

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

NO. 1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
MONDAY, NOVEMBER 24, 2025

PRESENT: DAVID BLAIR COUCH, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M. the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion made by James E. Colombo, seconded by Robert K. Tebay and made unanimous by David Blair Couch, approved minutes of October 30, 2025 and November 3 and 6, 2025.

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M., there were no public comments.

At 9:45 A.M., the County Commission met with Sheriff Rick Woodyard to request purchasing new service weapons. He has the funds to pay half the bill with the remainder to come from the sale of the current weapons. After discussion, the County Commission, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by James E. Colombo, did hereby AUTHORIZE a fund advancement in the amount of twenty-eight thousand dollars (\$28,000.00) to the Wood County Sheriff's Department to purchase new service weapons. Said advancement is to be replaced by the Sheriff's Department upon the sale of their current duty weapons. (Order A/3212)

At 10:00 A.M., the County Commission authorized the opening of sealed bids for demolition of a structure located at 4405 Sayre Ave, Parkersburg, WV 26104. Sealed bids were received according to a Legal Notice appearing in the Parkersburg News and Sentinel on November 7th and November 14th. Sealed Bids were received from the following:

- | | |
|---|--|
| 1. Tim Graham Excavating LLC
2607 Beverly Street
Parkersburg, WV 26101
Bid Price - \$15,500.00 | 4. Aster Oilfield Services Inc.
206 East 22 nd Street
Bellaire, OH 43906
Bid Price – \$10,500.00 |
| 2. Asphalt Maintenance Solutions LLC
4006 Berlin Rd
Weston, WV 26452
Bid Price – \$47,936.00 | 5. J.C. Bosley Construction Inc
1 Bosley Ave
Parkersburg, WV 26101
Bid Price – \$19,400.00 |
| 3. Empire Builder Inc
101 Empire Lake Drive
Parkersburg, WV 26101
Bid Price – \$9,500.00 | |

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Columbo, and made unanimous by Robert K. Tebay, did hereby RECEIVE said bids for review. (L/14)

At 10:10 A.M., the County Commission, did hereby open sealed bids for subcompact vehicles for the Wood County Sheriff's Department. Said sealed bids were received pursuant to a Legal Notice appearing in the Parkersburg News and Sentinel on November 7 and November 14, 2025. The sealed bids were received from the following:

- | | |
|---|--|
| Whiteside of St. Clairsville, Inc.
50714 National Road E.
St. Clairsville, OH 43950
Bid Price - \$33,522.00 each | Mid-State Chevrolet
26 Days Drive
Sutton, WV 26601
Bid Price - \$30,697.20 each |
|---|--|

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, did RECEIVE said bid for review.

(Order A/3210)

At 10:15 A.M., the County Commission opened sealed bids for vehicles for the Wood County Sheriff's Department. Sealed bids were received pursuant to a Legal Notice appearing in the Parkersburg News and Sentinel on November 7 and November 14, 2025. The sealed bids were received from the following:

Whiteside of St. Clairsville, Inc.
50714 National Road E.
St. Clairsville, OH 43950
Bid Price - \$58,990.00 each

Northside Motorcar Co.
812 Northside Drive
Summersville, WV 26651
Bid Price - \$41,058.00 each

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, did RECEIVE said bid for review.

(Order A/3211)

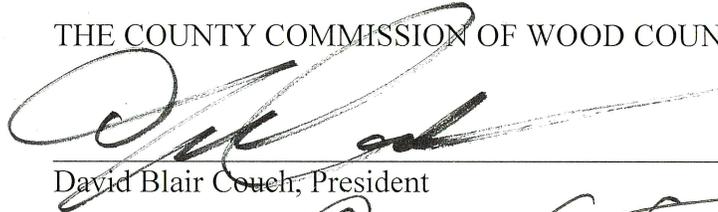
Having no further scheduled appointments or business to attend to, the County Commission adjourned at 10:43 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

A/3210, A/3211, A/3212, L/14, A/3209

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James Colombo, Commissioner



Wood County Commission
Agenda

November 24, 2025 | 9:30 A.M.
1 Court Square, Suite 203
Parkersburg, WV 26101

9:30 A.M.	Public Comment	
9:45 A.M.	Discuss updating Department weapons	Rick Woodyard, Sheriff
10:00 A.M.	Bid opening – demolition and cleanup of structures on property located at 4405 Sayre Avenue, Parkersburg, WV	
10:10 A.M.	Bid opening – 2 subcompact AWD SUVs for the Sheriff’s Department	
10:15 A.M.	Bid opening – 5 Durangos for the Sheriff’s Department	
	Administrator’s Report	Marty Seufer, County Administrator
	County Commission Reports	

Discussion, Review, and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days before the meeting

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.
Budget revisions
Purchase orders and requisitions
Revisions, reimbursement requests, resolutions and correspondence for grants
Grant disbursements to other entities
Invoices for expenditures to be paid
Reimbursements for travel expenses
Bid specifications and procedures for bids previously authorized by the Commission
Monthly Hotel Occupancy Tax Collection disbursements
Disbursements for previously approved Innovative Programming Grants
Tax refunds, exonerations, improprieties and consolidations
Probate items, including settlements, petitions and Fiduciary Commissioner reports
General Fund disbursements to entities
Funding requests from local organizations by written form
Payroll modification as submitted by elected officials

Wood County Commission Meeting
Held November 24, 2025

Please Print

1. RICK WOODYARD
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The County Commission of Wood County

No. 1 Court Square, Suite 203 Parkersburg, West Virginia 26101
(304) 424-1984



DAVID BLAIR COUCH
President

ROBERT K. TEBAY
Commissioner

JAMES E. COLOMBO
Commissioner

PUBLIC COMMENT PORTION OF WOOD COUNTY COMMISSION MEETINGS

SIGN-IN SHEET

3 MINUTES PER PERSON

NOVEMBER 24, 2025

PLEASE PRINT NAME	ADDRESS

NOVEMBER 24, 2025

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

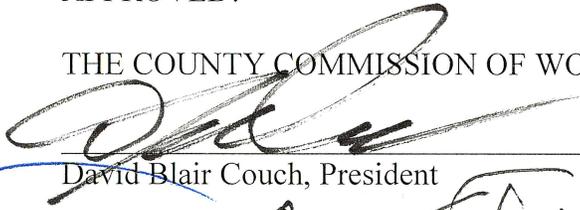
IN RE: THE COUNTY COMMISSION ORDERED THAT THE COUNTY COURTHOUSE AND ITS OFFICES WILL BE CLOSED AT NOON ON NOVEMBER 26, 2025 IN OBSERVANCE OF THE THANKSGIVING HOLIDAY.

ORDER

Governor Patrick Morrisey has declared Wednesday, November 26, 2025 as a half day off for State employees without charge against accrued annual leave; therefore, it is hereby ORDERED that the Courthouse and its offices will be closed at Noon on this date in observance of the Thanksgiving Holiday. Doing so is not intended to create and should not be construed in any manner as creating a legal holiday within the meaning of the West Virginia Code. Accordingly, this action should not be construed as creating a legal holiday that affects the Civil Service, State or County employees, it is simply a day off. County employees that work on this day during the scheduled time off will receive equal comp time off.

APPROVED:

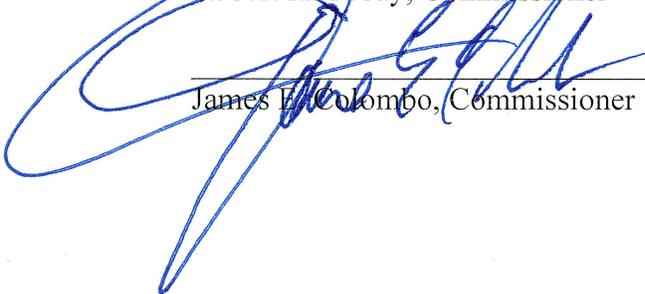
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/3209

Wood County
Joe Gonzalez, Clerk
Instrument 88369475
11/24/2025 @ 12:28:16 PM
COUNTY COMMISSION ORDER
BOOK 60 @ Page 330
Pages Recorded 1

NOVEMBER 24, 2025

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION OPENED SEALED BIDS FOR
SUBCOMPACT VEHICLES FOR THE WOOD COUNTY
SHERIFF'S DEPARTMENT.

ORDER

On this date, the County Commission of Wood County, at 10:10 A.M., did hereby open sealed bids for subcompact vehicles for the Wood County Sheriff's Department. Said sealed bids were received pursuant to a Legal Notice appearing in the Parkersburg News and Sentinel on November 7 and November 14, 2025. The sealed bids were received from the following:

Whiteside of St. Clairsville, Inc.
50714 National Road E.
St. Clairsville, OH 43950
Bid Price - \$33,522.00 each

Mid-State Chevrolet
26 Days Drive
Sutton, WV 26601
Bid Price - \$30,697.20 each

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, did RECEIVE said bid for review.

APPROVED:

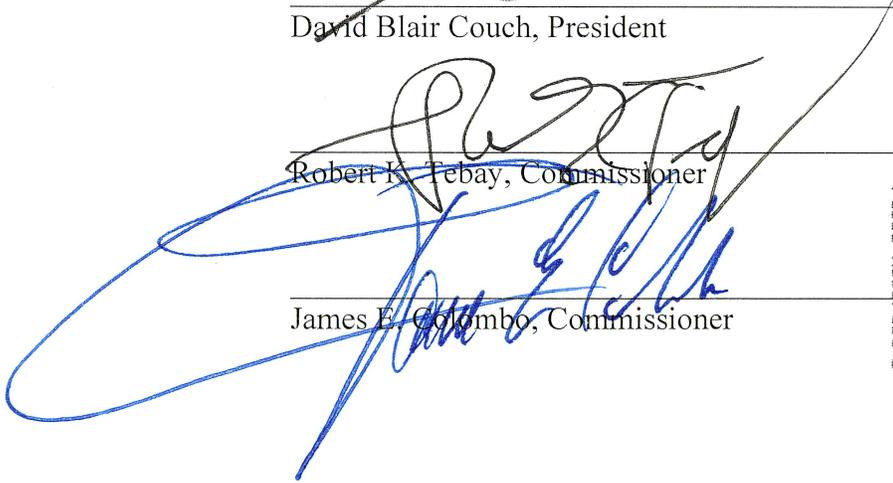
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

Wood County
Joe Gonzales, Clerk
Instrument 88368470
11/24/2025 @ 12:19:54 PM
COUNTY COMMISSION ORDER
Book 80 @ Page 328
Pages Rec'd 1

NOVEMBER 24, 2025

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION OPENED SEALED BIDS FOR
VEHICLES FOR THE WOOD COUNTY SHERIFF'S
DEPARTMENT.

ORDER

On this date, the County Commission of Wood County, at 10:15 A.M., did hereby open sealed bids for vehicles for the Wood County Sheriff's Department. Sealed bids were received pursuant to a Legal Notice appearing in the Parkersburg News and Sentinel on November 7 and November 14, 2025. The sealed bids were received from the following:

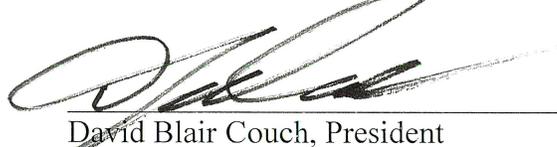
Whiteside of St. Clairsville, Inc.
50714 National Road E.
St. Clairsville, OH 43950
Bid Price - \$58,990.00 each

Northside Motorcar Co.
812 Northside Drive
Summersville, WV 26651
Bid Price - \$41,058.00 each

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, did RECEIVE said bid for review.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

Wood County
JOE GONZALES, CLERK
Instrument 88368472
11/24/2025 @ 12:21:53 PM
COUNTY COMMISSION ORDER
Book 80 @ Page 329
Pages Recorded 1

NOVEMBER 24, 2025

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA.

IN RE: THE WOOD COUNTY COMMISSION OPEN SEALED BIDS FOR DEMOLITION OF A STRUCTURE LOCATED AT 4405 SAYRE AVE, PARKERSBURG, WV 26104.

ORDER

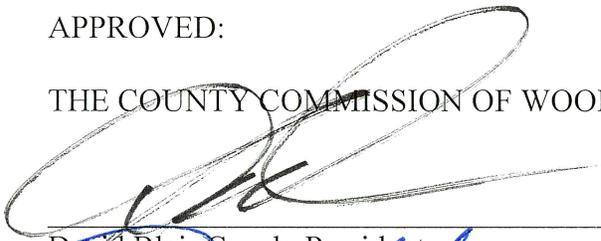
On this date, the County Commission of Wood County, at 10:00 a.m., did hereby AUTHORIZE the opening of sealed bids for demolition of a structure located at 4405 Sayre Ave, Parkersburg, WV 26104. Sealed bids were received according to a Legal Notice appearing in the Parkersburg News and Sentinel on November 7th and November 14th. Sealed Bids were received from the following:

- | | |
|---|---|
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2607 Beverly Street, Parkersburg, WV 26101
Bid Price - \$15,500.00 | 4. Aster Oilfield Services Inc.
206 East 22 nd Street Bellaire, OH 43906
Bid Price – \$10,500.00 |
| 2. Asphalt Maintenance Solutions LLC
4006 Berlin Rd Weston, WV 26452
Bid Price – \$47,936.00 | 5. J.C. Bosley Construction Inc
1 Bosley Ave, Parkersburg, WV 26101
Bid Price – \$19,400.00 |
| 3. Empire Builder Inc
101 Empire Lake Drive, Parkersburg, WV 26101
Bid Price – \$9,500.00 | |

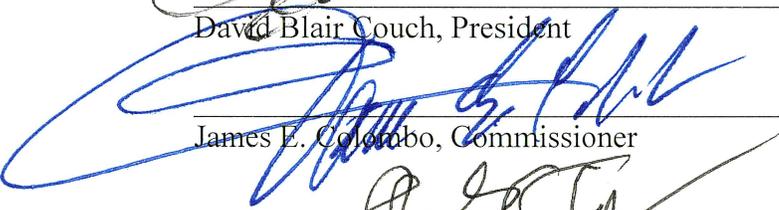
The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Columbo, and made unanimous by Robert K. Tebay, did hereby RECEIVE said bids for review.

APPROVED:

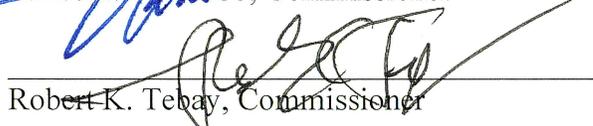
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



James E. Columbo, Commissioner



Robert K. Tebay, Commissioner

Wood County
Joe Gonzalez, Clerk
Instrument 80368495
11/24/2025 @ 01:17:13 PM
COUNTY COMMISSION ORDER
BOOK 80 @ Page 331
Pages Recorded 1

NOVEMBER 24, 2025

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED A FUND
ADVANCEMENT FOR THE WOOD COUNTY SHERIFF'S
DEPARTMENT.

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by James E. Colombo, did hereby AUTHORIZE a fund advancement in the amount of twenty-eight thousand dollars (\$28,000.00) to the Wood County Sheriff's Department to purchase new service weapons.

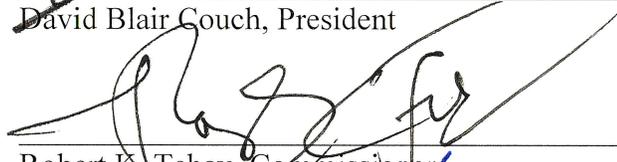
Said advancement is to be replaced by the Sheriff's Department upon the sale of their current duty weapons.

APPROVED:

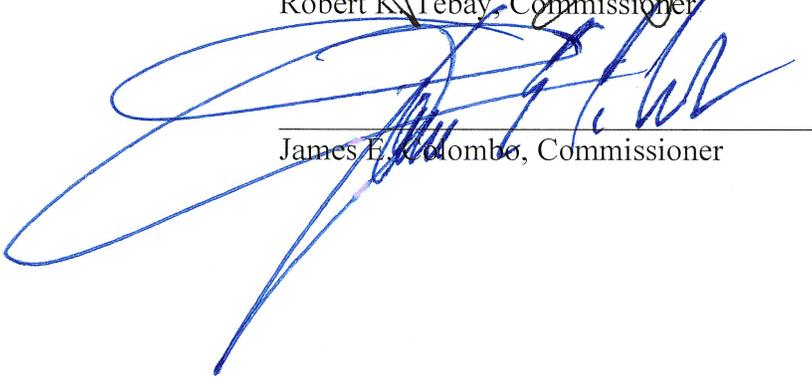
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



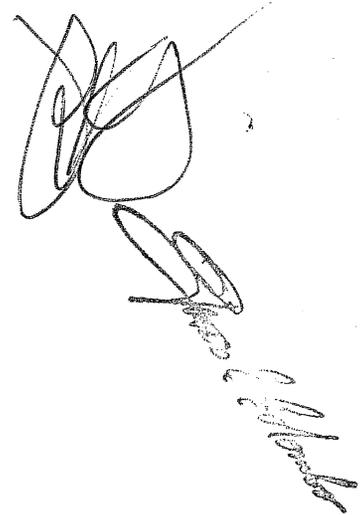
James E. Colombo, Commissioner

A/3212

Wood County
Joe Gonzales, Clerk
Instrument 08368468
11/24/2025 @ 12:18:03 PM
COUNTY COMMISSION ORDER
Book 80 @ Page 327
Pages Recorded 1

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
5974	DOMINIONH	HOPE GAS INC.	REGULAR	11/19/2025	541.32	
5975	MONPOWER	MON POWER	REGULAR	11/19/2025	11,169.01	
180765	P-LIBRARY	PARKERSBURG & WOOD COUNTY PUBLIC LIBRARY	REGULAR	11/19/2025	51,043.47	
GENERAL FUND Bank Id 101 Totals					62,753.80	
Report Totals					62,753.80	



Robert C. Hester