

MINUTES OF A REGULAR BOARD MEETING OF THE PUBLIC SERVICE BOARD OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT HELD THURSDAY, JULY 16, 2026 AT 5:00 P.M. IN THE DISTRICT'S OFFICE LOCATED AT MINERAL WELLS, WEST VIRGINIA

Mr. Mark Stewart, Chairman, called the meeting to order at 5:00 PM. He asked everyone present to sign the attendance roster. Mark Stewart, Chairman; Todd Shingleton, Treasurer; Bernard Cothorn, Secretary; Kyle McCauley, General Manager; Jessica Baker, Office Staff; Megan Seagraves, Office Staff; Jordan Shaffer, Burgess & Niple and Andy Hartleben, Mid Ohio Valley Regional Council.

Mr. Stewart called the meeting to order at 5:00pm.

No public comments.

Mr. Cothorn made a motion to approve the Minutes of the June 25, 2026 Regular Board Meeting. Mr. Shingleton seconded the motion. The motion passed unanimously. Mr. Cothorn signed the Minutes.

Mr. Shaffer discussed Contract 17-3 on the Water Project. Tribute will be doing additional work. Contract 19-2A has remaining work at Maple Shades for Kevin Smith. Contractor will be back on site to complete the remaining work in 2-3 weeks. Paving by Evans Construction-New Quote with prevailing wages- \$32,800. Contract 19-2B and Contract 19-2C are complete. There will be an update in August on Pond Creek Water Main Extension , Phase 2.

Mr. McCauley discussed a Budget Revision sent from Zack Dobbins for Project 19-2A for a total amount of \$32,800.00.

Mr. Shingleton made a motion to approve the Budget Revision for Contract 19-2A in the amount of \$32,800.00. Mr. Cothorn seconded the motion and it passed unanimously.

Mr. Shingleton made a motion to approve items 4, 5 and 6. Mr. Cothorn seconded the motion and it passed unanimously.

Mr. McCauley discussed a customer interested in taking water from a hydrant near their business instead of coming to the District and filling the truck there. The Board said to contact the PSC and see what they recommend. Mr. Shingleton suggested maybe a few employees learn how to run an excavator if we purchase our own.

Mr. Stewart called adjournment at 5:13pm.

CERTIFICATION

I, Bernard Cothorn of the Public Service Board of the Mineral Public Service District, a West Virginia corporation, do hereby certify that the foregoing and hereto annexed minutes are a true and accurate record of the meeting held at the time and place aforesaid.



Mark Stewart, Chairman of the Public Service Board
of the Mineral Wells Public Service District, Mineral
Wells, West Virginia