MINUTES OF A REGULAR BOARD MEETING OF THE PUBLIC SERVICE BOARD OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT HELD THURSDAY, JUNE 25, 2026 AT 5:00 P.M. IN THE DISTRICT'S OFFICE LOCATED AT MINERAL WELLS, WEST VIRGINIA

Mr. Mark Stewart, Chairman, called the meeting to order at 5:00 PM. He asked everyone present to sign the attendance roster. Mark Stewart, Chairman; Todd Shingleton, Treasurer; Bernard Cothern, Secretary; Kyle McCauley, General Manager; Jessica Baker, Office Staff; Megan Seagraves, Office Staff; Jordan Shaffer, Burgess & Niple; Timm Utt, E.L. Robinson Eng; Cali Carter, Burgess & Niple and Zach Thompson, Burgess & Niple.

Mr. Stewart called the meeting to order at 5:00pm.

Mr. Cothern made a motion to approve the Minutes of the May 21, 2026 Regular Board Meeting. Mr. Shingleton seconded the motion. The motion passed unanimously. Mr. Cothern signed the Minutes.

Mr. Shaffer discussed Contract 17-3 on the Water Project. Tribute will be doing additional work. Contract 19-2A has remaining work at Maple Shades for Kevin Smith. Contractor will be back on site to complete the remaining work in 2-3 weeks. Paving by Evans Construction-New Quote with prevailing wages- $32,800. Contract 19-2B and Contract 19-2C are complete.

Mr. Shingleton made a motion to approve the new quote for prevailing wages for Contract 19-2A. Mr. Cothern seconded the motion and it passed unanimously.

Mr. Shingleton made a motion to approve items 5, 6 and 7. Mr. Cothern seconded the motion and it passed unanimously.

Mr. McCauley discussed a customer on Butcher Bend Rd asking for an existing tap to be moved when we install a second tap on the property. This would require an additional road bore and the customer would need to cover that cost. Mr. McCauley also discussed the meeting with Zack Dobbins about a 14% rate increase for Water side of revenue and purchasing our own excavator. The board agreed that would be a good idea. He also mentioned some manholes taking on water and overflowing during hard rains and that is affecting Rt 21 Lift Station.

Mr. Utt from E. L. Robinson had a brief conversation about the services his company could offer us.

Mr. Shingleton made a motion to move to Executive Session at 5:15pm. Mr. Cothern seconded the motion and it passed unanimously.

Mr. Stewart said all employees would receive a $.50 per hour pay increase.

Mr. Shingleton made a motion to approve the pay increase of $.50 per hour. Mr. Cothern seconded the motion and it passed unanimously.

Mr. Stewart called adjournment at 5:26pm.

CERTIFICATION

I, Bernard Cothern of the Public Service Board of the Mineral Public Service District, a West Virginia corporation, do hereby certify that the foregoing and hereto annexed minutes are a true and accurate record of the meeting held at the time and place aforesaid.

Bernard Cothern

Bernard Cothern, Secretary of the Public Service Board of the Mineral Wells Public Service District, Mineral Wells, West Virginia