NUMBER VEHICLES	VEHICLE VALUE	TOTAL CLASS 3 OR 4	TOTAL CLASS 1, 2, 3 AND 4
-------------	--------	--------	--------	--------	---------------	---------------	---------------------	-------------	-----------------	---------------	--------------------	---------------------------

TOTAL CLASS 1 TAXES	TOTAL CLASS 2 TAXES	TOTAL CLASS 3 OR 4 TAXES	TOTAL CLASS 1, 2, 3, & TAXES	TOTAL 12 YR. TAXES



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THE TOTAL

12 YR. TAXESTOTAL CLASS

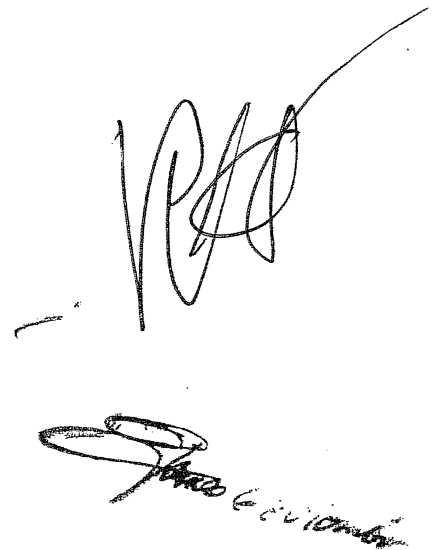
Wood County  
Tee Gonzales, Clerk  
Instrument 88357451  
06/07/2008 4:04:07:39 PM  
COUNTY COMMISSION ORDER  
Book 77 Page 139  
Pages Rejected: 1

# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
2834	ASSESSOR V	ASSESSOR VALUATION FUND	REGULAR	06/05/2025	2,085.00	
2835	E911FUND	E911 FUND	REGULAR	06/05/2025	417.00	
2836	SWC	SHERIFF OF WOOD COUNTY	REGULAR	06/05/2025	104,272.39	
2837	SWC61	Sheriff of Wood County	REGULAR	06/05/2025	8,000.87	
2838	SWC62	Sheriff of Wood County	REGULAR	06/05/2025	8,000.87	
2839	WV ST AUD	WV STATE AUDITOR	REGULAR	06/05/2025	19,507.27	
2840	WV ST TRE	WV STATE TREASURER'S OFFICE	REGULAR	06/05/2025	9,894.00	
2841	WVAFFORD	WV HOUSING DEVELOPMENT FUND	REGULAR	06/05/2025	2,520.00	
2842	WVHDF	WV HOUSING DEVELOPMENT FUND	REGULAR	06/05/2025	80.00	

COUNTY CLERK Bank Id 405 Totals

154,777.40



# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
8793	GEN CO FD	GENERAL COUNTY FUNDS	REGULAR	06/05/2025	85,613.90	

ASSESSOR'S VALUATION Bank Id 156 Totals

85,613.90

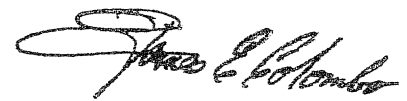
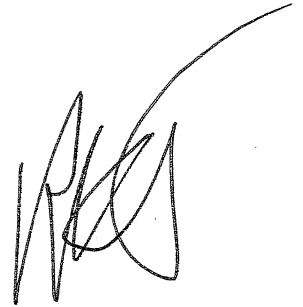


# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
9288	GEN CO FD	GENERAL COUNTY FUNDS	REGULAR	06/05/2025	173,653.40	

E-911 FUND Bank Id 107 Totals

173,653.40



# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
5801	DOMINIONH	HOPE GAS INC.	REGULAR	06/06/2025	737.32	
5802	MONPOWER	MON POWER	REGULAR	06/06/2025	1,901.96	

GENERAL FUND Bank Id 101 Totals

2,639.28

Report Totals

2,639.28

*James E. Colander*

*[Signature]*

# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7193	APPROVED	APPROVED ATTORNEYS TITLE CO	REGULAR	06/05/2025	8.00	
7194	BESTITLE	BEST TITLE AGENCY INC.	REGULAR	06/05/2025	12.00	
7195	FLUHARTY	FLUHARTY & TOWNSEND	REGULAR	06/05/2025	20.00	
7196	GOLDEN &	GOLDEN & AMOS PLLC	REGULAR	06/05/2025	64.00	
7197	MORTGAGE CON	MORTGAGE CONNECT	REGULAR	06/05/2025	20.00	
7198	NTC	NTC	REGULAR	06/05/2025	1.00	
7199	PALMER,DG	DAVID PALMER	REGULAR	06/05/2025	152.50	
7200	ROBERTWLEEP	ROBERT W. LEEP	REGULAR	06/05/2025	7.00	
7201	ROCKETCLOSELI	ROCKET CLOSE LLC	REGULAR	06/05/2025	20.00	
7202	SERVICELINKNL	SERVICELINK LLC	REGULAR	06/05/2025	138.50	

COUNTY CLERK REFUND Bank Id 405R Totals

443.00

Report Totals

414,487.70

Handwritten signatures and initials, including a large signature that appears to read 'James E. G. Chamber' and several other initials.



**WOOD COUNTY PROSECUTING ATTORNEY**

**PAT LEFEBURE**  
WOOD COUNTY PROSECUTING ATTORNEY

JUDGE DONALD F. BLACK  
COURTHOUSE ANNEX  
317 MARKET STREET  
PARKERSBURG, WV 26101

PHONE (304) 424-1776  
FAX (304) 424-1785

June 6, 2025

**Wood County Commissioners**  
Wood County Courthouse  
Parkersburg, WV 26101

Dear Commissioners:

Please be advised that Kandy Padden's last day with our office will be 6/13/25. She has a balance of 51.5 unused vacation hours and 105.25 sick hours.

Thank you for your assistance in this matter.

Sincerely yours,

Pat Lefebure  
Wood County Prosecuting Attorney

**RECEIVED**  
**JUN 09 REC'D**  
**County Commission**

Wood County  
Joe Gonzales, Clerk  
Instrument 8837269  
06/09/2025 @ 04:08:04 PM  
COUNTY COMMISSION ORDER  
Book 79 @ Page 868  
Pages Recorded 1