

UNION WILLIAMS PUBLIC SERVICE DISTRICT

Regular Board Meeting

April 14, 2026

Roll Call:

Present -

S. L. Nulter, Chairman

G. K. Arnott, Treasurer

D. A. Raines, Secretary

Attended:

Ashley Tomko, Thrasher Engineers, by phone

Conner Wickline, Thrasher Engineers, by phone

Bob Fehrenbacher, WV State Senator

Location and Time:

4:30 P.M. - District Office

Minutes by:

K. A. Sanders

MINUTES & TREASURER'S REPORT

APPROVED

BY:

S. L. Nulter

DATE:

5-12-2026

S. L. Nulter called the meeting to order at 4:30 P.M.

Minutes from the regular board meeting held on March 10, 2026 were read. G.K. Arnott moved to accept the minutes. D.A. Raines second. Unanimous.

Reviewed monthly financial statements. G.K. Arnott made motion to approve the financial statements. D.A. Raines second. Unanimous.

Ashley Tomko gave an update on the sewer project.

The monthly construction meeting was held today at 2:00PM.

Contract 1:

We are currently 37% into the project time allotment. J. Haslett has worked with the District to get the sewer decanters repaired. Once these are complete a change order will be created to include both the time allotment change and the charge for the decanter work.

The submittals for the blowers and the piping have been reviewed and approved by the District personnel. Thrasher Engineers are currently completing their review for approval.

The belt press submittal is currently on hold while we investigate the possibility of replacing the screw conveyor with a cake pump. We should get confirmation soon. This information will be submitted to the Board for approval, along with any cost change.

Contract 2:

We are currently 37% into the project time allotment. A change order needs created for approval to add additional time to the end of the project to account for the winter shutdown.

Dunlap Contracting will meet with the boring company tomorrow (4/15) at Meadows mobile home park to make plans for the relocation of the sewer line and electrical service. This work should start within the next week or two.

AirVac will be submitting a change on the pumps at the Vac Station to include moisture separators. Originally, they thought that the District had those already in place and did not need to provide them. The District has not used them for several years and new filters will need to be

purchased.

The pumps have now been sized for the Jesterville lift station. We should receive that submittal soon.

A discussion was held concerning the office personnel dealing with irate and agitated customers on shutoff days. K.A. Sanders was charged with the task of reaching out to other local PSD's to see how they are handling these situations. It was also discussed that a notice should be posted at the window that no threatening or violent behavior will be tolerated.

Neptune meter reading software was discussed. The system we are currently using is obsolete and Neptune is no longer providing support for it. Core and Main has continued to provide support; but they have recently run upon a couple of issues they could not fix. The hardware maintenance service contract for FY 25-26 will be \$10,100. The cost of the new software is \$24,118, and this price is good through June 30, 2026. This will include a one-year warranty on the new equipment, and our current reading wands will work with the new system. Other miscellaneous expenses will include purchasing two computer tablets, and a software upgrade to our current BSI operating system so that the two applications can communicate.

The Biannual customer newsletter was reviewed. D.A. Raines made motion to approve as written. G.K. Arnott second. Unanimous.

A letter to the West Virginia Municipal Bond Commission requesting excess reserve funds be refunded back to the district. G.K. Arnott moved to approve this request. D.A. Raines second. Unanimous.

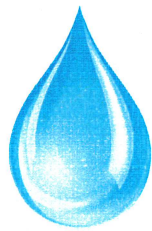
As information, The Mid-Ohio Valley Airport has requested grant funds in the amount of \$2,300,000 to extend water and sewer lines to the part of the airport in which they want to build new hangers. These grant funds will be announced as Union Williams PSD funds, since we are the utility providing the services.

As information, Snyder and Sons have completed the sewer line road bore at Hoagland Road, and the work has been inspected by the Union Williams PSD staff.

This month's District unaccounted for water loss is 4%.

The next regular meeting will be May 12, 4:30 PM, at the District office.

Meeting was adjourned at 6:30 PM.



Union Williams

PUBLIC SERVICE DISTRICT

This Institution is an equal opportunity provider and employer
P.O. Box 243 ■ Waverly, WV 26184 ■ 304-464-5121 ■ Fax 304-464-4793

May 13, 2026

Wood County Commissioners
No. 1 Court Square, Suite 203
Parkersburg, WV 26101

Re: Minutes of Board Meeting

Dear Commissioners:

Enclosed is a copy of the minutes of our Regular Board Meeting held on April 14, 2026. The meeting was held in the district's office, Waverly, West Virginia.

Should you have any questions, please give me a call.

Cordially,

Tracy Orr
Office Supervisor

enclosure