

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

NO. 1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
MONDAY, JULY 21, 2025

PRESENT: DAVID BLAIR COUCH, PRESIDENT
JAMES E. COLOMBO, COMMISSIONER

ABSENT: ROBERT K. TEBAY, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M., Susie Casto met with the County Commission during the public comment portion of the meeting regarding the homeless and the need for a cooling center.

At 9:40 A.M., the County Commission, upon a motion made by David Blair Couch, seconded by James E. Colombo and passed, did hereby AUTHORIZE a settlement agreement for the opioid lawsuits. The said settlement was negotiated on behalf of the Wood County Commission by the West Virginia Attorney General with Purdue Pharma and Sackler. (Order C/260)

At 9:43 A.M., the County Commission awarded the bid for the demolition of structures located at 246 Tanner Lane, Walker, West Virginia, to Trigon, 3953 Clay Road, Spencer, WV 25276, with a bid price of \$5,475.00. (Order C/259)

At 9:43 A.M., the County Commission awarded the bid for the demolition of a structure located at 225 Emerick Lane, Walker, WV, to Trigon, 3953 Clay Road, Spencer, WV 25276, with a bid price of \$2,495.00. (Order C/258)

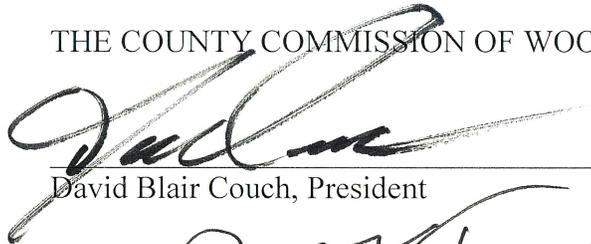
Having no other scheduled appointments or further business to attend to, the County Commission adjourned at 10:02 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

C/258, C/259 and C/260

APPROVED:

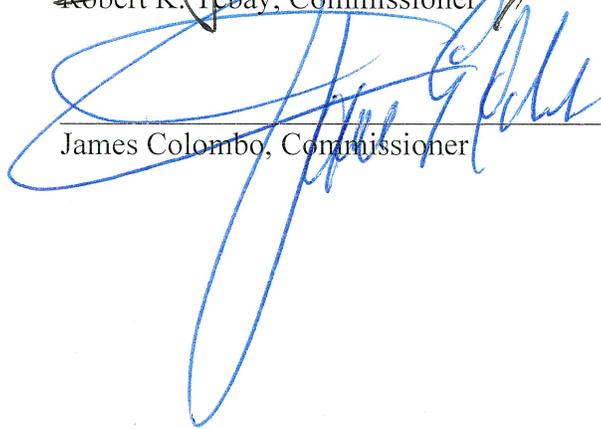
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James Colombo, Commissioner



Wood County Commission
Agenda

July 21, 2025
1 Court Square Suite 203
Parkersburg, WV 26101

9:30 A.M.	Public Comment	
9:30 A.M.	Permission granting legal counsel authority to vote to accept the Purdue Pharma and Sackler proposed settlements for West Virginia	
9:45 A.M.	Consider awarding bid for demolition of structures located at 246 Tanner Lane, Walker, WV	
9:45 A.M.	Consider awarding bid for demolition of a structure located at 225 Emerick Lane, Walker, WV	
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

The County Commission of Wood County

No. 1 Court Square, Suite 203 Parkersburg, West Virginia 26101
(304) 424-1984



DAVID BLAIR COUCH
President

ROBERT K. TEBAY
Commissioner

JAMES E. COLOMBO
Commissioner

PUBLIC COMMENT PORTION OF WOOD COUNTY COMMISSION MEETINGS

SIGN-IN SHEET

3 MINUTES PER PERSON

~~AUGUST 4, 2025~~

July 21

PLEASE PRINT NAME	ADDRESS
SUSIC CASTO	147 Laurel Ln. Washington WV 26181

Wood County Commission Meeting
Held July 21, 2025

Please Print

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Memo To: Wood County Commissioners

From: Susie Casto, Volunteer, South Parkersburg Baptist Church

Ref: Exploration of Judge Black Annex as a Cooling Center Site

Date: July 21, 2025

NEXT STEPS REF JUDGE BLACK ANNEX as Congregate Downtown “Cooling Center” Site:

- Better Understand Concept and Need for Downtown site
- Decision by Commissioners as to the possibility of a Congregate site at the Annex
- Willingness to meet with downtown church reps to discuss more details

History of Identified Need: As part of my volunteer work through South Parkersburg Baptist, I collaborate with several community service agencies to improve services to those in need. We established a Network of Service Providers approximately three years ago and work regularly together to combine resources (financial, education and hands-on-projects) to better serve people / families in need of assistance with rent, utilities, food, transportation etc. As part of that work, I am the facilitator of a group of churches exploring the need to establish “Cooling Centers” throughout the City. Extreme heat and humidity can be true health hazards for people who already struggle with health issues, i.e., heart, lung, asthma, plus complications from heat exhaustion due to extended activity outside or no indoor or insufficient air conditioning. The young and elderly are especially vulnerable as well as unhoused people.

One suggestion was a **Congregate** cooling station downtown. The Salvation Army is the only current Cooling (and Warming Center) downtown. Representatives from downtown churches, including First United Methodist, Downtown Baptist, Catholic Charities, St. Xavier, and First Baptist expressed interest. Many are located in older buildings with varying congregational sizes, but TOGETHER they could join efforts in meeting the need during a heat advisory event. I was tasked with exploring a possible **Congregate** site. Different churches would pool resources and take turns in staffing and operating a Congregate site, in line with identified services to be offered in Partnership with the Wood County Commission. There are other churches, including South Parkersburg Baptist, Emmanuel Baptist, Christ United Methodist, and First Christian, exploring possibilities for a Cooling Center in neighborhoods outside of the City,

I recently met with the Resiliency Center director, Sidney Weber. For a number of reasons, Ms. Weber suggested the Judge Black Annex might be more suited and more readily available than the Resiliency Center. Both sites are owned and managed by the Wood County Commission.

Continued, Basic Cooling Center Service Ideas:

What might any basic Cooling Center look like?

- Each church would determine the perimeters of their own site, such as hours, services, etc with an identified person in charge
- Becoming operational would always be driven by official weather heat advisory warnings (a formula using the actual temperature and the percentage of humidity)
- Provide for basic safety and security of both site and guests, including sign-in with ID
- A safe and air-conditioned space that could be flexible in size
- A place accessible to all
- Beneficial if it is on a bus line
- Suggested hours are 10 – 4, but each site would determine own hours
- Very basics would be water, air conditioning and hospitality for all ages
- Snacks or food, music, games, quiet spaces would be pluses
- If possible, include volunteers with basic health care skills to assess anyone who might display heat-related health problems.
- Another plus would be the ability to transfer people back to their home or to an overnight shelter if necessary.
- Provide basic clean up and lock up of any shared premises

Contact: Susie Casto, sscasto@suddenlink.net or call or text: 304-482-4602

JULY 21, 2025

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AWARDED THE BID FOR
DEMOLITION OF A STRUCTURE LOCATED AT 225
EMERICK LANE, WALKER, WV.

ORDER

On this date, the County Commission of Wood County, at 9:30 A.M., did hereby
AWARD the bid for the demolition of a structure located at 225 Emerick Lane, Walker, West
Virginia to:

Trigon
3953 Clay Road
Spencer, WV 25276

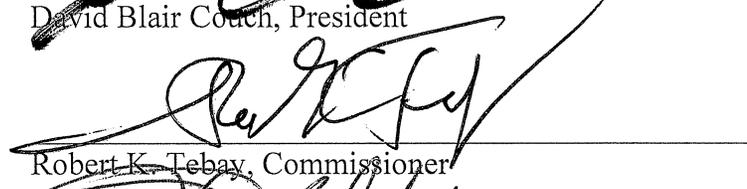
Bid Price - \$2,495.00

APPROVED:

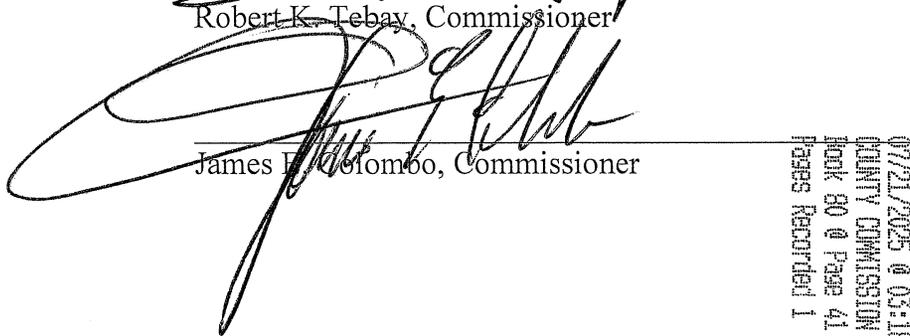
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

Wood County
Joe Gonzales, Clerk
Instrument 88359905
07/21/2025 @ 03:19:58 PM
COUNTY COMMISSION ORDER
Book 80 @ Page 41
Pages Recorded 1

JULY 21, 2025

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AWARDED THE BID FOR
DEMOLITION OF STRUCTURES LOCATED AT 246
TANNER LANE, WALKER, WV.

ORDER

On this date, the County Commission of Wood County, at 9:30 A.M., did hereby
AWARD the bid for the demolition of structures located at 246 Tanner Lane, Walker, West
Virginia to:

Trigon
3953 Clay Road
Spencer, WV 25276

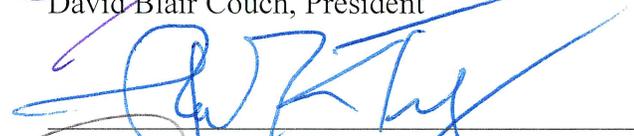
Bid Price - \$5,475.00

APPROVED:

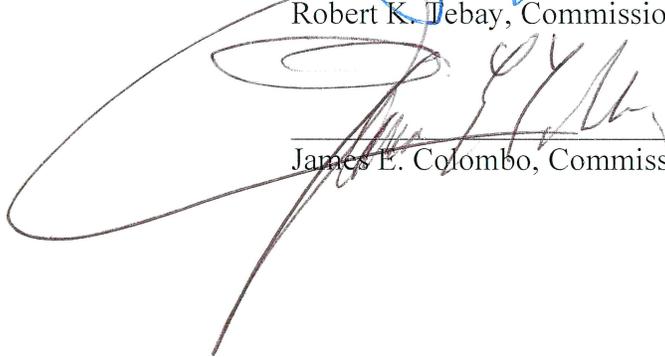
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

CW/259

Wood County
JOB #00721255 - DIBK
INSTRUMENT 8836023
07/21/2025 @ 11:56:29 AM
COUNTY COMMISSION ORDER
Book 80 of Page 52
Pages Recorded 1

JULY 21, 2025

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

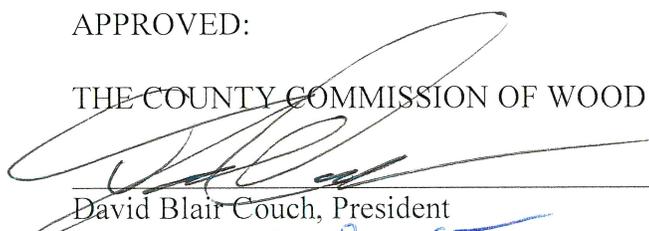
IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE A
PROPOSED SETTLEMENT FOR THE OPIOID LAWSUITS.

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and passed, did hereby AUTHORIZE a settlement agreement for the opioid lawsuits. Said settlement was negotiated on behalf of the Wood County Commission by the West Virginia Attorney General with Purdue Pharma and Sackler.

APPROVED:

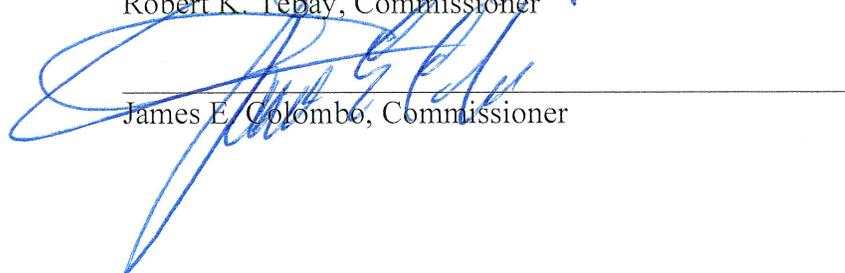
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

CW/260

Wood County
Joe Gonzales, Clerk
Instrument 88360077
07/21/2025 @ 10:02:25 AM
COUNTY COMMISSION ORDER
Book 80 @ Page 45
Pages Recorded 1

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
5838	CHILD	CHILD SUPPORT ENF DIV	REGULAR	07/15/2025	659.83	
5839	EMPOWER	EMPOWER RETIREMENT	REGULAR	07/15/2025	115.00	
5840	IRS-PAY	DEPARTMENT OF TREASURY	REGULAR	07/15/2025	114,159.76	
5841	NRS	NATIONWIDE RETIREMENT SOLUTIONS	REGULAR	07/15/2025	2,019.00	
5842	WV HOSP I	RETIREE HEALTH BENEFIT TRUST FUND	REGULAR	07/16/2025	23,388.00	
5843	MOO	MUTUAL OF OMAHA	REGULAR	07/16/2025	8,375.86	

GENERAL FUND Bank Id 101 Totals

148,717.45

Report Totals

148,717.45

