

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

328 SECOND STREET
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
MONDAY, MARCH 30, 2026

PRESENT: DAVID BLAIR COUCH, PRESIDENT
JAMES E. COLOMBO, COMMISSIONER
JAMES E. HAMRIC, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M., there were no public comments.

The County Commission presented certificates to the Girls Basketball teams from PHS, PSHS and WHS. They also proclaimed March 30, 2026, as Wood County Girls Basketball Day. The Proclamation is attached to these minutes and shall be made a part thereof.

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by James E. Hamric, appointed Melvin Turner to the Wood County Planning Commission. Mr. Turner's term will expire on December 31, 2027. (Order A/3274)

The County Commission of Wood County was in receipt of the Approval of the Request for Revision to Approved Budget from the West Virginia State Auditor, Chief Inspector Division, Charleston, West Virginia, in regard to Revision No. 2 in the General County Fund budget for the

fiscal year 2025/2026. Receipt of said Approval is pursuant to an Order appearing in Order Book 80, at Page 451 and bearing the date of February 26, 2026, at which time the Request for Revision was signed by Joe Gonzales, Clerk of the Wood County Commission. (Order A/3277)

The County Commission signed a Proclamation proclaiming May, 2026 as Foster Care Awareness Month. A copy is attached to these minutes and shall be made a part thereof.

Having no further scheduled appointments or business to attend to, the County Commission adjourned at approximately 10:45 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

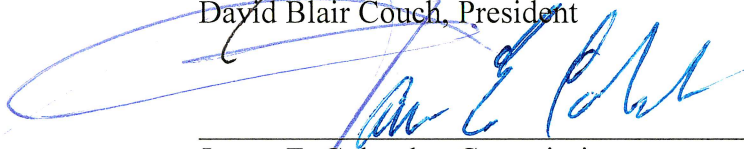
A/3277, A/3274

APPROVED:

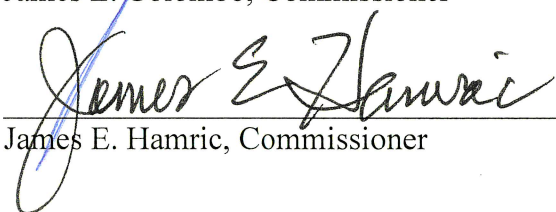
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



James E. Colombo, Commissioner



James E. Hamric, Commissioner



Wood County Commission
Agenda

March 30, 2026 | 9:30 A.M.
328 Second Street
Parkersburg, WV 26101

9:30 A.M.	Public Comment	
	Present Certificates to the Girls Basketball teams from PHS, PSHS and WHS	
	Consider approving the Fiscal Year 2026/2027 Budget	
	Consider appointing Melvin Turner to the Wood County Planning Commission	
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

Discussion, Review, and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days before the meeting

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improvers and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

Updates on Board and Commissions, if needed:

Mid-Ohio Valley Health Department
Mid-Ohio Valley Regional Council
Parkersburg/Wood County Visitors & Convention Bureau
Parks & Recreation Commission (Mountwood Park)
Wood County Community Corrections
Wood County Solid Waste Authority
WVU Extension Service Committee
Wood County Airport Authority
Wood County Commission on Crime, Delinquency & Correction
Wood County Development Authority
Wood County Recreation Commission
Work Force Investment Act Board
Downtown Task Force
E-911 Communications Advisory Board
Mid-Ohio Valley Regional Airport Committee
Wood County Local Emergency Planning Committee
Wood County Planning Commission
Wood-Washington-Wirt Interstate Planning Commission

Wood County Commission Meeting
Held March 30, 2026

Please Print

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The County Commission of Wood County

No. 1 Court Square, Suite 203 Parkersburg, West Virginia 26101
(304) 424-1984



DAVID BLAIR COUCH
President

ROBERT K. TEBAY
Commissioner

JAMES E. COLOMBO
Commissioner

PUBLIC COMMENT PORTION OF WOOD COUNTY COMMISSION MEETINGS

SIGN-IN SHEET

3 MINUTES PER PERSON

MARCH 30, 2026

PLEASE PRINT NAME	ADDRESS

MARCH 30, 2026

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION APPOINTED MELVIN TURNER
TO THE WOOD COUNTY PLANNING COMMISSION.

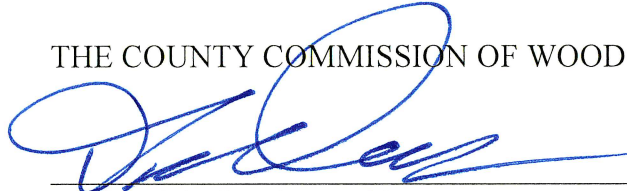
ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by James E. Hamric, appointed Melvin Turner to the Wood County Planning Commission.

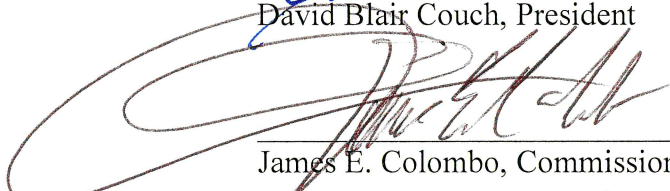
Mr. Turner's term will expire on December 31, 2027.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



James E. Colombo, Commissioner



James E. Hamric, Commissioner

A/3274

Wood County
Joe Gonzales, Clerk
Instrument 88376873
03/30/2026 @ 02:08:33 PM
COUNTY COMMISSION ORDER
Book 00 @ Page 521
Pages Recorded 1

MARCH 30, 2026

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF THE APPROVAL OF THE REQUEST FOR REVISION TO APPROVED BUDGET IN REGARD TO REVISION NO. 2 IN THE GENERAL COUNTY FUND BUDGET FOR THE FISCAL YEAR 2025/2026.

ORDER

On this date, the County Commission of Wood County was in receipt of the Approval of the Request for Revision to Approved Budget from the West Virginia State Auditor, Chief Inspector Division, Charleston, West Virginia, in regard to Revision No. 2 in the General County Fund budget for the fiscal year 2025/2026. Receipt of said Approval is pursuant to an Order appearing in Order Book 80, at Page 451 and bearing the date of February 26, 2026, at which time the Request for Revision was signed by Joe Gonzales, Clerk of the Wood County Commission.

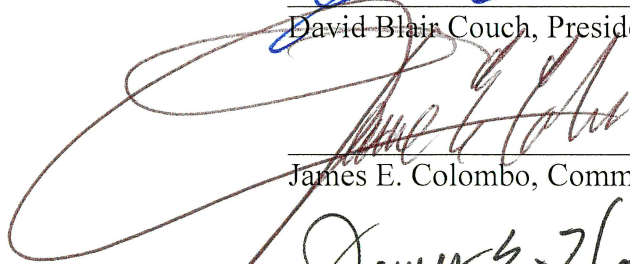
A copy of said Approval is attached to this Order and should be made a part thereof.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



James E. Colombo, Commissioner



James E. Hamric, Commissioner



Joe Gonzales
County Clerk

Office of the Wood County Clerk

Wood County Courthouse
1 Court Square
P.O. Box 1474
Parkersburg, WV 26102-1474

Phone: 304-424-1850




RESOLUTION

At a regular session of the county commission, held February 26th, 2026 the following order was made and entered:

SUBJECT: The revision of the Levy Estimate (Budget) for the County of Wood. The following resolution was offered:

RESOLVED: That subject to approval of the State Auditor as ex officio chief inspector of public offices, the county commission does hereby direct the General County budget be revised **PRIOR TO THE EXPENDITURE OR OBLIGATION OF FUNDS FOR WHICH NO APPROPRIATION OR INSUFFICIENT APPROPRIATION CURRENTLY EXISTS**, as shown on Fund 1 Budget Revision Number 2, a copy of which is entered as part of this record.

The adoption of the foregoing resolution having been moved by Robert K. Tebay and seconded by James E. Colombo and made unanimous by David Blair Couch, the vote thereon was as follows:

	Yes	or	No
	Yes	or	No
	Yes	or	No

WHEREUPON, David Blair Couch, declared said resolution be, and the same is, hereby adopted as so stated above, and the President authorized to fix his signature on the attached "Request for Revision to Approved Budget" to be sent to the State Auditor for approval.

30 / 451

Ora Ash, Deputy State Auditor
 West Virginia State Auditor's Office
 200 West Main Street
 Clarksburg, WV 26301

Phone: 627-2415 ext 5101 or ext 5118

Fax: 304-340-5090

Email: igs@wvsao.gov

REQUEST FOR REVISION TO APPROVED BUDGET

Subject to approval of the state auditor, the governing body requests that the budget be revised prior to the expenditure or obligation of funds for which no appropriation or insufficient appropriation currently exists (§ 11-6-26a)

CONTROL NUMBER

FY 26 ✓

Fund 1 ✓

Rev No 2 ✓

Pages 1

Wood County Commission

GOVERNMENT ENTITY

RECEIVED
 FEB 26
 COUNTY
 Government Type

Person To Contact Regarding Request:

Name: James Poling

Phone: (304)424-1854

Fax:

Email: jpoling@woodcountywv.com

P.O. Box 1474

STREET OR PO BOX

Parkersburg

CITY

26102

ZIP CODE

REVENUES: (net each acct.)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
324	Other Grants	5,500 5,500	1,133		6,633 1,633
366	Miscellaneous Revenue	/ 50,000	2,817		52,817 /
382	Refunds/Reimbursements (External Sources)	/ 275,545	11,113		286,658 /
398	Transfers from Rainy Day Funds	/	18,000		18,000 /
	#N/A				
	#N/A				

NET INCREASE/(DECREASE) Revenues (ALL PAGES)

33,063

COUNTIES-TRANSFERS TO THE GENERAL FUND FROM OTHER FUNDS MUST HAVE PRIOR APPROVAL OF AUDITOR'S OFFICE

EXPENDITURES: (net each account category)

(WV CODE 7-1-9)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
401	County Commission	/ 3,604,800		15,074	3,589,726 /
424	Courthouse	/ 765,294	2,817		768,111 /
444	Other Grants	/ 5,500	1,133		6,633 /
699	Contingencies	/ 156,829		2,500	154,329 /
700	Sheriff-Law Enforcement	/ 6,041,431	4,838		6,046,269 /
712	Communication Center	/ 2,534,394	33,074		2,567,468 /
986	County Commission	/ 400,000	8,775		408,775 /
	#N/A				
	#N/A				
	#N/A				
	#N/A				

NET INCREASE/(DECREASE) Expenditures

33,063

APPROVED BY THE STATE AUDITOR

BY: Ora Ash / Tiffany News 3/30/26
 Deputy State Auditor, Local Government Services Div. Date

Joe L... ..
 AUTHORIZED SIGNATURE OF ENTITY

02-26-2026
 APPROVAL DATE

Ora Ash, Deputy State Auditor
 West Virginia State Auditor's Office
 200 West Main Street
 Clarksburg, WV 26301
 Phone: 627-2415 ext. 5101 or ext. 5118
 Fax: 304-340-5090
 Email: igs@wvsao.gov

REQUEST FOR REVISION TO APPROVED BUDGET

Subject to approval of the state auditor, the governing body requests that the budget be revised prior to the expenditure or obligation of funds for which no appropriation or insufficient appropriation currently exists. (§ 11-8-26a)

CONTROL NUMBER
 FY: 26
 Fund: 1
 Rev. No: 2
 Pages: 1

Wood County Commission
 GOVERNMENT ENTITY

Person To Contact Regarding Request: P.O. Box 1474
 Name: **James Poling** STREET OR PO BOX
 Phone: **(304)424-1854**
 Fax: Parkersburg 26102
 Email: jpoling@woodcountywv.com CITY ZIP CODE

COUNTY
 Government Type

REVENUES: (net each acct.)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
324	Other Grants	500	1,133		1,633
366	Miscellaneous Revenue	50,000	2,817		52,817
382	Refunds/Reimbursements (External Sources)	275,545	11,113		286,658
398	Transfers from Rainy Day Funds		18,000		18,000
	#N/A				
	#N/A				
NET INCREASE/(DECREASE) Revenues (ALL PAGES)			33,063		

COUNTIES-TRANSFERS TO THE GENERAL FUND FROM OTHER FUNDS MUST HAVE PRIOR APPROVAL OF AUDITOR'S OFFICE

EXPENDITURES: (net each account category)

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712	Communication Center	2,534,394	33,074		2,567,468
986	County Commission	400,000	8,775		408,775
	#N/A				
	#N/A				
	#N/A				
	#N/A				
NET INCREASE/(DECREASE) Expenditures			33,063		

APPROVED BY THE STATE AUDITOR
 BY: _____ Date _____
 Deputy State Auditor, Local Government Services Div.

Joe Gonzalez
 AUTHORIZED SIGNATURE OF ENTITY

02-26-2025
 APPROVAL DATE

Wood County
 Joe Gonzalez, Clerk
 Instrument 0376872
 03/30/2026 02:05:35 PM
 COUNTY COMMISSION ORDER
 Book 80 of Page 117
 Pages Reopen

March 30, 2026

PROCLAMATION

Foster Care Awareness Month May 2026

WHEREAS, children and youth are the most valuable resource of the State of West Virginia, and every child deserves a safe, stable, and nurturing home; and

WHEREAS, during Foster Care Awareness Month, we recognize the resilience, strength, and potential of children and youth in foster care throughout West Virginia; and

WHEREAS, there are hundreds of children and youth in West Virginia who are in need of safe, loving, and supportive foster families; and

WHEREAS, foster parents, kinship caregivers, and adoptive families play a vital role in providing stability, hope, and healing to children who have experienced trauma, neglect, or abuse; and

WHEREAS, the National Youth Advocate Program (NYAP) works diligently across West Virginia to recruit, train, and support foster families while providing comprehensive services to children and families in need; and

WHEREAS, NYAP is committed to strengthening families, preserving connections, and ensuring that youth have the resources, advocacy, and permanency they deserve; and

WHEREAS, community awareness, partnership, and engagement are essential to meeting the ongoing need for foster parents and ensuring positive outcomes for children and youth in foster care;

NOW THEREFORE, Wood County Commission do hereby proclaim May 2026 as Foster Care Awareness Month and encourage all residents to recognize the important role foster parents, kinship caregivers, child welfare professionals, and community partners—such as the National Youth Advocate Program—play in improving the lives of children and families across our state.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

David Blair Couch, President

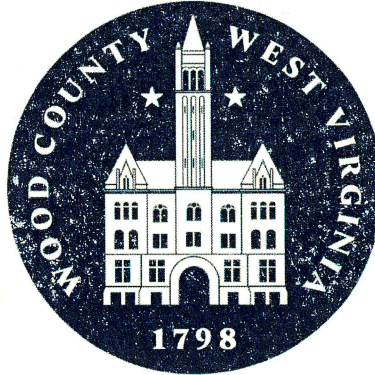
James E. Colombo, Commissioner

James E. Hamric, Commissioner

MARCH 30, 2026

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

RESOLUTION



WHEREAS, Wood County Girls High School Basketball Teams have a long-standing reputation of excellence in both education and athletics; and

WHEREAS, once again, Wood County has produced championship teams; and

WHEREAS, the Parkersburg High School Girls Basketball Team recently won the AAAA State Championship; and

WHEREAS, the Parkersburg South High School Girls Basketball Team was the AAAA Runners-up; and

WHEREAS, Williamstown High School Girls Basketball Team was Class AA State Runners-up; and

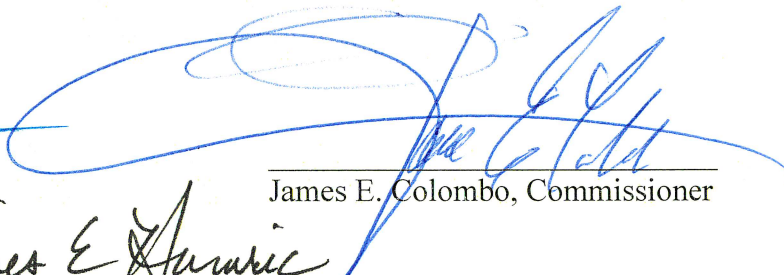
WHEREAS, this year marks 50 years of Girls Basketball in the State of West Virginia.

THEREFORE, BE IT RESOLVED, that the Wood County Commission does hereby **PROCLAIM** March 30, 2026 as *Wood County Girls Basketball Day*.

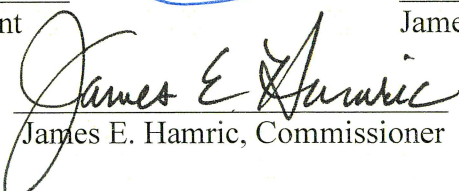
Signed in the historic Courthouse in Parkersburg, Wood County, West Virginia, this 30th day of March, 2026.



David Blair Couch, President



James E. Colombo, Commissioner



James E. Hamric, Commissioner

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
6114	DOMINIONH	HOPE GAS INC.	REGULAR	03/26/2026	2,223.54	
6115	MONPOWER	MON POWER	REGULAR	03/26/2026	5,029.29	
GENERAL FUND Bank Id 101 Totals					<u>7,252.83</u>	
Report Totals					<u>7,252.83</u>	

A large, stylized handwritten signature in black ink, located in the lower right quadrant of the page. The signature is cursive and appears to be a personal name, possibly "John A. [unclear]".