

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

NO. 1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
MONDAY, OCTOBER 27, 2025

PRESENT: DAVID BLAIR COUCH, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M. the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M., there were no public comments.

At 9:33 A.M., Lindsey Piersol, Wood County Development Authority Director, met with the County Commission to update them on upcoming businesses.

At 9:38 A.M., in Room 203, of the Wood County Courthouse, Parkersburg, West Virginia, upon motion of David Blair Couch, seconded by Robert K. Tebay and made unanimous by James E. Colombo, County Commissioners, upon prior adjournment of the regular session, convened in EXECUTIVE SESSION upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Section 4, as amended. WHEREUPON, the said Robert K. Tebay, James E. Colombo and David Blair Couch, County Commissioners, met with Marty Seufer, County Administrator; John Kelly, County Assessor; and Lindsey Piersol, Director, Wood County Development Authority. All those present proceeded to discuss the matter for which the said EXECUTIVE SESSION was had, regarding investment of public funds. (Order C/273)

At 9:55 A.M., the County Commission discussed the Courthouse security.

At 9:58 A.M., the County Commission of Wood County, upon a motion made by James E. Colombo, seconded by Robert K. Tebay and made unanimous by David Blair Couch, did hereby authorize a donation of five thousand dollars and zero cents (\$5,000.00) to assist in a survey of property for a prospective business. Said donation was requested by Lindsey Piersol, Director, Wood County Economic Development Authority. (Order C/274)

At 10:00 A.M., the County Commission did received no bids for the roof replacement at the Emergency Services/E-911 Center. The said request for bids was pursuant to a Legal Notice appearing in the Parkersburg News and Sentinel on October 10 and 17, 2025. The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by James E. Colombo and made unanimous by David Blair Couch, did hereby authorize the Wood County E-911 to obtain quotes in lieu of not receiving any bids. (Order A/3200)

At 10:10 A.M., representatives from the Wood County Airport met with the County Commission and asked them for \$25,000.00 for a grant writer. They further discussed problems related to security staffing and asked for an additional \$13,500.00. The County Commission asked them to submit invoices to them.

At 10:36 A.M., the County Commission of Wood County, upon motion made by James E. Colombo, seconded by David Blair Couch and made unanimous by Robert K. Tebay awarded the bid for the demolition of a structure at 4339 Laurel Creek Road, Waverly, WV to Tim Graham Excavating LLC, 2607 Beverly Street, Parkersburg WV 26101, with a Bid Price of \$7,200.00. (Order L/10)

The County Commission of Wood County, upon motion made by James E. Colombo, seconded by Robert K. Tebay and made unanimous by David Blair Couch awarded the bid for the demolition of a structure at 44 Sandalwood Drive, Williamstown, WV to Tim Graham Excavating LLC, 2607 Beverly Street, Parkersburg WV 26101 with a Bid Price of \$7,200.00.

(L/9)

Domonic Worstel took his oath of office as a Wood County Deputy Sheriff.

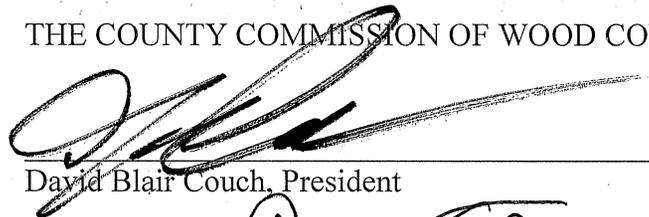
Having no further scheduled appointments or business to attend to, the County Commission adjourned at 10:38 A.M

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

A/3200, C/273, C/274, L/10, L/9

APPROVED:

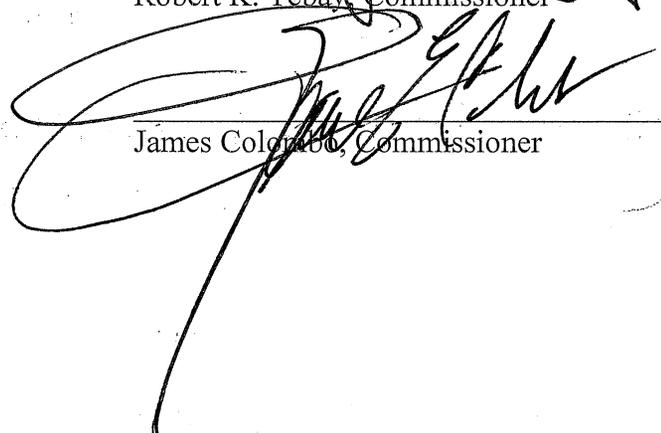
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James Colombo, Commissioner



Wood County Commission
Agenda

October 27, 2025 | 9:30 A.M.
1 Court Square, Suite 203
Parkersburg, WV 26101

9:30 A.M.	Public Comment	
9:30 A.M.	Consider a request for funding for a survey on one piece of property in the County and an engineering plan for a different piece of property	Lindsey Piersol, Wood County Development Authority
9:45 A.M.	Discuss Courthouse security	
10:00 A.M.	Bid opening – Roof replacement at the Emergency Services/E-911 Center	
10:10 A.M.	Discuss Law Enforcement Cost and the Economic Development of the Airport	Ben Auville and Andy Daniel, Wood County Airport Authority
	Consider awarding bid for the demolition and cleanup of property at 4339 Laurel Creek Road, Waverly, WV	
	Consider awarding bid for the demolition and cleanup of property at 44 Sandalwood Drive, Williamstown, WV	
	Administrator’s Report	Marty Seufer, County Administrator
	County Commission Reports	

Discussion, Review, and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days before the meeting

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

Wood County Commission Meeting
Held October 27, 2025

Please Print

1.	Lindsey Piersol , WCDA
2.	Andy Doal MovRA
3.	Ben Anville Mid Ohio Valley Regional Airport
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The County Commission of Wood County

No. 1 Court Square, Suite 203 Parkersburg, West Virginia 26101
(304) 424-1984



DAVID BLAIR COUCH
President

ROBERT K. TEBAY
Commissioner

JAMES E. COLOMBO
Commissioner

PUBLIC COMMENT PORTION OF WOOD COUNTY COMMISSION MEETINGS

SIGN-IN SHEET

3 MINUTES PER PERSON

OCTOBER 27, 2025

PLEASE PRINT NAME	ADDRESS

OCTOBER 27, 2025

EXECUTIVE SESSION OF THE WOOD COUNTY COMMISSION

This 27th day of October, 2025, at 9:38 o'clock A.M., in Room 203, of the Wood County Courthouse, Parkersburg, West Virginia, upon motion of David Blair Couch, seconded by Robert K. Tebay and made unanimous by James E. Colombo, County Commissioners, upon prior adjournment of the regular session, convened in EXECUTIVE SESSION upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Section 4, as amended.

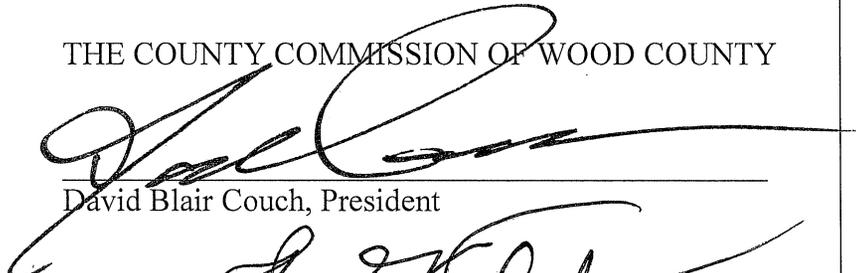
WHEREUPON, the said Robert K. Tebay, James E. Colombo and David Blair Couch, County Commissioners met with Marty Seufer, County Administrator, John Kelly, County Assessor, and Lindsey Piersol, Director, Wood County Development Authority.

All those present proceeded to discuss the matter for which the said EXECUTIVE SESSION was had, regarding investment of public funds.

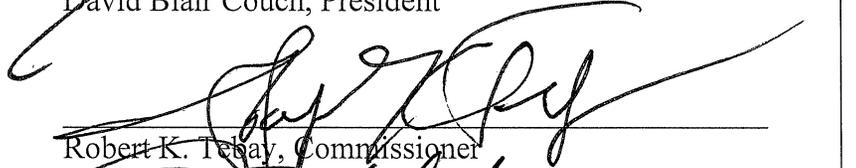
The Commission having concluded said discussion, the said EXECUTIVE SESSION adjourned at 9:53 o'clock A.M.

APPROVED:

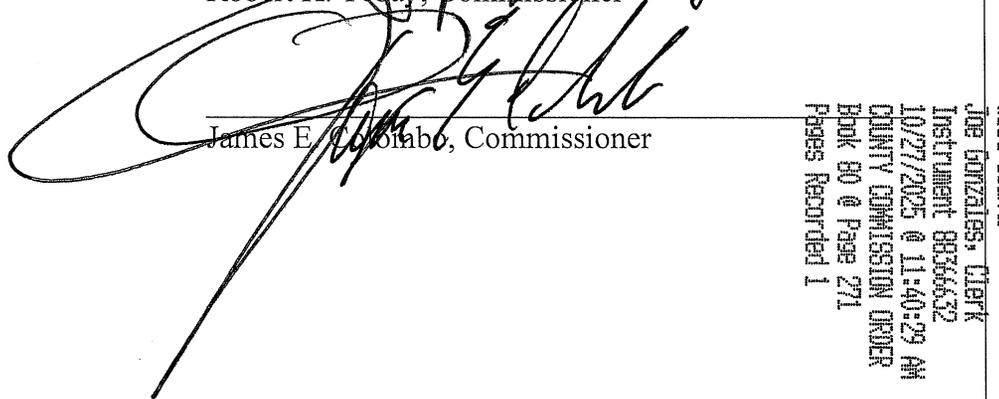
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

CW/273

Wood County
Joe Gonzales, Clerk
Instrument 88366632
10/27/2025 @ 11:40:29 AM
COUNTY COMMISSION ORDER
Book 80 @ Page 271
Pages Recorded 1

OCTOBER 27, 2025

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

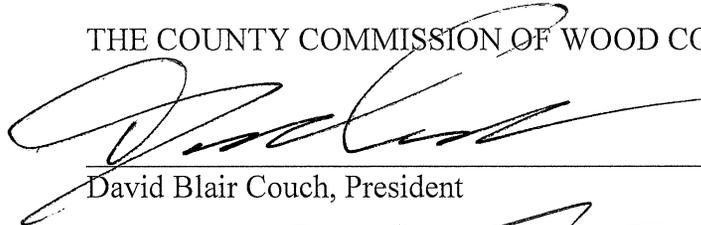
IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE A DONATION
OF \$5,000.00 FOR THE WOOD COUNTY ECONOMIC DEVELOPMENT
AUTHORITY.

ORDER

On this date, the County Commission of Wood County, upon a motion made by James E. Colombo, seconded by Robert K. Tebay and made unanimous by David Blair Couch, did hereby Authorize a donation of five thousand dollars and zero cents (\$5,000.00) to assist in a survey of property for a prospective business. Said donation was requested by Lindsey Piersol, Director, Wood County Economic Development Authority.

APPROVED:

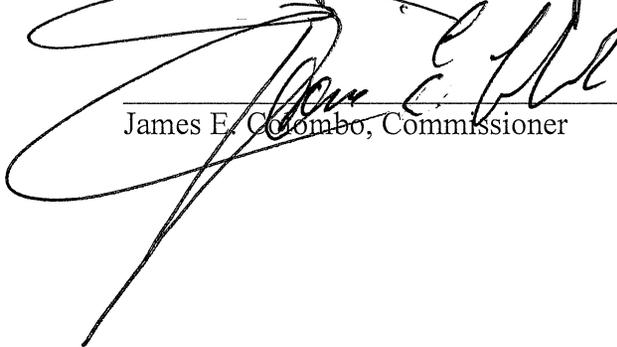
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

CW/274

Wood County
Joe Gonzales, Clerk
Instrument 88367241
10/27/2025 @ 02:51:25 PM
COUNTY COMMISSION ORDER
Book 80 @ Page 286
Pages Recorded 1

OCTOBER 27, 2025

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION RECEIVED NO BIDS FOR THE ROOF REPLACEMENT AT THE EMERGENCY SERVICES/E-911 CENTER.

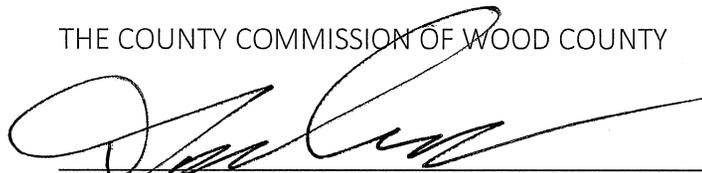
ORDER

On this date, the County Commission of Wood County, at 10:00 A.M., did hereby RECEIVE no bids for the roof replacement at the Emergency Services/E-911 Center. The said request for bids was pursuant to a Legal Notice appearing in the Parkersburg News and Sentinel on October 10 and 17, 2025.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by James E. Colombo and made unanimous by David Blair Couch, did hereby AUTHORIZE the Wood County E-911 to obtain quotes in lieu of not receiving any bids.

APPROVED:

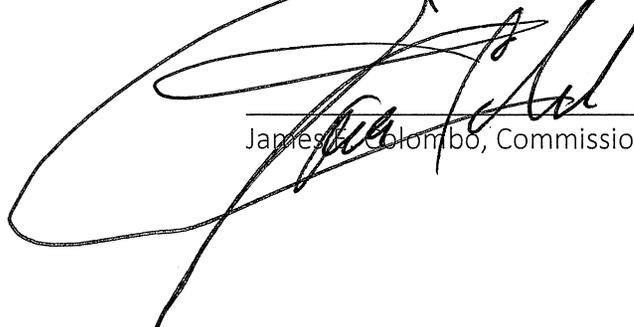
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/3200

Wood County
Joe Gonzales, Clerk
Instrument 88367242
10/27/2025 @ 02:53:55 PM
COUNTY COMMISSION ORDER
Book 80 @ Page 287
Pages Recorded 1

OCTOBER 27, 2025

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE WOOD COUNTY COMMISSION AWARDED THE BID FOR DEMOLITION OF A STRUCTURE AT 4339 LAUREL CREEK ROAD WAVERLY WV TO TIM GRAHAM EXCAVATING LLC.

ORDER

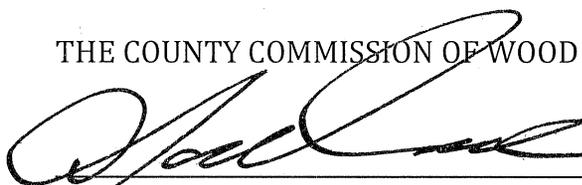
On this date, the County Commission of Wood County, upon motion made by James E. Colombo, seconded by David Blair Couch and made unanimous by Robert K. Tebay awarded the bid for the demolition of a structure at 4339 Laurel Creek Road, Waverly WV to:

Tim Graham Excavating LLC
2607 Beverly Street
Parkersburg WV 26101

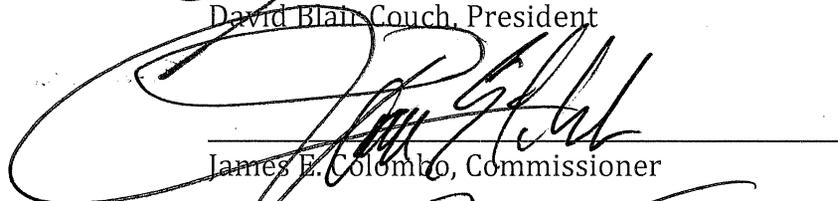
Bid Price - \$7,200.00

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



James E. Colombo, Commissioner



Robert K. Tebay, Commissioner

Wood County
Joe Gonzales, Clerk
Instrument 8836651
10/27/2025 @ 11:37:19 AM
COUNTY COMMISSION ORDER
Book 80 @ Page 270
Pages Recorded 1

OCTOBER 27, 2025

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE WOOD COUNTY COMMISSION AWARDED THE BID FOR DEMOLITION OF STRUCTURES AT 44 SANDALWOOD DRIVE WILLIAMSTOWN WV TO TIM GRAHAM EXCAVATING LLC.

ORDER

On this date, the County Commission of Wood County, upon motion made by James E. Colombo, seconded by Robert K. Tebay and made unanimous by David Blair Couch awarded the bid for the demolition of a structure at 44 Sandalwood Drive, Williamstown WV to:

Tim Graham Excavating LLC
2607 Beverly Street
Parkersburg WV 26101

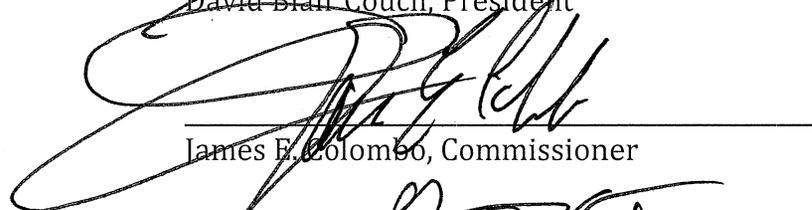
Bid Price - \$7,200.00

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



James E. Colombo, Commissioner



Robert K. Tebay, Commissioner

Wood County
Joe Gonzales, Clerk
Instrument 88366533
10/27/2025 @ 11:42:58 AM
COUNTY COMMISSION ORDER
Book 80 @ Page 272
Pages Recorded 1

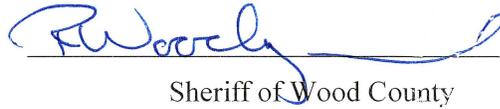
STATE OF WEST VIRGINIA
COUNTY OF WOOD }

TO -WIT:

I, Domonic Worstel do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of WOOD COUNTY DEPUTY _____ in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.



Subscribed and sworn to, before the Sheriff of Wood County, West Virginia, this 27 day of November 2025.



Sheriff of Wood County

Wood County
Joe Gonzales, Clerk
Instrument 89366169
10/27/2025 @ 02:39:22 PM
COUNTY COMMISSION ORDER
Book 80 @ Page 269
Pages Recorded 1

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
180648	AIRGAS USA	AIRGAS USA, LLC	REGULAR	10/21/2025	820.96	
180649	HOME DEPOT	HOME DEPOT CREDIT SERVICES	REGULAR	10/21/2025	236.92	
180650	SANITARYLINEN	SANITARY LINEN	REGULAR	10/21/2025	554.88	
180651	STONEWALLRET	STONEWALL RETAIL MARKETING	REGULAR	10/21/2025	12,575.00	
GENERAL FUND Bank Id 101 Totals					14,187.76	
Report Totals					14,187.76	

James E. Colombo

[Signature]