

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

NO. 1 COURT SQUARE, SUITE 203  
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD  
MONDAY, OCTOBER 6, 2025

PRESENT: DAVID BLAIR COUCH, PRESIDENT  
ROBERT K. TEBAY, COMMISSIONER  
JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M. the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

**AGENDA AND DISCUSSION ITEMS**

At 9:30 A.M., Rocky McConnell from Lubeck Public Service District discussed Walnut Grove. Repairs are necessary, but the Public Service District doesn't do storm drains. After discussion, the Commission thanked Mr. McConnell and stated they will let the PSD know what they decide to do.

At 9:45 A.M., Denise Hughes from the Children's Home Society gave an update on their program. After discussion, the County Commission of Wood County, upon a motion made by James E. Colombo, seconded by Robert K. Tebay and made unanimous by David Blair Couch, did hereby Authorize an expenditure of thirty thousand dollars and zero cents (\$30,000.00) from the Opioid Settlement Fund. Said expenditure is to assist the Children's Home Society of West Virginia who have been affected by the Opioid Crisis. (Order A.3195)

At 10:00 A.M., the County Commission met with Lindsey Piersol from the Wood County Development Authority. After discussion, upon a motion made by David Blair Couch, seconded

by Robert K. Tebay and made unanimous by James E. Colombo, did hereby EXECUTE a Resolution in support of an application by WVUP Foundation, for an amount not to exceed \$400,000.00 in unmatched funds and \$150,000.00 in matched funds of Industrial Access Road Funding through the West Virginia Development Office and the West Virginia Department of Highways. (A/3193)

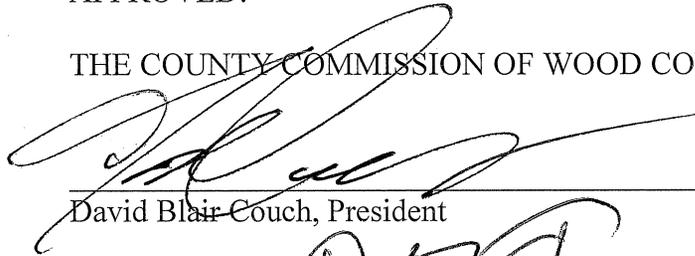
Having no further scheduled appointments or business to attend to, the County Commission adjourned at 10:32 A.M.

**ORDERS APPROVED AND ATTACHED TO THESE MINUTES**

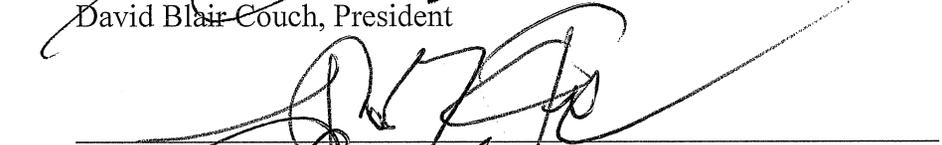
A/3193, A/3195

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James Colombo, Commissioner



Wood County Commission  
Agenda

October 6, 2025 | 9:30 A.M.  
1 Court Square, Suite 203  
Parkersburg, WV 26101

9:30 A.M.	Public Comment	
9:45 A.M.	Children’s Home Society Update	Denise Hughes
10:00 A.M.	Consider a Resolution to apply for funds through the Industrial Access Road Program with the Department of Highways	Lindsey Piersol
	Administrator’s Report`	Marty Seufer, County Administrator
	County Commission Reports	

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Discussion, Review, and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

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Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days before the meeting

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**Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.**

**Budget revisions**

**Purchase orders and requisitions**

**Revisions, reimbursement requests, resolutions and correspondence for grants**

**Grant disbursements to other entities**

**Invoices for expenditures to be paid**

**Reimbursements for travel expenses**

**Bid specifications and procedures for bids previously authorized by the Commission**

**Monthly Hotel Occupancy Tax Collection disbursements**

**Disbursements for previously approved Innovative Programming Grants**

**Tax refunds, exonerations, improprieties and consolidations**

**Probate items, including settlements, petitions and Fiduciary Commissioner reports**

**General Fund disbursements to entities**

**Funding requests from local organizations by written form**

**Payroll modification as submitted by elected officials**

# The County Commission of Wood County

No. 1 Court Square, Suite 203 Parkersburg, West Virginia 26101  
(304) 424-1984



**DAVID BLAIR COUCH**  
President

**ROBERT K. TEBAY**  
Commissioner

**JAMES E. COLOMBO**  
Commissioner

## PUBLIC COMMENT PORTION OF WOOD COUNTY COMMISSION MEETINGS

### SIGN-IN SHEET

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3 MINUTES PER PERSON

OCTOBER 6, 2025

PLEASE PRINT NAME	ADDRESS

Wood County Commission Meeting  
Held October 6, 2025

**Please Print**

1. Rocky McConnell
2. Lindsey Piersol
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OCTOBER 6, 2025

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY EXECUTE A RESOLUTION RELATING TO THE SUPPORT OF AN APPLICATION BY THE WOOD COUNTY DEVELOPMENT AUTHORITY AND WVUP FOUNDATION FOR INDUSTRIAL ACCESS ROAD FUNDING THROUGH THE WV DEVELOPMENT OFFICE AND THE WV DEPARTMENT OF HIGHWAYS.

**ORDER**

On this date, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by James E. Colombo, did hereby EXECUTE a Resolution in support of an application by WVUP Foundation, for an amount not to exceed \$400,000.00 in unmatched funds and \$150,000.00 in matched funds of Industrial Access Road Funding through the West Virginia Development Office and the West Virginia Department of Highways.

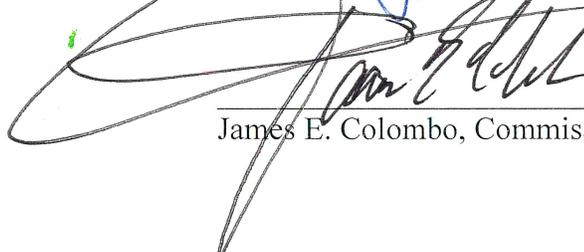
A copy of said Resolution is attached to this Order and should be made a part thereof.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
David Blair Couch, President

  
\_\_\_\_\_  
Robert K. Tebay, Commissioner

  
\_\_\_\_\_  
James E. Colombo, Commissioner

OCTOBER 6, 2025

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

RESOLUTION

A RESOLUTION OF SUPPORT OF AN APPLICATION BY THE WOOD COUNTY DEVELOPMENT AUTHORITY and WVUP FOUNDATION, FOR AN AMOUNT NOT TO EXCEED \$400,000 IN UNMATCHED FUNDS AND \$150,000 IN MATCHED FUNDS OF INDUSTRIAL ACCESS ROAD FUNDING THROUGH THE WEST VIRGINIA DEVELOPMENT OFFICE AND THE WEST VIRGINIA DEPARTMENT OF HIGHWAYS.

WHEREAS, THE Wood County Commission (the Commission) accepts the ultimate responsibility for economic development activities in Wood County, West Virginia; and

WHEREAS, the Commission is aware of the need to support the installation of an industrial access road near the new West Virginia University at Parkersburg Information and Technology (ITC) in Wood County, West Virginia; and

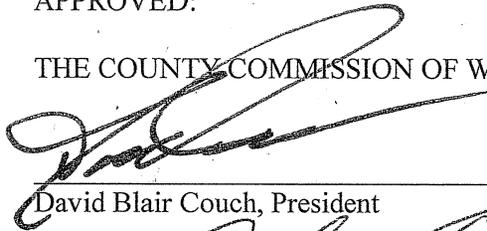
WHEREAS, the Commission is aware of the Wood County Development Authority's interest and intention to submit an Industrial Access Road (IAR) grant application in an amount not to exceed \$400,000 in unmatched funds and \$150,000 in matched funds to assist in the construction of a roadway located at 1 Campus View Drive, Vienna West Virginia; and

NOW THEREFORE IT BE RESOLVED, that the Commission does hereby support the development and submission of an Industrial Access Road (IAR) grant application in an amount not to exceed \$400,000 in unmatched funds and \$150,000 in matched funds through the West Virginia Development Office and the West Virginia Department of Highways. Matched funds will be paid for by the West Virginia University at Parkersburg Foundation and are not the responsibility of the Wood County Development Authority or the Wood County Commission.

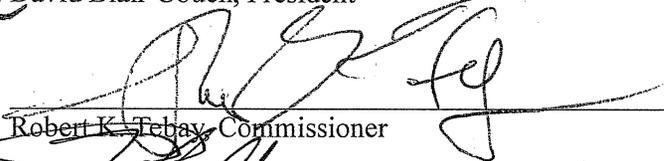
BE IT FURTHER RESOLVED, that the funding, if awarded, be used to assist in the construction of a an industrial access road located at Campus View Drive.

APPROVED:

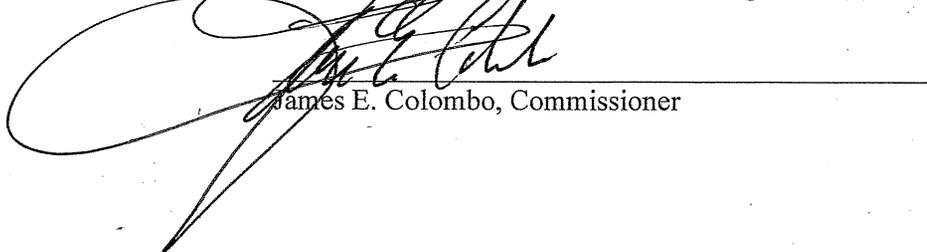
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

Wood County  
Joe Gonzales, Clerk  
Instrument 8836144  
10/06/2025 @ 12:10:27 PM  
COUNTY COMMISSION ORDER  
Book 80 @ Page 247  
Pages Recorded 2

OCTOBER 6, 2025

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

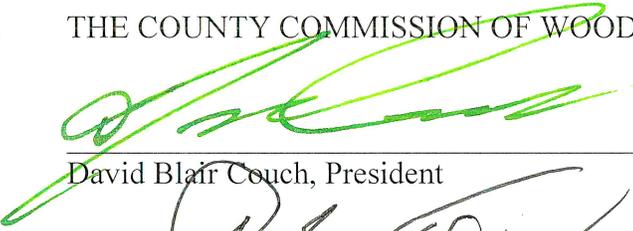
IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE  
AN EXPENDITURE FROM THE OPIOID SETTLEMENT  
FUND TO THE CHILDREN'S HOME SOCIETY OF WV.

**ORDER**

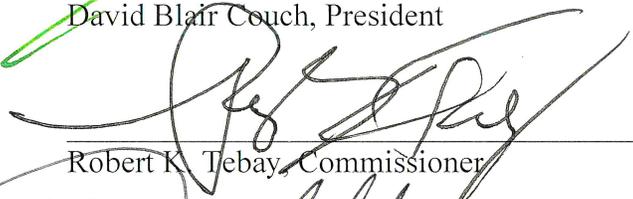
On this date, the County Commission of Wood County, upon a motion made by James E. Colombo, seconded by Robert K. Tebay and made unanimous by David Blair Couch, did hereby Authorize an expenditure of thirty thousand dollars and zero cents (\$30,000.00) from the Opioid Settlement Fund. Said expenditure is to assist the Children's Home Society of West Virginia who have been affected by the Opioid Crisis.

APPROVED:

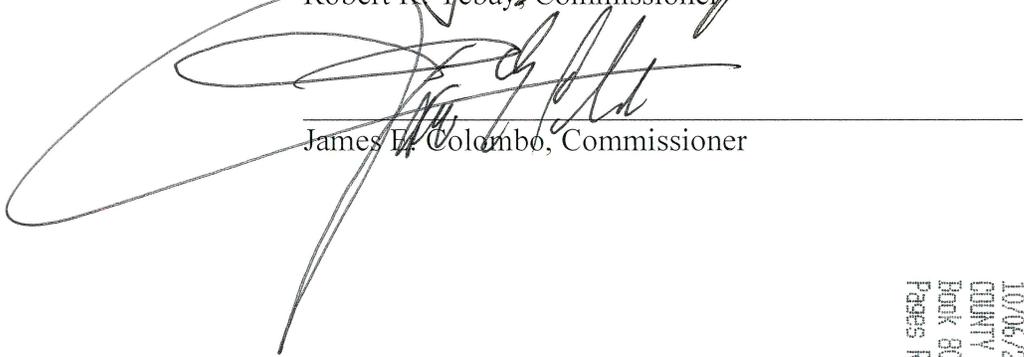
THE COUNTY COMMISSION OF WOOD COUNTY



\_\_\_\_\_  
David Blair Couch, President



\_\_\_\_\_  
Robert K. Tebay, Commissioner



\_\_\_\_\_  
James E. Colombo, Commissioner

A/3195

Wood County  
Joe Gonzales, Clerk  
Instrument 88365613  
10/06/2025 @ 03:23:34 PM  
COUNTY COMMISSION ORDER  
Book 80 @ Page 256  
Pages Recorded 1

# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
9281	CRYSTAL	CRYSTAL SPRING WATER	REGULAR	09/29/2025	40.00	
9282	DICKWARNER	WARNER PROFESSIONAL BUILDING	REGULAR	09/29/2025	1,095.00	
9283	FRONTIER	FRONTIER	REGULAR	09/29/2025	265.45	
9284	JACKSON COUNT	JACKSON COUNTY PROPERTIES. LLC	REGULAR	09/29/2025	1,030.00	
9285	MONPOWER	MON POWER	REGULAR	09/29/2025	130.76	
9286	MOUNTAINEERG	MOUNTAINEER GAS COMPANY	REGULAR	09/29/2025	25.56	

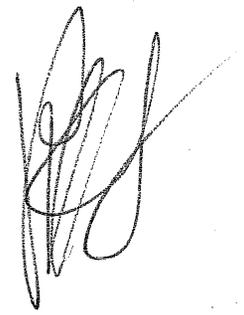
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals

2,586.77

Report Totals

81,919.61

*James E. Colombo*



# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
5915	CHILD	CHILD SUPPORT ENF DIV	REGULAR	09/30/2025	659.83	
5916	EMPOWER	EMPOWER RETIREMENT	REGULAR	09/30/2025	115.00	
5917	IRS-PAY	DEPARTMENT OF TREASURY	REGULAR	09/30/2025	113,477.39	
5918	NRS	NATIONWIDE RETIREMENT SOLUTIONS	REGULAR	09/30/2025	2,144.00	
5919	OH ST TX	TREASURER OF STATE OF OHIO	REGULAR	09/30/2025	2,028.21	
5920	WV ST TX	WV STATE TAX COMM-INCOME	REGULAR	09/30/2025	27,787.88	
5921	EMSRS	EMERGENCY MEDICAL SERVICES	REGULAR	09/30/2025	16,805.65	
5922	WV DEPUTY	WV DEPUTY SHERIFF'S RETIREMENT	REGULAR	09/30/2025	54,588.83	
5923	WV RETIRE	WV PUBLIC EMP RETIREMENT	REGULAR	09/30/2025	95,242.36	
180524	AMERICAN	AFLAC	REGULAR	09/30/2025	41.54	
180525	WASHINGTONH	WASHINGTON NATIONAL INSURANCE CO.	REGULAR	09/30/2025	612.30	
180526	WESTERNSO	WESTERN & SOUTHERN LIFE	REGULAR	09/30/2025	30.80	
180527	COPFEE	CITY OF PARKERSBURG	REGULAR	09/30/2025	5,962.00	
180528	PLATINUM	PLATINUM RECOVERY LLC	REGULAR	09/30/2025	1,280.81	
180551	ALADTEC	ALADTEC INC	REGULAR	09/30/2025	7,132.43	
180552	RUNYON	RUNYON LOCK SERVICE	REGULAR	09/30/2025	288.00	
<b>GENERAL FUND Bank Id 101 Totals</b>					328,198.03	
<b>Report Totals</b>					328,198.03	

Handwritten signatures and initials are present in the right margin of the table, overlapping the 'Check Amount' and 'Rec' columns. The signatures appear to be in black ink and are written vertically.

# Check Register Report for Wood County Commission

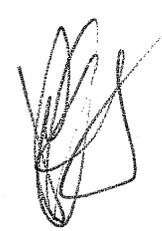
Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
180529	10-42	10-42 TACTICAL	REGULAR	09/29/2025	2,380.18	
180530	ANDY HALL	ANDY HALL	REGULAR	09/29/2025	180.00	
180531	ASTORGDODGE	ASTORG DODGE CHRYSLER JEEP	REGULAR	09/29/2025	576.58	
180532	BARRETTDAVES	DAVE & SANDY BARRETT	REGULAR	09/29/2025	760.00	
180533	BRIDGEPORT	BRIDGEPORT EQUIPMENT AND TOOL	REGULAR	09/29/2025	1,399.00	
180534	BSSI	BUSINESS SYSTEMS & SERVICE INC	REGULAR	09/29/2025	385.00	
180535	CULLIGANQUEN	CULLIGAN QUENCH	REGULAR	09/29/2025	258.00	
180536	CWS	CWS	REGULAR	09/29/2025	132.01	
180537	ELEC SPECIALTY	ELECTRONIC SPECIALTY COMPANY	REGULAR	09/29/2025	1,320.75	
180538	GENERALSA	GENERAL SALES CO.	REGULAR	09/29/2025	2,383.44	
180539	GLACIER	GLACIER MOUNTAIN BOTTLED WATER	REGULAR	09/29/2025	49.50	
180540	GOODYEAR	GOODYEAR AUTO SERVICE CENTER	REGULAR	09/29/2025	887.92	
180541	HINKLEB	BRENDA HINKLE	REGULAR	09/29/2025	390.50	
180542	JARRELLN	NANCY S. JARRELL, CCR	REGULAR	09/29/2025	557.75	
180543	JOHNSTONE	JOHNSTONE SUPPLY	REGULAR	09/29/2025	105.44	
180544	MARIETTAOFFIC	MARIETTA OFFICE SUPPLY	REGULAR	09/29/2025	25.30	
180545	NOLANS	NOLAN'S SERVICES LLC	REGULAR	09/29/2025	11,424.25	
180546	NOVAK'S	NOVAK'S DESIGNS	REGULAR	09/29/2025	100.00	
180547	ODEPOT	ODP BUSINESS SOLUTIONS, LLC	REGULAR	09/29/2025	184.81	
180548	STATE ELE	STATE ELECTRIC SUPPLY CO	REGULAR	09/29/2025	156.50	
180549	SWC	SHERIFF OF WOOD COUNTY	REGULAR	09/29/2025	23,844.60	
180550	VIENNA PU	VIENNA PUBLIC LIBRARY	REGULAR	09/29/2025	21,362.50	

**GENERAL FUND Bank Id 101 Totals**

68,364.03

# Check Register Report for Wood County Commission

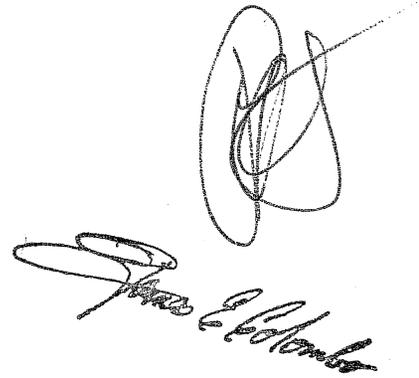
Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
9391	RIFFWILL	RIFFLE WILLIAM H.	REGULAR	09/29/2025	91.32	
9392	STUARTOIL	STUART OIL COMPANY	REGULAR	09/29/2025	1,211.97	
E-911 FUND Bank Id 107 Totals					<u>1,303.29</u>	



*James E. Colman*

# Check Register Report for Wood County Commission

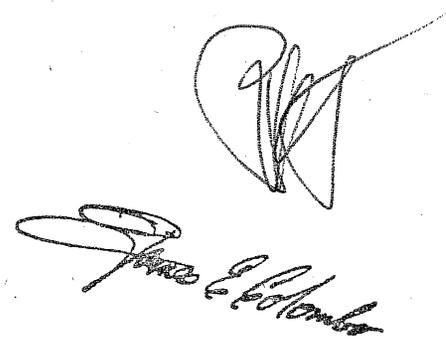
Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3758	WVDTL	WV DRUG TESTING LABORATORIES, INC	REGULAR	09/29/2025	470.00	
HOME CONFINEMENT Bank Id 108 Totals					470.00	



James C. Colombaro

# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
4294	ATLANTIC ES	ATLANTIC EMERGENCY SOLUTIONS	REGULAR	09/29/2025	2,795.87	
4295	BLAVOS	BLAVOS DIESEL REPAIR	REGULAR	09/29/2025	5,406.01	
4296	CAS CABLE	CAS CABLE	REGULAR	09/29/2025	201.63	
4297	DOMINIONH	HOPE GAS INC.	REGULAR	09/29/2025	33.68	
4298	MONPOWER	MON POWER	REGULAR	09/29/2025	516.65	
4299	WEX	WEX BANK	REGULAR	09/29/2025	241.68	
<b>FIRE SERVICE FEE Bank Id 120 Totals</b>					9,195.52	



*James E. Columbus*

# Check Register Report for Wood County Commission

Check No.	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
5913	DOMINIONH	HOPE GAS INC.	REGULAR	09/26/2025	244.48	
5914	MONPOWER	MON POWER	REGULAR	09/26/2025	3,761.69	
<b>GENERAL FUND Bank Id 101 Totals</b>					4,006.17	
<b>Report Totals</b>					4,006.17	



*James E. Columbus*