

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

NO. 1 COURT SQUARE, SUITE 203  
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD  
THURSDAY, MARCH 12, 2026

PRESENT: DAVID BLAIR COUCH, PRESIDENT  
JAMES E. COLOMBO, COMMISSIONER  
JAMES E. HAMRIC, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

**AGENDA AND DISCUSSION ITEMS**

At 9:30 A.M., James Hamric was sworn in as County Commissioner to fill the unexpired term of Robert K. Tebay.

At 9:40 A.M., the County Commission approving the hiring of Kendra Smith as a Telecommunicator with the E-911 Center.

At 9:45 A.M., Joe Gonzales presented his budget request for the fiscal year 2026/2027.

At 9:55 A.M., Celeste Ridgway presented her 2026/2027 budget request.

At 10:02 A.M., the County Commission met with Gwen Crum and Jodi Smith from the WVU Extension Office. They presented their 2026/2027 budget request.

At 10:12 A.M., the County Commission met with Agnela Durham from the Wood County Day Report Center to discuss their 2026/2027 budget request.

At 10:26 A.M., the County Commission went into Executive Session.

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by James E. Hamric, ORDERED that Erroneous Assessment Application No. 41909 pertaining to real property and bearing the date of July 21, 2025 be voided. The original Application was signed by the County Commission on August 7, 2025 and can be found in Order Book 80, at Page 78. The Erroneous Assessment Application is in the name of Leonard Paul Drake and is for property located in Vienna District.

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by James E. Hamric, ORDERED that Erroneous Assessment Application No. 41909 pertaining to real property and bearing the date of July 14, 2025 be voided. The original Application was signed by the County Commission on December 1, 2025 and can be found in Order Book 80, at Page 322. The Erroneous Assessment Application is in the name of Leonard Paul Drake and is for a property located in Vienna District. The same Application was inadvertently done twice by the Assessor's Office and the Tax Office zeroed out the ticket in error. A new Exoneration was prepared and signed on this date. (Order A/3264)

The County Commission of Wood County, upon a motion made by James E. Colombo, seconded by James E. Hamric and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, on behalf of the County Commission, to sign the Progress Report regarding the Community Corrections Grant Number 26-CC-29. The Request for Reimbursement is in the amount of twenty-six thousand fifty-one dollars and fifty cents (\$26,051.50) for February, 2026. A Financial Recap Page, Project Financial Report, Time Sheets for

the employees of the Wood County Day Report Center, and the Monthly Progress Reports have been submitted. (Order A/3267)

The County Commission of Wood County, upon a motion made by James E. Colombo, seconded by James E. Hamric and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Victims of Crime Assistance Grant Number 23-VA-2078. The Request for Reimbursement is in the amount of six thousand six hundred seventy dollars and eighty-four cents (\$6,670.84) for the month of January, 2026. (Order A/3268)

At 10:26 A.M., in Room 203, of the Wood County Courthouse, Parkersburg, West Virginia, upon motion of David Blair Couch, seconded by James Colombo and made unanimous by James E. Hamric, County Commissioners, upon prior adjournment of the regular session, convened in EXECUTIVE SESSION upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Sections 4, as amended. James E. Colombo, David Blair Couch, and James E Hamric, County Commissioners, met with Marty Seufer, County Administrator and Pat Lefebure, Prosecuting Attorney. All those present proceeded to discuss the matter for which the said EXECUTIVE SESSION was held, regarding personnel matters. The Commission, having concluded said discussion, the EXECUTIVE SESSION adjourned at 10:41 o'clock A.M. (Order C/290)

Having no further scheduled appointments or business to attend to, the County Commission adjourned at 10:45 A.M.

**ORDERS APPROVED AND ATTACHED TO THESE MINUTES**

A/3264, A/3267, A/3268, C/290

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



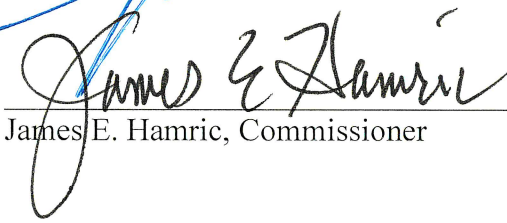
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David Blair Couch, President



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James E. Colombo, Commissioner



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James E. Hamric, Commissioner



Wood County Commission  
Agenda

March 12, 2026 | 9:30 A.M.  
1 Court Square, Suite 203  
Parkersburg, WV 26101

9:30 A.M.	Consider Request to Hire Kendra Smith (Fleak) as a full-time Telecommunicator - \$46,606.56/yr.	
	Consider appointing Stacy DeCicco to the Wood County Local Emergency Planning Committee	
9:35 A.M.	Discuss 2025/2026 budget for the County Clerk's Office	Joe Gonzales, County Clerk
9:40 A.M.	Discuss 2025/2026 budget for the Circuit Clerk's Office	Celeste Ridgway, Circuit clerk
9:45 A.M.	Discuss 2025/2026 budget for the WVU Extension Office	Gwen Crum
10:00 A.M.	Discuss 2025/2026 budget for the Day Report Center	Jana Singer
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

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**Discussion, Review, and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached**

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**Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days before the meeting**

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Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

**Updates on Board and Commissions, if needed:**

Mid-Ohio Valley Health Department  
Mid-Ohio Valley Regional Council  
Parkersburg/Wood County Visitors & Convention Bureau  
Parks & Recreation Commission (Mountwood Park)  
Wood County Community Corrections  
Wood County Solid Waste Authority  
WVU Extension Service Committee  
Wood County Airport Authority  
Wood County Commission on Crime, Delinquency & Correction  
Wood County Development Authority  
Wood County Recreation Commission  
Work Force Investment Act Board  
Downtown Task Force  
E-911 Communications Advisory Board  
Mid-Ohio Valley Regional Airport Committee  
Wood County Local Emergency Planning Committee  
Wood County Planning Commission  
Wood-Washington-Wirt Interstate Planning Commission

Wood County Commission Meeting  
Held March 12, 2026

**Please Print**

1. Celeste Ridgway
2. Crown Creek
3. Jodi Smith
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MARCH 12, 2026

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED DAVID BLAIR COUCH TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE VICTIMS OF CRIME ASSISTANCE (VOCA) GRANT NUMBER 23-VA-2078. SAID REQUEST IS IN THE AMOUNT OF \$6,670.84 AND IS FOR JANUARY, 2026.

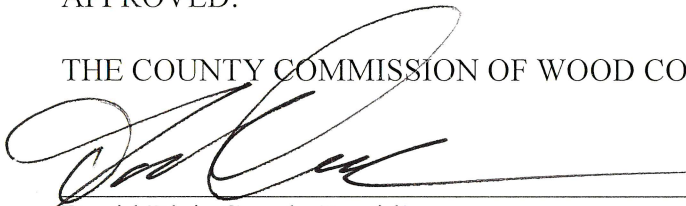
**ORDER**

On this date, the County Commission of Wood County, upon a motion made by James E. Colombo, seconded by James E. Hamric and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Victims of Crime Assistance Grant Number 23-VA-2078. The Request for Reimbursement is in the amount of six thousand six hundred seventy dollars and eighty-four cents (\$6,670.84) for the month of January, 2026.

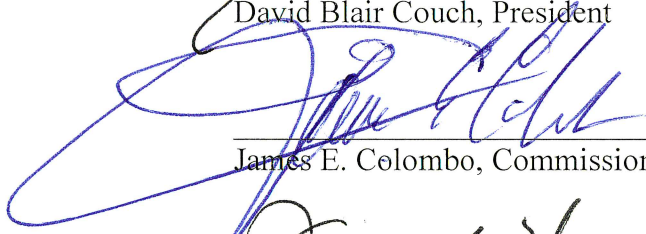
Documentation pertaining to the Victims of Crime Advocate Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



James E. Colombo, Commissioner



James E. Hamric, Commissioner

A/3268

Wood County  
Joe Gonzales, Clerk  
Instrument 88375137  
03/12/2026 @ 10:48:25 AM  
COUNTY COMMISSION ORDER  
Book 80 @ Page 496  
Pages Recorded 1

MARCH 12, 2026

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED DAVID BLAIR COUCH TO SIGN THE PROGRESS REPORT IN REGARD TO THE COMMUNITY CORRECTIONS GRANT NUMBER 26-CC-29. SAID PROGRESS REPORT IS IN THE AMOUNT OF \$26,051.50 AND IS FOR FEBRUARY, 2026.

**ORDER**

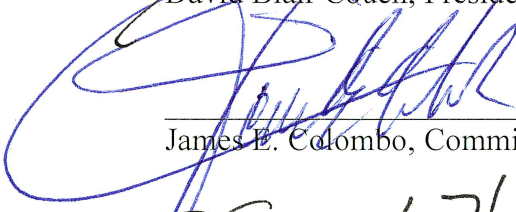
On this date, the County Commission of Wood County, upon a motion made by James E. Colombo, seconded by James E. Hamric and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, on behalf of the County Commission, to sign the Progress Report regarding the Community Corrections Grant Number 26-CC-29. The Request for Reimbursement is in the amount of twenty-six thousand fifty-one dollars and fifty cents (\$26,051.50) for February, 2026. A Financial Recap Page, Project Financial Report, Time Sheets for the employees of the Wood County Day Report Center, and the Monthly Progress Reports have been submitted.


Documentation pertaining to the Community Corrections Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
David Blair Couch, President

  
James E. Colombo, Commissioner

  
James E. Hamric, Commissioner

A/3267

Wood County  
Joe Gonzales, Clerk  
Instrument 88375151  
03/12/2026 @ 12:14:39 PM  
COUNTY COMMISSION ORDER  
Book 00 @ Page 497  
Pages Recorded 1

MARCH 12, 2026

**EXECUTIVE SESSION OF THE WOOD COUNTY COMMISSION**

This 12<sup>th</sup> day of March, 2026, at 10:26 o'clock A.M., in Room 203, of the Wood County Courthouse, Parkersburg, West Virginia, upon motion of David Blair Couch, seconded by James Colombo and made unanimous by James E. Hamric, County Commissioners, upon prior adjournment of the regular session, convened in EXECUTIVE SESSION upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Sections 4, as amended:

WHEREUPON, the said James E. Colombo, David Blair Couch, and James E Hamric, County Commissioners, met with Marty Seuffer, County Administrator and Pat Lefebure, Prosecuting Attorney.

All those present proceeded to discuss the matter for which the said EXECUTIVE SESSION was held, regarding personnel matters.

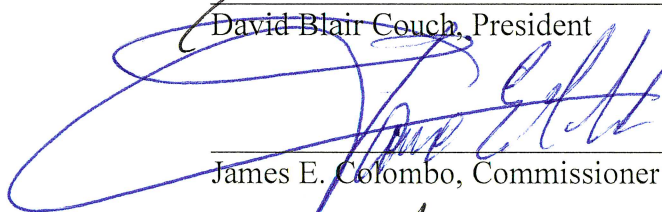
The Commission, having concluded said discussion, the EXECUTIVE SESSION adjourned at 10:41 o'clock A.M.

APPROVED:

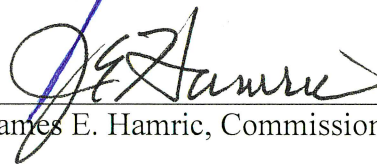
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



James E. Colombo, Commissioner



James E. Hamric, Commissioner

cw/290

Wood County  
Joe Gonzales, Clerk  
Instrument 98375369  
03/12/2026 @ 10:44:46 AM  
COUNTY COMMISSION ORDER  
Book 80 @ Page 498  
Pages Recorded 1

# WOOD COUNTY COMMISSION

## ERRONEOUS ASSESSMENT APPLICATION

Tax Type: **Real**  
 Tax Ticket: **41909**  
 Tax Year: **2025**

Upon the application of **DRAKE LEONARD PAUL DRAKE WANETA** whose address is **801 20TH ST VIENNA, WV 26105** aggrieved by an erroneous assessment in **10 VIENNA 6 00F2 0000 0000**, in the County of Wood, for the **2025** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2025** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the affected tax year, the Sheriff shall allow a credit on future taxes payable.

**To correct earlier exon .**

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of Wood County

Assessment Table

Assessed	Reduction	New
55440	0	55440

Class Change

Class 4 changed to 2

Tax Value Table

Tax Full Year	Reduction	New
1715.32	857.66	857.66

FOR THE TAXPAYER

*John R Kelly*  
 \_\_\_\_\_  
 Taxpayer

*[Signature]*  
 \_\_\_\_\_  
 Prosecutor

*[Signature]*  
 \_\_\_\_\_  
 Assessor

*[Signature]*  
 \_\_\_\_\_  
 Commissioner

*[Signature]*  
 \_\_\_\_\_  
 County Commission President

*[Signature]*  
 \_\_\_\_\_  
 Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on MARCH 12, 2026

March 9, 2026 - CM

County Commission

MAR 09 2026

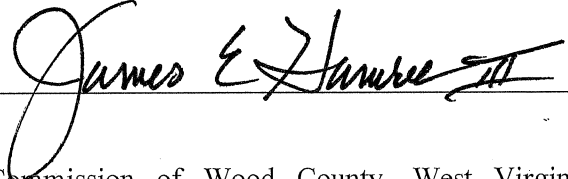
Received

Wood County  
 Joe Gonzales, Clerk  
 Instrument 88374669  
 03/12/2026 @ 02:46:10 PM  
 COUNTY COMMISSION ORDER  
 Book 80 @ Page 487  
 Pages Recorded 1

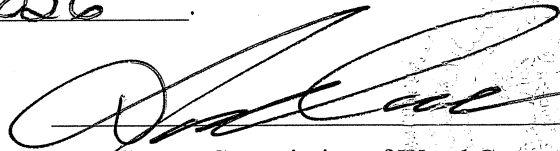
STATE OF WEST VIRGINIA  
COUNTY OF WOOD }

TO -WIT:

I, James E. Hamric, III, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of County Commissioner in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.



Subscribed and sworn to, before the County Commission of Wood County, West Virginia,  
this 12<sup>th</sup> day of MARCH, 2026.

  
County Commission of Wood County

Wood County  
Joe Gonzales, Clerk  
Instrument 88374892  
03/12/2026 @ 04:14:33 PM  
COUNTY COMMISSION ORDER  
Book 80 @ Page 488  
Pages Recorded 1

# The County Commission of Wood County

No. 1 Court Square, Suite 203 Parkersburg, West Virginia 26101  
(304) 424-1984



**DAVID BLAIR COUCH**  
President

**ROBERT K. TEBAY**  
Commissioner

**JAMES E. COLOMBO**  
Commissioner

March 12, 2026

Joe Gonzales  
Clerk of Wood County  
1 Court Square, Suite 402  
Parkersburg, WV 26101

Attn: Finance Office

Effective March 12, 2026, James E. Hamric, III, will be employed as a Wood County Commissioner on a full-time basis. Mr. Hamric's salary will be \$45,535.00, which should be taken from expenditure line item 1-401-10-101 (Elected Officials – Wood County Commission).

Thank you for your assistance and cooperation in this matter.

Sincerely,

THE COUNTY COMMISSION OF WOOD COUNTY

A handwritten signature in black ink, appearing to read "David Blair Couch", is written over a horizontal line.

David Blair Couch, President

A large, stylized handwritten signature in black ink, appearing to read "James E. Colombo", is written over a horizontal line.

James E. Colombo, Commissioner

WCC:ag

# Check Register Report for Wood County Commission


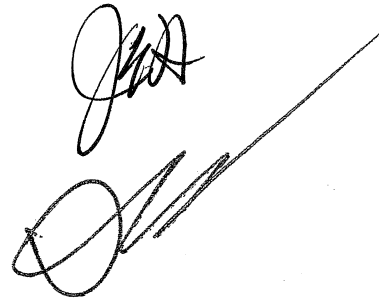
Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
181214	U S BANK	U.S. BANK	REGULAR	03/09/2026	15,061.73	
181215	AAP	ADVANCE AUTO PARTS	REGULAR	03/10/2026	677.81	
181216	ASTORGFORD	ASTORG AUTO OF PARKERSBURG	REGULAR	03/10/2026	303.17	
181217	DATA	INFOUSA MARKETING, INC.	REGULAR	03/10/2026	335.00	
181218	DISH	DISH NETWORK	REGULAR	03/10/2026	139.08	
181219	ENGLEFIELD	ENGLEFIELD OIL COMPANY	REGULAR	03/10/2026	8,266.75	
181220	FRONTIER	FRONTIER	REGULAR	03/10/2026	2,241.36	
181221	GENERALSA	GENERAL SALES CO.	REGULAR	03/10/2026	168.00	
181222	HINKLEB	BRENDA HINKLE	REGULAR	03/10/2026	1,081.00	
181223	HUMANE SO	HUMANE SOCIETY	REGULAR	03/10/2026	22,583.33	
181224	INSIGHT	INSIGHT PUBLIC SECTOR INC	REGULAR	03/10/2026	1,337.98	
181225	KESTERSON	KESTERSON CLEANERS	REGULAR	03/10/2026	290.90	
181226	LEXIS	RELX INC. DBA LEXISNEXIS	REGULAR	03/10/2026	678.38	
181227	MILLER CO	MILLER COMMUNICATIONS IN	REGULAR	03/10/2026	650.00	
181228	MURRAY	MURRAY SHEET METAL	REGULAR	03/10/2026	329.18	
181229	NOLANS	NOLAN'S SERVICES LLC	REGULAR	03/10/2026	1,929.12	
181230	PARKERSBURG F	PARKERSBURG PLUMBING SUPPLIES	REGULAR	03/10/2026	72.29	
181231	PULLIN	PULLIN FOWLER FLANAGAN BROWN POE PLLC	REGULAR	03/10/2026	137.50	
181232	REGIONALJ	WV REGIONAL JAIL & CORRECTIONAL FACILITY	REGULAR	03/10/2026	181,158.12	
181233	RUNYON	RUNYON LOCK SERVICE	REGULAR	03/10/2026	82.00	
181234	SHERWIN-W	SHERWIN-WILLIAMS PAINT	REGULAR	03/10/2026	49.88	
181235	SOUTHERNPA	SOUTHERN PARKING	REGULAR	03/10/2026	1,680.00	
181236	STJOSEPHLANDI	ST. JOSEPH HEALTH CENTER LLC	REGULAR	03/10/2026	18,662.25	
181237	SWC	SHERIFF OF WOOD COUNTY	REGULAR	03/10/2026	123,186.01	
181238	TELESYSTEM	TELESYSTEM	REGULAR	03/10/2026	1,021.24	

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# Check Register Report for Wood County Commission

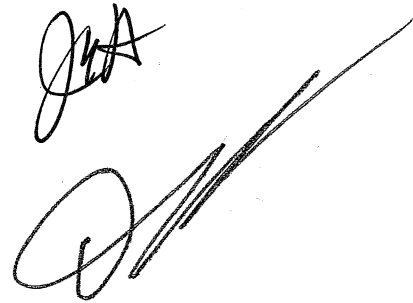
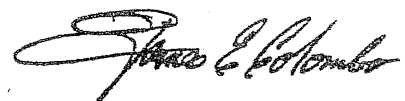
Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
181239	TRANSUNION	TRANSUNION RISK AND ALTERNATIVE DATA	REGULAR	03/10/2026	153.90	
181240	VERIZONW	VERIZON WIRELESS	REGULAR	03/10/2026	2,460.85	
181241	WVCGSIRP	WVCORP	REGULAR	03/10/2026	33,117.00	
<b>GENERAL FUND Bank Id 101 Totals</b>					<u>417,853.83</u>	



# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
9552	ALADTEC	ALADTEC INC	REGULAR	03/09/2026	262.50	
9553	DEPTOFADMIN	OHIO TREASURER OF STATE	REGULAR	03/09/2026	150.00	
9554	FRONTIER	FRONTIER	REGULAR	03/09/2026	789.68	
9555	INTRADO LIFE	INTRADO LIFE & SAFETY, INC.	REGULAR	03/09/2026	54,034.13	
9556	ITECH	ITECH	REGULAR	03/09/2026	1,226.40	
9557	LAMP	LAMP PESTPROOF	REGULAR	03/09/2026	175.00	
9558	NOLANS	NOLAN'S SERVICES LLC	REGULAR	03/09/2026	1,575.00	
9559	POSITIVE	POSITIVE PROMOTIONS	REGULAR	03/09/2026	2,061.80	
9560	SEGRA	SEGRA	REGULAR	03/09/2026	1,633.90	
9561	VERIZONW	VERIZON WIRELESS	REGULAR	03/09/2026	40.01	
9562	U S BANK	U.S. BANK	REGULAR	03/09/2026	1,375.91	
9563	ENGLEFIELD	ENGLEFIELD OIL COMPANY	REGULAR	03/10/2026	214.11	
9564	WV911COUNCIL	WEST VIRGINIA 911 COUNCIL	REGULAR	03/10/2026	1,100.00	

E-911 FUND Bank Id 107 Totals 64,638.44

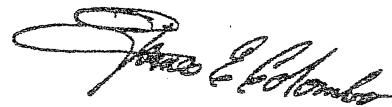
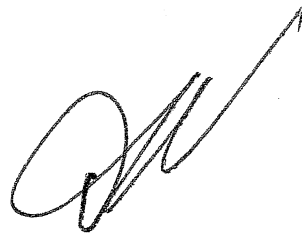



# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3775	BIINCORP	BI INCORPORATED	REGULAR	03/09/2026	8,887.80	

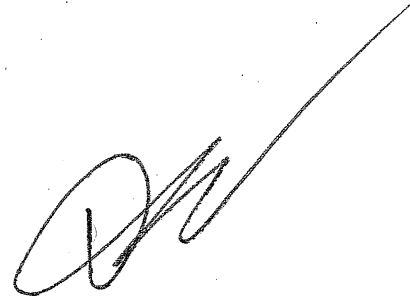
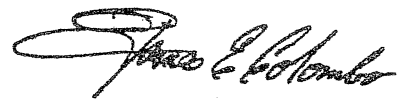
HOME CONFINEMENT Bank Id 108 Totals

8,887.80



# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
4546	ATLANTIC ES	ATLANTIC EMERGENCY SOLUTIONS	REGULAR	03/09/2026	914.21	
4547	ELITE PEST	ELITE PEST MANAGEMENT	REGULAR	03/09/2026	125.00	
4548	LUBECKPSD	LUBECK PUBLIC SERVICE DISTRICT	REGULAR	03/09/2026	18.85	
4549	MONPOWER	MON POWER	REGULAR	03/09/2026	115.41	
4550	UNION WIL	UNION WILLIAMS PSD	REGULAR	03/09/2026	57.34	
<b>FIRE SERVICE FEE Bank Id 120 Totals</b>					1,230.81	

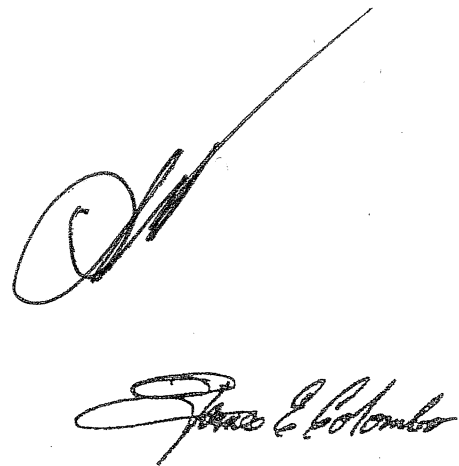



# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
8860	AAP	ADVANCE AUTO PARTS	REGULAR	03/09/2026	71.99	
8861	CHAPMAN	CHAPMAN	REGULAR	03/09/2026	3,502.06	
8862	GLACIER	GLACIER MOUNTAIN BOTTLED WATER	REGULAR	03/09/2026	24.25	
8863	NOE OFFIC	DME	REGULAR	03/09/2026	1,689.54	
8864	POYNTERSB	POYNTER'S BUSINESS SOLUTIONS	REGULAR	03/09/2026	1,177.17	
8865	U S BANK	U.S. BANK	REGULAR	03/09/2026	724.93	
8866	ENGLEFIELD	ENGLEFIELD OIL COMPANY	REGULAR	03/10/2026	502.46	

ASSESSOR'S VALUATION Bank Id 156 Totals

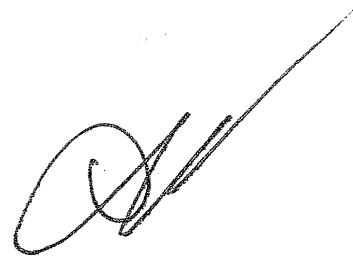
7,692.40



*James E. Colombo*

# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
9421	CITY OF RIPLEY	CITY OF RIPLEY	REGULAR	03/09/2026	95.68	
9422	CRYSTAL	CRYSTAL SPRING WATER	REGULAR	03/09/2026	24.00	
9423	DOMINIONH	HOPE GAS INC.	REGULAR	03/09/2026	486.53	
9424	FRONTIER	FRONTIER	REGULAR	03/09/2026	266.26	
9425	MONPOWER	MON POWER	REGULAR	03/09/2026	1,790.00	
9426	MOUNTAINEERG	MOUNTAINEER GAS COMPANY	REGULAR	03/09/2026	230.64	
9427	WCC	WOOD COUNTY COMMISSION	REGULAR	03/09/2026	1,725.00	
9428	WOOD CO W	WOOD COUNTY WASTE	REGULAR	03/09/2026	239.00	
9429	U S BANK	U.S. BANK	REGULAR	03/09/2026	1,469.64	
9430	ENGLEFIELD	ENGLEFIELD OIL COMPANY	REGULAR	03/10/2026	129.83	
<b>COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals</b>					6,456.58	
<b>Report Totals</b>					506,759.86	




**WOOD COUNTY COMMISSION**  
**ERRONEOUS ASSESSMENT APPLICATION**

Tax Type: **Real**  
 Tax Ticket: **41909**  
 Tax Year: **2025**

Upon the application of **DRAKE LEONARD PAUL DRAKE WANETA** whose address is **801 20TH ST VIENNA, WV 26105** aggrieved by an erroneous assessment in **10 VIENNA 6 00F2 0000 0000**, in the County of Wood, for the **2025** tax year.

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**To correct earlier exon .**

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of Wood County

**Assessment Table**

Assessed	Reduction	New
55440	0	55440

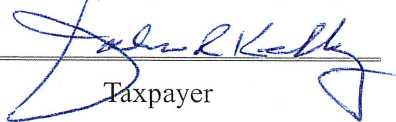
**Class Change**

Class 4 changed to 2

**Tax Value Table**

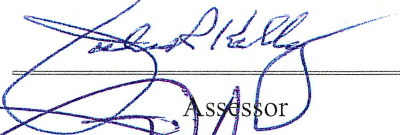
Tax Full Year	Reduction	New
1715.32	857.66	857.66

FOR THE TAXPAYER

  
 Taxpayer

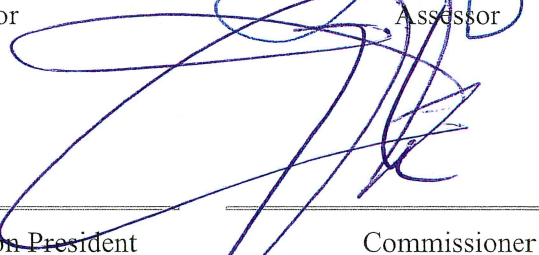


Prosecutor

  
 Assessor

  
 Commissioner

County Commission President

  
 Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on MARCH 12, 2026

March 9, 2026 - CM

County Commission

MAR 09 2026

Received

**WOOD COUNTY COMMISSION**  
**ERRONEOUS ASSESSMENT APPLICATION**

Tax Type: **Real**  
 Tax Ticket: **41909**  
 Tax Year: **2025**

Upon the application of **DRAKE LEONARD PAUL DRAKE WANETA** whose address is **801 20TH ST VIENNA, WV 26105** aggrieved by an erroneous assessment in **10 VIENNA 6 00F2 0000 0000**, in the County of Wood, for the **2025** tax year.

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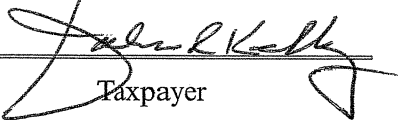
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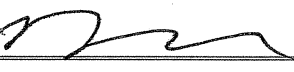
**To correct earlier exon .**

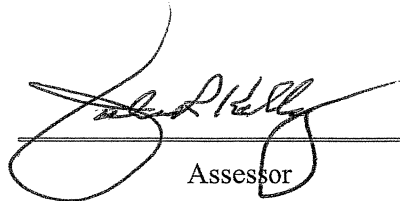
All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of Wood County

Assessment Table	Class Change	Tax Value Table												
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Assessed</th> <th style="text-align: left;">Reduction</th> <th style="text-align: left;">New</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">55440</td> <td style="text-align: center;">0</td> <td style="text-align: center;">55440</td> </tr> </tbody> </table>	Assessed	Reduction	New	55440	0	55440	Class 4 changed to 2	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Tax Full Year</th> <th style="text-align: left;">Reduction</th> <th style="text-align: left;">New</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1715.32</td> <td style="text-align: center;">857.66</td> <td style="text-align: center;">857.66</td> </tr> </tbody> </table>	Tax Full Year	Reduction	New	1715.32	857.66	857.66
Assessed	Reduction	New												
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FOR THE TAXPAYER

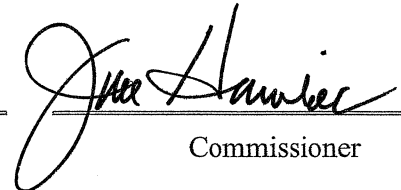
  
 \_\_\_\_\_  
 Taxpayer

  
 \_\_\_\_\_  
 Prosecutor

  
 \_\_\_\_\_  
 Assessor

\_\_\_\_\_  
 Commissioner

\_\_\_\_\_  
 County Commission President

  
 \_\_\_\_\_  
 Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on \_\_\_\_\_.

March 9, 2026 - CM

County Commission

MAR 09 2026

Received

**COPY**

**WOOD COUNTY COMMISSION  
ERRONEOUS ASSESSMENT APPLICATION**

Tax Type: **Real**  
Tax Ticket: **41909**  
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**Property is being purchased on a land contract .**

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of Wood County

**Assessment Table**

Assessed	Reduction	New
55440	0	55440

**Class Change**  
  
Class 4 changed to 2

**Tax Value Table**

Tax Full Year	Reduction	New
1715.32	857.66	857.66

\_\_\_\_\_  
Taxpayer

\_\_\_\_\_  
Prosecutor

\_\_\_\_\_  
Assessor

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
County Commission President

*Julie Hamrick*  
\_\_\_\_\_  
Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on \_\_\_\_\_.

July 14, 2025 - CM

*W/Com 9*

**WOOD COUNTY COMMISSION**  
**ERRONEOUS ASSESSMENT APPLICATION**

**COPY**

Tax Type: **Real**  
 Tax Ticket: **41909**  
 Tax Year: **2025**

Upon the application of **DRAKE LEONARD PAUL DRAKE WANETA** whose address is **801 20TH ST VIENNA, WV 26105** aggrieved by an erroneous assessment in **10 VIENNA 6 00F2 0000 0000**, in the County of Wood, for the **2025** tax year.

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**Wrong tax class.Home is being purchased on L/C**

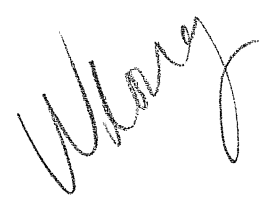
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Assessment Table			Class Change	Tax Value Table		
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Taxpayer	Prosecutor	Assessor
Commissioner	County Commission President	Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on \_\_\_\_\_

July 21, 2025 - CM



MARCH 12, 2026

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION ORDERED THAT TWO  
ERRONEOUS ASSESSMENT APPLICATIONS NO. 41909,  
ONE SIGNED ON AUGUST 7, 2025 AND ONE SIGNED ON  
DECEMBER 1, 2025, IN THE NAME OF LEONARD PAUL  
DRAKE BE VOIDED.

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by James E. Hamric, ORDERED that Erroneous Assessment Application No. 41909 pertaining to real property and bearing the date of July 21, 2025 be voided. The original Application was signed by the County Commission on August 7, 2025 and can be found in Order Book 80, at Page 78. The Erroneous Assessment Application is in the name of Leonard Paul Drake and is for property located in Vienna District.

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by James E. Hamric, ORDERED that Erroneous Assessment Application No. 41909 pertaining to real property and bearing the date of July 14, 2025 be voided. The original Application was signed by the County Commission on December 1, 2025 and can be found in Order Book 80, at Page 322. The Erroneous Assessment Application is in the name of Leonard Paul Drake and is for a property located in Vienna District.

The same Application was inadvertently done twice by the Assessor's Office and the Tax Office zeroed out the ticket in error.

A new Erroneous Assessment Application was prepared.

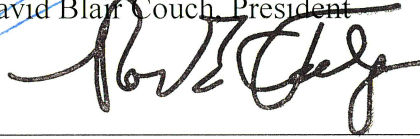
APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



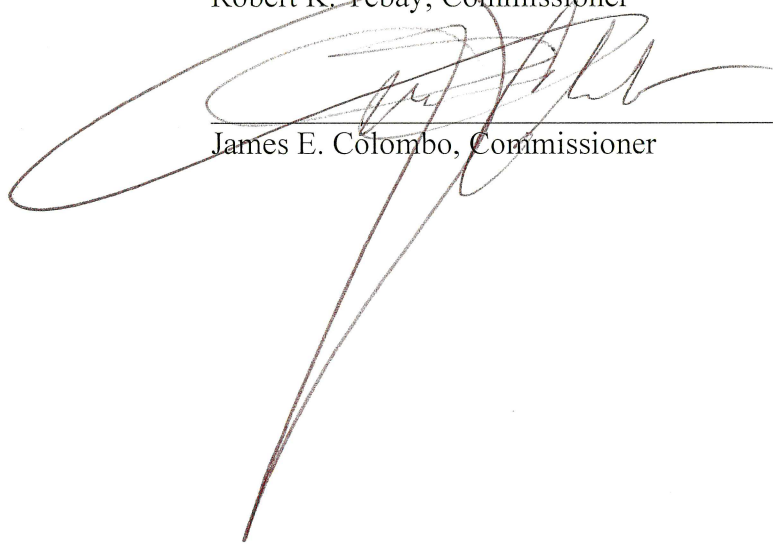
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David Blair Couch, President



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Robert K. Tebay, Commissioner



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James E. Colombo, Commissioner

A/3264

80/78

# WOOD COUNTY COMMISSION

## ERRONEOUS ASSESSMENT APPLICATION

Tax Type: **Real**  
Tax Ticket: **41909**  
Tax Year: **2025**

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**Wrong tax class. Home is being purchased on L/C**

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of Wood County

Assessment Table

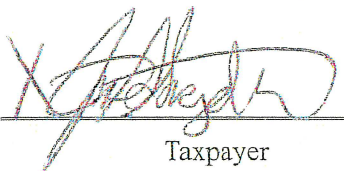
Class Change

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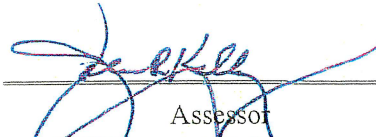
Assessed	Reduction	New
55440	0	55440


Class 4 changed to 2

Tax Full Year	Reduction	New
1715.32	857.66	857.66

  
Taxpayer  
304-615-2976

  
Prosecutor

  
Assessor

  
Commissioner

  
County Commission President

  
Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on August 1, 2025

July 21, 2025 - CM

RECEIVED  
JUL 23 REC'D  
County Commission

RECEIVED  
AUG 06 REC'D  
County Commission

**WOOD COUNTY COMMISSION**  
**ERRONEOUS ASSESSMENT APPLICATION**

Tax Type: **Real**  
 Tax Ticket: **41909**  
 Tax Year: **2025**

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Tax Full Year	Reduction	New												
1715.32	857.66	857.66												

  
 \_\_\_\_\_  
 Taxpayer  
 304-615-2976

\_\_\_\_\_  
 Prosecutor

  
 \_\_\_\_\_  
 Assessor

\_\_\_\_\_  
 Commissioner

\_\_\_\_\_  
 County Commission President

  
 \_\_\_\_\_  
 Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on \_\_\_\_\_.

July 21, 2025 - CM

**RECEIVED**  
 JUL 23 REC'D  
 County Commission

**RECEIVED**  
 AUG 06 REC'D  
 County Commission

REAL	WOOD COUNTY	10-VIENNA	00041938	2025	41909
------	-------------	-----------	----------	------	-------

LOT 100X125 8TH AVE & 20TH ST L/C TO SNYDER JASON S, MARY S; DRAKE LEONARD, WANETA L/E	3.094000	4	55440	55440	857.66
MAP/PARCEL: 6 00F2 0000 0000					

DRAKE LEONARD PAUL  
DRAKE WANETA  
801 20TH ST  
VIENNA WV 26105

DO NOT PAY THIS AMOUNT  
REFER TO SCHEDULE BELOW

MAKE CHECKS PAYABLE AND REMIT TO:

SHERIFF OF WOOD COUNTY  
P.O. Box 1985  
PARKERSBURG, WV 26102  
304-424-1910

PLEASE HAVE A VALID PHONE NUMBER ON CHECKS.

RETAIN THIS SECTION FOR YOUR RECORDS

NAME DRAKE LEONARD PAUL DRAKE WANETA MAP/PARCEL: 6 00F2 0000 0000	COUNTY WOOD COUNTY	ACCOUNT NO. 00041938	YEAR 2025	TICKET NO. 41909
--	-----------------------	-------------------------	--------------	---------------------



PAYMENT SCHEDULE - SECOND HALF

PAID BY:	2ND HALF	FULL YEAR
March 1, 2026	836.22	1,732.47
March 31, 2026	857.66	1,753.91
April 1, 2026	857.66	1,760.35
April 30, 2026	864.09	1,766.78

DISTRICT 10-VIENNA	PROPERTY TYPE REAL
-----------------------	-----------------------

PLEASE READ THE BACK OF THIS STATEMENT CAREFULLY

PAYMENTS CAN BE MADE BY CREDIT CARD AT THE TAX OFFICE  
OR ONLINE AT [WWW.WOODCOUNTYWV.COM](http://WWW.WOODCOUNTYWV.COM)



ALL CREDIT CARDS WILL INCUR A FEE.

CHECK BOX FOR ADDRESS CHANGE ON BACK

PLEASE ENCLOSE A SELF-ADDRESSED STAMPED  
ENVELOPE FOR RETURN RECEIPT.

TAXES BECOME DELINQUENT APRIL 1, 2026

NAME DRAKE LEONARD PAUL DRAKE WANETA MAP/PARCEL: 6 00F2 0000 0000	COUNTY WOOD COUNTY	ACCOUNT NO. 00041938	YEAR 2025	TICKET NO. 41909
--	-----------------------	-------------------------	--------------	---------------------

PAYMENT SCHEDULE - FIRST HALF

PAID BY:	1ST HALF	FULL YEAR
September 1, 2025	836.22	1,672.44
September 30, 2025	857.66	1,693.88
October 31, 2025	864.09	1,700.31
November 30, 2025	870.52	1,706.74
December 31, 2025	876.96	1,713.18
January 31, 2026	883.39	1,719.61
February 28, 2026	889.82	1,726.04
March 1, 2026	896.25	1,732.47
March 31, 2026	896.25	1,753.91

DISTRICT 10-VIENNA	PROPERTY TYPE REAL
-----------------------	-----------------------

TEAR OFF AND RETURN THIS PORTION WITH YOUR PAYMENT IF YOU ARE  
PAYING EITHER THE FIRST HALF OR THE FULL YEAR TAXES.  
KEEP SECOND SECTION TO PAY 2ND HALF. KEEP TOP SECTION.

- PLEASE CIRCLE THE AMOUNT PAID
- TO AVOID INTEREST CHARGES
  - PAY THE 1ST HALF BY OCTOBER 1
  - PAY THE 2ND HALF BY APRIL 1

• ALL INCORRECT PAYMENTS WILL BE RETURNED

• PLEASE INDICATE ANY ADDRESS CHANGES ON  
BACK.

CHECK BOX FOR ADDRESS CHANGE ON BACK

12840

**LAND CONTRACT OF SALE/PURCHASE**

**THIS AGREEMENT**, Made and entered into in duplicate, this **18th** day of **April, 2024**, by and between **LEONARD PAUL DRAKE and WANETA DRAKE, husband and wife**, Party of the First Part, hereinafter referred to as "**SELLER**" and **JASON S. SNYDER and MARY S. SNYDER, husband and wife**, Party of the Second Part, hereinafter referred to as "**BUYER**".

The use of the singular form of expression shall be construed to include the plural. The use of the masculine gender shall be construed to include the feminine gender. Feminine or neuter pronouns, verbs or other terms shall be substituted for the single number or vice versa in any place or places in which the context may require such substitution.

JASON S. SNYDER  
801 20TH ST  
VIENNA WV 26105-1223

**WITNESSETH:**

1. That **SELLER**, for and in consideration of the sum of **Fifty Thousand and 00/100 (\$50,000.00) DOLLARS**, to be paid as hereinafter provided, hereby agrees to sell and convey, and **BUYER** hereby agrees to purchase, the following described real estate situate, lying and being in the **City of Vienna, County of Wood, and State of West Virginia**, more particularly bounded and described as follows:

**801 20<sup>th</sup> Street, Vienna, WV 26105; 100'x125' lot with house; Deed Book 793/12; Tax Map 6, Parcel F2; The Seller reserves a life estate for each of their respective lives for the rear 100 ft x 25 ft which parcel has three buildings upon the same.**

2. **PURCHASE PRICE AND TERMS OF PAYMENT:** The **BUYER**, in consideration of the mutual promises and agreements of **SELLER** hereinafter set forth, agrees to pay to the **SELLER** the sum of **Fifty Thousand 00/100 (\$50,000.00) DOLLARS** in the following manner: The sum of **Zero (\$0.00) DOLLARS** upon the execution of this Agreement, receipt of which is hereby acknowledged by **SELLER**; Then the remaining sum of **Fifty Thousand (\$50,000.00) DOLLARS**, with interest at **0% per annum interest**, payable in **83 equal monthly installments** in the amount of **\$600.00**, beginning on the **1<sup>st</sup> day of May, 2024** and the balance due on the **1<sup>st</sup> of the month next following**. Said payments shall be made to **SELLER** at **800 21<sup>st</sup> Street, Vienna, WV 26105**.

If any monthly payment is received by **SELLER** more than **15 days** after the due date thereof then the same shall be considered late and a late charge in the sum **5%** of

the payment, but not to exceed \$10.00, shall be due and payable at the next regularly scheduled payment.

The **BUYER** shall have the right to make any and all payments upon every lien against the above-described premises when the **SELLER** is in default upon said payments. If and when the **BUYER** makes such payments, he is entitled to deduct the full amount of such payments from the balance due the **SELLER** pursuant to this Agreement; however, such deduction shall be made from his last payment, then the next to last payment due and then shall continue in like manner until the full amount has been deducted.

In the event that the above-described premises is sold to a third party as a result of a lien against the **SELLER** which attaches against the above-described premises, the **SELLER** agrees to pay to the **BUYER** and **BUYER** agrees to accept a sum in the amount of **One Hundred (100%)** percent of the gross amount paid by **BUYER** to **SELLER** under the terms of this contract as of the date of such sale as liquidated damages. All other amounts paid by **BUYER** to **SELLER** hereunder shall be retained by **SELLER** as rent.

3. The **BUYER** hereby agrees as follows:

**(A) TAXES, ASSESSMENTS, MAINTENANCE and INSURANCE:** The real property taxes for the year 2024 and all real property taxes thereafter and during the life of this Contract shall be paid by the **BUYER** prior to delinquency. All other assessments levied against the real property hereafter and during the life of this Contract and all public charges, including police and fire service fees and water and sewage fees, and all utilities and community assessments shall also be paid by the **BUYER** prior to delinquency. All utilities shall be placed in the name of the **BUYER** on or before the time of the execution of this contract. In the event that **SELLER** should pay taxes, utilities or assessments on behalf of **BUYER**, the **BUYER** shall reimburse **SELLER** for such amounts payable upon demand.

**(B) MAINTENANCE:** **BUYER** shall maintain and keep the property and all improvements thereon in good repair. **SELLER** shall have the right to inspect the property at reasonable times until final performance by **BUYER**. It is understood between the parties hereto that no improvements, additions or alterations (including but not limited to structural modifications, not altering, removing or painting wood cabinetry, doors or walls, nor changing any flooring or appliances) to the property shall be made by the **BUYER** until he receives prior written approval from **SELLER** and when improvements are placed or affixed to said property by **BUYER**, it shall be considered part of the property and shall not be removed by **BUYER**, his heirs or assigns. If the

buyer violates this paragraph, then **BUYER** owes **SELLER** the cost of restoring the property to its original condition.

The **BUYER** must make any and all repairs to the property promptly to avoid additional property damage or risk of injury. The **BUYER** must ensure that the property is well maintained to all times including the lawn, landscaping, home, walks and driveways and the utilities must be on and operating at all times.

**(C) INSURANCE:** During the life of this contract, the **BUYER** shall insure and keep insured against fire and other casualty all improvements now on the property and improvements that may hereafter be built thereon. Such insurance shall be in the face amount of not less than the balance remaining due from time to time to the **SELLER** hereunder. All such insurance shall insure **SELLER** and **BUYER**, as their interest may appear. All premiums on such policies shall be paid by the **BUYER**. **SELLER** has the right to demand to inspect or have a photocopy made of such policies of insurance and the **BUYER'S** annual paid receipts evidencing payment of said insurance premiums.

**(D)** The **BUYER** shall not sell, lease or convey any present or future interest in the timber located in and upon the subject premises until delivery of a Deed from **SELLER** to **BUYER**.

4. The **SELLER**, in consideration of the aforesaid agreements and promises of **BUYER**, hereby agrees as follows:

**(A) DEED:** **SELLER** shall not cause or permit any act to be done during the life of this Contract that would burden or cloud title to the property or interfere with the **BUYER'S** full use and enjoyment thereof. Legal title in the property shall be, and is, reserved to the **SELLER**, their heirs, representatives and assigns, until full performance by the **BUYER** hereunder. To deliver to **BUYER**, upon payment in full of the purchase price, plus any accrued interest, a General Warranty Deed executed by **SELLER** to **BUYER**, free and clear of all encumbrances, as tenants in common.

**(B) POSSESSION:** To deliver all rights of possession in said premises to **BUYER** on or before **May 1, 2024**, subject to the right of re-entry and repossession by the **SELLER** upon default during the life of this Contract and until its completion and full payment of the purchase price as elsewhere provided herein.

5. **EARLY PAYMENT:** It is understood and agreed between the parties that payments due and owing on this Contract may be anticipated at any time by **BUYER** and that **BUYER** may pay any part or all of the purchase price due and owing at any time, without penalty.

6. **DEFAULT:** In the event that **BUYER** shall fail to make the payments as set forth herein, or shall fail to make a payment for Thirty (30) days, or shall at any time

become delinquent, or shall fail to perform and complete each and every agreement and stipulation to be performed by **BUYER**, as aforesaid, time being of the essence of this Contract, then this Contract shall, from the date of such failure, be null and void, and all rights and interests hereby created or existing in favor of **BUYER**, his heirs and assigns, or derived under this Contract, shall utterly cease and terminate and any interest in the premises hereby contracted shall revert to and re-vest in the **SELLER**, his heirs and assigns, as title is now held by them, without any declarations or forfeiture or re-entry, or without any other act by **SELLER** to be performed, except as hereinafter noted, and without any right of **BUYER** or reclamation or compensation for monies paid or improvements made, as absolutely, fully and perfectly as if this Contract had never been made. And it is further covenanted and agreed between the parties hereto that immediately upon the failure on the part of **BUYER** to pay any monthly installments for a period of Thirty (30) days, as hereinbefore set forth, or to perform any of the agreements and stipulations herein contained, all previous payments made by **BUYER** shall be forfeited to **SELLER**. It is further understood and agreed that in the event **SELLER** shall not elect to exercise his right of re-entry or forfeiture, nor take any other action to recover any payment or payments so made by **BUYER**, such lack of action shall not constitute a waiver by **SELLER** of his right to proceed otherwise with respect to any subsequent default.

**7. NOTICE:** It is understood and agreed that in the event **SELLER** shall elect to exercise their right of re-entry or forfeiture, notice in writing of said election shall be sent to **BUYER** via certified mail, return receipt requested, addressed to **BUYER** at: 801 20<sup>th</sup> Street, Vienna, West Virginia, 26105 and that upon the giving of such notice by **SELLER** to **BUYER**, this Contract shall be, from that time forward, null and void and of no further force or effect, and that the giving of such notice shall be proof of forfeiture on behalf of the **BUYER**. In the event notice is given as aforesaid, the **SELLER** may record a copy of said notice in the Office of the Clerk of the County Commission of the County wherein the real estate is located, and the parties hereto agree that any subsequent purchaser from the **SELLER** may rely upon said recorded notice as having terminated this contract and may purchase said land from the said **SELLER** free and clear of any and all rights and claims of the **BUYER** by virtue of this contract.

**8. MISCELLANEOUS:**

(A) The following fixtures, furniture and appliances are owned by the **SELLER**, free from liens and encumbrances, and are included in this sale: **N/A**

(B) **BUYER** has inspected the above-described property and accepts the property in its present condition, as is, where is.

(C) All the understandings and agreements hereto had between the parties hereto are merged in this Contract, which alone fully and completely expresses their agreement, and this Contract is entered into after full investigation, neither party relying upon any statement or representation not embodied in this Contract.

(D) This contract may not be assigned by BUYER without the prior written consent of SELLER first had and obtained. The BUYER shall also not rent or let the premises without the prior written consent of SELLER.

Further, BUYER may not allow any other person to reside at the subject premises who is not a member of their immediate family for more than a continuous seven (7) day period, with a maximum of twenty-one (21) days in a year without the express written consent of SELLER.

Further, BUYER must occupy the premises at all times. Should the BUYER abandon the property, cause damage above and beyond usual wear and tear, perform any illegal activities with the home, the SELLER may immediately declare there to be a default in this Contract and so declare the Contract null and void.

(E) All covenants and agreements herein contained shall extend to and be obligatory upon the heirs, executors, administrators, successors and assigns of the respective parties hereto.

WITNESS the following signatures:

SELLER:

Leonard Paul Drake  
LEONARD PAUL DRAKE

Waneta Drake  
WANETA DRAKE

BUYER:

Jason S. Snyder  
JASON S. SNYD

Mary S. Snyder  
MARY S. SNYDE

Exon  
Should have  
been in class 2

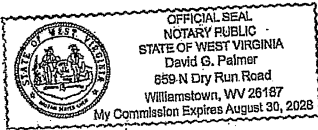
STATE OF WEST VIRGINIA,  
COUNTY OF WOOD, TO-WIT:

The foregoing instrument was acknowledged before me on the 10<sup>th</sup> day of June, 2024, by **LEONARD PAUL DRAKE and WANETA DRAKE**, husband and wife, SELLER.

My commission expires: 8/30/28

*David Palmer*  
\_\_\_\_\_  
NOTARY PUBLIC

(SEAL)



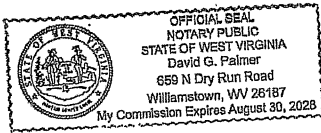
STATE OF WEST VIRGINIA,  
COUNTY OF WOOD, TO-WIT:

The foregoing instrument was acknowledged before me on the 10<sup>th</sup> day of June, 2024, by **JASON S. SNYDER and MARY S. SNYDER**, husband and wife, BUYER.

My commission expires: 8/30/28

*David Palmer*  
\_\_\_\_\_  
NOTARY PUBLIC

(SEAL)



THIS INSTRUMENT PREPARED BY:  
DAVID G. PALMER, Attorney at Law  
The Law Firm of PALMER & ASSOCIATES  
Post Office Box 1625  
Parkersburg, WV 26102  
(304) 422-1600

*Mrs. Jason S. Snyder*  
*801 20<sup>th</sup> St.*  
*Vienna, WV 26105*

Wood County  
+ Joe Gonzales, Clerk  
Instrument 8833095  
06/11/2024 @ 01:50:59 PM  
LAND CONTRACT  
Book 1376 @ Page 6  
Pages Recorded 5  
Recording Cost: \$

80/322

# WOOD COUNTY COMMISSION

## ERRONEOUS ASSESSMENT APPLICATION

Tax Type: Real  
Tax Ticket: 41909 ✓  
Tax Year: 2025

Upon the application of **DRAKE LEONARD PAUL DRAKE WANETA** whose address is **801 20TH ST VIENNA, WV 26105** aggrieved by an erroneous assessment in **10 VIENNA 6 00F2 0000 0000**, in the County of Wood, for the **2025** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2025** tax year.


If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the affected tax year, the Sheriff shall allow a credit on future taxes payable.

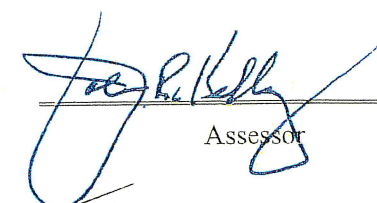
**Property is being purchased on a land contract .**

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of Wood County

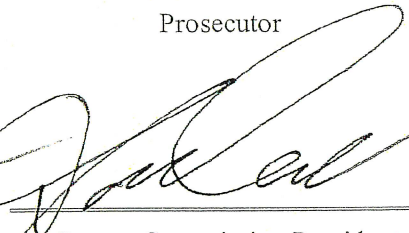
Assessment Table			Class Change	Tax Value Table		
Assessed	Reduction	New		Tax Full Year	Reduction	New
55440	0	55440	Class 4 changed to 2 ✗	1715.32	857.66	857.66


  
Taxpayer

  
Prosecutor

  
Assessor

  
Commissioner

  
County Commission President

  
Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on **DECEMBER 1, 2025**

July 14, 2025 - CM

RECEIVED  
OCT 17 REC'D  
County Commission

RECEIVED  
NOV 03 REC'D  
County Commission

RECEIVED  
NOV 24 REC'D  
County Commission

**WOOD COUNTY COMMISSION**  
**ERRONEOUS ASSESSMENT APPLICATION**

Tax Type: **Real**  
 Tax Ticket: **41909** ✓  
 Tax Year: **2025**

Upon the application of **DRAKE LEONARD PAUL**  
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Assessment Table	Class Change	Tax Value Table												
<table border="1" style="border-collapse: collapse; width: 100%;"> <thead> <tr> <th>Assessed</th> <th>Reduction</th> <th>New</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">55440</td> <td style="text-align: center;">0</td> <td style="text-align: center;">55440</td> </tr> </tbody> </table>	Assessed	Reduction	New	55440	0	55440	Class 4 changed to 2 	<table border="1" style="border-collapse: collapse; width: 100%;"> <thead> <tr> <th>Tax Full Year</th> <th>Reduction</th> <th>New</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1715.32</td> <td style="text-align: center;">857.66</td> <td style="text-align: center;">857.66</td> </tr> </tbody> </table>	Tax Full Year	Reduction	New	1715.32	857.66	857.66
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\_\_\_\_\_  
 Taxpayer

\_\_\_\_\_  
 Prosecutor

\_\_\_\_\_  
 Assessor

\_\_\_\_\_  
 Commissioner

\_\_\_\_\_  
 County Commission President

\_\_\_\_\_  
 Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on \_\_\_\_\_.

July 14, 2025 - CM

**RECEIVED**  
 OCT 17 REC'D  
 County Commission

**RECEIVED**  
 OCT 21 REC'D  
 County Commission

**RECEIVED**  
 NOV 24 REC'D  
 County Commission

**BACK TO PROS**  
**11-10**

Real Property Ticket	
Ticket: 2025 41909	
Account: 00041938	County: 54
TaxPayer ID: (no ID)	District: 10 VIENNA
Taxpayer: <u>DRAKE LEONARD PAUL</u>	Owner ID: <u>N/A</u>
Name(2): <u>DRAKE WANETA</u>	
In Care Of:	
Address: <u>801 20TH ST</u>	Map: <u>6 00F2 0000 0000</u>
<u>VIENNA, WV 26105</u>	Deed Book:    Page:
Property: <u>LOT 100X125 8TH AVE &amp; 20TH ST</u>	Acreage: <u>.0000</u>
<u>L/C TO SNYDER JASON S, MARY S;</u>	Lot Size:
<u>DRAKE LEONARD, WANETA L/E</u>	Location: <u>801 20TH ST.</u>
	Lending Inst:

Assessment Information			Payment Info		
	Gross	Net		First Half	Second Half
Class: 4			Tax Paid	.00	.00
Land:	<u>24420</u>	<u>24420</u>	Discount	.00	.00
Bldg:	<u>31020</u>	<u>31020</u>	Interest	.00	.00
Total:	<u>55440</u>	<u>55440</u>	Fees Paid		.00
Half Year Tax:		<u>857.66</u>	Total Paid	.00	.00
Exemption: N			Date		

Due 1st:\$836.22 2nd:\$836.22 Total:\$1672.44

More/Less

*Considered a  
owner occupied,  
Move to Class 2*

*Jason + Mary Snyder*



JUSTIFICATION FOR CLASS II OF NON OWNER-OCCUPIED REAL ESTATE

WOOD COUNTY ASSESSOR OFFICE

PARCEL ID	10-6-F2
PHYSICAL ADDRESS	801 20th Street Vienna WV 26101
OWNER	Leonard Drake
REASON	Land contract on file

I do hereby swear the above described real estate is owned by me and is used for the above-mentioned purpose. The above-mentioned property is not an income driven property. In the events the property above no longer qualifies for Class II, the Wood County Assessor's Office will be notified immediately.

*[Signature]*  
signature

10.02.25  
date

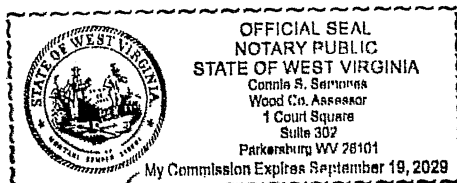
Being first duly sworn, says the above is a true and accurate statement.

Taken, subscribed and sworn before the undersigned, this the 2 day of October, 2025.

My Commission Expires: Sept. 19, 2029

*[Signature]*  
Notary Public

(seal)



(301)  
208 5923

**RESIDENTIAL PROPERTY RECORD CARD**

**WOOD COUNTY, WV**

**TAX YEAR: 2026**

Parcel ID: 10- 6-00F2-0000-0000  
Alternate ID: 000000000

Site: 801 20TH ST

District: 10-VIENNA CORPORA

Class: R-RESIDENTIAL

Card: 1 of 1

Printed: 26-SEP-25

**CURRENT OWNER**

DRAKE LEONARD PAUL  
801 20TH ST  
VIENNA WV 26105

**General Information**

Living Units: 1  
Neighborhood: 0210  
Map/Route: / / 008 / 00  
Book / Page: / /  
LUC: 101  
Topo: / / / /  
Utilities: / / / /  
Location: 6  
Parking: / / / /  
Exempt: T  
Lat/Long: / /

**ENTRANCE INFORMATION**

Date	Entry Code	Info Code	ID
08/24/23	5	1	AEL
02/05/19	10	1	HRJ
11/09/15	4	3	DMG
12/08/12	4	3	APH
01/13/10	4	3	APH

**PROPERTY NOTES**

RS1 NV ADDED AP1 & FP5  
LEAN TO NV  
NEXT TO POWER LINES

**PERMIT INFORMATION**

Date	Number	Amount	Purpose	Type	% Complete	Date Cmpl

**SALES/OWNERSHIP HISTORY**

Date	Source Code	Price	Type	Validity
09/01/83	4	30,000	2	0

**LAND INFORMATION**

Line #	Type	Code	Acres	Square Feet	Units	Influence Factors	Influence Reasons	Actual Front	Effective Depth	Depth Tol	Base Mod	Size	Base Rate	Incr Rate	Deer Rate	Value
1	F	1:REGULAR LOT	.287	12,500				100	100	125	50	630	315	315	43470	
Total Acres .287			Value \$43,470			Sq.Ft. 12,500										

**APPRAISAL INFORMATION**

Tax Year	Class	Apr Land	Apr Bldg	Gas/Oil	Coal/Other	Mgd/Tmb	Total	Assd Land	Assd Bldg	Assd Gas/Oil	Assd Coal/Oil	Assd Mgd/Tmb	Total Assd	Final Land	Final Bldg	Final Net Res	Homestead	Final Net Assd	Taxable	Field Review	Flag	AA16	Ag Fig
2026	2	43,500	52,700	0	0	0	96,200	26,100	31,620	0	0	0	57,720	26,100	31,620	0	20000	37,720	37,720		N		N
2025	4	40,700	51,700	0	0	0	92,400	24,420	31,020	0	0	0	55,440	24,420	31,020	0		55,440	55,440		N		N
2024	4	40,000	48,300	0	0	0	88,300	24,000	28,980	0	0	0	52,980	24,000	28,980	0		52,980	52,980		N		N

**VECTORS**

A0CUBL12U2R332D30L20  
A1R20UBCR20U22L20D22  
A2R20UBR20CU22R14D22L14

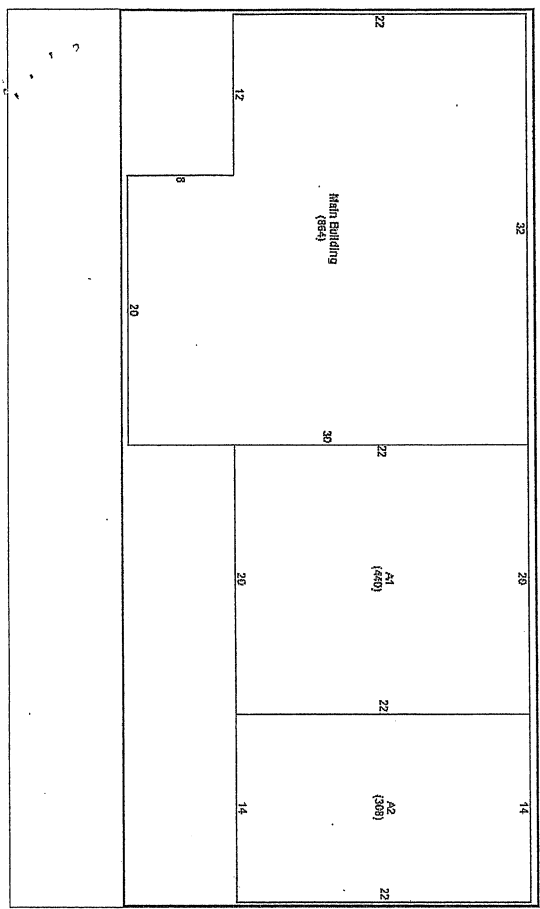
**DWELLING INFORMATION**

Valuation Method:	R	Living Accommodations	5	Override Model:	3-CENTRAL
Record Type:	1	Total Rooms:	3	Heating:	2-GAS
Story Height:	01	Bedrooms:	1	Heating Fuel Type:	2-WARM AIR
Kitchen Rem:	01	Family Rooms:	1	System:	1-NONE
Bathroom Rem:	02-RANCH	Full Baths:	1	Attic:	3-AVERAGE
Style:	2-CRAWL	Half Baths:	2	Physical Cond:	2-SAME
Basement:	5	Addl Fixtures:	2	Int vs Ext Cond:	
		Total Fixtures:	5	Building Use Code:	

AGE	1958	Roof Material:	No	GRM	
Year Built:		Interior Floor:		Economic Rent:	
Effective:		Remodeled:		Units:	1
Other Features:		Owner-occupied:		GRM Factor:	0
Masonry Trim:				GRM Value:	0
Urtn Area:					
Rec Room:					
Fin Bsmt Liv Area:					

OTHER FEATURES	Width	Length	Area	Value
Masonry Trim:				0
Urtn Area:				0
Rec Room:				0
Fin Bsmt Liv Area:				0
Misc. Desc:				0

Code	Quantity	Value	DESCRIPTION	Adjusted Value:
Bsmt Garage # Cars:	0	0	GRASS BUILDING	
Misc. Desc:	0	0	Description:	
	0	0	Value:	



**PRICING LADDER/COST LADDER**

Class:	2	Total Under Roof:	1,304	COST LADDER	35,150
Grade:	C-AVERAGE -	Dwelling Value:	49,000	Adjusted Base:	3,000
Neighborhood Grade:	P-POOR MINUS			Plumbing:	-2,610
CDU:				Lower Level:	0
Neighborhood CDU:				Attic:	0
Market Adjustment:				Other Features:	32,540
Reason for Change:				Dwelling Subtotal:	0
Pct Complete:				User Fctr/C&D:	0
Reason for Change:				1 User Amount:	32,540
C&D Code:				Base RCN:	1
C&D Factor:	0	Table % Good:	0.92	Local Multiplier:	1
Exemption Pct:	0	GFLA:	884	Dwelling RCN:	32,540
Value:	0	Age:	67	Total RCN:	47,230
Functional:		Addition Area:	440	Base Dwelling RCNLD:	11,710
Reason:		Total SFLA:	1,304	Additions RCNLD:	5,290
Economic:		Foot Print:	1,304	Total RCNLD:	17,000
Reason:		Condo Unit Base Value:	1,304	RCNLD / SF:	13.04
Override Depr Tol:		Condo Unit Adj. Value:	3690	Dwelling Percent Complete:	2.88
		Total OBV Value:	3690	Dwelling Factor:	2.88
				Dwelling Value:	49,000

**OBV**

Card #:	Line:	Code:	Descr:	%Comp:	%Good:	Size:	Func/Econ:	Grade:	Adj. Factor:	RCNLD:
1	1	RS1	FRAME UTILITY	2003/	10x16	/	C	2.88		750
1	2	AP1	FOUR SIDE CLC	2010/	12x20	/	D	2.88		2710
1	3	FP5	9'X7' OVERHEAT	2010/	0x0	/	D	2.88		230

**Additions**

Card	Line	Low	1st	2nd	3rd	Area	Yr/bt	EFtr	CDU	Grade	Value	% Gd	% Com	Depr	RCNLD	SF / Liv	RCN
1	0					864					0			36	1304	14690	
1	1		10			440					****			36	3770	14690	
1	2		23			308					4210			36	1520	14690	

NEW ONE

# WOOD COUNTY COMMISSION

## ERRONEOUS ASSESSMENT APPLICATION

Tax Type: **Real**  
Tax Ticket: **41909**  
Tax Year: **2025**

Upon the application of **DRAKE LEONARD PAUL DRAKE WANETA** whose address is **801 20TH ST VIENNA, WV 26105** aggrieved by an erroneous assessment in **10 VIENNA 6 00F2 0000 0000**, in the County of Wood, for the **2025** tax year.

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**To correct earlier exon .**

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of Wood County

Assessment Table

Assessed	Reduction	New
55440	0	55440

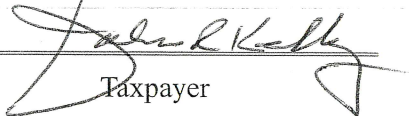
Class Change


Class 4 changed to 2

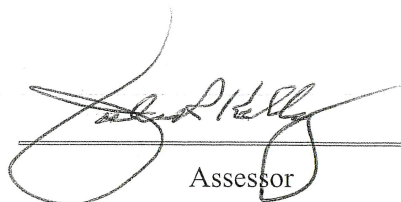
Tax Value Table

Tax Full Year	Reduction	New
1715.32	857.66	857.66

FOR THE TAXPAYER


  
Taxpayer

  
Prosecutor

  
Assessor

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
County Commission President

  
Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on \_\_\_\_\_.

March 9, 2026 - CM

County Commission

MAR 09 2026

Received