

MINUTES OF A REGULAR BOARD MEETING OF THE PUBLIC SERVICE BOARD OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT HELD THURSDAY, MAY 21, 2026 AT 5:00 P.M. IN THE DISTRICT'S OFFICE LOCATED AT MINERAL WELLS, WEST VIRGINIA

Mr. Mark Stewart, Chairman, called the meeting to order at 5:00 PM. He asked everyone present to sign the attendance roster. Mark Stewart, Chairman; Todd Shingleton, Treasurer; Bernard Cothorn, Secretary; Kyle McCauley, General Manager; Jessica Baker, Office Staff; Megan Seagraves, Office Staff; Jordan Shaffer, Burgess & Niple and Calvin Cox, Public.

Mr. Stewart called the meeting to order at 5:00pm.

Mr. Stewart asked for any Public comments. Calvin Cox asked when water would be available on 5 Mile Rd. Jordan with Burgess & Niple said MOVRC had submitted the paper work for funding.

Mr. Cothorn made a motion to approve the Minutes of the April 16, 2026 Regular Board Meeting. Mr. Shingleton seconded the motion. The motion passed unanimously. Mr. Cothorn signed the Minutes.

Mr. Shaffer discussed Contract 17-3 on the Water Project. Tribute will be doing additional work. Contract 19-2A has remaining work at Maple Shades for Kevin Smith. Contract 19-2B and Contract 19-2C are complete. The Waste Water Treatment Plant project is on hold for now. Mr. McCauley said our pond is still in compliance with the DEP so no action is needed as of now.

Mr. Shingleton made a motion to approve items 5, 6 and 7. Mr. Cothorn seconded the motion and it passed unanimously.

Mr. McCauley discussed a Budget Revision for the Sewer Project in the amount of \$29,800 for paving at Maple Shades.

Mr. Shingleton made a motion to approve the Budget Revision in the amount of \$29,800. Mr. Cothorn seconded the motion and it passed unanimously.

Mr. McCauley discussed the Pond Creek closeout letter for the US Army Corp section 571.

Mr. Shingleton made a motion to approve the Pond Creek closeout letter for the US Army Corp section 571. Mr. Cothorn seconded the motion and it passed unanimously.

Mr. McCauley discussed the final draw 7-1 for the Pond Creek Project Phase 1 in the amount of \$14,500.

Mr. Shingleton made a motion to approve the final draw 7-1 for the Pond Creek Project Phase 1 for \$14,500. Mr. Cothorn seconded the motion and it passed unanimously.

Mr. Shingleton made a motion to move to Executive Session at 5:23pm. Mr. Cothorn seconded the motion and it passed unanimously.

Mr. Stewart called adjournment at 5:35pm.

CERTIFICATION

I, Bernard Cothorn of the Public Service Board of the Mineral Public Service District, a West Virginia corporation, do hereby certify that the foregoing and hereto annexed minutes are a true and accurate record of the meeting held at the time and place aforesaid.



Bernard Cothorn, Secretary of the Public Service Board
of the Mineral Wells Public Service District, Mineral
Wells, West Virginia