

MINUTES OF A REGULAR BOARD MEETING OF THE PUBLIC SERVICE BOARD OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT HELD THURSDAY, JANUARY 15, 2026 AT 5:00 P.M. IN THE DISTRICT'S OFFICE LOCATED AT MINERAL WELLS, WEST VIRGINIA

Mr. Mark Stewart, Chairman, called the meeting to order at 5:00 PM. He asked everyone present to sign the attendance roster. Mark Stewart, Chairman; Todd Shingleton, Treasurer; Kyle McCauley, General Manager; Megan Seagraves, Office Staff; Jessica Baker, Office Staff; Jordan Shaffer, Burgess & Niple; and Zack Dobbins, JD Utility Services.

Mr. Stewart called the meeting to order at 5:00pm.

Mr. Shingleton made a motion to approve the Minutes of the December 18th, 2025 Regular Board Meeting. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Stewart signed the Minutes.

Jordan Shaffer with Burgess & Niple reported the Water Project Contract 17-2 is complete and we are waiting on a cost estimate from Tribute on Contract 17-3. Contract 19-2A on the Sewer Project has received a quote from Evans for \$23,500 and from OWV for \$41,720. There will be a budget revision on Contract 19-2C to finish Bill Marshall's grinder. Pond Creek Project Contract 23-1 is complete and preparing for closeout. Jerry's Run will be extended with remaining money.

Mr. Shingleton made a motion to approve items 5, 6 and 7. Mr. Stewart seconded the motion and it passed unanimously.

Mr. Dobbins discussed Draw #8 on the Pond Creek Project (Army Corp) in the amount of \$8,398.40.

Mr. Shingleton made a motion to approve Draw #18 on the Sewer Project. Mr. Stewart seconded the motion and it passed unanimously.

Mr. Dobbins discussed Draw #19 on the Water Project (USDA) in the amount of \$4,500.00.

Mr. Shingleton made a motion to approve Draw #19 on the Water Project. Mr. Stewart seconded the motion and it passed unanimously.

Mr. Dobbins discussed Draw #19 on the Sewer Project (DEP CWSRF) and (IJDC District 1 Grant) in the amount of \$128,840.59.

Mr. Shingleton made a motion to approve Draw #19 on the Sewer Project. Mr. Stewart seconded the motion and it passed unanimously.

Mr. McCauley reported the Lift Station at Cracker Barrel had been repaired.

Mr. Shingleton made a motion to move to Executive Session at 5:14pm. Mr. Stewart seconded the motion and it passed unanimously.

Mr. Stewart called adjournment at 5:30pm.

CERTIFICATION

I, Mark Stewart of the Public Service Board of the Mineral Public Service District, a West Virginia corporation, do hereby certify that the foregoing and hereto annexed minutes are a true and accurate record of the meeting held at the time and place aforesaid.



Mark Stewart, Chairman of the Public Service Board

of the Mineral Wells Public Service District, Mineral
Wells, West Virginia