

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

NO. 1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
MONDAY, MARCH 9, 2026

PRESENT: DAVID BLAIR COUCH, PRESIDENT
JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M., there were no public comments.

At 9:42 o'clock A.M., in Room 203, of the Wood County Courthouse, Parkersburg, West Virginia, upon motion of David Blair Couch, seconded by James Colombo and passed, County Commissioners, upon prior adjournment of the regular session, convened in EXECUTIVE SESSION upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Sections 4, as amended. WHEREUPON, the said James E. Colombo, David Blair Couch, County Commissioners, met with Marty Seufer, County Administrator and Pat Lefebure, Prosecuting Attorney. All those present proceeded to discuss the matter for which the said EXECUTIVE SESSION was held, regarding personnel matters. The Commission, having concluded said discussion, adjourned the Special Session at 9:47 o'clock A.M. (Order A/3266)

At 9:47 A.M., the County Commission of Wood County, upon a motion made by James E. Colombo, seconded by David Blair Couch and passed, did hereby APPOINT James E. Hamric, III

to fill the unexpired term of the Wood County Commission. The vacancy occurred due to the resignation of Robert K. Tebay. The said appointment is until the Primary Election to be held May 12, 2026. (Order A/3262)

At at 9:51 o'clock A.M., in Room 203, of the Wood County Courthouse, Parkersburg, West Virginia, upon motion of David Blair Couch, seconded by James Colombo and passed, County Commissioners, upon prior adjournment of the regular session, convened in EXECUTIVE SESSION upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Sections 4, as amended. WHEREUPON, the said James E. Colombo, David Blair Couch, County Commissioners, met with Marty Seufer, County Administrator and Pat Lefebure, Prosecuting Attorney. All those present proceeded to discuss the matter for which the said EXECUTIVE SESSION was held, regarding personnel matters. The Commission, having concluded said discussion, the EXECUTIVE SESSION adjourned at 10:02 o'clock A.M. (A/3265)

At 10:03 A.M., the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo, and passed, placed Terry Moore, Democrat, in nomination for reappointment to the Wood County Airport Authority. (Order A/3263)

At 10:05 A.M., Mikle Voshel, President of the Wood County Fire Board, met with the County Commission to update them on the Board.

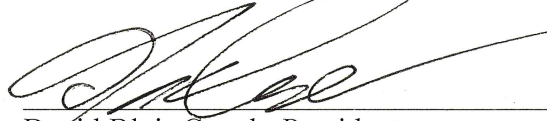
Having no further scheduled appointments or business to attend to, the County Commission adjourned at 10:25 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

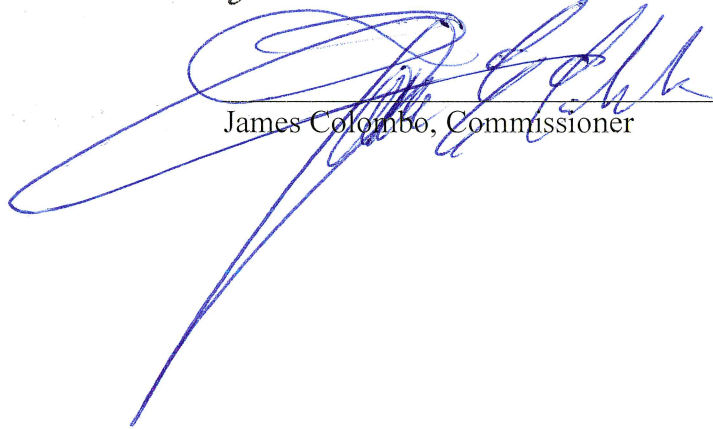
A/3262, A/3263, A3265, A/3266

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



James Colombo, Commissioner



Wood County Commission Agenda

March 9, 2026 | 9:30 A.M.
1 Court Square, Suite 203
Parkersburg, WV 26101

9:30 A.M.	Public Comment	
9:45 A.M.	Discuss and Consider appointment of County Commissioner for unexpired term	
	Consider putting Terry Moore in nomination for reappointment to the Wood County Airport Authority	
10:00 A.M.	Wood County Fire Board yearly update	Mike Voshel
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

Discussion, Review, and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days before the meeting

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

Updates on Board and Commissions, if needed:

Mid-Ohio Valley Health Department
Mid-Ohio Valley Regional Council
Parkersburg/Wood County Visitors & Convention Bureau
Parks & Recreation Commission (Mountwood Park)
Wood County Community Corrections
Wood County Solid Waste Authority
WVU Extension Service Committee
Wood County Airport Authority
Wood County Commission on Crime, Delinquency & Correction
Wood County Development Authority
Wood County Recreation Commission
Work Force Investment Act Board
Downtown Task Force
E-911 Communications Advisory Board
Mid-Ohio Valley Regional Airport Committee
Wood County Local Emergency Planning Committee
Wood County Planning Commission
Wood-Washington-Wirt Interstate Planning Commission

The County Commission of Wood County

No. 1 Court Square, Suite 203 Parkersburg, West Virginia 26101
(304) 424-1984



DAVID BLAIR COUCH
President

ROBERT K. TEBAY
Commissioner

JAMES E. COLOMBO
Commissioner

PUBLIC COMMENT PORTION OF WOOD COUNTY COMMISSION MEETINGS

SIGN-IN SHEET

3 MINUTES PER PERSON

MARCH 9, 2026

PLEASE PRINT NAME	ADDRESS

Wood County Commission Meeting
Held March 9, 2026

Please Print

1.	Michael Voshel	WOOD CO. Fire Board.
2.	Nicol Kern	WCPO
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		
13.		
14.		
15.		
16.		
17.		
18.		
19.		
20.		

MARCH 9, 2026

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY APPOINT JAMES E. HAMRIC, III TO FILL THE VACANCY OF WOOD COUNTY COMMISSIONER.

ORDER

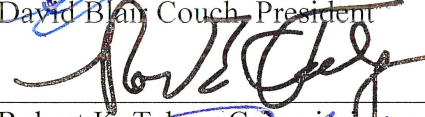
On this date, the County Commission of Wood County, upon a motion made by James E. Colombo, seconded by David Blair Couch and passed, did hereby APPOINT James E. Hamric, III to fill the unexpired term of the Wood County Commission. The vacancy occurred due to the resignation of Robert K. Tebay. The said appointment is until the Primary Election to be held May 12, 2026.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/3262

Wood County
Joe Gonzalez, Clerk
Instrument 88374631
03/09/2026 @ 12:01:09 PM
COUNTY COMMISSION ORDER
Book 80 @ Page 485
Pages Recorded 1

MARCH 9, 2026

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION PLACED TERRY MOORE IN
NOMINATION FOR REAPPOINTMENT TO THE WOOD
COUNTY AIRPORT AUTHORITY.

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo, and passed, placed Terry Moore, Democrat, in nomination for reappointment to the Wood County Airport Authority.

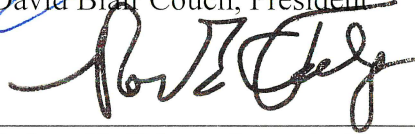
The new term will expire June 30, 2030.

APPROVED:

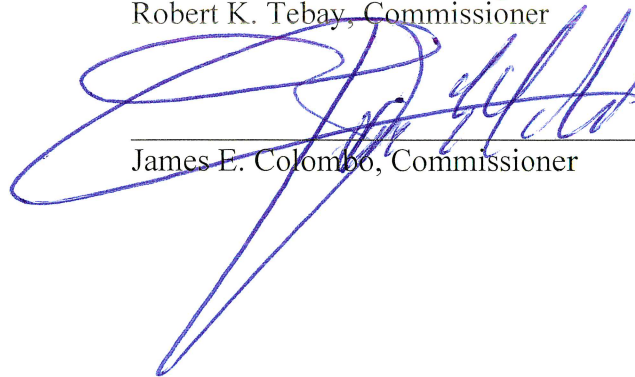
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/3263

Wood County
Joe Gonzales, Clerk
Instrument 88374634
03/09/2026 @ 12:16:47 PM
COUNTY COMMISSION ORDER
Book 80 @ Page 406
Pages Recorded 1

MARCH 9, 2026

EXECUTIVE SESSION OF THE WOOD COUNTY COMMISSION

This 9th day of March, 2026, at 9:51 o'clock A.M., in Room 203, of the Wood County Courthouse, Parkersburg, West Virginia, upon motion of David Blair Couch, seconded by James Colombo and passed, County Commissioners, upon prior adjournment of the regular session, convened in EXECUTIVE SESSION upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Sections 4, as amended:

WHEREUPON, the said James E. Colombo, David Blair Couch, County Commissioners, met with Marty Seufer, County Administrator and Pat Lefebure, Prosecuting Attorney.

All those present proceeded to discuss the matter for which the said EXECUTIVE SESSION was held, regarding personnel matters.

The Commission, having concluded said discussion, the EXECUTIVE SESSION adjourned at 10:02 o'clock A.M.

APPROVED:

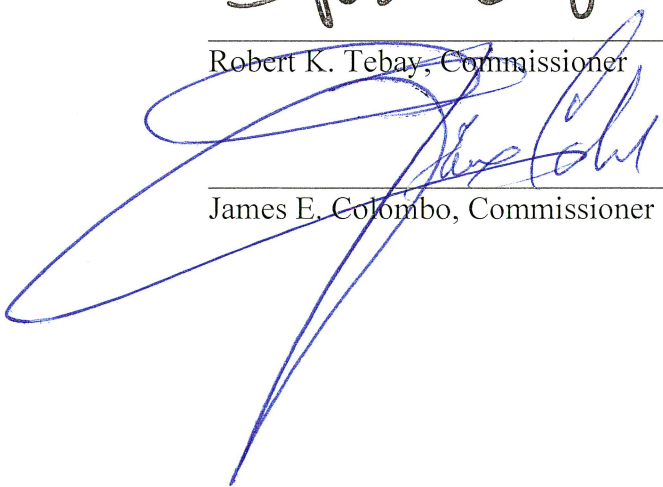
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/3265

Wood County
Joe Gonzales, Clerk
Instrument 88374884
03/09/2026 @ 04:18:30 PM
COUNTY COMMISSION ORDER
Book 80 @ Page 490
Pages Recorded 1

MARCH 9, 2026

EXECUTIVE SESSION OF THE WOOD COUNTY COMMISSION

This 9th day of March, 2026, at 9:42 o'clock A.M., in Room 203, of the Wood County Courthouse, Parkersburg, West Virginia, upon motion of David Blair Couch, seconded by James Colombo and passed, County Commissioners, upon prior adjournment of the regular session, convened in EXECUTIVE SESSION upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Sections 4, as amended:

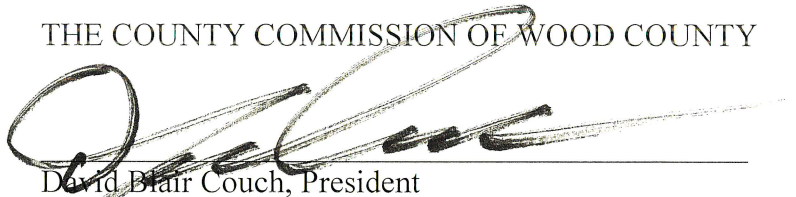
WHEREUPON, the said James E. Colombo, David Blair Couch, County Commissioners, met with Marty Seufer, County Administrator and Pat Lefebure, Prosecuting Attorney.

All those present proceeded to discuss the matter for which the said EXECUTIVE SESSION was held, regarding personnel matters.

The Commission, having concluded said discussion, the EXECUTIVE SESSION adjourned at 9:47 o'clock A.M.

APPROVED:

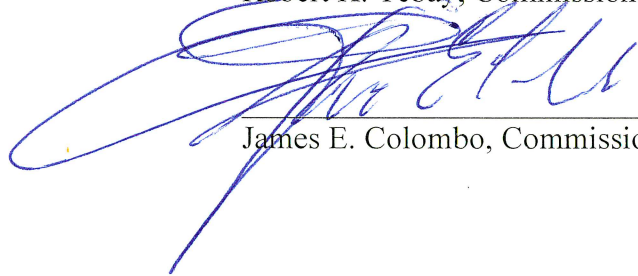
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner


A/3266

Wood County
Joe Bonzaies, Clerk
Instrument 88374883
03/09/2026 @ 04:15:46 PM
COUNTY COMMISSION ORDER
Book 80 @ Page 489
Pages Recorded 1

STATE OF WEST VIRGINIA
COUNTY OF WOOD }

TO -WIT:

I, Nicole Kenny, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of Legal Secretary in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.



Subscribed and sworn to, before the County Commission of Wood County, West Virginia, this 9th day of March 2024.



County Commission of Wood County

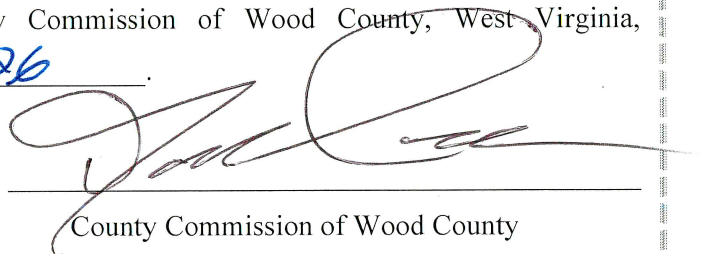
STATE OF WEST VIRGINIA
COUNTY OF WOOD }

TO -WIT:

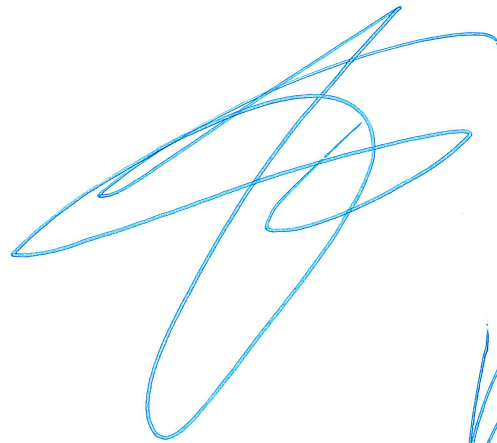
I, Marty Seufer, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of Director of the Wood County Planning Commission in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.



Subscribed and sworn to, before the County Commission of Wood County, West Virginia, this 3rd day of MARCH, 2026.



County Commission of Wood County

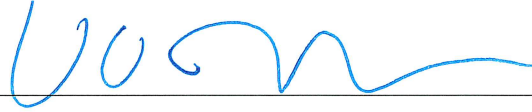


Wood County
Joe Gonzales, Clerk
Instrument 88374304
03/05/2026 @ 12:14:19 PM
COUNTY COMMISSION ORDER
Book 80 @ Page 460
Pages Recorded 1

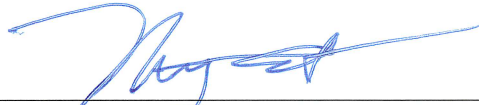
STATE OF WEST VIRGINIA
COUNTY OF WOOD }

TO -WIT:

I, Valerie J Doolittle of solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of Telecommunicator in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.



Subscribed and sworn to, before County Commission of Wood County, West Virginia, this 3rd day of MARCH 2021. 2026



County Commission of Wood County

Wood County
Joe Gonzales, Clerk
Instrument 88374309
03/05/2026 @ 12:24:14 PM
COUNTY COMMISSION ORDER
Book 80 @ Page 475
Pages Recorded 1

Items Selected For Payment Report

Fund 7 **Ck Date** 03/06/2026

<u>Vendor Number</u>	<u>Vendor Name</u>	<u>Invoice Num</u>	<u>P.O. Number</u>	<u>Doc Date</u>	<u>Due Date</u>	<u>Amount</u>
WCC	WOOD COUNTY COMMISSION	575945688	USBAN	3/6/2026	3/6/2026	208.98
					Vendor Total	208.98
					Grand Total	208.98

A large, stylized handwritten signature in black ink, slanted upwards from left to right.A smaller handwritten signature in black ink, slanted downwards from left to right.

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
6097	USBANKEQUIP	US BANK EQUIPMENT FINANCE	HAND	03/06/2026	2,467.85	

GENERAL FUND Bank Id 101 Totals 2,467.85

A large, stylized handwritten signature in black ink, consisting of several overlapping loops and a long horizontal stroke extending to the right.A smaller, more cursive handwritten signature in black ink, written at an angle.

WOOD COUNTY



SHERIFF'S OFFICE

(304) 424-1834
(304) 424-1832 fax

401 Second Street Suite# 11
Parkersburg, W.Va. 26101

R.L. Woodyard, Sheriff

March 6, 2026

Wood County Finance,

Lane R. Zmijewski will begin working as a new deputy on April 1, 2026. His salary will be from line item 700-10-103 at \$54,905.87.

Sincerely,

R L Woodyard, Sheriff

County Commission

MAR 09 2026

Received

Wood County
Joe Gonzales, Clerk
Instrument 88374372
03/09/2026 @ 09:15:14 AM
COUNTY COMMISSION ORDER
Book 80 @ Page 477
Pages Recorded 1