

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

NO. 1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
MONDAY, JANUARY 5, 2026

PRESENT: DAVID BLAIR COUCH, PRESIDENT
JAMES E. COLOMBO, COMMISSIONER

ABSENT: ROBERT K. TEBAY, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion made by David Blair Couch, seconded by James E. Colombo and passed, approved the minutes of December 8, 2025.

Brayden Modesitt took his oath of office as a Deputy Sheriff.

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M., there were no public comments.

At 9:34 A.M., in Room 203, of the Wood County Courthouse, Parkersburg, West Virginia, upon motion of David Blair Couch, seconded by James E. Colombo and passed upon prior adjournment of the regular session, convened in EXECUTIVE SESSION upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Section 4, as amended. James E. Colombo and David Blair Couch, County Commissioners, met with Marty Seufer, County Administrator; Pat

LeFebure, Prosecuting Attorney; and Joe Gonzales, County Clerk. All those present proceeded to discuss the matter for which the said EXECUTIVE SESSION was held, regarding personnel. The Commission, having concluded said discussion, the said EXECUTIVE SESSION adjourned at 9:47 A.M. (Order C/287)

Upon a motion made by James E. Colombo, seconded by David Blair Couch and passed, the County Commission of Wood County did hereby ORDER that the President for the calendar year 2026 will be David Blair Couch.

Upon a motion made by David Blair Couch, seconded by James E. Colombo and passed, the County Commission of Wood County did hereby ORDER that the President Pro Tem for the calendar year 2026 will be James E. Colombo.

Upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, it is hereby agreed that the Commission terms are to be held on Mondays and Thursdays from 9:30 A.M. until finished; with the third Thursday of the month for Probate, with the prosecuting attorney present if possible.

Upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, the County Commission did hereby Order that all Special and Emergency Meetings held before the County Commission of Wood County will be in accordance with Chapter 7, Article 1, Section 2 of the West Virginia Code.

The agenda for all regularly scheduled meetings held before the County Commission of Wood County on their regularly scheduled meeting days will be available to the public by posting

on the doors of the Wood County Courthouse, in the Office of the County Administrator and on the Internet at woodcountywv.com.

Upon a motion made by James E. Colombo, seconded by Robert K. Tebay, and made unanimous by David Blair Couch, the County Commission President, David Blair Couch, made the following appointments to the various committees:

DOWNTOWN PKB – DAVID BLAIR COUCH

ENHANCED 911 COMMUNICATIONS ADVISORY BOARD – JAMES E. COLOMBO

LOCAL EMERGENCY PLANNING COMMITTEE (LEPC) – JAMES E. COLOMBO,
ROBERT K. TEBAY & DAVID BLAIR COUCH

MID-OHIO VALLEY BOARD OF HEALTH – DAVID BLAIR COUCH

MID-OHIO VALLEY REGIONAL COUNCIL – ROBERT K. TEBAY

PARKERSBURG-WOOD COUNTY VISITORS AND CONVENTION BUREAU – DAVID
BLAIR COUCH

WEST VIRGINIA EXTENSION SERVICE COMMITTEE – ROBERT K. TEBAY

WOOD COUNTY AIRPORT AUTHORITY – ROBERT K. TEBAY

WOOD COUNTY COMMISSION ON CRIME, DELINQUENCY AND CORRECTION –
ROBERT K. TEBAY, JAMES E. COLOMBO & DAVID BLAIR COUCH

WOOD COUNTY COMMUNITY CORRECTIONS BOARD – DAVID BLAIR COUCH

WOOD COUNTY DEVELOPMENT AUTHORITY – ROBERT K. TEBAY

WOOD COUNTY FIRE SERVICE BOARD – JAMES E. COLOMBO

WOOD COUNTY PARKS & RECREATION COMMISSION (MOUNTWOOD PARK) –
DAVID BLAIR COUCH

WOOD COUNTY PLANNING COMMISSION – JAMES E. COLOMBO

WOOD COUNTY RECREATION COMMISSION – JAMES E. COLOMBO

WOOD-WASHINGTON-WIRT INTERSTATE PLANNING COMMISSION - JAMES E. COLOMBO

WORK FORCE INVESTMENT ACT – ROBERT K. TEBAY

The County Commission of Wood County, by Order duly recorded in the official records of the County Commission and pursuant to the Code of West Virginia, 1931, as amended, has created numerous boards, commissions and/or committees, and in which they hereby make appointments of members to such boards, commissions and/or committees. Therefore, the County Commission requests that a member of the following boards, commissions, and/or committees deliver meeting minutes to the County Commission, during regular session, and give a brief update at that time.

Mid-Ohio Valley Board of Health
Parkersburg/Wood County Visitors & Convention Bureau (quarterly)
Wood County Building Commission (if meeting is called)
Wood County Parks and Recreation Commission (quarterly)
Wood County Solid Waste Authority (quarterly)
Wood County Development Authority

(Order A/3228)

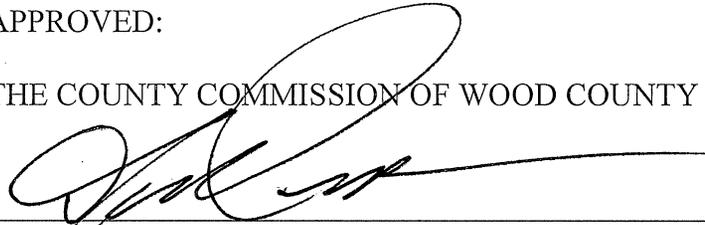
Having no further scheduled appointments or business to attend to, the County Commission adjourned at 10:17 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

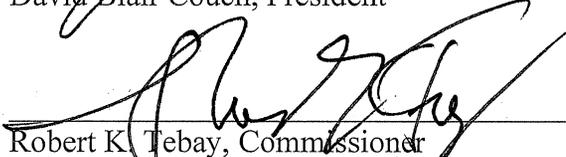
C/287, A/228

APPROVED:

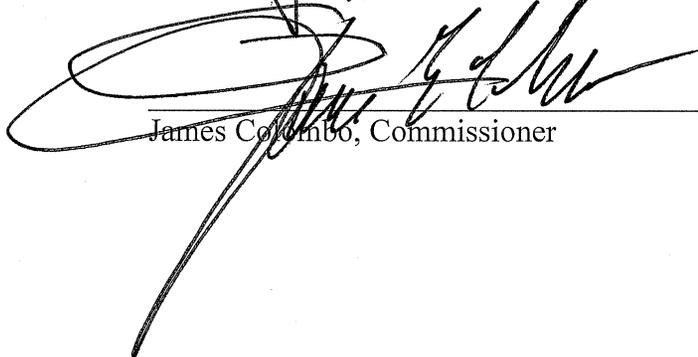
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James Colombo, Commissioner



Wood County Commission
Agenda

January 5, 2026
1 Court Square Suite 203
Parkersburg, WV 26101

9:30 A.M.	Public Comment	
9:45 A.M.	First of Year County Commission Order	
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

Wood County Commission Meeting
Held January 5, 2026

Please Print

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The County Commission of Wood County

No. 1 Court Square, Suite 203 Parkersburg, West Virginia 26101
(304) 424-1984



DAVID BLAIR COUCH
President

ROBERT K. TEBAY
Commissioner

JAMES E. COLOMBO
Commissioner

PUBLIC COMMENT PORTION OF WOOD COUNTY COMMISSION MEETINGS

SIGN-IN SHEET

3 MINUTES PER PERSON

January 5, 2026

PLEASE PRINT NAME	ADDRESS

JANUARY 5, 2026

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

ORDER

IN RE: PRESIDENT OF THE COUNTY COMMISSION - DAVID BLAIR COUCH
(2026)

Upon a motion made by James E. Colombo, seconded by David Blair Couch and passed, the County Commission of Wood County did hereby ORDER that the President for the calendar year 2026 will be David Blair Couch.

IN RE: PRESIDENT PRO TEM OF THE WOOD COUNTY COMMISSION –
JAMES E. COLOMBO (2026)

Upon a motion made by David Blair Couch, seconded by James E. Colombo and passed, the County Commission of Wood County did hereby ORDER that the President Pro Tem for the calendar year 2026 will be James E. Colombo.

IN RE: COURT TERMS AND HOURS OF THE WOOD COUNTY COMMISSION
(2026)

Upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, it is hereby agreed that the Commission terms are to be held on Mondays and Thursdays from 9:30 A.M. until finished; with the third Thursday of the month for Probate, with the prosecuting attorney present if possible.

IN RE: SPECIAL MEETINGS AND EMERGENCY MEETINGS

Upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, the County Commission did hereby Order that all Special and Emergency Meetings held before the County Commission of Wood County will be in accordance with Chapter 7, Article 1, Section 2 of the West Virginia Code.

IN RE: AGENDA

The agenda for all regularly scheduled meetings held before the County Commission of Wood County on their regularly scheduled meeting days will be available to the public by posting on the doors of the Wood County Courthouse, in the Office of the County Administrator and on the Internet at woodcountywv.com.

IN RE: APPOINTMENTS TO VARIOUS COMMITTEES

Upon a motion made by James E. Colombo, seconded by Robert K. Tebay, and made unanimous by David Blair Couch, the County Commission President, David Blair Couch, made the following appointments to the various committees:

DOWNTOWN PKB – DAVID BLAIR COUCH

ENHANCED 911 COMMUNICATIONS ADVISORY BOARD – JAMES E. COLOMBO

LOCAL EMERGENCY PLANNING COMMITTEE (LEPC) – JAMES E. COLOMBO,
ROBERT K. TEBAY & DAVID BLAIR COUCH

MID-OHIO VALLEY BOARD OF HEALTH – DAVID BLAIR COUCH

MID-OHIO VALLEY REGIONAL COUNCIL – ROBERT K. TEBAY

PARKERSBURG-WOOD COUNTY VISITORS AND CONVENTION BUREAU – DAVID
BLAIR COUCH

WEST VIRGINIA EXTENSION SERVICE COMMITTEE – ROBERT K. TEBAY

WOOD COUNTY AIRPORT AUTHORITY – ROBERT K. TEBAY

WOOD COUNTY COMMISSION ON CRIME, DELINQUENCY AND CORRECTION –
ROBERT K. TEBAY, JAMES E. COLOMBO & DAVID BLAIR COUCH

WOOD COUNTY COMMUNITY CORRECTIONS BOARD – DAVID BLAIR COUCH

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DAVID BLAIR COUCH

WOOD COUNTY PLANNING COMMISSION – JAMES E. COLOMBO

WOOD COUNTY RECREATION COMMISSION – JAMES E. COLOMBO

WOOD-WASHINGTON-WIRT INTERSTATE PLANNING COMMISSION - JAMES E.
COLOMBO

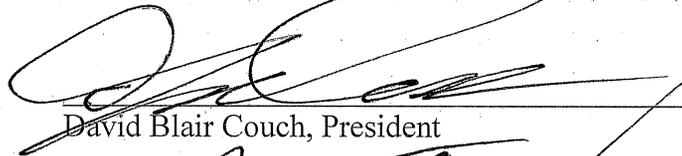
WORK FORCE INVESTMENT ACT – ROBERT K. TEBAY

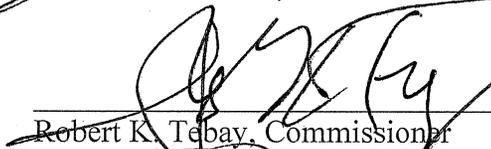
The County Commission of Wood County, by Order duly recorded in the official records of the County Commission and pursuant to the Code of West Virginia, 1931, as amended, has created numerous boards, commissions and/or committees, and in which they hereby make appointments of members to such boards, commissions and/or committees. Therefore, the County Commission requests that a member of the following boards, commissions, and/or committees deliver meeting minutes to the County Commission, during regular session, and give a brief update at that time.

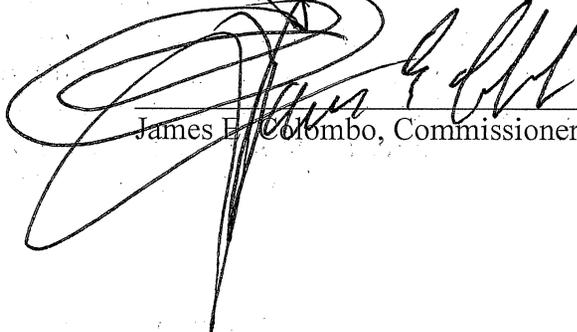
- Mid-Ohio Valley Board of Health
- Parkersburg/Wood County Visitors & Convention Bureau (quarterly)
- Wood County Building Commission (if meeting is called)
- Wood County Parks and Recreation Commission (quarterly)
- Wood County Solid Waste Authority (quarterly)
- Wood County Development Authority

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


David Blair Couch, President


Robert K. Tebay, Commissioner


James E. Colombo, Commissioner

Wood County
JOE GONZALES, CLERK
INSTRUMENT 88370555
01/05/2026 @ 02:31:20 PM
COUNTY COMMISSION ORDER
BOOK 80 @ Page 376
Pages Recorded 3

JANUARY 5, 2026

EXECUTIVE SESSION OF THE WOOD COUNTY COMMISSION

This 5th day of January, 2025, at 9:34 o'clock A.M., in Room 203, of the Wood County Courthouse, Parkersburg, West Virginia, upon motion of David Blair Couch, seconded by James E. Colombo and passed upon prior adjournment of the regular session, convened in EXECUTIVE SESSION upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Section 4, as amended.

WHEREUPON, the said James E. Colombo and David Blair Couch, County Commissioners met with Marty Seufer, County Administrator, Pat LeFebure, Prosecuting Attorney, and Joe Gonzales, County Clerk.

All those present proceeded to discuss the matter for which the said EXECUTIVE SESSION was had, regarding personnel.

The Commission having concluded said discussion, the said EXECUTIVE SESSION adjourned at 9:47 o'clock A.M.

APPROVED:

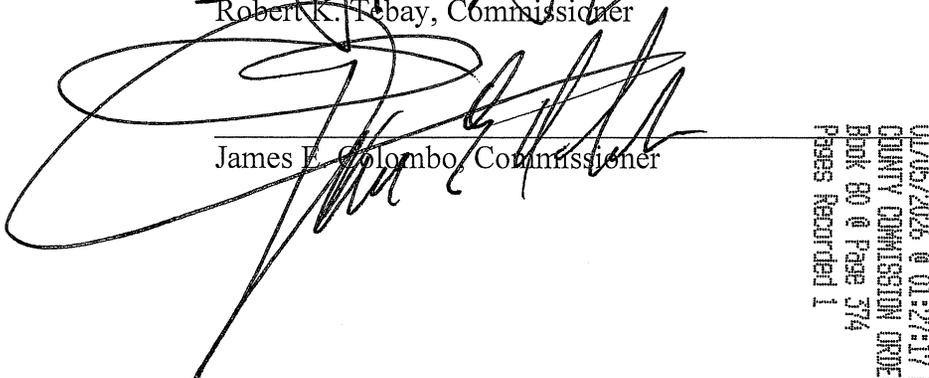
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

CW/287

Wood County
Joe Gonzales, Clerk
Instrument 88370315
01/05/2026 @ 01:27:17 PM
COUNTY COMMISSION ORDER
Book 80 @ Page 374
Pages Recorded 1

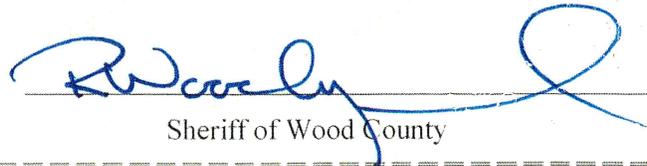
STATE OF WEST VIRGINIA
COUNTY OF WOOD }

TO -WIT:

I, Brayden M. Modesitt do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of Deputy Sheriff for the Wood County Sheriff in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.



Subscribed and sworn to, before the County Commission of Wood County, West Virginia, this 5 day of January, 2026.



Sheriff of Wood County

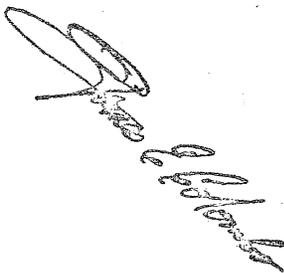
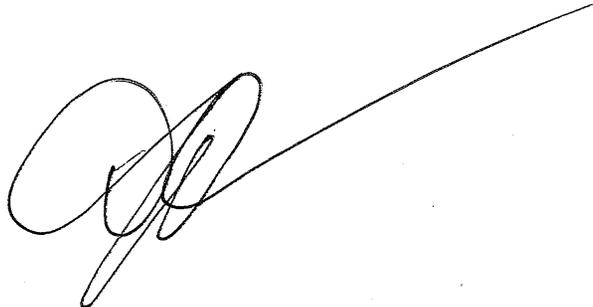
Wood County
Joe Gonzales, Clerk
Instrument 88369903
01/05/2026 @ 01:11:21 PM
COUNTY COMMISSION ORDER
BOOK 80 @ Page 372
Pages Recorded 1

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
716	RF TECHNOLOGY	RF TECHNOLOGY AMERICAS RFTA	REGULAR	12/29/2025	26,614.66	

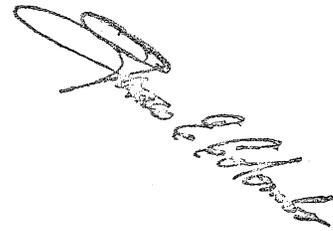
CAPITAL RESERVE Bank Id 247 Totals 26,614.66

Report Totals 178,508.88



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
9358	OPTIMUMB	OPTIMUM BUSINESS	REGULAR	12/29/2025	907.09	
9359	WCC	WOOD COUNTY COMMISSION	REGULAR	12/29/2025	1,725.00	
9360	WVDTL	WV DRUG TESTING LABORATORIES. INC	REGULAR	12/29/2025	1,105.00	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals					<u>3,737.09</u>	



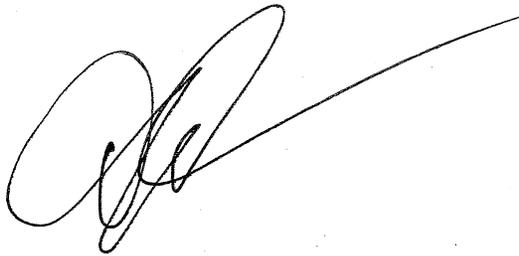
Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
4441	ATLANTIC ES	ATLANTIC EMERGENCY SOLUTIONS	REGULAR	12/29/2025	2,340.00	
4442	CAS CABLE	CAS CABLE	REGULAR	12/29/2025	418.40	
4443	CLIA	CLIA LABORATORY PROGRAM	REGULAR	12/29/2025	248.00	
4444	DOMINIONH	HOPE GAS INC.	REGULAR	12/29/2025	214.13	
4445	FLEETPRIDE	FLEETPRIDE	REGULAR	12/29/2025	84.56	
4446	FRONTIER	FRONTIER	REGULAR	12/29/2025	110.26	
4447	LUBECKPSD	LUBECK PUBLIC SERVICE DISTRICT	REGULAR	12/29/2025	350.56	
4448	LUBECKVFD	LUBECK VOLUNTEER FIRE DEPARTMENT	REGULAR	12/29/2025	258.38	
4449	MAHONE TI	ZIEGLER TIRE & SUPPLY	REGULAR	12/29/2025	1,421.14	
4450	MONPOWER	MON POWER	REGULAR	12/29/2025	83.47	
4451	WVU	WEST VIRGINIA UNIVERSITY	REGULAR	12/29/2025	600.00	
FIRE SERVICE FEE Bank Id 120 Totals					6,128.90	




Check Register Report for Wood County Commission

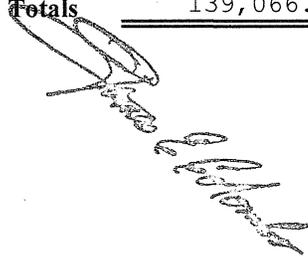
Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
9487	DEPTOFADMIN	OHIO TREASURER OF STATE	REGULAR	12/29/2025	900.00	
9488	SHIRT	SHIRT FACTORY	REGULAR	12/29/2025	2,062.00	
E-911 FUND Bank Id 107 Totals					<u>2,962.00</u>	



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
6014	LOWES	LOWE'S COMPANIES, INC.	REGULAR	12/29/2025	1,482.01	
180915	CLAYMAN	CLAYMAN & ASSOCIATES	REGULAR	12/29/2025	2,500.00	
180916	CULLIGANQUEN	CULLIGAN QUENCH	REGULAR	12/29/2025	129.00	
180917	DISH	DISH NETWORK	REGULAR	12/29/2025	139.08	
180918	FRIDTRAV	FRIDENSTINE TRAVIS LEE	REGULAR	12/29/2025	8.01	
180919	MURRAY	MURRAY SHEET METAL	REGULAR	12/29/2025	66,800.00	
180920	NOLANS	NOLAN'S SERVICES LLC	REGULAR	12/29/2025	9,798.00	
180921	SHERWIN-W	SHERWIN-WILLIAMS PAINT	REGULAR	12/29/2025	29.97	
180922	SOUTHERNPA	SOUTHERN PARKING	REGULAR	12/29/2025	1,680.00	
180923	STJOSEPHLANDI	ST. JOSEPH HEALTH CENTER LLC	REGULAR	12/29/2025	18,662.25	
180924	SWC	SHERIFF OF WOOD COUNTY	REGULAR	12/29/2025	36,583.63	
180925	UNION WIL	UNION WILLIAMS PSD	REGULAR	12/29/2025	184.32	
180926	WATERBOY	WATERBOY LLC	REGULAR	12/29/2025	30.00	
180927	WEBESYDN	WEBER SYDNEY	REGULAR	12/29/2025	223.94	
180928	WOODJONN	JONNIE WOODS II	REGULAR	12/29/2025	500.02	
180929	WVUMED	WVUHS CLIENT COMPANY BILLING	REGULAR	12/29/2025	316.00	

GENERAL FUND Bank Id 101 Totals 139,066.23

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
6008	CHILD	CHILD SUPPORT ENF DIV	REGULAR	12/30/2025	659.83	
6009	EMPOWER	EMPOWER RETIREMENT	REGULAR	12/30/2025	115.00	
6010	IRS-PAY	DEPARTMENT OF TREASURY	REGULAR	12/30/2025	110,037.41	
6011	NRS	NATIONWIDE RETIREMENT SOLUTIONS	REGULAR	12/30/2025	2,144.00	
6012	OH ST TX	TREASURER OF STATE OF OHIO	REGULAR	12/30/2025	2,090.20	
6013	WV ST TX	WV STATE TAX COMM-INCOME	REGULAR	12/30/2025	28,232.54	
6015	DENTAL	UNITED CONCORDIA COMPANIES. INC.	HAND	12/30/2025	1,956.24	
6016	DENTAL	UNITED CONCORDIA COMPANIES. INC.	HAND	12/30/2025	1,247.43	
6017	DENTAL	UNITED CONCORDIA COMPANIES. INC.	HAND	12/30/2025	2,814.35	
6018	HEALTH	HIGHMARK WEST VIRGINIA	HAND	12/30/2025	13,928.76	
6019	HEALTH	HIGHMARK WEST VIRGINIA	HAND	12/30/2025	20,601.61	
6020	HEALTH	HIGHMARK WEST VIRGINIA	HAND	12/30/2025	11,505.05	
180930	AMERICAN	AFLAC	REGULAR	12/30/2025	41.54	
180931	WASHINGTONH	WASHINGTON NATIONAL INSURANCE CO.	REGULAR	12/30/2025	613.30	
180932	WESTERNSO	WESTERN & SOUTHERN LIFE	REGULAR	12/30/2025	30.80	
180933	COPFEE	CITY OF PARKERSBURG	REGULAR	12/30/2025	5,859.02	

PAYROLL FUND Bank Id 101 Totals

201,877.08

Report Totals

201,877.08