

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

NO. 1 COURT SQUARE, SUITE 203  
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD  
MONDAY, FEBRUARY 23, 2026

PRESENT: DAVID BLAIR COUCH, PRESIDENT  
ROBERT K. TEBAY, COMMISSIONER  
JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

**AGENDA AND DISCUSSION ITEMS**

At 9:39 A.M., there were no public comments.

At 9:40 A.M., the County Commission approved the hiring of Nicole Kenny as a Legal Secretary for the Prosecutor's Office.

At 9:45 A.M., Doug Hess from the ARC met with the County Commission to request that they consider a proclamation declaring March 2026 as Developmental Disabilities Awareness Month. The said Proclamation is attached to these minutes and shall be made a part thereof.

At 10:00 a.m., the County Commission authorized the opening of sealed bids for demolition of a structure located at 96 Cedar Lane Mineral Wells WV 26150. Sealed bids were received according to a Legal Notice appearing in the Parkersburg News and Sentinel on February 3rd and February 9<sup>th</sup>, 2026. Sealed Bids were received from the following:

1. Tim Graham Excavating LLC  
2607 Beverly Street, Parkersburg, WV 26101  
Bid Price - \$2,500.00

2. J.C. Bosley Construction Inc  
1 Bosley Ave, Parkersburg, WV 26101  
Bid Price - \$6,100.00

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Columbo, and made unanimous by Robert K. Tebay, did hereby RECEIVE said bids for review. (Order L/18)

At 10:05 a.m., the County Commission authorized the opening of sealed bids for demolition of structures located at 6372 Volcano Road, Walker WV 26180. Sealed bids were received according to a Legal Notice appearing in the Parkersburg News and Sentinel on February 3rd and February 9<sup>th</sup>, 2026. Sealed Bids were received from the following:

2. Tim Graham Excavating LLC  
2607 Beverly Street, Parkersburg, WV 26101  
Bid Price - \$8,000.00

2. J.C. Bosley Construction Inc  
1 Bosley Ave, Parkersburg, WV 26101  
Bid Price - \$11,700.00

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Columbo, and made unanimous by Robert K. Tebay, did hereby RECEIVE said bids for review. (Order L/19)

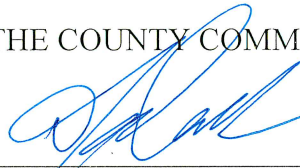
Having no further scheduled appointments or business to attend to, the County Commission adjourned at 10:23 A.M.

**ORDERS APPROVED AND ATTACHED TO THESE MINUTES**

L/18, L/19

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



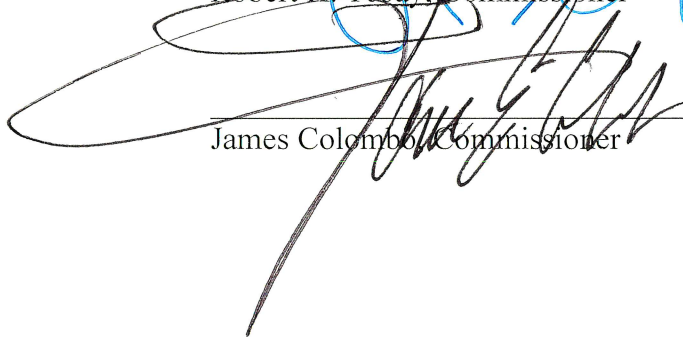
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David Blair Couch, President



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Robert K. Tebays, Commissioner



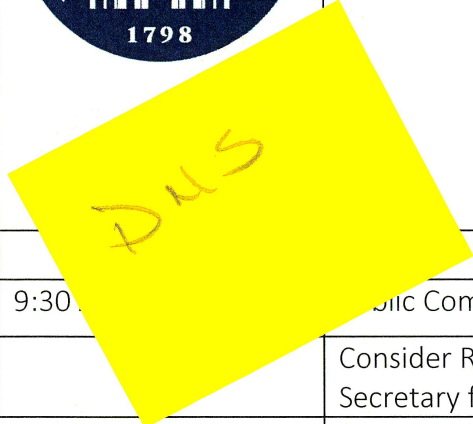
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James Colombo, Commissioner



# Wood County Commission Agenda

February 23, 2026 | 9:30 A.M.  
1 Court Square, Suite 203  
Parkersburg, WV 26101



9:30	Public Comment	
	Consider Request to Hire Nicole Kenny as a Legal Secretary for the Prosecutor’s Office - \$43,000.00/yr.	Doug Hess, The ARC
9:45 A.M.	Consider adopting a Developmental Disabilities Awareness Month Proclamation	
10:00 A.M.	Bid Opening – Demolition and cleanup of property located at 96 Cedar Lane, Mineral Wells, WV	
10:05 A.M.	Bid Opening – Demolition and cleanup of property located at 6372 Volcano Road, Walker, WV	
	Administrator’s Report	Marty Seufer, County Administrator
	County Commission Reports	

**Discussion, Review, and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached**

**Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days before the meeting**

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, impropers and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

Updates on Board and Commissions, if needed:

Mid-Ohio Valley Health Department  
Mid-Ohio Valley Regional Council  
Parkersburg/Wood County Visitors & Convention Bureau  
Parks & Recreation Commission (Mountwood Park)  
Wood County Community Corrections  
Wood County Solid Waste Authority  
WVU Extension Service Committee  
Wood County Airport Authority  
Wood County Commission on Crime, Delinquency & Correction  
Wood County Development Authority  
Wood County Recreation Commission  
Work Force Investment Act Board  
Downtown Task Force  
E-911 Communications Advisory Board  
Mid-Ohio Valley Regional Airport Committee  
Wood County Local Emergency Planning Committee  
Wood County Planning Commission  
Wood-Washington-Wirt Interstate Planning Commission

Wood County Commission Meeting  
Held February 23, 2026

**Please Print**

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# The County Commission of Wood County

No. 1 Court Square, Suite 203 Parkersburg, West Virginia 26101  
(304) 424-1984



**DAVID BLAIR COUCH**  
President

**ROBERT K. TEBAY**  
Commissioner

**JAMES E. COLOMBO**  
Commissioner

## PUBLIC COMMENT PORTION OF WOOD COUNTY COMMISSION MEETINGS

### SIGN-IN SHEET

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**3 MINUTES PER PERSON**

**FEBRUARY 23, 2026**

PLEASE PRINT NAME	ADDRESS

FEBRUARY 23, 2026

**PROCLAMATION**

MARCH 2026 IS DEVELOPMENTAL DISABILITIES AWARENESS MONTH

Whereas, National Developmental Disabilities Awareness Month officially began in 1987 with a proclamation from President Reagan to help bring awareness and acceptance for people of every ability; and this year marks the 39<sup>th</sup> anniversary of that commitment; and

Whereas, we recognize and honor the families, caregivers, direct support professionals, and local organizations whose daily dedication makes true community inclusion possible right here in Wood County; and

Whereas, people with a developmental disability are of all racial, ethnic, educational, social, and economic backgrounds, and all are valued members of the Wood County community who contribute to and enrich the lives of those around them; and

Whereas, we believe in the right of every person with a developmental disability to make choices about their own life – where they live, where they work, how they worship and how they spend their time; and

Whereas, Wood County, West Virginia, is committed to being an inclusive community where people with and without disabilities are welcomed, respected and given every opportunity to participate fully in community life;

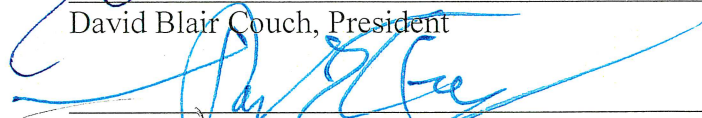
Therefore, we, the Wood County Commission, do hereby proclaim March 2026 as Developmental Disabilities Awareness Month and in doing so, call upon residents, employers, schools and community organizations in Wood County to observe this month with an appropriate programs and activities and to advance its important message that people with developmental disabilities are family, friends, neighbors, customers, voters and coworkers – and who, like all of us, may need support at different times in their lives, but deserve to live, work, worship and play just like everyone else.

APPROVED:

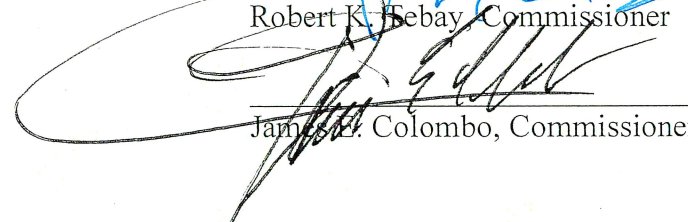
THE COUNTY COMMISSION OF WOOD COUNTY



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David Blair Couch, President



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Robert K. Hebay, Commissioner



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James M. Colombo, Commissioner

FEBRUARY 23, 2026

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE WOOD COUNTY COMMISSION OPEN SEALED BIDS FOR DEMOLITION OF STRUCTURES LOCATED 6372 VOLCANO ROAD, WALKER WV 26180.

**ORDER**

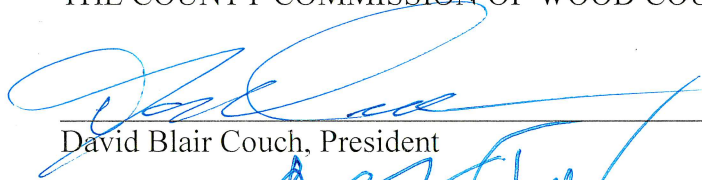
On this date, the County Commission of Wood County, at 10:05 a.m., did hereby AUTHORIZE the opening of sealed bids for demolition of structures located at 6372 Volcano Road, Walker WV 26180. Sealed bids were received according to a Legal Notice appearing in the Parkersburg News and Sentinel on February 3rd and February 9<sup>th</sup>, 2026. Sealed Bids were received from the following:

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The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Columbo, and made unanimous by Robert K. Tebay, did hereby RECEIVE said bids for review.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



James E. Colombo, Commissioner



Robert K. Tebay, Commissioner

L/019

Joe Gonzales, Clerk  
 Instrument 88373321  
 02/23/2026 @ 11:07:46 AM  
 COUNTY COMMISSION ORDER  
 Book 80 @ Page 448  
 Pages Recorded 1

Wood County

FEBRUARY 23, 2026

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE WOOD COUNTY COMMISSION OPEN SEALED BIDS FOR DEMOLITION OF A STRUCTURE LOCATED 96 CEDAR LANE, MINERAL WELLS WV 26150.

**ORDER**

On this date, the County Commission of Wood County, at 10:00 a.m., did hereby AUTHORIZE the opening of sealed bids for demolition of a structure located at 96 Cedar Lane Mineral Wells WV 26150. Sealed bids were received according to a Legal Notice appearing in the Parkersburg News and Sentinel on February 3rd and February 9<sup>th</sup>, 2026. Sealed Bids were received from the following:

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APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY




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David Blair Couch, President




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James E. Columbo, Commissioner




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Robert K. Tebay, Commissioner

L/018

Wood County  
 Joe Gonzales, Clerk  
 Instrument 88373335  
 02/23/2026 @ 11:47:48 AM  
 COUNTY COMMISSION ORDER  
 Book 80 @ Page 451  
 Pages Recorded 1

# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
6071	MOO	MUTUAL OF OMAHA	REGULAR	02/18/2026	8,603.38	
6072	DENTAL	UNITED CONCORDIA COMPANIES. INC.	HAND	02/18/2026	3,906.06	
6073	DENTAL	UNITED CONCORDIA COMPANIES. INC.	HAND	02/18/2026	1,545.02	
6074	DENTAL	UNITED CONCORDIA COMPANIES. INC.	HAND	02/18/2026	910.91	
6075	DENTAL	UNITED CONCORDIA COMPANIES. INC.	HAND	02/18/2026	946.17	
6076	HEALTH	HIGHMARK WEST VIRGINIA	HAND	02/18/2026	6,011.29	
6077	HEALTH	HIGHMARK WEST VIRGINIA	HAND	02/18/2026	3,709.73	
6078	HEALTH	HIGHMARK WEST VIRGINIA	HAND	02/18/2026	6,125.07	
6079	HEALTH	HIGHMARK WEST VIRGINIA	HAND	02/18/2026	7,397.21	
181137	NOLANS	NOLAN'S SERVICES LLC	REGULAR	02/19/2026	6,039.50	

**GENERAL FUND Bank Id 101 Totals**

45,194.34

*Handwritten signature and date: 2/20/2026*

*Handwritten signature*

# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
4518	AIRGAS USA	AIRGAS USA, LLC	REGULAR	02/19/2026	322.74	

FIRE SERVICE FEE Bank Id 120 Totals 322.74  
Report Totals 45,517.08

