

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

NO. 1 COURT SQUARE, SUITE 203  
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD  
MONDAY, JULY 14, 2025

PRESENT: DAVID BLAIR COUCH, PRESIDENT  
ROBERT K. TEBAY, COMMISSIONER  
JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M. the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

#### **AGENDA AND DISCUSSION ITEMS**

At 9:30 A.M., there were no public comments.

Lindsey Piersol from the Wood County Development Authority gave the County Commission an update on the Authority. She also requested funding for engineering projects they are currently working on. The County Commission asked her to send a letter to the Commission making the request.

At 10:05 A.M., upon motion of David Blair Couch, seconded by James Colombo and passed, County Commissioners, upon prior adjournment of the regular session, convened in EXECUTIVE SESSION upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Sections 4, as amended. The said Robert K. Tebay, James E. Colombo and David Blair Couch, County Commissioners, met with Marty Seufer, County Administrator and Lindsey Piersol, Wood County Economic Development Director. All those present proceeded to discuss the matter for which the said EXECUTIVE SESSION was held, which was covered by personnel matters.

The County Commission, having concluded the discussion, adjourned the Executive Session at 10:40 o'clock A.M. (Order A/3169)

At 10:11 A.M., the County Commission AUTHORIZED the opening of sealed bids for the demolition of structures located at 246 Tanner Lane, Walker, West Virginia. Sealed bids were received according to a Legal Notice appearing in the Parkesburg News and Sentinel on June 30, 2025 and July 7, 2025. Sealed bids were received from the following:

Tim Graham Excavating, LLC  
2607 Beverly Street  
Parkersburg, WV 26101

Bid Price - \$5,600.00

Aster Oilfield Service, Inc  
206 22<sup>nd</sup> Street  
Bellaire, OH 43906

Bid Price - \$8,900.00

Trigon  
3953 Clay Road  
Spencer, WV 25276

Bid Price - \$5,475.00

J.C. Bosley Construction, Inc  
1 Bosley Avenue  
Parkersburg, WV 26101

Bid Price - \$14,700.00

Empire Builders Inc.  
101 Empire Lake Drive  
Parkersburg, WV 26101

Bid Price - \$11,000.00

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, did hereby RECEIVE said bids for review. (Order C/257)

At 10:15 A.M., the County Commission AUTHORIZED the opening of sealed bids for the demolition of a structure located at 225 Emerick Lane, Walker, West Virginia. Sealed bids were

received according to a Legal Notice appearing in the Parkersburg News and Sentinel on June 30, 2025 and July 7, 2025. Sealed bids were received from the following:

Tim Graham Excavating, LLC  
2607 Beverly Street  
Parkersburg, WV 26101

Bid Price - \$4,300.00

Aster Oilfield Service, Inc  
206 22<sup>nd</sup> Street  
Bellaire, OH 43906

Bid Price - \$7,900.00

Trigon  
3953 Clay Road  
Spencer, WV 25276

Bid Price - \$2,495.00

J.C. Bosley Construction, Inc  
1 Bosley Avenue  
Parkersburg, WV 26101

Bid Price - \$14,700.00

Empire Builders Inc.  
101 Empire Lake Drive  
Parkersburg, WV 26101

Bid Price - \$4,500.00

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, did hereby RECEIVE said bids for review. (Order C/256)

At 10:19 A.M., the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to EXECUTE an Application for a Victims of Crime Act (VOCA) Grant with the West Virginia Division of Justice and Community Services. The said grant application is in the amount of eighty thousand fifty dollars and zero cents (\$80,050.00) and is on behalf of the Wood County Prosecutor's Office. Further information submitted with the Application is on file in the Office of the County Administrator. (Order A/3170)

At 10:30 A.M., upon motion of David Blair Couch, seconded by James Colombo and made unanimous by Robert K. Tebay, County Commissioners, upon prior adjournment of the regular session, convened in EXECUTIVE SESSION upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Sections 4, as amended. The said Robert K. Tebay, James E. Colombo and David Blair Couch, County Commissioners, met with Marty Seufer, County Administrator. All those present proceeded to discuss the matter for which the said EXECUTIVE SESSION was held, which was covered by personnel matters. The Commission, having concluded said discussion, the said EXECUTIVE SESSION adjourned at 10:39 A.M. (Order A/3168)

Having no other scheduled appointments or further business to attend to, the County Commission adjourned at 10:40 A.M.

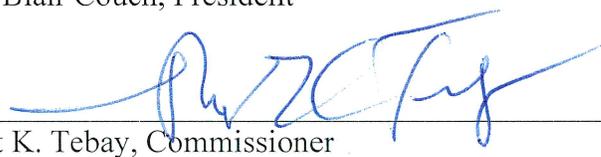
**ORDERS APPROVED AND ATTACHED TO THESE MINUTES**

A/3168, A/3169, A/3170, C/256, C/257

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
David Blair Couch, President

  
\_\_\_\_\_  
Robert K. Tebay, Commissioner

  
\_\_\_\_\_  
James Colombo, Commissioner



Wood County Commission  
Agenda

July 14, 2025

1 Court Square Suite 203  
Parkersburg, WV 26101

9:30 A.M.	Public Comment	
9:30 A.M.	General economic development overview and discuss the need for preliminary engineering reports regarding water and sewer on several pieces of property	Lindsey Piersol
10:00 A.M.	Bid opening - demolition of 2 story structure and other structures at 246 Tanner Lane Walker, WV 26180 owned by Bridgett Bailey	
10:10 A.M.	Bid opening - demolition and removal of singlewide and small storage bldg 225 Emerick Lane, Walker, WV 26180	
10:15 A.M.	VOCA Grant	Toni Tiano
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, impropers and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

# The County Commission of Wood County

No. 1 Court Square, Suite 203 Parkersburg, West Virginia 26101  
(304) 424-1984



**DAVID BLAIR COUCH**  
President

**ROBERT K. TEBAY**  
Commissioner

**JAMES E. COLOMBO**  
Commissioner

## PUBLIC COMMENT PORTION OF WOOD COUNTY COMMISSION MEETINGS

### SIGN-IN SHEET

3 MINUTES PER PERSON

JULY 14, 2025

PLEASE PRINT NAME	ADDRESS

Wood County Commission Meeting  
Held July 14, 2025

**Please Print**

1.	Lindsey Piersol, Wood Co. Development Authority
2.	Toni Trano
3.	Tonya Fought
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JULY 14, 2025

**EXECUTIVE SESSION OF THE WOOD COUNTY COMMISSION**

This 14<sup>th</sup> day of July, 2025, at 10:30 o'clock A.M., in Room 203, of the Wood County Courthouse, Parkersburg, West Virginia, upon motion of David Blair Couch, seconded by James Colombo and made unanimous by Robert K. Tebay, County Commissioners, upon prior adjournment of the regular session, convened in EXECUTIVE SESSION upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Sections 4, as amended:

WHEREUPON, the said Robert K. Tebay, James E. Colombo and David Blair Couch, County Commissioners, met with Marty Seufer, County Administrator.

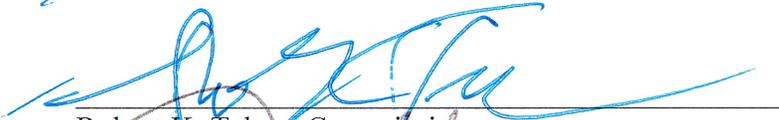
All those present proceeded to discuss the matter for which the said EXECUTIVE SESSION was held, which was covered by personnel matters.

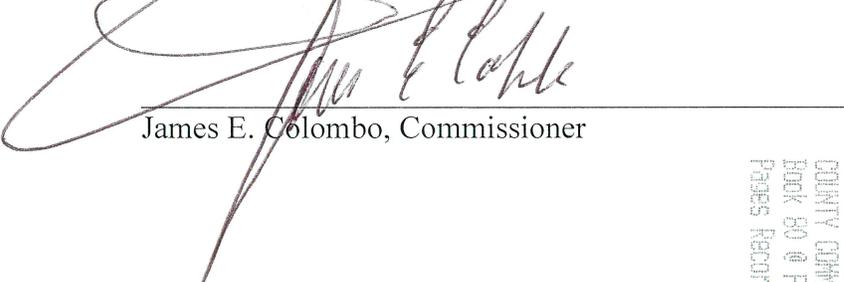
The Commission, having concluded the discussion, adjourned the Executive Session at 10:39 o'clock A.M.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
David Blair Couch, President

  
\_\_\_\_\_  
Robert K. Tebay, Commissioner

  
\_\_\_\_\_  
James E. Colombo, Commissioner

A/3168

Wood County  
JOE GONZALES, CLERK  
Instruments 88359862  
07/14/2025 @ 11:36:46 AM  
COUNTY COMMISSION ORDER  
Book 80 @ Page 36  
Pages Recorded 1

JULY 14, 2025

**EXECUTIVE SESSION OF THE WOOD COUNTY COMMISSION**

This 14<sup>th</sup> day of July, 2025, at 10:05 o'clock A.M., in Room 203, of the Wood County Courthouse, Parkersburg, West Virginia, upon motion of David Blair Couch, seconded by James Colombo and passed, County Commissioners, upon prior adjournment of the regular session, convened in EXECUTIVE SESSION upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Sections 4, as amended:

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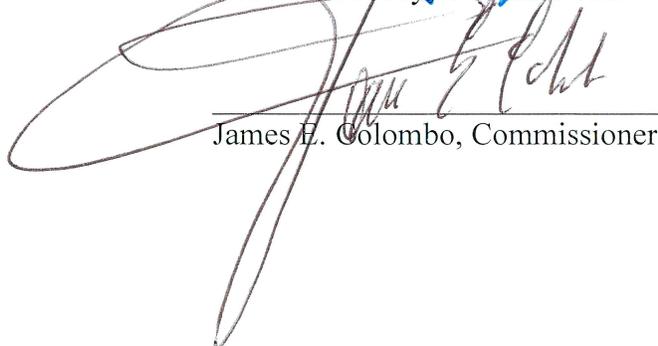
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/3169

Wood County  
Joe Bonzales, Clerk  
Instrument 8835984.1  
07/14/2025 @ 11:35:05 AM  
COUNTY COMMISSION ORDER  
Book 30 @ Page 35  
Pages Recorded 1

JULY 14, 2025

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE  
DAVID BLAIR COUCH, AS PRESIDENT, TO EXECUTE AN  
APPLICATION FOR A VOCA GRANT.

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to EXECUTE an Application for a Victims of Crime Act (VOCA) Grant with the West Virginia Division of Justice and Community Services. Said grant application is in the amount of eighty thousand fifty dollars and zero cents (\$80,050.00) and is on behalf of the Wood County Prosecutor's Office.

Further information submitted with the Application is on file in the Office of the County Administrator.

APPROVED:

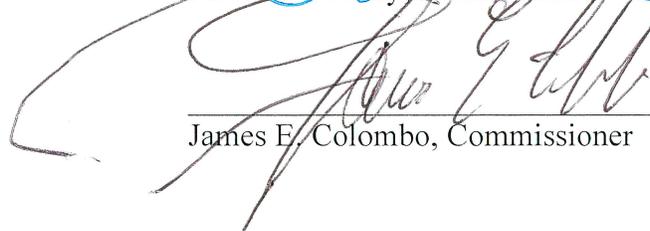
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/3170

Wood County  
JDE (JANZ)193, Clerk  
Instrument 83359854  
07/14/2025 @ 11:24:56 AM  
COUNTY COMMISSION ORDER  
Book 50 @ Page 32  
Pages Recorded 1

JULY 14, 2025

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION OPENED SEALED BIDS FOR  
DEMOLITION OF A STRUCTURE LOCATED AT 225  
EMERICK LANE, WALKER, WV.

**ORDER**

On this date, the County Commission of Wood County, at 10:15 A.M., did hereby AUTHORIZE the opening of sealed bids for the demolition of a structure located at 225 Emerick Lane, Walker, West Virginia. Sealed bids were received according to a Legal Notice appearing in the Parkersburg News and Sentinel on June 30, 2025 and July 7, 2025. Sealed bids were received from the following:

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Parkersburg, WV 26101

Bid Price - \$4,300.00

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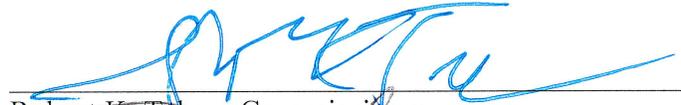
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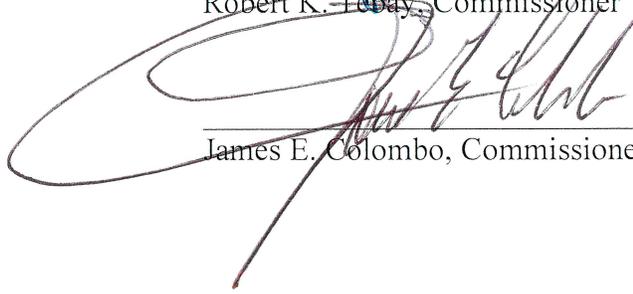
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

CW/256

Wood County  
Joe Gonzales, Clerk  
Instrument 88359873  
07/14/2025 @ 12:10:19 PM  
COUNTY COMMISSION ORDER  
Book 80 @ Page 39  
Pages Recorded 2

JULY 14, 2025

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION OPENED SEALED BIDS FOR  
DEMOLITION OF STRUCTURES LOCATED AT 246  
TANNER LANE, WALKER, WV.

**ORDER**

On this date, the County Commission of Wood County, at 10:11 A.M., did hereby AUTHORIZE the opening of sealed bids for the demolition of structures located at 246 Tanner Lane, Walker, West Virginia. Sealed bids were received according to a Legal Notice appearing in the Parkersburg News and Sentinel on June 30, 2025 and July 7, 2025. Sealed bids were received from the following:

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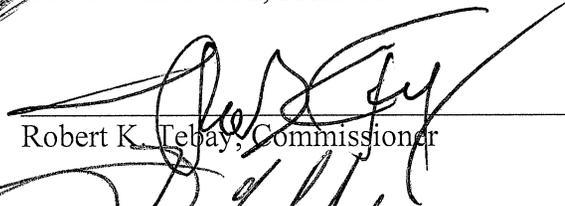
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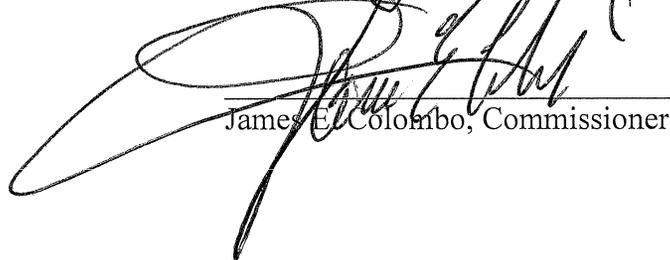
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

CW/257

Wood County  
Joe Gonzales, Clerk  
Instrument 88359906  
07/14/2025 @ 03:21:58 PM  
COUNTY COMMISSION ORDER  
Book 80 @ Page 42  
Pages Recorded 2